

# ORDINARY COUNCIL MEETING

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## AGENDA

**9:00am Wednesday  
21/10/2020**

**Nabawa Council Chambers**

**October 2020**

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**SHIRE OF CHAPMAN VALLEY**

*Simon Lancaster*

*Acting CHIEF EXECUTIVE OFFICER*

*"A thriving  
community,  
making the  
most of our  
coastline,  
ranges and  
rural  
settings to  
support us  
to grow and  
prosper"*



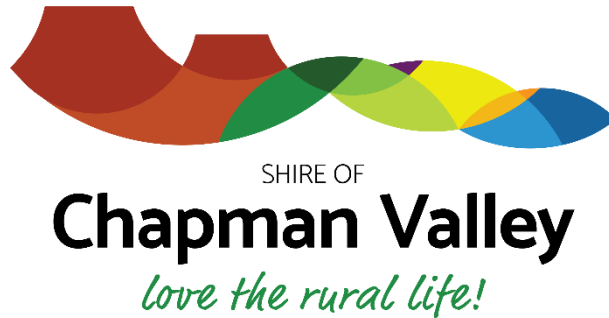
SHIRE OF

**Chapman Valley**

*love the rural life!*

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# DISCLAIMER



No responsibility whatsoever is implied or accepted by the Shire of Chapman Valley for any act, omission or statement or intimation occurring during Council Meeting. The Shire of Chapman Valley disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council Meeting does so at that person's or legal entity's own risk.

The Shire of Chapman Valley warns that anyone who has any application or request with the Shire of Chapman Valley must obtain and should rely on WRITTEN CONFIRMATION of the outcome of the application or request of the decision made by the Shire of Chapman Valley.

A handwritten signature in black ink, appearing to read 'Simon Lancaster', is positioned above the printed name and title.

**Simon Lancaster**  
**Acting CHIEF EXECUTIVE OFFICER**



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## **ORDER OF BUSINESS**

### **1.0 DECLARATION OF OPENING/ANNOUNCEMENTS OF VISITORS**

### **2.0 ANNOUNCEMENTS FROM THE PRESIDING MEMBER**

### **3.0 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**

#### **3.1 Attendees**

#### **3.2 Apologies**

#### **3.3 Previously Approved Leave of Absence (By Resolution of Council)**

Nil

Councillor	SCM Month & Year	Date Approved	Minute Reference

### **4.0 PUBLIC QUESTION TIME**

#### **4.1 Response to Previous Public Questions on Notice**

Nil

#### **4.2 Public Question Time**

### **5.0 APPLICATIONS FOR LEAVE OF ABSENCE (by Resolution of Council)**

### **6.0 DISCLOSURE OF INTEREST**

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

Section 5.60A:

“a person has a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person.”

Section 5.60B:

“a person has a proximity interest in a matter if the matter concerns –

- (a) a proposed change to a planning scheme affecting land that adjoins the person’s land; or
- (b) a proposed change to the zoning or use of land that adjoins the person’s land; or
- (c) a proposed development (as defined in section 5.63(5)) of land that adjoins the person’s land.”



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Regulation 34C (Impartiality):

“interest means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.”

Item No.	Member/Officers	Type of Interest	Nature of Interest

## **7.0 PETITIONS/DEPUTATIONS/PRESENTATIONS**

### **7.1 Petitions**

Nil

### **7.2 Presentations**

Nil

### **7.3 Deputations**

Nil

## **8.0 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS**

### **8.1 Ordinary Meeting of Council held on Wednesday 16<sup>th</sup> September 2020**

That the Minutes of the Ordinary Meeting of Council held Wednesday 16<sup>th</sup> September 2020 be confirmed as true and accurate.

## **9.0 ITEMS TO BE DEALT WITH EN BLOC**

## **10.0 OFFICERS REPORTS**

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# **10.1**

## **Deputy Chief Executive Officer**

### **October 2020**

#### **10.1 AGENDA ITEMS**

**10.1.1 Proposed Outbuilding**

**10.1.2 Proposed Residence (Building Envelope Alteration)**

**10.1.3 Water Sports School Lease Extension**

**10.1.4 Proposed Nanson Townsite Right of Way Closure and Reserve Disposal**

### 10.1.1 Proposed Outbuilding

PROPONENT:	Champion Sheds for D. Tyler & P. McAndrew
SITE:	144 (Lot 221) Parmelia Boulevard, White Peak
FILE REFERENCE:	A1600
PREVIOUS REFERENCE:	Nil
DATE:	13 October 2020
AUTHOR:	Simon Lancaster, Deputy Chief Executive Officer

#### SUPPORTING DOCUMENTS:

Ref	Title	Attached to Report	Under Separate Cover
10.1.1	Application and letters of support		✓

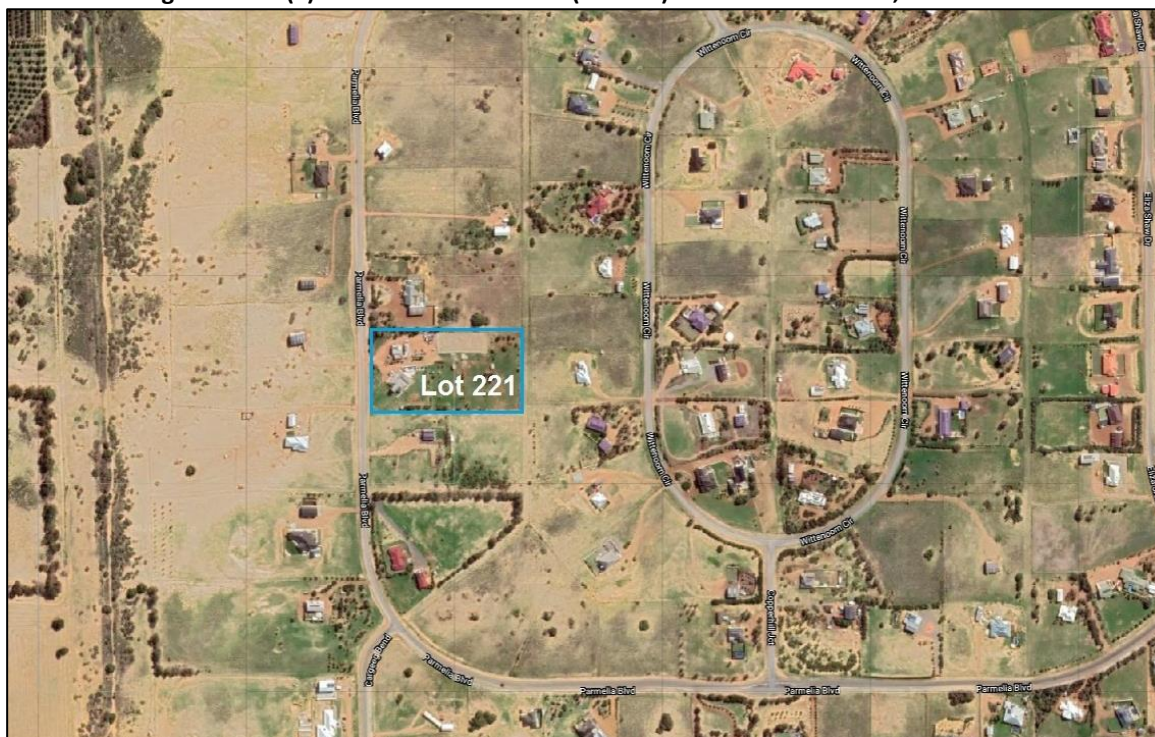
#### DISCLOSURE OF INTEREST

Nil

#### BACKGROUND

Council is in receipt of an application for an outbuilding upon 144 (Lot 221) Parmelia Boulevard, White Peak that is proposed to be sited 71m from the residence, which is greater than the maximum 22m separation distance set by the Scheme for the 'Rural Residential 1' zone. The application has been advertised for comment and is now presented to Council for its deliberation. This report recommends refusal of the application.

**Figure 10.1.1(a) – Location Plan of 144 (Lot 221) Parmelia Boulevard, White Peak**





## COMMENT

Lot 221 is a 2.0053ha rectangular property with a 101.95m frontage along its western boundary to Parmelia Boulevard.

The development history for Lot 221 is as follows:

9 January 2007	Lot 221 created from DP52558;
5 February 2007	Parkfalls Estate developer sold Lot 221;
19 October 2009	Planning approval issued for 115m <sup>2</sup> outbuilding;
1 November 2010	Applicant purchased Lot 221;
13 December 2013	Council approved temporary siting of sea container for 12 months subject to a building permit being issued for a Class 1A building upon the property;
18 November 2014	Planning approval issued for 4 bedroom, 2 bathroom, 2 storey residence;
17 May 2017	Planning approval issued for garage and patio extension to residence;
26 February 2019	Planning approval issued for swimming pool;
26 August 2020	Planning application received for outbuilding that exceeded Shire staff delegated authority.

The application is for a 45.6958m<sup>2</sup> outbuilding (comprising a 35.6958m<sup>2</sup> enclosed area and 10m<sup>2</sup> lean to) with a 3.3m wall height and 3.863m total height, and 'Dune' Colorbond cladding.

The outbuilding is proposed to be sited 68m from the rear/eastern property boundary and 29m from the closest (northern) side property boundary and 71m from the residence.

**Figure 10.1.1(b) – Site Plan for proposed outbuilding of 144 (Lot 221) Parmelia Boulevard, White Peak**



The applicant is seeking to site the outbuilding in the proposed location so that it can be used for equine related purposes (e.g. storage of horse float, horse feed and saddlery) and it would be located immediately alongside and support the existing horse yard and paddocks. The landowner has consulted with surrounding landowners with regard for the proposed location of the outbuilding not blocking their ocean views.

The Shire of Chapman Valley Local Planning Scheme No.3 notes for the 'Rural Residential 1' zone the following:



*“For those lots which do not depict a building envelope, all structures including sheds, outbuildings, garages, storage areas and effluent disposal systems shall be sited not more than 22 metres from the closest wall of the dwelling, and must also comply with the setback and/or siting standards in the Scheme”*

As the development is seeking a variation to the Scheme, which requires that outbuildings must be sited not more than 22m from the residence, this matter is being presented to Council for its consideration.

A copy of the application (including site, elevation and floor plans) has been provided as **separate Attachment 10.1.1** for Council’s information, along with explanatory letters from both the shed builder and landowner outlining the reasons for seeking to site the outbuilding in the requested location. Copies of expressions of support from 4 of the surrounding landowners have also been included within **separate Attachment 10.1.1**.

**Figure 10.1.1(c) – Panorama view of proposed outbuilding location and residence looking south-west**



**Figure 10.1.1(d) – Panorama view of proposed outbuilding location and residence looking south**





**Figure 10.1.1(e) – View of proposed outbuilding location looking south-east**



**Figure 10.1.1(f) – View of 144 (Lot 221) Parmelia Boulevard looking north-east from road**



#### **STATUTORY ENVIRONMENT**

144 (Lot 221) Parmelia Boulevard, White Peak is zoned 'Rural Residential 1' under the Shire of Chapman Valley Local Planning Scheme No.3 ('the Scheme') the objectives for which are listed in Table 1 as being:

- *To provide for lot sizes in the range of 1 ha to 4 ha.*
- *To provide opportunities for a range of limited rural and related ancillary pursuits on rural-residential lots where those activities will be consistent with the amenity of the locality and the conservation and landscape attributes of the land.*
- *To set aside areas for the retention of vegetation and landform or other features which distinguish the land."*



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The Scheme notes the following relevant to this application:

*“Schedule 5 - Rural Residential*

*Buildings*

- (a) All buildings shall be sited in accordance with the setback requirements specified in the Scheme except where building envelopes are shown on a structure plan or local development plan. Where building envelopes are shown, all buildings and effluent disposal systems shall be located within that envelope.”*

*“Schedule 6 – Additional site and development requirements relating to Rural Residential zone*

*Rural Residential 1*

- 1 For those lots which do not depict a building envelope, all structures including sheds, outbuildings, garages, storage areas and effluent disposal systems shall be sited not more than 22 metres from the closest wall of the dwelling, and must also comply with the setback and/or siting standards in the Scheme”*

Clause 67 of the deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* lists the following relevant matters in considering a development application:

- “(g) any local planning policy for the Scheme area;*
- (h) any structure plan, activity centre plan or local development plan that relates to the development...*
- ...(m) the compatibility of the development with its setting including the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;*
- (n) the amenity of the locality including the following —*
  - (i) environmental impacts of the development;*
  - (ii) the character of the locality;*
  - (iii) social impacts of the development;...*
- ...(w) the history of the site where the development is to be located;*
- (x) the impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals;*
- (y) any submissions received on the application...*
- ...(zb) any other planning consideration the local government considers appropriate.”*

Shire staff generally when making recommendation for refusal, provide an alternative potential motion within the body of the agenda report for Council’s consideration in the event that it deems the application has merit and could be supported. This is considered good practice to assist Councillors rather than requiring alternative motions to be drafted ‘on the fly’ at a meeting, and to ensure that relevant conditions that might assist in delivering a better planning outcome are included within an approval.

However, in this instance an alternative suggestion has not been provided as the Scheme does not allow for approval of outbuildings at a greater separation distance than 22m within this zone.

Whilst Clause 34 of the Scheme provides for ‘Variations to site and development requirements’ by which an approval might be given, this is specified as being only relevant to the requirements set out in Clauses 32 & 33 of the Scheme.

Clause 32 is not relevant to the ‘Rural Residential R1’ zone and Clause 33 is linked to Schedules 3 & 4 only of the Scheme which allow Council some discretion relating to matters such as lot area, effective frontage, site coverage, plot ratio, property boundary setbacks, car parking spaces and landscaping. Clause 33 omits reference to Schedules 5 & 6 of the Scheme which address specific ‘Rural Residential’ zone requirements and sets the 22m maximum separation distance requirement between a residence and its outbuildings.

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The Shire sought the advice of its solicitor on whether this interpretation of the Scheme was correct, and they have advised that there is no power to vary the requirement in clause 1 of Schedule 6 of the Scheme for all structures to be within 22m of the dwelling for those lots in the 'Rural Residential 1' zone which do not have a building envelope, and that there is no overarching power in the deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* or the *Planning and Development Act 2005* that would permit this either.

### **POLICY/PROCEDURE IMPLICATIONS**

Schedule 2 Part 2 Division 2 Clauses 3-6 of the *Planning and Development (Local Planning Schemes) Regulations 2015* provides for Council to prepare a Local Planning Policy in respect of any matter related to the planning and development of the Scheme area.

The Shire of Chapman Valley Local Planning Policy 1.4 – Outbuildings contains the following objectives:

- “3.1 To alter the deemed to comply provisions of the R-Codes for Outbuildings.*
- 3.2 To provide a clear definition of what constitutes an ‘Outbuilding’.*
- 3.3 To ensure that Outbuildings are not used for habitation, commercial or industrial purposes by controlling building size and location.*
- 3.4 To limit the visual impact of Outbuildings.*
- 3.5 To encourage the use of outbuilding materials and colours that complement the landscape and amenity of the surrounding area.*
- 3.6 To ensure that the Outbuilding remains an ancillary use to the main dwelling or the principle land use on the property.”*

Policy 1.4 also sets the following within its Policy Statement:

- “6.7.c For lots zoned ‘Rural-Residential’, ‘Rural Smallholding’ and ‘Rural’ the Outbuildings are to be setback in accordance with the Local Planning Scheme, or if applicable located within a defined building envelope.”*

Section 1.0 of the policy also notes that *“In making a determination under this Scheme the local government must have regard to each relevant local planning policy to the extent that the policy is consistent with this Scheme”*.

