



SHIRE OF

Chapman Valley

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**DESKTOP REVIEW OF STRATEGIC
COMMUNITY PLAN 2022-2032**

**Briefing Paper to Inform Community
Consultation**

**Closing Date for Submissions is
4.00pm, Friday 4th April 2025**

In Brief

- In accordance with Section 5.56(1) of the Local Government Act 1995, local governments must undertake a review of their Strategic Community Plan (SCP) every two years, alternating between a minor and major review.
- Council's current Strategic Community Plan 2022-2032 was adopted on 18 August 2022.
- A desktop review is scheduled to occur in 2024/25.
- The Shire has commenced the process for a minor review of the Strategic Community Plan and has proposed minor changes.
- A major review of the Strategic Community Plan is due in 2024/25 with an intention to begin community engagement mid to late 2024.

Background

1. In August 2022 Council endorsed its Strategic Community Plan 2022-2032 (SCP). The SCP was informed through a community engagement program, which documented the community's priorities, aspirations and vision.
2. Under the Integrated Planning and Reporting Framework and Guidelines, all local governments must develop their 10+ year SCP through a community engagement process aimed at identifying long term community aspirations, visions, and objectives. For the 2022 SCP Council engaged with the community with two specific and focused initiatives with a total of over 100 persons actively participating and 42 people attending the 3 workshops in February 2022:
 - Community Scorecard Survey – November 2021
 - Community Sundowner/Workshop – February 2022
3. All local governments are required to plan for the future of their district under Section 5.56 (1) of the Local Government Act 1995 (the Act). Regulations under Section 5.56 (2) of the Act outline the minimum requirements to achieve this. The minimum requirement of the plan is the development of a SCP and a Corporate Business Plan.
4. The Department of Local Government Sports and Cultural Industries (DLGSC) Integrated Planning and Reporting Framework and Guidelines state that every two years, local governments are required to undertake a review of the Strategic Community Plan, alternating between a minor and major review. A minor review, according to the Departmental guidelines, is "primarily a desktop exercise".
5. The Corporate Business Plan is an internal business planning tool that translates Council priorities into operations within the resources available. The plan highlights the services, operations, projects and initiatives a local government will deliver within a defined period, being the next 4 years. It also includes the additional costs associated with delivering services, operations and projects.

6. The Integrated Planning and Reporting Framework (IPRF), the overarching umbrella which encompasses both the SCP and CBP, is a set of strategic and operational documents that the Shire is required by legislation to prepare. These documents include:

Document	Purpose
Strategic Community Plan	The Strategic Community Plan is a strategic document that provides direction for the Shire (and the community) over a 10 to 15-year period. The Shire's Strategic Community Plan was last endorsed in August 2022 and is in line for desktop review.
Corporate Business Plan	The Corporate Business Plan is an operational document that activates the Strategic Community Plan over a four-year period. The Corporate Business Plan is reviewed annually with the next review scheduled to be completed by June 2025.
Long Term Financial Plan	<p>The Long Term Financial Plan (LTFP) presents a financial analysis of all strategic objectives and goals set out in the integrated planning framework documents. It is an integral part of Council's strategic planning process and is aligned to other core planning documents, including the SCP and CBP.</p> <p>It analyses financial trends over a fifteen (15) year period, based on a range of decisions and assumptions which provide the Shire with information to assess resourcing requirements to achieve its strategic objectives and ensure its future financial viability. The plan is based on a higher level of detail in the first four (4) years underpinned by a number of assumptions. The remaining years are shown with indicative forecasts.</p> <p>The LTFP incorporates a number of high level assumptions regarding ongoing operational expenditure and income sources. It includes funding allocations for asset renewal programs and one-off CBP projects of both an operational and capital nature.</p> <p>A review of the LTFP was last review in October 2023.</p>
Asset Management Plan	Asset planning is intended to integrate the expected cost of looking after assets with long term financial planning. Asset Management Plans include improvement plans that outline the actions required to reduce the potential of a funding gap between the required level of renewal/upgrade of assets as compared to the actual funding currently being provided through the annual budget and the LTFP. The Shire's Asset Management Plans were last reviewed in April 2023

Workforce Plan	An integrated workforce plan identifies and reports on the internal capacity to meet current and future needs of the goals and objectives of the Shire and the community, both in capacity and capability. It identifies the gaps or surplus in human, assets or financial resources and identifies strategies to ensure there are the right people in the right place and at the right time to deliver on objectives and realistic expectations. The plan is to address gaps between current and future workforce capability, identify areas of skill or capacity shortage, and outline strategies to address them. This information is to inform LTFP and Asset Management Plan(s) to ensure the financial and physical resources of the Workforce Plan are included in those plans and planning activities. The Shire’s Workforce Plan was last prepared in 2019. This document is currently under review
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Review Process

1. Council commenced the review with a workshop session held at a concept forum on 12 December 2024.
2. The focus of the review has been on making minor changes which centre on language corrections and updates to key messaging, statistics, referenced strategies, plans and legislation. The intent of the document remains unchanged. No changes to the vision, values, aspirations outcomes and objectives have been identified.
3. Changes to the SCP’s vision, values, aspirations outcomes and objectives would typically only occur after a comprehensive community engagement program and not as part of a desktop review exercise. Whilst submissions from members of the public can propose such changes Council should consider such proposals having regard to factors such as:
 - the extent of change to existing vision, values, aspirations outcomes and objectives
 - the consistency with community feedback provided in the engagement conducted in 2022.
4. The changes to the Strategic Community Plan identified by councillors in their workshop session are listed below:

Page No.	Section	Description
4	President’s message	New message from President (to be developed)
7	2021 Property Statistics	Update to 2024 data
14	Community Health & Lifestyle 1.1.3 1.5.1	2024 Status heading change Status “add – contribute resources to assist volunteer groups” Status “delete – development in progress” & “add – Completed & implemented”

15	Economy & Population 2.1.1 2.2.3 2.3.3 2.5.1	2024 Status heading change Status “add – Develop Economic/Tourism Development Plan” Status “add – successful advocacy for mobile tower for Howatharra/Coronation area” Status “add - & Midwest Adventure Trail” Status “add – Develop Economic/Tourism Development Plan”
16	Environment & Sustainability 3.4.1 3.4.2	2024 Status heading change Status “add – Continual education of landholders for weed & land management” Status “add – Continual agency education of landholders for weed, land & vermin management”
17	Physical & Digital Infrastructure 4.3.1 4.4.1 4.5.1	2024 Status heading change Status “add – successful advocacy for mobile tower for Howatharra/Coronation area” Status “add – continual advocating for SPS, preventative maintenance, improved community consultation & messaging Strategy – “incorrectly numbered” Status “add – advocating for improved regional water supply with potential Oakajee development
18	Governance & Accountability 5.2.5	2024 Status heading change Status “add – investigating alternate mediums such as email & other means.
19	Going Forward – Reviewing the Plan	Change final paragraph to “This Strategic Community Plan is currently undergoing a desktop review in 2024/25 as is required under legislation, and a full community re-engagement process will be conducted in 2026”.

How to Make a Submission

Written comments or suggestions can be submitted as follows:

- Via email to cso@chapmanvalley.wa.gov.au
- By post to PO Box 1 NABAWA WA 6532
- By hand to Shire Administration Office – 3270 Chapman Valley Road, NABAWA

The submission period is 4 weeks. The closing date for receipt of submissions is **4.00pm, Friday 4th April 2025.**