### **FINANCIAL IMPLICATIONS**

Nil

### **Long Term Financial Plan (LTFP):**

The Shire of Chapman Valley Long Term Financial Plan was endorsed by Council at its 19 July 2017 meeting. It is not considered that the determination of this application by would have impact in relation to the Long Term Financial Plan.

### **STRATEGIC IMPLICATIONS**

Scheme Amendment No.20 to Shire of Chapman Valley Local Planning Scheme No.1 that rezoned the Parkfalls Estate area was adopted by Council at its 23 February 1999 meeting. Council also adopted the Parkfalls Estate Subdivision Guide Plan as contained within the Scheme Amendment No.20 documentation at its 23 February 1999 meeting.

Scheme Amendment No.20, inclusive of the Subdivision Guide Plan, was approved by the Western Australian Planning Commissions ('WAPC') on 8 September 1999

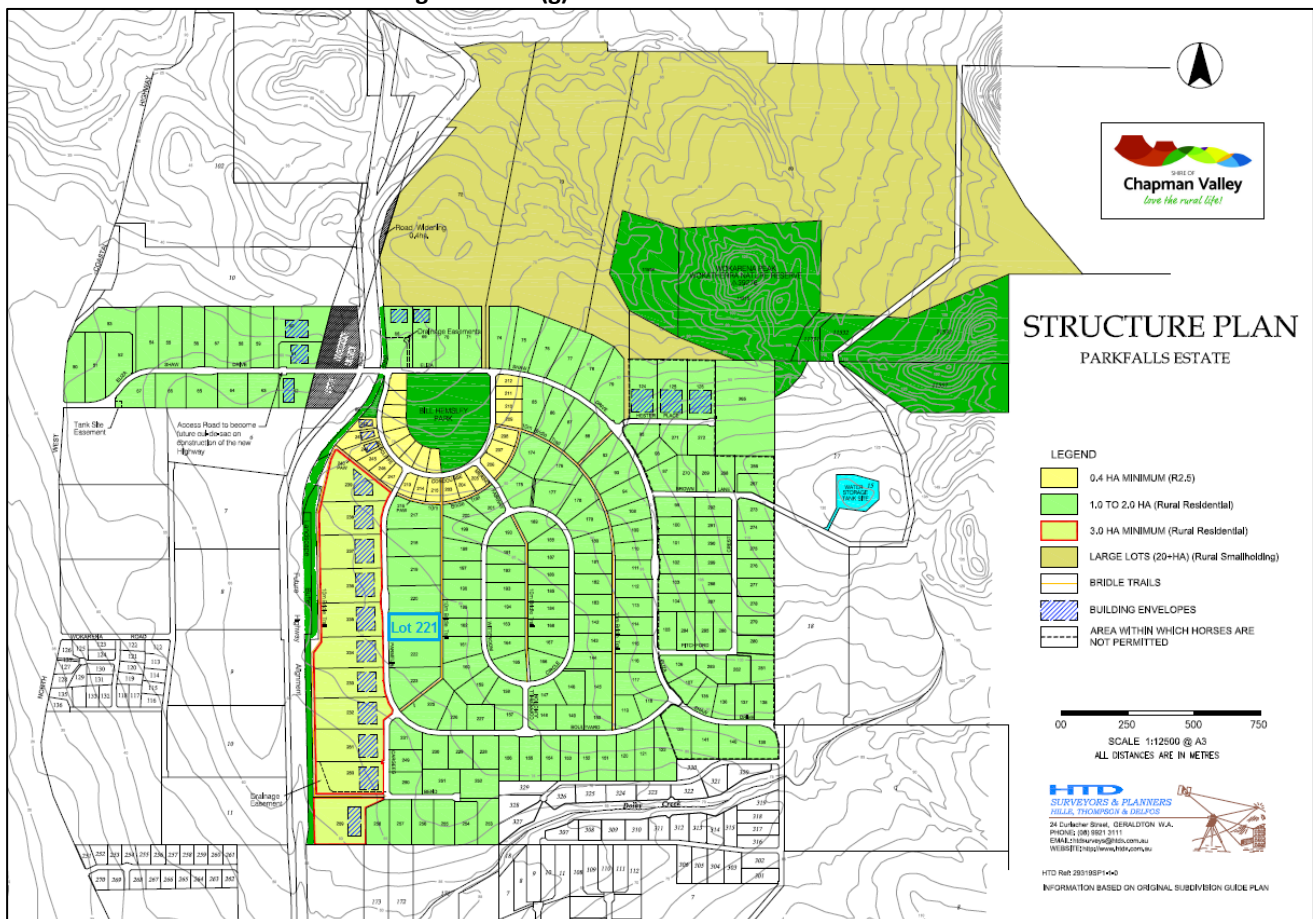
The Parkfalls Estate Subdivision Guide Plan is considered to form a Structure Plan as per Part 9 Regulation 79 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, a copy of the plan is provided as **Figure 10.1.1(g)**.

The primary purpose for establishing building envelopes upon the Parkfalls Estate Subdivision Guide Plan was to setback habitable buildings from the proposed Primary Distributor Road alignment (that would run along the former Geraldton-

Northampton railway alignment which is under the management of Main Roads WA) and also setback development from the Wokatherra Nature Reserve.

No building envelope was identified for Lot 221 (or other lots within the central portion of the Parkfalls Estate) and on this basis Schedule 6, RR1, clause 1 of the Scheme requires *“For those lots which do not depict a building envelope, all structures including sheds, outbuildings, garages, storage areas and effluent disposal systems shall be sited not more than 22 metres from the closest wall of the dwelling, and must also comply with the setback and/or siting standards in the Scheme”*

**Figure 10.1.1(g) - Parkfalls Estate Structure Plan**



Section 4.6 of the original Parkfalls Estate rezoning report (Scheme Amendment No.20 to Scheme No.1 that was gazetted on 17 September 1999) further noted that:

*“As an alternative to building envelopes (which have little relevance in untreed estates with uniform high land capability), is proposed to generally adopt the standard setbacks already in the Scheme for the Special Rural Zone, with an additional requirement that any other structures including sheds, outbuildings, garages, storage areas and effluent disposal systems cannot be sited more than 22 metres from the closest wall of the dwelling. This in effect creates a Building Envelope at approximately 2,500m<sup>2</sup> on most of the lots.*

*The only exception where Building Envelopes are shown on the Subdivision Guide Plan are:*

- (i) For the three lots on the west side of the Tourist Site, which partially contain some lower capability landform (refer Section 3.2);*
- (ii) For those lots abutting the proposed new Highway to ensure maximum separation distances are achieved.”*



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Council has not previously supported an application for an outbuilding setback a distance of greater than 22m in the Parkfalls Estate or the wider 'Rural Residential 1' area.

The result of the Scheme requirement for a 22m maximum separation distance between outbuildings and the associated residence is that the built form in the Parkfalls Estate is clustered upon each lot.

The role of town planning in the protection of views is a long debated matter with the general consensus being that one does not 'own their view', although it is recognised that much of the attraction for residents in the Parkfalls Estate are the ocean views to the west, town views to the south-west, Buller Rivermouth views to the north-west and Moresby Range views to the east.

The maximum 22m separation distance in the Parkfalls Estate has resulted in some degree of protection of views, so that whilst inevitably development has impacted upon residents' views, the clustering of buildings has provided some ability to preserve view corridors between each 1ha+ lot.

The approval of an outbuilding further than the 22m maximum separation distance would set a precedent that would have the potential to impact on these views in the Parkfalls Estate. An adherence to the clustering requirement would maintain a level of certainty for landowners in the Parkfalls Estate on the location of built development upon surrounding properties. This certainty can be advantageous in reducing potential landowner disputes and in maintaining higher lot prices which can promote a higher standard of development within a locality.

**Strategic Community Plan/Corporate Business Plan:**

The Shire of Chapman Valley Strategic Community Plan was endorsed by Council at its 15 November 2017 meeting. It is not considered that the determination of this application would have impact in relation to the Strategic Community Plan.

**CONSULTATION**

Section 7.0 of Shire of Chapman Valley Local Planning Policy 1.4 – Outbuildings requires that:

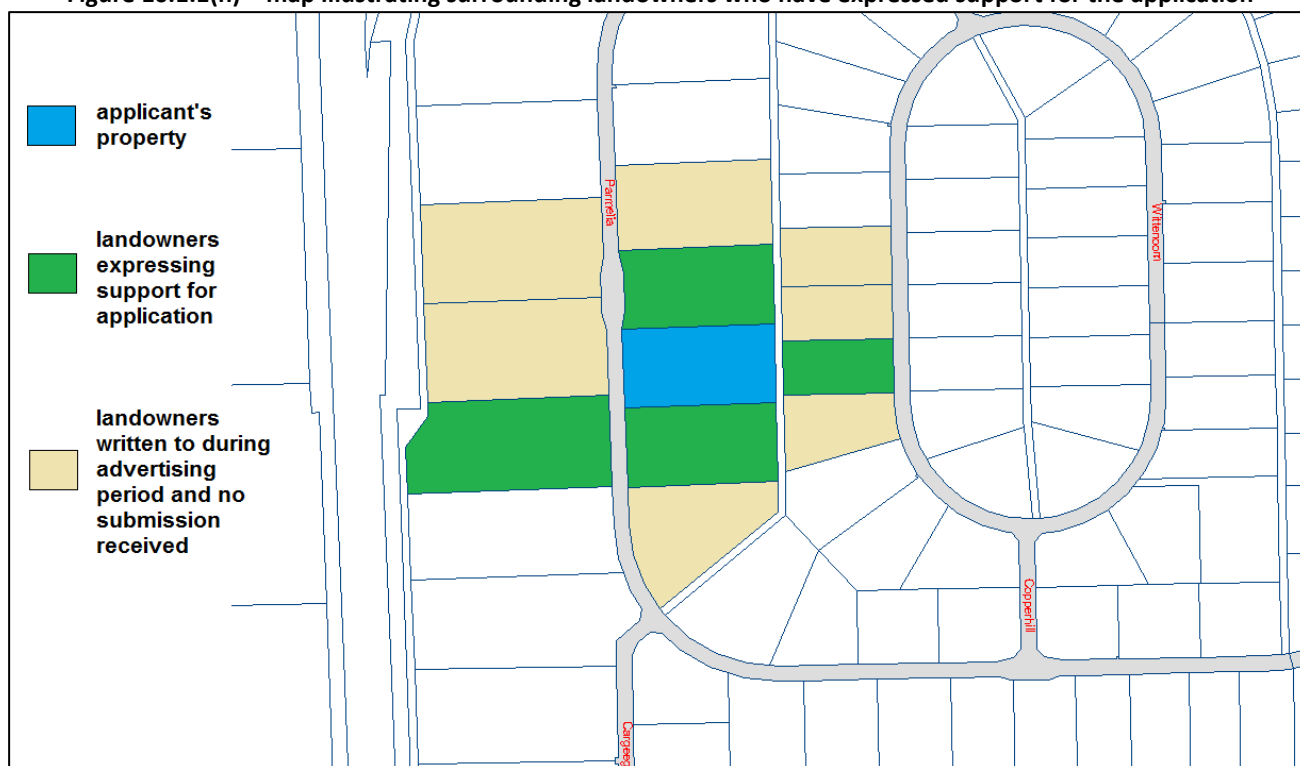
- "7.1 Should the application be considered to meet the requirements of this policy the application may be dealt with under delegated authority by Shire staff. However should the application not be considered to meet the requirements of the policy or in the opinion of Shire staff require further consideration, the matter may be advertised in accordance with the Local Planning Scheme before being placed before a meeting of Council for determination.*
- 7.2 Applications that propose variation to any part of the Policy (other than the variation pursuant to Section 7.3 and 7.4 of this policy) will require consultation with surrounding landowners, by means of the Shire writing directly to the surrounding landowners inviting comment, and placement of an advisory sign on-site for a period of not less than 21 days, prior to the application and any received submissions being placed before a meeting of Council for consideration."*
- "7.5 The advertising of a received application that proposes variation to any part of the policy is undertaken to make the proposal available for inspection in order to provide opportunity for public comment and it should not be construed that final approval will be granted.  
The local government in determining the application will take into account the submissions received but is not obliged to support those views."*

The Shire wrote to the 11 surrounding landowners on 31 August 2020 providing details of the application and inviting comment upon the proposal prior to 25 September 2020, a sign was also erected on-site to advise of the received application and the opportunity for comment.

At the conclusion of the advertising period 1 submission had been received, offering support for the application, a copy of which has been included within **Attachment 10.1.1** along with a further 3 expressions of support that were submitted with

the application. A map illustrating the location of the supporting landowners to this application has been provided as **Figure 10.1.1(h)**.

**Figure 10.1.1(h) – map illustrating surrounding landowners who have expressed support for the application**



## RISK ASSESSMENT

Measures of Consequence							
Rating (Level)	Health	Financial Impact	Service Interruption	Compliance	Reputational	Property	Environment
<b>Insignificant (1)</b>	Negligible injuries	Less than \$1,000	No material service interruption	No noticeable regulatory or statutory impact	Unsubstantiated, low impact, low profile or 'no news' item	Inconsequential or no damage.	Contained, reversible impact managed by on site response

## VOTING REQUIREMENTS

Simple majority required

## STAFF RECOMMENDATION

That Council refuse the application for an outbuilding upon 144 (Lot 221) Parmelia Boulevard, White Peak for the following reasons:

- 1 The development does not meet the requirement that outbuildings shall not be sited more than 22m from the dwelling as established in Schedule 6 (Rural Residential 1) clause 1 of the Shire of Chapman Valley Local Planning Scheme No.3.
- 2 In its consideration of the application Council is not satisfied that the development satisfies the matters under Clause 67 of the deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

- 
- 3 The development is considered contrary to Section 6.7.c of the Shire of Chapman Valley Local Planning Policy 1.4 Outbuildings.
  - 4 Approval of this application would set an undesirable precedent for future variation to the Shire's statutory and policy requirements, which in time could prove to be detrimental to the amenity of the 'Rural Residential 1' zone.

Advice Note:

Should the applicant be aggrieved by this determination there is a right pursuant to the *Planning and Development Act 2005* to request to have the decision reviewed by the State Administrative Tribunal. Such application must be lodged within 28 days from the date of determination.

## 10.1.2 Proposed Residence (Building Envelope Alteration)

PROPONENT:	S & P Rodgers
SITE:	33 (Lot 78) Murphy-Norris Road, Nanson
FILE REFERENCE:	A2051
PREVIOUS REFERENCE:	Nil
DATE:	6 October 2020
AUTHOR:	Simon Lancaster, Deputy Chief Executive Officer

### SUPPORTING DOCUMENTS:

Ref	Title	Attached to Report	Under Separate Cover
10.1.2	Residence Application & Carney Hill Estate Structure Plan		✓

### DISCLOSURE OF INTEREST

Nil

### BACKGROUND

Council is in receipt of an application for a residence upon 33 (Lot 78) Murphy-Norris Road, Nanson. The development is proposed to be located outside the building envelope shown upon the Carney Hill Estate Structure Plan. The application has been advertised for comment and no objections were received, and this report recommends approval.

Figure 10.1.2(a) – Location Plan for 33 (Lot 78) Murphy-Norris Road, Nanson



### COMMENT



Lot 78 is a 21.5406ha property located in the Carney Hill Estate with a 547.49m frontage along its western boundary with Chapman Valley Road and a 317.79m frontage along its southern boundary with Murphy-Norris Road (a restrictive covenant requires vehicle access to be off Murphy-Norris Road).

The lower and flat-topped sections of Lot 78 have been cleared for farming in the past, with some remaining vegetation on the steeply sloping areas of the property. The development history for the property is as follows:

16 December 2009	Council adopted the Carney Hill Estate Subdivision Guide Plan that designated a 1ha building envelope for each proposed lot, including Lot 78 (a copy of the plan is included as the final page of <b>separate Attachment 10.1.2</b> );
17 December 2012	subdivider created Lot 78;
20 April 2015	applicants purchased Lot 78;
14 July 2015	108m <sup>2</sup> outbuilding approved;
14 June 2017	192m <sup>2</sup> outbuilding (stables) approved;
27 August 2020	landowner lodged application seeking to site their residence outside of the building envelope.

**Figure 10.1.2(b) – Aerial photograph of 33 (Lot 78) Murphy-Norris Road, Nanson**



The application is for a 2 storey residence that would be sited approximately 350m east of Chapman Valley Road and approximately 100m outside/east of the building envelope identified for Lot 78.

The proposed residence would be a timber framed 3 bedroom, 2 bathroom with a 115.04m<sup>2</sup> enclosed ground floor area and further 121.635m<sup>2</sup> verandah area, the upper floor area would consist of a 73.28m<sup>2</sup> enclosed area and 27.52m<sup>2</sup> balcony. The ground floor would be clad in fibre cement sheeting and the upper floor would be clad with vinyl weatherboard, with both floors intended to be clad in neutral colours of Beige Ash with Alpine Snow accents to blend with the hillside. The roof would be clad with Shale Grey Colorbond sheeting and all windows would be double glazed

A copy of the application has been provided as **separate Attachment 10.1.2** which includes site, elevation and floor plans, and 3-D modelling along with supporting information detailing the reasons behind the sought location.

It is considered that the application can be supported on the following basis:

- the design of the residence is of a suitably high standard and would not detract from the visual amenity and rural landscape nature of the Chapman Valley Road tourism drive;
- the proposed residence would be located further back from, and in what might be considered a less visually prominent location as viewed from Chapman Valley Road, than were it to be constructed within the building envelope;
- the proposed residence would be set against the slope rather than on top of the skyline;
- given the 21ha scale of the property the proposed distance is not considered a significant variation to the building envelope;
- the revised residence location would improve the privacy for adjoining landowners;
- the revised location would relocate the residence away from the underground fibre optic telecommunications line;
- the surrounding landowners have been invited to comment upon the proposed residence and no objections were received;
- there is the ability for Council to impose conditions requiring landscaping about the residence that will assist in screening the development from Chapman Valley Road;
- the landowner is seeking to use neutral colours intended not to draw undue attention to the residence;
- the proposed residence would still be in a location that is clustered with the existing outbuildings.

**Figure 10.1.2(c) – View of Lot 78 from Chapman Valley Road looking south-east**

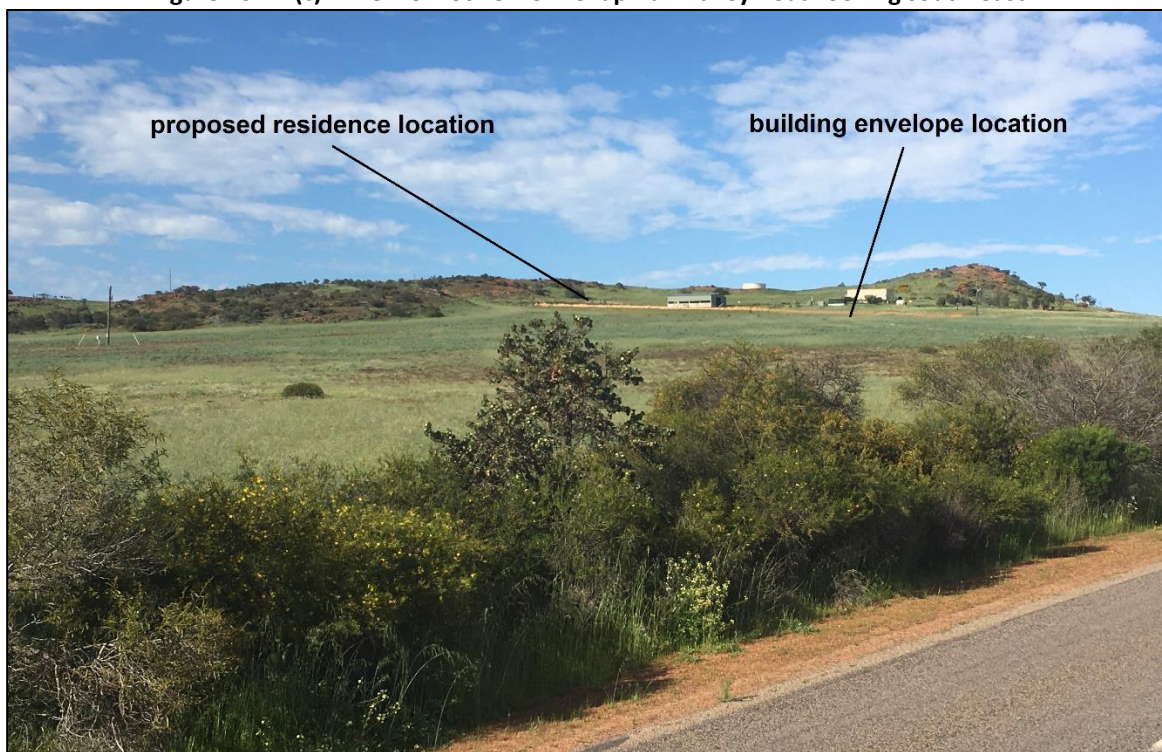
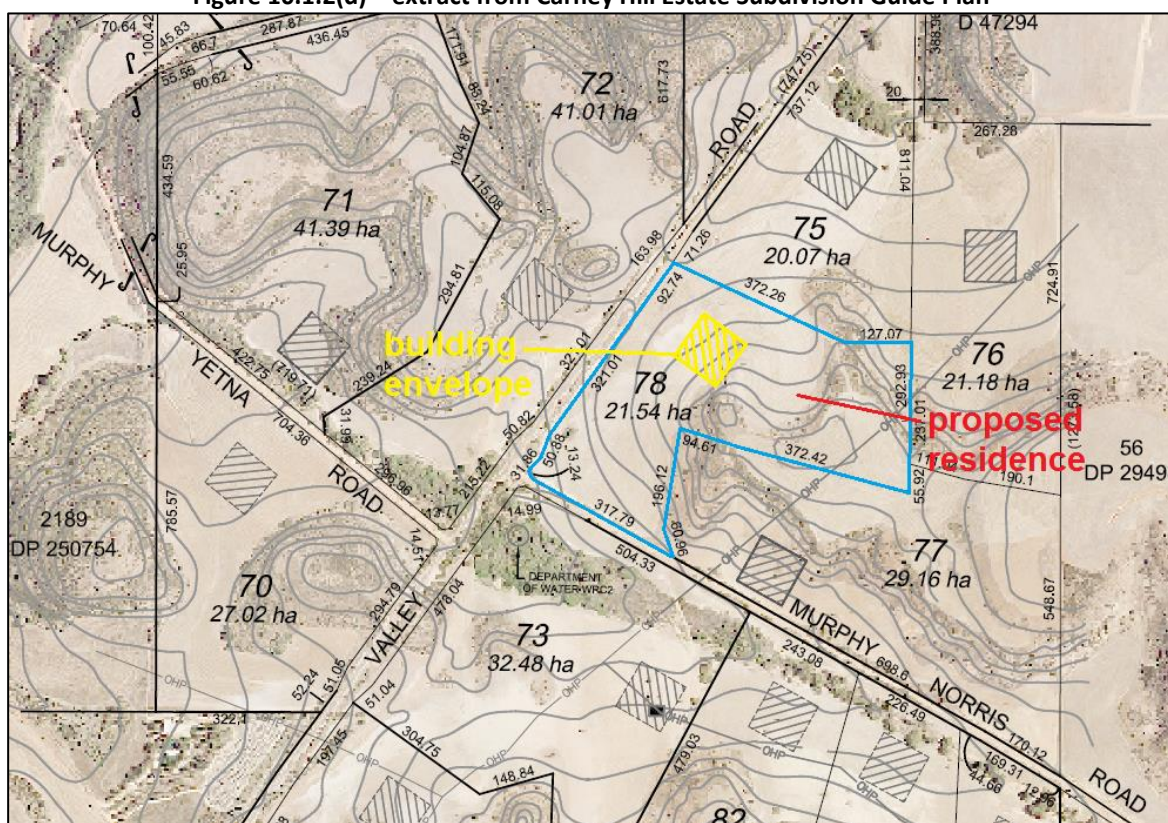




Figure 10.1.2(d) – extract from Carney Hill Estate Subdivision Guide Plan



The underlying rationale for identifying building envelopes upon the Carney Hill Estate Subdivision Guide Plan was summarised in the Scheme Amendment No.37 (that rezoned the land from 'Rural' to 'Rural Smallholding') documentation as follows:

*"Protect the rural amenity and character of the area from incompatible land use/development. The size of the lots coupled with the proposed Scheme provisions (including building exclusion areas) will ensure compatibility with surrounding land. Measures such as designated building envelopes will also be used by the Shire to manage the visual amenity and rural ethos of the area." (Amdt No.37, page 7)*

#### 4.2 LOCATION OF BUILDINGS AND STRUCTURES

*The rural seclusion, natural land features and scenic qualities have proven to be the major factors in attracting purchasers to the Chapman Valley area. However, there is a need to ensure that building developments within this locality do not adversely impact on the visual landscape amenity of the area, nor have a detrimental effect on nearby farming activities. Therefore, the positioning of buildings will not be permitted within any area identified as 'Development Exclusion Area' and for that matter will only be allowed within the allocated building envelopes as identified on the Subdivision Guide Plan or as determined otherwise by the Shire Council.*

*In this regard areas of exclusion has been identified in order to protect existing vegetation and encourage the maintenance and enhancement of rural landscape amenity along Chapman Valley Road, which is an important tourist road and part of the Shire's heritage trail. Furthermore, it is unlikely the Council will support the placement of buildings on hill tops where there is a perceived detrimental effect the broader amenity and scenic qualities of the Flat Top Moresby Ranges." (Amdt No.37, page 14)*

Whilst the residence would be sited in a location where it is visually prominent to passing vehicles along the Chapman Valley Road, which is identified as a Primary Distributor Road in the Main Roads WA network and is also a tourism drive



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with a high level of scenic appeal, the proposed location would be setback further from the road, and in a location that might be considered less visually prominent than were it to be constructed in the building envelope.

#### STATUTORY ENVIRONMENT

33 (Lot 78) Murphy-Norris Road, Nanson is zoned 'Rural Smallholding 2' under Shire of Chapman Valley Local Planning Scheme No.3 ('the Scheme') the objectives for which are listed in Table 1 as being:

- “• To provide for lot sizes in the range of 4 ha to 40 ha.
- To provide for a limited range of rural land uses where those activities will be consistent with the amenity of the locality and the conservation and landscape attributes of the land.
- To set aside areas for the retention of vegetation and landform or other features which distinguish the land.”

The proposed development would meet with the definition of 'Single House' which is defined by State Planning Policy 7.3- Residential Design Codes as *“a dwelling standing wholly on its own green title or survey strata lot”*. 'Single House' is listed by the Scheme as a 'P' use in the 'Rural Smallholding' zone, which *“means that the use is permitted if it complies with all relevant development standards and requirements of this Scheme”*.

Lot 78 also falls within the 'Special Control Area 2 – Moresby Range Landscape Protection Area' for which the Scheme notes:

*“The purpose of Special Control Area 2 is the protection of the Moresby Range and associated valleys from development and/or subdivision that will detrimentally affect the landscape values of the area, including preventing development that may lead to problems of erosion. In determining any application for development approval on land within Special Control Area 2, the local government shall give consideration to the purpose of the Special Control Area.*

- (1) *Within SCA 2, no clearing or destruction of any remnant native vegetation or re-vegetation shall be permitted except for:*
  - (a) *Clearing to comply with the requirements of the Bush Fires Act 1954 (as amended), the local government's Bush Fire Notice and/or any fire management plan endorsed by the local government;*
  - (b) *Clearing as may reasonably be required to accommodate an approved building and curtilage, or vehicular access to an approved building or other land use approved by the local government; and/or*
  - (c) *Clearing as may be allowed under the Department of Water and Environmental Regulation and Conservation Land Clearing Regulations;*
  - (d) *Trees that are diseased or dangerous.*
- (2) *In the determination of any application for development approval within SCA 2, the local government may, having regard to the purpose of the Special Control Area set out in Part 5 and the assessment criteria detailed in the Moresby Range Management Strategy, require modification of development proposals, or impose conditions of approval regarding:*
  - (a) *The siting of the proposed development;*
  - (b) *The design and layout of the proposed development;*
  - (c) *The materials and finishes to be used in the proposed development;*
  - (d) *The protection of remnant native vegetation or re-vegetation located on the site;*
  - (e) *The installation and maintenance of vegetation to provide for the visual screening of proposed development; and/or*
  - (f) *The installation and maintenance of vegetation, retaining walls or other works to prevent erosion.”*

The Scheme also notes the following relevant to this application:

*“37 Appearance of land and buildings*

- (1) Unless otherwise approved by the local government, no person shall erect any building or other structure which by reason of colour or type of materials, architectural style, height or bulk, ornament or general appearance, has an exterior appearance which is out of harmony with existing buildings or the landscape character of the area.*
- (2) All buildings and land on which they are located within the Scheme area shall be maintained in a manner, which preserves the amenity of the surrounding locality to the satisfaction of the local government.*
- (3) Where in the opinion of the local government an activity is being undertaken that results in the appearance of the property having a deleterious effect on the amenity of the area in which it is located, the local government shall require the owner or occupier to restore or upgrade the conditions of that property to a standard commensurate with those generally prevailing in the vicinity.”*

*“40 Building envelopes*

- (1) Where a building envelope is identified on a structure or fire management plan, all development shall be contained within the designated envelope area.*
- (2) No development of any structures shall occur within any area/s identified as ‘Development Exclusion Area’, ‘Re-vegetation Area’, ‘Remnant Vegetation’ or similar on the structure or fire management plan;*
- (3) Notwithstanding the requirements of Clause 62 of the deemed provisions, where a building envelope exists on a particular lot an application for development approval to change or relocate the building envelope shall be accompanied by relevant building plans and information addressing visual amenity, privacy and screening, vegetation loss, access, and proximity to natural features.*
- (4) In considering an application to relax the requirements of subclause (2) and (3), the local government shall, in addition to the general matters set out in Clause 67 of the deemed provisions, give particular consideration to:*
  - (a) unacceptable visual clutter, especially in elevated areas of high landscape quality or visually exposed locations; and*
  - (b) unnecessary clearing of remnant native vegetation; and*
  - (c) visual obtrusiveness and/or impact on an adjoining property by way of privacy, noise, odour or light spill; and*
  - (d) suitability for landscape screening using effective screening vegetation; and*
  - (e) compliance with the land-use, setback, building height, development exclusion, vegetation protection, bushfire requirements and other pertinent provisions of the Scheme and relevant local planning policy.”*

*“Schedule 5 - Rural Smallholding*

*(1) Structure Plan*

- (a) Subdivision, development and land use shall generally be in accordance with a structure plan as adopted by the local government and the Western Australian Planning Commission in accordance with Part 4 of the deemed provisions;*
- (b) Subdivision, development and land-use shall generally be in accordance with any other matters outlined on the structure plan; and*
- (c) In addition to such other provisions of the Scheme as may affect it, any land that is included in a Rural Residential zone or Rural Smallholding zone shall be subject to those provisions as may be specifically set out against it in Schedules 6 or 7.*

*(2) Buildings*

- (a) All buildings shall be sited in accordance with the setback requirements specified in the Scheme except where building envelopes are shown on a structure plan or local development plan. Where building envelopes are shown, all buildings and effluent disposal systems shall be located within that envelope.*

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- (b) *All buildings constructed on the land shall be sympathetic to existing landscape features, predominantly landform, vegetation and amenity in terms of their design, height, location, material and cladding colours...*
- ...(3) *Vegetation*
- (a) *No clearing or destruction of any remnant vegetation or revegetation shall be permitted except for:*
- (i) *Clearing to comply with the requirements of the Bush Fires Act 1954 (as amended), the local government's Bush Fire Notice and/or any fire management plan endorsed by the local government, and the Environmental Protection (Clearing of Native Vegetation) Regulations 2004;*
- (ii) *Clearing for vehicular access or fire breaks specifically identified on a structure plan or local development plan;*
- (iii) *Clearing as may reasonably be required to accommodate an approved building and curtilage, or vehicular access to an approved building or other land use approved by the local government;*
- (iv) *Trees that are diseased or dangerous.*
- (b) *Re-vegetation of identified areas with the intent of rehabilitating degraded land or for screening purposes may be required on consideration of subdivision or development applications."*

Clause 67 of the deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* lists the following relevant matters in considering a development application:

- "(a) *the aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area;*...
- ...(g) *any local planning policy for the Scheme area;*
- (h) *any structure plan, activity centre plan or local development plan that relates to the development...*
- ...(l) *the effect of the proposal on the cultural heritage significance of the area in which the development is located;*
- (m) *the compatibility of the development with its setting including the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;*
- (n) *the amenity of the locality including the following —*
- (i) *environmental impacts of the development;*
- (ii) *the character of the locality;*
- (iii) *social impacts of the development;*...
- ...(p) *whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved;*
- (q) *the suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk;*...
- ...(w) *the history of the site where the development is to be located;*
- (x) *the impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals;*
- (y) *any submissions received on the application...*
- ...(zb) *any other planning consideration the local government considers appropriate."*

The Carney Hill Estate Subdivision Guide Plan was adopted by Council at its 16 December 2009 meeting and is considered to form a Structure Plan as per Part 9 Regulation 79 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

## **POLICY/PROCEDURE IMPLICATIONS**

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Schedule 2 Part 2 Division 2 Clauses 3-6 of the *Planning and Development (Local Planning Schemes) Regulations 2015* provides for Council to prepare a Local Planning Policy in respect of any matter related to the planning and development of the Scheme area.

The Shire of Chapman Valley Local Planning Policy 5.1 – Building Envelopes contains the following objectives:

- “3.1 To provide guidance with respect to the amendment of a building envelope (relocation, expansion) that will not lead to unacceptable impacts on surrounding properties.*
- 3.2 To provide criteria by which the amendment of a building envelope should be considered to assist in protecting the integrity of the application of building envelopes.*
- 3.3 To provide guidance in relation to the information required to be submitted as part of an application for the amendment of a building envelope.”*

Policy 5.1 also sets the following Policy Statement:

- “6.1 In considering an application to relax the development standards pursuant to Section 40 of its Local Planning Scheme, the Local Government will give particular consideration to:*
  - 6.1.a justification for the proposed amendment.*
  - 6.1.b the secondary nature of the development should the application be to site a building/s outside of the envelope (e.g. horse stables, bore sheds).*
  - 6.1.c unacceptable visual clutter, especially in elevated areas of high landscape quality or visually exposed locations, such as the edge of hill or mesa tops within prominent parts of the Moresby Range.*
  - 6.1.d unnecessary clearing of remnant native vegetation.*
  - 6.1.e visual obtrusiveness and/or impact on an adjoining property by way overlooking, noise, odour or light spill.*
  - 6.1.f suitability for landscape screening using effective screening vegetation and the availability of a proven water supply for this purpose.*
  - 6.1.g use of materials and colours to assist in softening any perceived visual impact.*
  - 6.1.h compliance with the land-use, setback, building height, development exclusion, vegetation protection, bushfire requirements and other pertinent provisions of the Local Planning Scheme and associated Planning Policies.*
- 6.2 Building envelopes are generally imposed at the time of rezoning or subdivision to provide an area in which buildings upon a property will be clustered and provides an understanding for surrounding landowners of the potential location of future built form. Whilst this Policy provides guidelines for an application to be submitted to amend a building envelope it should not be construed that approval will be granted with each application assessed on its individual merits.”*

#### **FINANCIAL IMPLICATIONS**

Nil

#### **Long Term Financial Plan (LTFP):**

The Shire of Chapman Valley Long Term Financial Plan was endorsed by Council at its 19 July 2017 meeting. It is not considered that the determination of this application would have impact in relation to the Long Term Financial Plan.

#### **STRATEGIC IMPLICATIONS**

The Shire of Chapman Valley Local Planning Strategy identifies Lot 78 as being located within Precinct No.3-Chapman Valley the vision for which is *“A diverse range of rural pursuits and incidental tourist developments that complement the sustainable use of agricultural resources”*.

The Strategy lists the following precinct objectives of relevance in the assessment of this application:

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*“3.3.5 Protect the rural amenity and character of the area from incompatible land use/development, again through the implementation of appropriate environmental and planning controls.*

Lot 78 falls within the study boundary of the Moresby Range Management Strategy (WAPC, 2009) and is identified by Strategy Map 6 as being alongside a tourist drive and Strategy Map 7 as being alongside a travel route corridor and having natural landscape significance. Sections 4.5.1 and 4.5.2 of the Strategy make recommendations of relevance in the assessment of this application:

*“Recommendations: land use and development planning*

- 43 *Ensure that land uses and infrastructure are sited and designed to complement the landscape qualities of the range and reduce their overall impact. The key elements of effective landscape planning and design to be considered are:*
- describing the landscape values that need to be protected;*
  - defining areas that can accommodate more intensive land use or development;*
  - selecting suitable land uses and development, including consideration of noise, dust and other potential impacts;*
  - providing for a density compatible with retaining landscape values;*
  - sensitive siting; and*
  - designing buildings and structures to blend into their setting.*
- 44 *Ensure that buildings, structures and public or private roads are sited and designed to have minimal impact on views of the range and reflect surrounding character, with reference to the manual, Visual Landscape Planning in Western Australia (DPI, 2007), so that they:*
- Do not dominate the landscape but are compatible in form, scale, bulk, and mass to their setting.*
  - Give thought to visually concealing all buildings and associated services, such as delivery and storage areas and necessary infrastructure. Where possible, buildings are to be constructed behind or among trees.*
  - Reflect the rural nature of the range and cater for expected level of use, particularly any public or private road, and vehicle manoeuvre areas associated with lookouts;*
  - Blend into the surroundings through use of appropriate colour schemes.*
  - Take advantage of views to the range through appropriate orientation of roads in new subdivisions.”*

*“Recommendations: flat tops and side slopes, key view corridors and travel routes*

- 45 *Minimise more intensive land use and development on the flat tops and side slopes and in key view corridors (identified in map 5) that has the potential to be clearly seen and that would adversely affect the landscape values of the view. Permit more intensive land use and development on the flat tops and side slopes and key view corridors only where it can be demonstrated that such land use and/or development is consistent with the objectives of this strategy.*
- 46 *Support land use and development proposals abutting areas of high landscape significance, as identified in map 6, where it can be demonstrated that the land use and/or development:*
- a) will not adversely affect views of the range; and*
  - b) enhances opportunities for people to enjoy views of or from the range, or experience the range in some other way.*
- 47 *Minimise development in key view corridors and travel route corridors (map 5 and map 6 respectively); advocate the siting and design of buildings and structures to have minimum possible impact on key view corridors and from travel routes, and to reflect the surrounding character:*
- particular attention should be paid to the location and orientation of large sheds and screening to minimise their impact on views to the range; and*
  - lower sites should be chosen, sheds should be orientated perpendicular to the primary view and screening should be provided, whether by vegetation or other development.*

- 
- 48 *Ensure that future land use or development maintains the landscape value of the foreground when viewed from major travel routes, and that revegetation and landscaping along and near major travel routes does not affect views of the range from these routes.*
  - 49 *Consider the impact remnant vegetation clearing may have on views of the range. Discourage the clearing of remnant vegetation where it forms part of a view corridor from a major travel route."*

The 'Visual Landscape Planning in Western Australia: a manual for evaluation, assessment, siting and design' (WAPC, 2007) provides local governments with guidance on incorporating visual landscape planning into assessment and decision making. The manual outlines three broad visual objectives for managing landscape character; 'protection and maintenance'; 'restoration and enhancement'; and 'best practice siting and design'.

The Chapman Valley Road is a drive of scenic value to both the local community and visitors to the region and Council might consider its role in the assessment of rezoning, subdivision and development as being to protect the natural landscape character of this route to maintain its appeal.

The manual generally recommends that vegetation should be retained and development avoided on skylines as seen from important viewing locations and sensitive roads. The siting of the building envelopes on the Carney Hill Estate Structure Plan gave demonstration for this recommendation.

The manual notes that development should be sited with care to ensure that individual components that have the potential to draw attention, such as reflective roofs and windows, are not visible. The manual also notes that the forms, colours and textures of a development do not need to be identical to those found in nature, but they need to appear compatible to the extent that any contrasts do not draw attention. It might be considered that the application has made attempt to address this criteria to reduce the visual impact that its proposed location would create.

#### **Strategic Community Plan/Corporate Business Plan:**

The Shire of Chapman Valley Strategic Community Plan was endorsed by Council at its 15 November 2017 meeting. It is not considered that the determination of this application would have impact in relation to the Strategic Community Plan.

#### **CONSULTATION**

Section 7.0 of the Shire's 'Building Envelopes' Local Planning Policy notes that an application seeking to relocate, remove or expand a building envelope may be advertised to surrounding landowners prior to being placed before a meeting of Council for consideration.

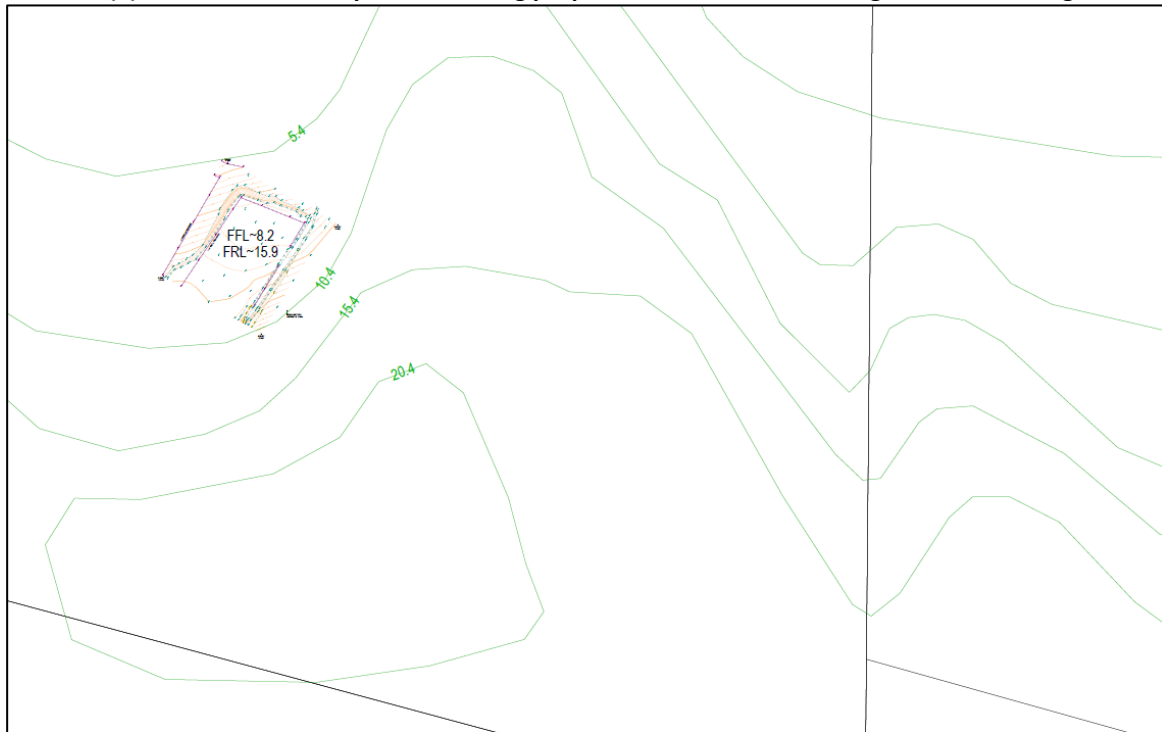
The Shire wrote to the 7 landowners, that are within 500m of the proposed residence location, on 31 August 2020 providing details of the application and inviting comment upon the proposal prior to 25 September 2020.

At the conclusion of the advertising period 2 submissions had been received, 1 from the landowner on the opposite/west side of Chapman Valley Road expressing support for the application, and the other from the landowner to the east querying the location of the residence in relation to the ridgeline (i.e. would the residence be able to be seen from/overlook their property to the east and impact their privacy).

The nature of the query was raised with the applicant who then engaged their surveyor and draftsman to prepare an additional site plan which is provided as page 4 in **separate Attachment 10.1.2**. An enlarged extract from this additional site (contour) plan has been also been provided as **Figure 10.1.2(e)**.

The plan illustrated that the residence, which would have a top-of-upper-wall height of 5.74m and a top-of-roof height of 7.7m, would be sited in front of the ridgeline that would rise to a height of 4.5m above the top-of-roof height. The querying neighbour was provided with a copy of this plan and they have advised that they are satisfied that their query has been answered.

**Figure 10.1.2(e) – extract from site plan illustrating proposed residence datum height relative to ridgeline to rear**



## RISK ASSESSMENT

Measures of Consequence							
Rating (Level)	Health	Financial Impact	Service Interruption	Compliance	Reputational	Property	Environment
Insignificant (1)	Negligible injuries	Less than \$1,000	No material service interruption	No noticeable regulatory or statutory impact	Unsubstantiated, low impact, low profile or 'no news' item	Inconsequential or no damage.	Contained, reversible impact managed by on site response

## VOTING REQUIREMENTS

Simple majority required

## STAFF RECOMMENDATION

That Council grant formal planning approval for a residence upon 33 (Lot 78) Murphy-Norris Road, Nanson subject to compliance with the following conditions:

- 1 Development shall be in accordance with the approved plans as contained in **Attachment 10.1.2** and subject to any modifications required as a consequence of any conditions of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government.
- 2 Any additions to or change of use of any part of the building or land (not the subject of this approval) requires further application and planning approval for that use/addition.
- 3 The development is required to use colours and materials complementary to the natural landscape features, and be to a (non-reflective) finish, to the approval of the local government.
- 4 Landscaping is required to be installed and maintained between the residence and Chapman Valley Road for the purpose of softening the visual impact of the development to the approval of the local government.



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- 5 The development is required to be constructed in accordance with Australian Standard 3959 – Construction of Buildings in Bush Fire Prone Areas.

Advice Note:

If an applicant is aggrieved by this determination there is a right (pursuant to the *Planning and Development Act 2005*) to have the decision reviewed by the State Administrative Tribunal. Such application must be lodged within 28 days from the date of determination.

### 10.1.3 Water Sports School Lease Extension

PROPONENT:	Kitewest
SITE:	Reserve 50066 Coronation Beach Road, Oakajee
FILE REFERENCE:	A1956
PREVIOUS REFERENCE:	05/16-5, 05/17-6 & 06/20-2
DATE:	2 October 2020
AUTHOR:	Simon Lancaster, Deputy Chief Executive Officer

#### SUPPORTING DOCUMENTS:

Ref	Title	Attached to Report	Under Separate Cover
10.1.3	Kitewest correspondence		✓

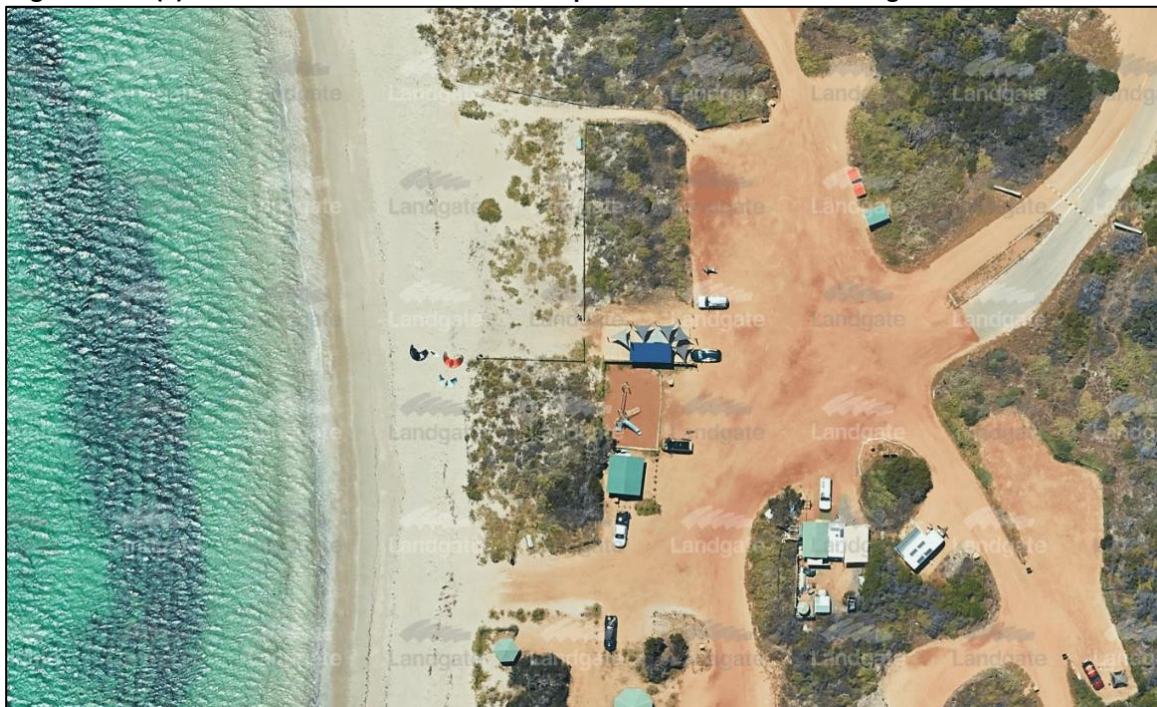
#### DISCLOSURE OF INTEREST

Nil

#### BACKGROUND

Kitewest are seeking Council's approval to operate a food outlet alongside their water sports school at Coronation Beach. This report recommends that Council support the proposal and the amendment of the management licence to reflect the revised lease area. This report also recommends that Council investigate upgrades to directional tourism road signage with Main Roads WA.

**Figure 10.1.3(a) – Aerial Photo of Kitewest Water Sports School and surrounding Coronation Beach area**



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## COMMENT

Council resolved at its 18 May 2016 meeting to lease an area at Coronation Beach to enable Kitewest to operate a water sports school for a summer 4-month trial period. At the end of the trial period Kitewest sought to enter into a longer lease and Council resolved at its 17 May 2017 meeting to offer a 5 year lease.

Council approved a further 5 year lease at its 17 June 2020 meeting, in response to the lessee's request for an extension to provide them with greater financial certainty, and the current lease expires on 30 June 2027.

**Figure 10.1.3(b) – Kitewest Water Sports School at Coronation Beach**

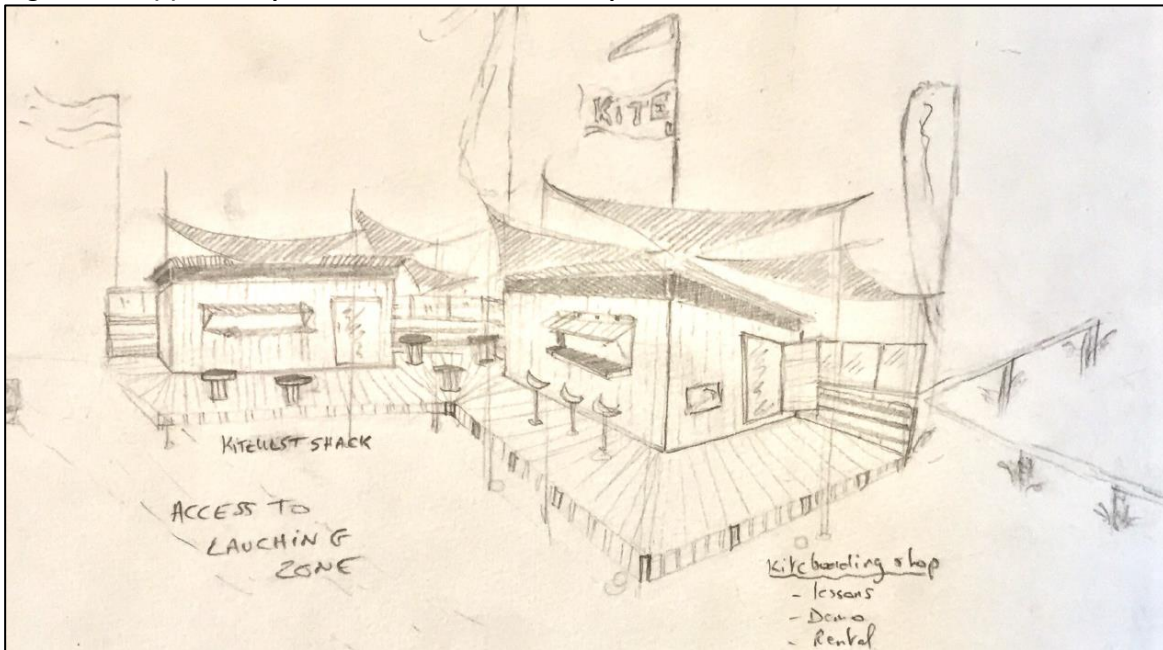


The existing water sports school at Coronation Beach primarily involves kitesurfing and stand-up paddleboard lessons, operating from 9am to 5pm, generally staffed by 2 people. The water sports school operates from a 6m x 2.4m ('20 foot') sea container that houses water sport equipment and also serves as an office and reception area to take bookings. The sea container and immediate surrounds have been upgraded to improve its visual appearance. Given Coronation Beach is nature based the Shire does not provide services and the lessee must supply their own water and power (though solar panels).

The lessee is seeking approval in 2021 to site a second sea container at a right angle to the water sports school and undertake external works, including wood cladding, decking and shade sails, to match the existing development. The second sea container would serve as a food outlet and commence operations in November 2021 (i.e. in time for the 21/20 summer season).



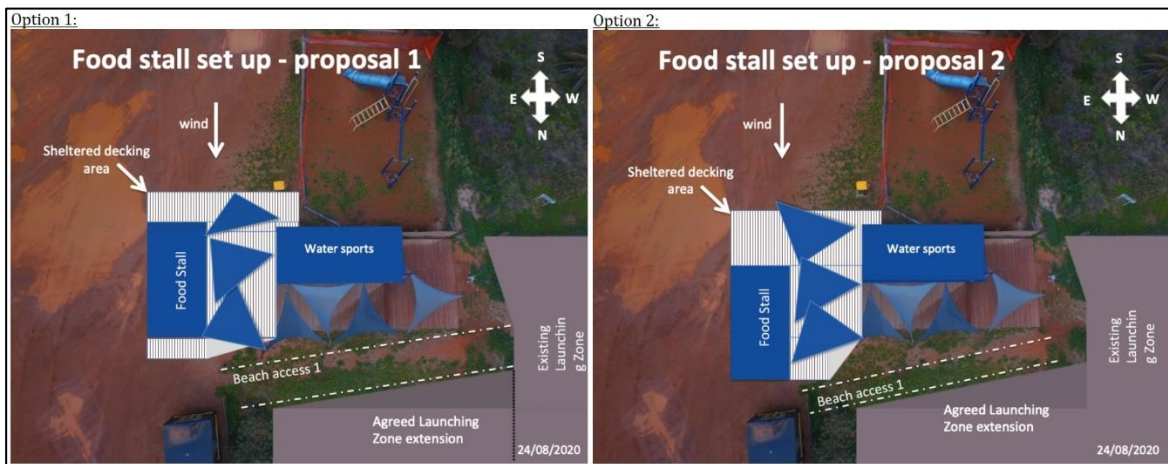
**Figure 10.1.3(c) – Concept sketch for Kitewest Water Sports School and Food Outlet at Coronation Beach**



A copy of the applicant's correspondence has been provided as separate **Attachment 10.1.3** and a copy of the existing management licence between the Shire and the applicant can be provided to Councillors upon request.

The applicant's correspondence outlines 2 options for the siting of the food outlet in relation to the existing water sports school, and Shire staff consider that Option 2 is the preferred layout as it presents a more welcoming open deck area to visitors and also encroaches to a lesser degree on the car parking in front of the playground.

**Figure 10.1.3(d) – Applicant's suggested options for the food outlet/water sports school site layout**



Shire staff raise no objection to the establishment of a food outlet and associated extending of the lease footprint to accommodate the additional building on the following basis:

- the sale of drinks, coffee, food etc. offers further activation of this tourism node and should be encouraged;
- the legislative requirement for the lessee to obtain the necessary health/food approvals prior to commencement, and the need to maintain ongoing compliance with the health/food approval conditions provides a level of certainty to Council in regards to the food outlet operations;

- the appearance of the lessee's current water sports school demonstrates they have an understanding for the type of development that is in keeping with the nature-based, low-key amenity of Coronation Beach valued by the users of this area and echoed in Council's own development of the adjacent campground;
- the Shire has to date received no complaints, or had cause to raise any compliance issues with the lessee, in relation to their activities at Coronation Beach;
- the proposed and existing form of development allows for the structures to be removed from the site, or relocated elsewhere at Coronation Beach, in the event that coastal erosion, or economic or compliance issues, or future Council requirements deem this necessary;
- the management licence contains clauses that provide a level of certainty to Council and obligation to the lessee including that the lessee must maintain/replace the structures to the Shire's satisfaction, take all reasonable action to minimise and prevent anti-social behaviour, nuisance and littering in connection with the business, and keep the leased area (and immediate surrounding area) clean, tidy, unobstructed and free from rubbish to the Shire's satisfaction;
- Council has the ability to review the rent annually in the event that its incurred costs at Coronation Beach are increasing as result of the lessee's operations;
- Council will be constructing a unisex, disabled toilet approximately 30m from the food outlet in the 20/21 budget year that will assist in servicing the greater visitor activity that might be generated in this area through the introduction of a food outlet.

The lessee has also submitted secondary correspondence (also provided in **Attachment 10.1.3**) raising the issue of signage relating to their business and Coronation Beach more generally.

It is agreed that the Coronation Beach Road intersection with the North West Coastal Highway warrants improved signage to assist visitors and businesses alike, and this should be in the form of directional tourism signage (i.e. 'finger signs') mounted on the street sign pole.

It is suggested that the more general issue of directional tourism signage should be discussed by Council's Tourism and Events Working Group as the nearby Nanson-Howatharra Road intersection with the North West Coastal Highway could also benefit from review and upgrading, along with other key highway intersections such as Chapman Valley Road and Nabawa-Northampton Road that whilst not in the Shire of Chapman Valley do relate to businesses within the local government area.

The existing signage at the Coronation Beach Road intersection with North West Coastal Highway (refer **Figure 10.1.3(e)**) could be improved to include an additional brown directional blade sign stating 'Kitewest 8' and additional blue directional blade sign stating 'Campground 8' and 'Windsurfing Club 8'.

To further assist visitors and businesses the Shire could also approach Main Roads WA seeking the installation of 2 larger directional signs approximately 300-500m north and south of the Coronation Beach Road turn-off, with an example of the form of 2 pole sign that might be sought illustrated in **Figure 10.1.3(f)**.

**Figure 10.1.3(e) – Coronation Beach Road & North West Coastal Highway intersection**



**Figure 10.1.3(f) – potential prior notice signs to Coronation Beach Road & North West Coastal Highway intersection**



On the matter of more general tourism directional signage, the existing sign prior to the Nanson-Howatharra Road intersection with North West Coastal Highway (refer **Figure 10.1.3(g)**) could be improved to include an additional brown directional blade sign stating 'Fishing Park 10' and additional blue directional blade signs stating 'Historical Museum 15' and 'Nanson Showground 16'.



**Figure 10.1.3(g) – Nanson-Howatharra Road & North West Coastal Highway intersection**



The existing sign prior to the Chapman Valley Road intersection with North West Coastal Highway (refer **Figure 10.1.3(h)**) could be improved to include an additional brown directional blade sign installed stating 'Burnt Barrel 27' and additional blue directional blade signs stating 'Nanson Showground 27' and 'Historical Museum 26'.

**Figure 10.1.3(h) – Chapman Valley Road & North West Coastal Highway intersection**



Whilst the existing sign at the Nabawa-Northampton Road intersection with North West Coastal Highway (refer **Figure 10.1.3(i)**) could be improved, it may be prudent, however, to await the sale and reopening of the Nabawa Tavern, at which



point a brown directional blade sign could be installed stating 'Valley Tavern 23' or a blue directional blade sign stating 'Rural Hotel 23' could be installed.

**Figure 10.1.3(i) – Nabawa-Northampton Road & North West Coastal Highway intersection**



Shire staff do not recommend Council support larger pylon ('billboard') advertising signs for individual businesses on the basis they lead to an unattractive and ad-hoc proliferation of signs.

It is also considered that one of the likely outcomes of the Coronation Beach Masterplan will be the production of a concept for a proposed entry statement at the Coronation Beach Road highway turn-off that would tie-in with the materials/themes for a proposed artwork installation at the Coronation Beach lookout. This future entry statement project would also assist in the applicant's desired outcome of raising awareness of Coronation Beach to passing motorists.

#### **STATUTORY ENVIRONMENT**

Reserve 50066 has a management order issued to the Shire of Chapman Valley for the purpose of 'Camping and Recreation' with the power to lease (or sub lease or licence) the whole or any portion of the reserve for any term not exceeding 10 years.

Reserve 50066 is zoned 'Public Open Space' under the Shire of Chapman Valley Local Planning Scheme No.3. Table 1 of the Scheme lists the objectives for this zone as being:

- “• To set aside areas for public open space, particularly those established under the Planning and Development Act 2005 s. 152.
- To provide for a range of active and passive recreation uses such as recreation buildings and courts and associated car parking and drainage.”

The establishment of a food outlet incidental to the existing water sports school and offering takeaway food and drink to visitors to this area is considered in keeping with the intent of this zoning.

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## POLICY/PROCEDURE IMPLICATIONS

Nil.

## FINANCIAL IMPLICATIONS

The Shire charges an annual lease fee of \$500 GST exclusive, intended to cover the administration costs associated with the ongoing water sports school lease.

During previous Council discussion in 2016 and 2017 it was considered that the annual fee should not be an excessive one, given that it did not provide for an exclusive use of the reserve to the lessee (excepting the actual building footprint which is relatively minor), that no power or water services were provided by the Shire, and Council could entertain other approaches to lease other areas of Reserve 50066. Previous discussion also noted that the water sports school was assisting in Council's strategic goal of greater activation of Coronation Beach and the leaseholders presence was improving water safety to kiteboarders and windsurfers.

Given the seasonal nature of the watersports school business, and because the lessee is not proposing to commence the food outlet until summer 21/22 it is not suggested that the annual lease fee be increased in the event that Council supports the food outlet proposal. This suggestion is also made in recognition of the difficulties experienced by the tourism and services sector as a result of the COVID-19 travel restrictions, noting that ongoing international travel restrictions impact the kitesurfing and windsurfing visitor numbers to Coronation Beach as a significant component travel from Europe.

Council does have the ability, under clause 4 of the management licence, to review the rent amount as part of its annual Fees & Charges review. Council might consider increasing the rent amount in the event that that its incurred costs at Coronation Beach are increasing as result of the lessee's operations.

Council has an allocation of \$1,000 in Account 3952 for 'Tourism Signage Expense' with the 20/21 budget noting this is for *"the establishment of blade directional signage relating to tourism related businesses and community facilities at key, strategic intersections in consultation with Main Roads WA (TEAG Minute Ref: 03/20-4)."* Council also has Account 3562 for 'Road Sign Expenses' which contains \$10,000 which is more commonly used for purchase of signs to replace worn or missing road signs, or safety signs required for roadworks, but could be utilised for the purpose of directional road side signs also.

As an indicative cost, double sided directional finger signs cost approximately \$35-\$60 (this can vary depending on the length of the sign/wording) and larger signs (e.g. containing camping, toilet, picnic table symbols) cost upwards of this towards \$300-\$400 (+ pole costs)

Council may consider that the wider issue of improving the directional tourism signage relating to the locations and businesses in the Shire of Chapman Valley at highway (and other significant road) intersections should be referred to Council's Tourism & Events Advisory Group for further discussion.

Alternatively Council may instruct Shire staff to proceed immediately to liaise with Main Roads WA over the upgrading of directional signage at the intersections shown in **Figures 10.1.3(e)-(i)** of this report, and in the manner as generally outlined in this report, recognising that COVID-19 has impacted tourism businesses and the Shire can have a role to play in assisting its local tourism businesses recover, and also in assisting visitors to this region in locating these business safely.

In the event that Council wishes to pursue the more immediate upgrading of the tourism directional signage it may consider that condition 6 of the recommendation be amended as follows:

- "6 That Shire staff approach Main Roads WA to improve the directional tourism signage at highway intersections relating to locations and businesses in the Shire of Chapman Valley, utilising Account 3952 and Account 3562 as necessary."

### **Long Term Financial Plan (LTFP):**

The Shire of Chapman Valley Long Term Financial Plan was endorsed by Council at its 19 July 2017 meeting. It is not considered that the determination of this application would have impact in relation to the Long Term Financial Plan.

## STRATEGIC IMPLICATIONS

The Mid West Development Commission's 'Tourism Development Strategy' (2014) includes amongst its identified priorities, increasing the range of eco nature based tourism activities, attractions and experiences. The Economic Development element of the Commission's Mid West Blueprint (2015) notes the Mid West Tourism Potential as follows:

*"The long term aspiration of this Blueprint is for the Mid West to attract one million overnight visitors (annually) by 2050. The Mid West would be highly developed as an inspiring nature based destination, that offers a wide range of high quality, year round experiences."*

The Shire of Chapman Valley Coastal Management Strategy and Action Plan (2016) identifies the objective for Coronation Beach as being:

### *"Land Use & Facilities"*

- *Protection and enhancement of recreational activities popular in the area such as windsurfing, kiteboarding and longboarding.*
- *The need to identify provision of facilities with appropriate controls to sustainably provide for tourist and recreational demands. (page 16)*

*"To protect and enhance the ambiance and low impact character of Coronation Beach and to facilitate the continued recreational uses in the area." (page 61)*

It is considered that the operation of a food outlet alongside the existing water sports school aligns with these objectives.

### **Strategic Community Plan/Corporate Business Plan:**

The Shire of Chapman Valley Strategic Community Plan was endorsed by Council at its 15 November 2017 meeting and the approval of this proposal would align with delivery of the following objectives.

No.	Objective	Strategy	Action	Timeline
2.2	Provide support for business development and local employment	Consider business start- up incentives	Investigate possible planning improvements	Short
		Encourage digital network development in the Valley	Continue advocating for improvements to existing infrastructure and introduction of new infrastructure for digital communications	Short
2.3	Welcome local tourism and participation in regional strategy.	Explore support needed by local tourism industries.	Encourage Tourism Operators to establish an Alliance for them to research support required. This must be industry driven, not Shire driven.	Short
2.4	Ensure town planning complements economic development activities	Town Planning Review/Initiatives	Ensure Planning is in place to encourage economic development activities	Medium

## CONSULTATION

No complaints or objections have been received by the Shire in relation to the water sports school during its operation.

The Coronation Beach Planning Study (2002) that guided the Shire's development of the Coronation Beach Campground was based on extensive public consultation and Section 2.1-Consultation of the study noted that:

*"There is a general presumption by existing users and key stakeholders with an interest in this coastal area, that Coronation Beach should be maintained for low-key tourist use (no major development), with informal camping/caravanning being one of the preferred activities." (page 3)*

*“The opportunity to upgrade facilities, including the provision of designated windsurf rigging area, shade shelters, additional ablutions, international signage, fire rings and barbeques, kiosk/information building, and improve carparking, traffic flow, beach access and general recreation areas.” (page 6)*

*“Some opportunity exists for on-site servicing to support a small building such as a kiosk. The type of facility provided will depend on the level of management proposed for the Reserve (for example a full-time, on-site caretaker would require a different type of facility and different level of servicing to that of a seasonal operator of a kiosk facility only).” (page 20)*

It is considered that the received food outlet proposal is low-key in nature and does not conflict with the objective of this study.

The relatively small footprint extension to the existing Kitewest lease area is not considered to be prejudicial to the ongoing discussion in regards to the Coronation Beach Masterplan, and the low-key nature of the proposal aligns with the feedback of the Steering Group during this project.

## RISK ASSESSMENT

Measures of Consequence							
Rating (Level)	Health	Financial Impact	Service Interruption	Compliance	Reputational	Property	Environment
Minor (2)	First aid injuries	\$1,001 - \$10,000	Short term temporary interruption – backlog cleared < 1 day	Some temporary non compliances	Substantiated, low impact, low news item	Localised damage rectified by routine internal procedures	Contained, reversible impact managed by internal response

## VOTING REQUIREMENTS

Simple majority required

## STAFF RECOMMENDATION

That Council:

- 1 Support the establishment of a food outlet at Coronation Beach subject to the following:
  - (a) The location/footprint of the food outlet and associated improvements being to the satisfaction of the Shire;
  - (b) The visual appearance of the food outlet (including colours, additions and signage) being to the satisfaction of the Shire;
  - (c) The food outlet shall comply with the requirements of the *Food Act 2008* and *Food Regulations 2009*.
  - (d) The applicant shall obtain the written approval of the Shire that the food outlet meets the required food, health, waste management and access standards before the commencement of operations.
  - (e) Public access about the management licence area being to the satisfaction of the Shire.

Notes:

- (i) In relation to (a) the location/footprint of the food outlet shall generally be in keeping with the option 2 layout as illustrated in the applicant’s correspondence provided as **Attachment 10.1.3** subject to any modifications deemed necessary by the Shire.
- (ii) In relation to (b) the visual appearance of the food outlet shall generally be in keeping with the visual appearance of the applicant’s existing water sports building and the style as illustrated in the applicant’s correspondence provided as **Attachment 10.1.3** subject to any modifications deemed necessary by the Shire.
- (iii) In relation to (c) & (d) the applicant is advised that they are required to liaise with the Shire’s Environmental Health Officer for an inspection to be undertaken at their premise to ensure compliance before the commencement of the operations (and as required by legislation thereafter to continue operations).
- (iv) The management licence issued to the applicant is not to be construed as the granting of an exclusive physical use of the reserve, other than for the immediate area occupied by the 2 sea containers, and agreed improvements, and associated parking area for 1 vehicle and 1 trailer.



- 
- (v) The management licence issued to the applicant is not to be construed as the granting of an exclusive commercial use of the reserve, Council reserves the right to enter into management licences and/or other arrangements with other parties who may seek to conduct commercial activities at Coronation Beach.
- 2 Issue delegated authority to the Chief Executive Officer to amend the existing management licence to allow for the food outlet, in addition to the water sports school, upon Reserve 50066 (Coronation Beach).
- 3 In the event that the Chief Executive Officer and Kitewest reach agreement concerning the amended management licence, the Shire President and Chief Executive Officer are authorised to complete signing and sealing of the amended management licence document on behalf of Council.
- 4 In the event that there any disputes in relation to the amended management licence this matter is to be returned to Council for its consideration.
- 5 The sea container shall not to be placed on-site until such time as the amended management licence agreement has been signed and sealed by the Shire of Chapman Valley and Kitewest as required.
- 6 That the issue of improving the directional tourism signage relating to the locations and businesses in the Shire of Chapman Valley at the highway and other significant road intersections be referred to Council's Tourism & Events Advisory Group for discussion.

## 10.1.4 Proposed Nanson Townsite Right of Way Closure and Reserve Disposal

PROPONENT:	B Egerton-Green & B. Gamble
SITE:	Lots 7, 8 & 10 Lauder Street & Lot 19 & Reserve 43117 East Terrace, Nanson
FILE REFERENCE:	A634, A1342 & A2031
PREVIOUS REFERENCE:	08/20-05
DATE:	12 October 2020
AUTHOR:	Simon Lancaster, Deputy Chief Executive Officer

### SUPPORTING DOCUMENTS:

Ref	Title	Attached to Report	Under Separate Cover
Nil			

### DISCLOSURE OF INTEREST

Nil

### BACKGROUND

Council resolved at its 19 August 2020 meeting as follows:

*“That Council:*

- 1 Pursuant to Section 58 of the Land Administration Act 1997, initiate closure action of the portion of Right of Way adjoining Lot 10 Lauder Street, Nanson (to enable its subsequent amalgamation with Lot 10 Lauder Street, Nanson).*
- 2 Pursuant to Section 58 of the Land Administration Act 1997, initiate closure action of the portion of Right of Way between Lots 7 & 8 Lauder Street & Lot 19 East Terrace, Nanson (to enable its subsequent amalgamation with Lot 19 East Terrace, Nanson).*
- 3 Concurrent to the public notice period relating to the ROW closures, also seek comment from adjoining landowners and service authorities in regards to the potential disposal of Reserve 43117 East Terrace, Nanson.*
- 4 At the conclusion of the public notice period return these matters to Council for its further consideration.”*

The advertising period has now concluded, with no objections having been received. This report recommends that Council formally request the Minister for Planning, Lands and Heritage to close the subject portion of Right of Way (‘ROW’) to enable its amalgamation into the adjoining properties, and to also advise that Council has no objection to the disposal of Reserve 43117 considering it surplus to requirements.

### COMMENT

Lot 10 Lauder Street is a 1,051m<sup>2</sup> property located towards the southern end of the Nanson townsite that contains a residence and shed. The property backs onto a 5m wide ROW (more commonly known as a ‘dunny lane’) and the landowner (B. Egerton-Green) is seeking to acquire the 111.54m<sup>2</sup> ROW section that directly abuts the rear of Lot 10 and amalgamate it into their property.

To the south of Lot 10 lies Lots 8 & 9 Lauder Street (both owned by B. Gamble) which are each 1,117m<sup>2</sup> in area and separated from Lot 19 East Terrace, Nanson (also owned by B. Gamble) by the 5m wide ROW. The landowner is seeking to close the 235m<sup>2</sup> section of the ROW that runs between their 3 lots and amalgamate it into their 1,1771m<sup>2</sup> Lot 19 East Terrace.

The Department of Planning, Lands & Heritage process for disposal of a ROW/Crown Survey instruction generally does not permit wider/additional lot amalgamation (i.e. the amalgamation of Lots 8, 9, 10 and the ROW into 1 lot) considering this

a matter that requires separate application to the Western Australian Planning Commission. Hence the reasoning behind the ROW being proposed to be disposed of and amalgamated into Lot 19 as this will then assist the landowner to pursue their future plans to demolish the existing residence and construct a larger residence upon their property setback further from the road (noting the landowner can still then choose to pursue a wider amalgamation of all 3 lots at a later date with the WAPC should they wish).

**Figure 10.1.4(a) – Location Plan of southern section of Nanson townsite**



This matter arose when the landowner of Lot 10 Lauder Street wrote to the Council on 4 August 2020 enquiring as follows:

*"I am interested in the possible purchase of the ROW at the rear of my block at 14 Lauder St, Nanson. Would you please be able to present this request before Council at your next opportunity in order that my interest and request can be forwarded to the appropriate party at your convenience."*

In separate correspondence, also dated 4 August 2020, the landowner of Lot 10 Lauder Street wrote to the Shire enquiring whether the 1,083m<sup>2</sup> Reserve 43117 East Terrace on the opposite side of the ROW (they are seeking to close and acquire) might also be available for purchase.

*"A member of my family has expressed a passing interest in the possible availability and purchase of the block adjoining my block in Nanson, shown as 101 of 1084metres.*

*I would stress that this is only a passing interest and may not proceed any further.*

*I would also point out that there are a number of large trees on the block, which would need to be removed prior to any proposed building on the block itself.*

*This would obviously need to be taken into consideration when the appropriate person is consulted as to a realistic value, bearing in mind the considerable cost of the removal of the trees, the subsequent levelling of the block, the possible but very real likelihood that a considerable amount of landfill would need to be accessed and carted to the block in order to level and fill the subsequent holes. (craters).*

*If you have the time to seek advice as to whether or not this block is available, and taking these points into consideration it would be appreciated if you could make the appropriate enquiries on my behalf."*



**Figure 10.1.4(b) – Lot 10 Lauder Street (blue), adjoining ROW (red) & Reserve 43117 East Terrace (green)**



**Figure 10.1.4(c) – View of ROW between Lot 10 Lauder Street & Reserve 43117 East Terrace, Nanson**





**Figure 10.1.4(d) – View of Reserve 43117 looking west from East Terrace**



**Figure 10.1.4(e) – View looking east from rear of Reserve 43117 towards East Terrace**



The landowner of Lots 8 & 9 Lauder Street and Lot 19 East Terrace then wrote to the Shire on 17 August 2020 advising that they were interested in acquiring the section of ROW that ran between their 3 properties.

Shire staff raise no objection to the closure of the portion of the ROW adjoining Lots 8, 9 & 10 Lauder Street and Lot 19 East Terrace, Nanson and its amalgamation into the adjoining land on the following basis:

- the ROW is considered surplus to Shire requirements;
- the ROW contains no Shire assets or public utility services;



- the ROW already appears on-ground to form part of the landowners' properties;
- there are no other adjoining private landowners to the ROW who would have an interest in acquiring part or all of the ROW;
- closing the ROW would not inconvenience the surrounding landowners or wider public as the ROW is not required for access purposes;
- disposal of the ROW would remove any Shire responsibility for the land relating to management or liability;
- it is considered that the subject land would be better managed under the private ownership of the adjoining landowners rather than under public ownership;
- closing this central section of ROW would complete a process of disposal for an entire length of ROW that Council has been pursuing over a number of years commencing with the closure of the ROW at its northern end across the Nanson Museum and the (then) R & White property at its 18 April 2012 and 20 June 2012 meetings, and the closure of the ROW at its southern end into the L & S Bloomfield property at its 21 June 2017 and 16 August 2017 meetings;
- closing this section would see this ROW issue resolved for the entirety of the southern portion of the Nanson townsite between Murphy Street and Eastough Street;
- closing the ROW would accord with the Shire's strategic direction as contained in the recommendations of the Nanson Townscape Plan.

Shire staff also raise no objection to the disposal of Reserve 43117 on the following basis:

- Reserve 43117 is considered surplus to recreational requirements as formal recreational facilities are already provided 150m to the north-east at the Nanson Playground, and informal recreational opportunities are provided along the Chapman River reserve 100m to the west of Reserve 43117;
- disposal of Reserve 43117 would remove any Shire responsibility for the land relating to management (e.g. firebreaks, weed control and general maintenance) or liability and allow for Shire resources to be utilised elsewhere on assets that serve a greater community benefit;
- Council has no identified future purpose for Reserve 43117;
- Reserve 43117 contains no Shire assets or public utility services;
- disposing of Reserve 43117 could be considered to accord with the Shire's strategic direction as contained in the recommendations of the Nanson Townscape Plan.

## **STATUTORY ENVIRONMENT**

Lots 8, 9 & 10 Lauder Street and Lot 19 & Reserve 43117 East Terrace and the ROW between them are all zoned 'Rural Townsite' under the Shire of Chapman Valley Local Planning Scheme No.3 ('the Scheme') the objectives for which are listed as being *"to provide for a range of land uses that would typically be found in a small country town"*.

Section 58 of the *Land Administration Act 1997* provides for the closure of public roads and ROW's and requires a resolution of Council to commence the advertising process and another to refer the request to the Minister for Planning, Lands & Heritage.

Reserve 43117 is a Reserve for Recreation that has had a management order (formerly known as 'vesting order') issued to the Shire of Chapman Valley by the Department of Planning, Lands & Heritage since 1994.

Council's role in the disposal of Reserves and ROW's is an initiating and advisory one only, and the final decision on whether to dispose of the land will rest with the Department of Planning, Lands & Heritage.

## **POLICY/PROCEDURE IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

Council's financial involvement is limited to the minor cost of advertising the ROW closure process, although there would be some long-term financial benefit to Council in removing unrequired assets and management responsibility.

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Should the Department of Planning, Lands & Heritage be in agreeance to the disposal of the land it will request the Valuer General to set a valuation for the 111.54m<sup>2</sup> and 235m<sup>2</sup> areas of ROW and the 1,083m<sup>2</sup> Reserve 43117 and present these costs to the respective landowners for consideration.

The Department of Planning, Lands & Heritage will also require the landowner/purchaser to accept any incurred surveying and conveyancing expense, in addition to the cost of purchase of the land as set by the Valuer General, and this money is retained by the State Government and not the Local Government.

**Long Term Financial Plan (LTFP):**

The Shire of Chapman Valley Long Term Financial Plan was endorsed by Council at its 19 July 2017 meeting. It is considered that the disposal of assets deemed surplus to requirements both reduces maintenance and liability to Council but assists in meeting a required Level of Service in the most cost effective manner for present and future community.

**STRATEGIC IMPLICATIONS**

The Nanson Townscape Plan was adopted by Council on 16 March 2004 to provide guidance for future development and enhancement of the Nanson townsite and provide a supporting basis for the pursuit of funding for specific projects identified in the Plan.

The Nanson Townscape Plan makes recommendation that the Shire *“investigate possible closure of the right of way (dunny cart lane) with adjacent landowners”* and Council’s support for the approaches from the landowners of Lot 10 Lauder Street, and Lots 7 & 8 Lauder Street & Lot 19 East Terrace to acquire the sections of ROW to the rear of their properties accords with this strategic vision.

The Nanson Townscape Plan also makes recommendation regarding Lot 10 and adjoining Reserve 43117 that the Shire *“formalise lease arrangement with adjoining landowner for continued use of Lot and Reserve”* and it is considered that the disposal of the land would accord with this strategic direction, noting particularly that the Nanson Townscape Plan identifies no Shire use for the land.

Council previously supported a ROW closure and disposal to the immediate north of Lot 10 Lauder Street at its 18 April and 20 June 2012 meetings relevant to the Nanson Museum (as several Museum buildings were constructed over the ROW). The ROW was also closed that ran between Lots 11 and 12 Lauder Street and Lots 16 and 17 East Terrace (that were all owned by the same landowner) to enable the amalgamation of the ROW into their landholding and subsequently the amalgamation of their 4 lots into 1 title.

Council previously supported a ROW closure and disposal to the immediate south of Lots 7 & 8 Lauder Street and Lot 19 East Terrace at its 21 June 2017 and 16 August 2017 meetings to enable the amalgamation of the ROW into an adjoining private landholding.

**Strategic Community Plan/Corporate Business Plan:**

The Shire of Chapman Valley Strategic Community Plan was endorsed by Council at its 15 November 2017 meeting. It is not considered that the determination of this application would have impact in relation to the Strategic Community Plan.

**CONSULTATION**

The proposed ROW closure was required to be advertised for comment for a period of 35 days (or greater) under Section 58 of the *Land Administration Act 1997* and this has now been undertaken by the Shire and included the following actions:

- notice being placed in the Mid West Times on 2 September 2020;
- letters being sent to the 3 surrounding landowners;
- letters being sent to the relevant service authorities (Alinta Energy, ATCO Gas, Horizon Power, Telstra, Water Corporation and Western Power) and also the Department of Fire & Emergency Services; &
- sign detailing the proposed ROW closure being erected onsite; &
- notice being displayed at the Shire office.

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At the conclusion of the advertising period on 9 October 2020, 4 submissions had been received, 1 from an adjoining landowner expressing support for the proposed ROW closure, and 3 from service authorities (ATCO Gas, Water Corporation and Western Power) confirming they had no assets within the subject area and expressing no objection to the proposed ROW closure and disposal.

Given that Council was already required to undertake consultation in relation to the proposed ROW closure/disposal it was considered opportune to also invite comment upon the potential disposal of Reserve 43117 East Terrace at the same time. At the conclusion of this concurrent consultation period on 9 October 2020, 3 submissions had been received, 1 from the same adjoining landowner expressing support for the proposed disposal of Reserve 43117, and 2 from service authorities (Water Corporation and Western Power) confirming they had no assets within Reserve 43117 and expressing no objection to the proposed reserve disposal.

Copies of the received submissions from each of the consultation actions can be provided to Councillors upon request.

#### **RISK ASSESSMENT**

Measures of Consequence							
Rating (Level)	Health	Financial Impact	Service Interruption	Compliance	Reputational	Property	Environment
Insignificant (1)	Negligible injuries	Less than \$1,000	No material service interruption	No noticeable regulatory or statutory impact	Unsubstantiated, low impact, low profile or 'no news' item	Inconsequential or no damage.	Contained, reversible impact managed by on site response

#### **VOTING REQUIREMENTS**

Simple majority required

#### **STAFF RECOMMENDATION**

That Council:

- 1 Pursuant to Sections 58 & 59 of the *Land Administration Act 1997* request the Minister for Planning, Lands & Heritage to approve the closure of the portion of Right of Way adjoining Lot 10 Lauder Street, Nanson (to enable its subsequent disposal and amalgamation with Lot 10 Lauder Street, Nanson).
- 2 Pursuant to Sections 58 & 59 of the *Land Administration Act 1997* request the Minister for Planning, Lands & Heritage to approve the closure of the portion of Right of Way adjoining Lots 7 & 8 Lauder Street, Nanson and Lot 19 East Terrace, Nanson (to enable its subsequent disposal and amalgamation with any/all of these lots).
- 3 Advise the Minister for Planning, Lands & Heritage that Council considers Reserve 43117 East Terrace, Nanson surplus to its requirements and supports its disposal by the Department of Planning, Lands & Heritage.

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# **10.2**

## **Manager of Finance & Corporate Services**

### **October 2020**

#### **10.2 AGENDA ITEMS**

- 10.2.1 Financial Management Report for September 2020**
- 10.2.2 Bushfire Risk Management Plan – Grant Agreement**
- 10.2.3 Local Road & Community Infrastructure Projects**
- 10.2.4 Office Equipment Capital Expenditure Budget Variation**

## 10.2.1 Financial Management Report for September 2020

PROPONENT:	Shire of Chapman Valley
SITE:	Shire of Chapman Valley
FILE REFERENCE:	307.00
PREVIOUS REFERENCE:	Nil
DATE:	21 <sup>st</sup> October 2020
AUTHOR:	Dianne Raymond, Manager Finance & Corporate Services

### SUPPORTING DOCUMENTS:

Ref	Title	Attached to Report	Under Separate Cover
10.2.1(a)	Financial Management Reports September 2020		✓
10.2.1(b)	Confidential List of Accounts September 2020		✓

### DISCLOSURE OF INTEREST

Nil

### BACKGROUND

Local Government (Financial Management) Regulations require monthly statements of financial activity to be reported and presented to Council.

### COMMENT

The financial position at the end of September 2020 are detailed in the monthly management report provided as a separate attachment for Council's review.

### STATUTORY ENVIRONMENT

*Local Government Act 1995 Section 6.4*

*Local Government (Financial Management) Regulations 1996 Section 34*

### POLICY/PROCEDURE IMPLICATIONS

There are no policy implications.

### FINANCIAL IMPLICATIONS

As presented in the Financial Management Report for September 2020

### Long Term Financial Plan (LTFP):

No significant effect on the LTFP

### STRATEGIC IMPLICATIONS

Nil

### Strategic Community Plan/Corporate Business Plan:

Ref	Objective	Strategy	Action
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5.1	Ensure governance and administration systems, policies and processes are current and relevant	Review policy categories and set ongoing accountability for review processes	Review current Council and Management policies and formalise update process and timelines.
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## CONSULTATION

Not Applicable

## RISK ASSESSMENT

The associated risk would be the failure to comply with Local Government Financial Regulations requiring monthly

Measures of Consequence							
Rating (Level)	Health	Financial Impact	Service Interruption	Compliance	Reputational	Property	Environment
Insignificant (1)	Negligible injuries	Less than \$1,000	No material service interruption	No noticeable regulatory or statutory impact	Unsubstantiated, low impact, low profile or 'no news' item	Inconsequential or no damage.	Contained, reversible impact managed by on site response

reporting of financial activity. Risk rating is considered Level 1 – Insignificant.

## VOTING REQUIREMENTS

Simple Majority

## STAFF RECOMMENDATION (Simple Majority)

That Council receives the financial management report supplied under separate cover for the months of September 2020 comprising the following:

Statement of Financial Activities with notes

Note 1 – Net Current Assets

Note 2 – Explanation of Material Variances

Note 3 – Cash & Investments

Note 4 – Receivables

Note 5 – Rating Revenue

Note 6 – Disposal of Assets

Note 7 – Capital Acquisitions

Note 8 – Borrowings

Note 9 – Reserves

Note 10 – Grants & Contributions

Note 11 – Trust Fund

Note 12 – Budget Amendments

### Additional Information

Budget by Program

Summary of Payments

Bank Reconciliation

Credit Card Statement

## 10.2.2 Bushfire Risk Management Plan – Grant Agreement

PROPONENT:	Department of Fire & Emergency Services
SITE:	Shire's of Chapman Valley, Morawa & Perenjori
FILE REFERENCE:	601.03
PREVIOUS REFERENCE:	06/20-09
DATE:	21 <sup>st</sup> October 2020
AUTHOR:	Dianne Raymond, Manager Finance & Corporate Services

### SUPPORTING DOCUMENTS:

Ref	Title	Attached to Report	Under Separate Cover
Nil			

### DISCLOSURE OF INTEREST

Nil

### BACKGROUND

Council resolved the following at the June 2020 OCM:

*Council:*

- i. Agree to participate in the Department of Fire and Emergency Services (DFES) Bushfire Risk Management Plan Grant Program and authorise the Chief Executive Officer to finalise the Grant Agreement with DFES for this project.
- ii. Advise DFES it's preference is not to auspice the proposed Bushfire Risk Management Plan Grant Program. However; will undertake this role if no other participating local government authority is willing to do so.

Voting 6/0

CARRIED

Minute Reference: 06/20-09

The Agreement has been finalised with the Department of Fire & Emergency Services (DFES); signed by DFES and all three participating local government authorities (Shires of Chapman Valley, Morawa and Perenjori).

As the Shire's of Morawa and Perenjori were reluctant to host the project we agreed to undertake this role either for the full two year period the project is scheduled to run or shorter if another Shires wished to assume this role at some time during the two years. The Agreement caters for the transition of host after the first twelve months if this is considered necessary and appropriate.

### COMMENT

As reported to the June 2020 OCM, the Bushfire Risk Management Planning Program has been in operation across the State for a number of years with the higher priority bushfire prone local government areas being accommodated in the first instance. The Shire's of Chapman Valley, Morawa and Perenjori are now scheduled to receive funding under the Program to establish a Bushfire Risk Management Planning (BRMP) for each participating Shire.

Schedule 1 of the Grant Agreement states the purpose of the grants funds being:

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*“The Approved Purpose of the Grant is to enable the Organisation to purchase and/or lease services and items and pay the salary of the Bushfire Risk Planning Coordinator (BRPC), as described in Annex A, to undertake and complete Bushfire Risk Management Planning (BRMP) activities.”*

Schedule 1 also specifies the responsibility of the local government authorities (the *Organisation*) i.e.

*“Responsibilities of the Organisation*

- a) *The Organisation will deliver on the milestones contained in the BRM Plan Milestone Report (Annex B) and will submit an updated report by the last working day of each month.*
- b) *The Organisation agrees that the BRPC position will be employed under and administered by the Grantee, for the period covered by this Agreement.*
  - i) *The Organisation must cooperate fully with Grantor in respect of the administration of this Agreement.*
  - j) *The Organisation must properly provide for the care, safety, security and protection of all Records as defined herein, (whether created by Grantor, the Organisation or any other person) that are in their custody or control.*
- e) *Unless the Grantor agrees otherwise in writing, the Organisation must provide everything necessary to enable it to fully comply with all of its obligations under this Agreement.*
- f) *The Organisation must take out and maintain insurance in relation to all insurable liabilities of the Organisation under this Agreement, as specified in Schedule 1 of this Agreement.*
- g) *The Organisation agrees to use local or regional human resources, products and services for the BRM Program wherever possible.*
- h) *The Organisation must obtain oversight of the BRPC’s daily activities to ensure they work within the terms of this Agreement.*
- i) *The Organisation must nominate a suitable employee to manage the BRPC’s obligations, as identified in this Agreement, and must provide their contact details to the Grantor. “*

The Program will run for two (2) years over which period the BRMPs will be completed for each participating local government authority. Upon completion of the BRMP a local government authority will be eligible to seek State Government funding assistance to implement their Plan. Such funding is not available if the BRMP has not been completed and endorsed by Council.

**STATUTORY ENVIRONMENT**

There is no legislation obligating for a local government authority to have a BRMP in place, yet it is considered “*best practice*” to have such a Plan.

**POLICY/PROCEDURE IMPLICATIONS**

Council has a number of Policies and Management Procedure relevant to the bushfire and emergency areas of the Shire. However; none of these are affected by, or will effect, the proposed establishment of a BRMP. The BRMP will be designed to assist the Shire in determining areas needing attention in the future and assist with seeking State Government funding to implement recommendation within the Plan.

## FINANCIAL IMPLICATIONS

As reported to the 17<sup>th</sup> June 2020 OCM, the understanding is the proposed BRMP will not place a financial burden or obligation on the Shire, rather the Plan will give the Shire some direction regarding bushfire control and prevention. It is also important to recognise planning legislation deals separately with land developments, subdivision, etc. requirements for bushfire control & mitigation.

The concern remains with the BRMP being too onerous and recommendations unachievable from a resource perspective. Therefore, it is important the final BRMP endorsed by Council is not resource hungry. Conversely the BRMP should not be watered-down and ignore issues of significance simply due to resource concerns. The final BRMP needs to genuinely identify the issues and if necessary clearly state if the implementation of any specific recommendation is within, or outside, the Shire resource capability.

The purpose of this agenda report is to seek endorsement from Council to vary the 2020/2021 Adopted Budget to:

- a) Accommodate the additional Expenditure and Revenue associated with the Bushfire Risk Management Planning Program; and
- b) Alter the changeover process for the replacement of the Deputy CEO's vehicle in 2020/2021 so this vehicle can be retained and leased by the Shire of Chapman Valley to the BRM Program for use by the BRPC over the two year period of the project.

Item (b) above has come about due to concerns the DFES Budget allocated for the supply of a lease vehicle may not be enough after several quotes have been received from leasing organisations. The thought was for the existing DCEO vehicle (2016 Ford Ranger), which is due to be traded in 2020/2021, being retained and (if DFES and the other two LGAs agree) lease this vehicle back to the Bushfire Risk Management Planning Program for the two year duration of the project. At the end of the project, the Shire of Chapman Valley would retain ownership of the vehicle and sell it outright or as a second trade vehicle on the changeover of another of the Shire's scheduled light vehicle changeovers.

The scenario of retaining the DCEO vehicle and leasing this back to the BRM Projects helps by:

- Keeping lease vehicle costs within the BRM Project Budget;
- Vehicle being available immediately the newly appointed BRMPC commences in the position. There is some concern with the delayed supply of a new vehicle due to the COVID-19 pandemic diminishing imports of vehicle from overseas manufacturers;

There will be some adverse financial implications in 2020/2021 if it is agreed to retain the DCEOs vehicle and leasing this to Bushfire Risk Management Planning Program; however, these will covered in future financial years i.e.

	Adopted Budget Amount	Amended Budget Amount	Variation
<b>2020/2021</b>			
Trade Vehicle Income Budgeted	\$20,000	\$0	-\$20,000
Lease Income Received for Trade Vehicle to BRMP (based on estimated amount of \$1200/month for 6 months)	0	\$7,200	+\$7200
<b>Loss of Income</b>			<b>-\$13,800</b>
<b>2021/2022</b>			
Lease Income Received for Trade Vehicle to BRMP	\$14,400	NA	+\$14,400

(based on estimated amount of \$1200/month for 12 months)			
<b>Income</b>			<b>\$14,400</b>
<b>2022/2023</b>			
Lease Income Received for Trade Vehicle to BRMP (based on estimated amount of \$1200/month for 6 months)	\$7,200	NA	Lease Income Received for Trade Vehicle to BRMP (based on estimated amount of \$1200/month for 6 months)
<b>Income</b>			<b>\$7,200</b>
<b>Difference over 20/21; 21/22 and 22/23 Financial Years</b>			<b>\$8,800</b>

Based on the figures above (bearing in mind the lease amount of \$1,200 per months for 24 months is yet to be confirmed) and the fact the Shire will retain the 2016 Ford Ranger at the end of the two years for trade or outright sale there is no anticipated loss to the Shire under this scenario.

The additional income and expenditure which will need to be included for the 20/21 Budget is \$150,186. This amount is for a full 12 month and the Shire will not use all of these funds in 20/21 due to delay in commencing the project. However; it is anticipated the full amount will be paid in 20/21 with the unspent portion being placed into Council's *Unspent Grant Reserve* at the 30<sup>th</sup> June 2021.

The grant covers the following expenditure areas:

- Salary & Wages;
- Workers Compensation Insurance;
- Superannuation;
- Leave Entitlements;
- ICT Cost (e.g. laptop, phone and accessories);
- Vehicle lease and operation cost (including fuel);
- Training;
- Travel and Allowances;
- Other (e.g. PPE).

The second year grant amount is \$148,203, which will be dealt with at the time the 21/22 Budget is being determined.

The only contribution expected from the LGAs under the Grant Agreement is in-kind support. However; if there is any unforeseen cash expenditure required, which is not covered under the grant, this will need to be dealt with if/when this occurs.

DFES has agreed to accommodate the employee at their office in Vulcan St, Geraldton, so there will be limited requirement for a work station to be provided at the Shire's.

DFES has also agreed to undertake the recruitment process for the Bushfire Risk Planning Coordinator position, with the CEO from the Shire of Chapman Valley being part of the evaluation and appointment panel.

#### **Long Term Financial Plan (LTFP):**

Effect on the LTFP will not be known until the BRMP outcomes and recommendations are known. However; my discussions with LGAs who have already been through the process of establishing BRMP highlights there does not appear to be any significant effect on their LTFP.



## STRATEGIC IMPLICATIONS

It is strategically sound to ensure appropriate plans are in place to direct current and future Councillors and staff where to allocate resources. The establishment of a BRMP will assist the Shire in determining bushfire risk areas and how to best manage and resource mitigating these risks.

### Strategic Community Plan/Corporate Business Plan:

Ref	Objective	Strategy	Action
5.1	Ensure governance and administration systems, policies and processes are current and relevant	Review policy categories and set ongoing accountability for review processes	Review current Council and Management policies and formalise update process and timelines.

## CONSULTATION

DFES has been in consultation with all three participating LGAs on the Bushfire Risk Management Planning Program and Grant Agreement.

The Shire of Chapman Valley CEO has been in regular contact with Mr. Craig Smith, Superintendent, Operations Command, Midwest and Gascoyne for DFES and the CEOs from the other two participating LGAs on the Project, Grant Agreement (specifically the vehicle supply aspect of the Project).

## RISK ASSESSMENT

There will be no cash contribution required of the LGAs so there is an insignificant risk associated with the project financially. However; not having an endorsed BRMP could place the Shire in a higher risk of not conforming to best practice for bushfire mitigation and prevention. Such risk is unknown, yet it is suggested it could range between Minor and Catastrophic.

Measures of Consequence							
Rating (Level)	Health	Financial Impact	Service Interruption	Compliance	Reputational	Property	Environment
Minor (2)	First aid injuries	\$1,001 - \$10,000	Short term temporary interruption – backlog cleared < 1 day	Some temporary non compliances	Substantiated, low impact, low news item	Localised damage rectified by routine internal procedures	Contained, reversible impact managed by internal response
Moderate (3)	Medical type injuries	\$10,001 - \$50,000	Medium term temporary interruption – backlog cleared by additional resources < 1 week	Short term non-compliance but with significant regulatory requirements imposed	Substantiated, public embarrassment, moderate impact, moderate news profile	Localised damage requiring external resources to rectify	Contained, reversible impact managed by external agencies
Major (4)	Lost time injury	\$50,001 - \$150,000	Prolonged interruption of services – additional resources; performance affected < 1 month	Non-compliance results in termination of services or imposed penalties	Substantiated, public embarrassment, high impact, high news profile, third party actions	Significant damage requiring internal & external resources to rectify	Uncontained, reversible impact managed by a coordinated response from external agencies

Catastrophic (5)	Fatality, permanent disability	More than \$150,000	Indeterminate prolonged interruption of services – non- performance > 1 month	Non-compliance results in litigation, criminal charges or significant damages or penalties	Substantiated, public embarrassment, very high multiple impacts, high widespread multiple news profile, third party actions	Extensive damage requiring prolonged period of restitution  Complete loss of plant, equipment & building	Uncontained, irreversible impact
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## VOTING REQUIREMENTS

Absolute Majority (5 affirmative votes).

## STAFF RECOMMENDATION (Absolute Majority)

Council endorse the following amendments to the 2020/2021 Adopted Budget:

1. Include expenditure and revenue for the Bushfire Risk Management Planning Program as stated in the Grant Agreement, including any expenditure and revenue variation which may occur during the project;
2. Defer trade of the Deputy Chief Executive Officer's 2016 Ford Ranger Vehicle and lease this vehicle to the Bushfire Risk Management Planning Program at an amount agreed to between the Chief Executive Officer and other parties to the Agreement. The understanding being the Shire of Chapman Valley would retain ownership of the existing Ford Ranger vehicle at the end of the project.
3. If the lease of the existing Shire owned 2016 Ford Ranger vehicle to the Bushfire Risk Management Planning Program mentioned in item (2) above is agreed to by all parties then staff proceed with the acquisition of a new vehicle for the Deputy Chief Executive Officer as budgeted, without the trade option in 2020/2021.  
If; however, agreement cannot be reached to lease the existing Shire owned 2016 Ford Ranger vehicle to the Bushfire Risk Management Planning Program mentioned in item (2) above then staff proceed to changeover this vehicle as originally budgeted.

### 10.2.3 Local Road & Community Infrastructure Projects

PROPONENT:	Chief Executive Officer
SITE:	Shire of Chapman Valley
FILE REFERENCE:	309.02
PREVIOUS REFERENCE:	SCM 07/20-03
DATE:	21 <sup>st</sup> October 2020
AUTHOR:	Dianne Raymond, Manager Finance & Corporate Services

#### SUPPORTING DOCUMENTS:

Ref	Title	Attached to Report	Under Separate Cover
10.2.3(a)	LRCIP Works Approved Schedule		✓

#### DISCLOSURE OF INTEREST

Nil

#### BACKGROUND

Council discussed the Local Road & Community Infrastructure Project (LRCIP) Work Schedule at the two Draft 2020/21 Budget Workshops and endorsed the Works Schedule as part of the adoption of the whole 2020/21 Budget presented to a Special Meeting of Council held on the 31<sup>st</sup> July 2020.

A copy of the approved Work Schedule is provided at **Attachment 10.2.3(a)**.

#### COMMENT

It has become evident there will be minor over and under expenditure on individual projects listed in the approved Works Schedule. The purpose of this Agenda Report is to seek Council approval to delegate authority to the Chief Executive Officer to adjust the budgeted funding allocation to individual projects under the conditions:

1. Prior approval received from the grant provider (Department of Infrastructure, Transport, Regional Development and Communications);
2. The Parkfalls Shoulder Extension Project to be used as the primary adjustment project to accommodate over and under expenditure as well as the situation of third party grants linked to specific projects being unsuccessful; and
3. The overall LRCIP Budget grant amount not be exceeded

Council has agreed (informally) for the Parkfalls Shoulder Extension Project to be used as the expenditure adjustment project in the event third party grants linked to specific projects being unsuccessful; however, it is unclear whether this extended to those projects not linked to grants. Hence the reason this matter has been brought to Council for consideration to provide greater certainty.

#### STATUTORY ENVIRONMENT

Council has a legally binding Grant Agreement with the Department of Infrastructure, Transport, Regional Development and Communications which incorporated an approved Work Schedule listing all the projects Council has endorsed as part of the 2020/21 Adopted Budget.

As the adopted budget deals with the LRCIP Projects listed under specific Chart of Accounts (COA) and Programs there may be the need to move funds across COAs and Programs, which will need a Council resolution (carried by an Absolute Majority).

#### **POLICY/PROCEDURE IMPLICATIONS**

Other than the requirement to comply with procurement legislation and the Shire of Chapman Valley Purchasing Policy (CP-024) no other existing Policy/Procedure is affected.

#### **FINANCIAL IMPLICATIONS**

There will be no adverse effect on the overall expenditure allocated in the 20/21 Budget associated with the LRCIP Projects, only the possibility of funds being moved between projects and the Parkfalls Shoulder Extension project being used to accommodate any variations.

#### **Long Term Financial Plan (LTFP):**

Ni effect on the LTFP.

#### **STRATEGIC IMPLICATIONS**

It is important to ensure all LRCIP projects are completed within the set timeframe of 30<sup>th</sup> June 2021 and to accommodate any variations to individual projects as actual cost occur. Bearing in mind the budget allocation amounts were estimates only.

#### **Strategic Community Plan/Corporate Business Plan:**

Ref	Objective	Strategy	Action
4.1	Develop, manage and maintain built infrastructure	Asset Management Plan	Review Asset Management Plan regularly and maintain integration with other Strategic Plans within the Shire

#### **CONSULTATION**

Contact will continue to be made with the Department of Infrastructure, Transport, Regional Development and Communications to ensure any project variations are endorsed by them before implementing changes.

#### **RISK ASSESSMENT**

As the overall total expenditure will not exceed the LRCIP grant funds the only risk envisaged is compliance with the Grant Agreement the Shire has with the Department of Infrastructure, Transport, Regional Development and Communications. Therefore the risk in this instance is considered to be *insignificant* i.e.

Measures of Consequence							
Rating (Level)	Health	Financial Impact	Service Interruption	Compliance	Reputational	Property	Environment
Insignificant (1)	Negligible injuries	Less than \$1,000	No material service interruption	No noticeable regulatory or statutory impact	Unsubstantiated, low impact, low profile or 'no news' item	Inconsequential or no damage.	Contained, reversible impact managed by on site response

#### **VOTING REQUIREMENTS**

Absolute Majority (5 affirmative votes).

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**STAFF RECOMMENDATION (Absolute Majority)**

Council delegate authority to the Chief Executive Officer to adjust the budgeted funding allocation to individual Local Road & Community Infrastructure Project projects under the following conditions:

1. Prior approval being received from the grant provider (Department of Infrastructure, Transport, Regional Development and Communications);
2. The Parkfalls Shoulder Extension Project to be used as the adjustment project to accommodate over and under expenditure as well as the situation of third party grants linked to specific projects being unsuccessful; and
3. The overall Local Road & Community Infrastructure Project Budget grant allocation amount not being exceeded.



## 10.2.4 Office Equipment Capital Expenditure Budget Variation

<b>PROPONENT:</b>	Shire of Chapman Valley
<b>SITE:</b>	Shire of Chapman Valley
<b>FILE REFERENCE:</b>	306.00
<b>PREVIOUS REFERENCE:</b>	Minute Reference: SCM 07/20-03
<b>DATE:</b>	21 <sup>st</sup> October 2020
<b>AUTHOR:</b>	Dianne Raymond, Manager Finance & Corporate Services

### SUPPORTING DOCUMENTS:

Ref	Title	Attached to Report	Under Separate Cover
Nil			

### DISCLOSURE OF INTEREST

Nil

### BACKGROUND

Council resolved at the Special Council Meeting 31<sup>st</sup> July 2020 to adopt revenue and expenditure as detailed in the 2020/2021 Annual Budget, of which is included operating costs to lease an upgraded version of the current Konica Minolta printer, copier, scanner.

### COMMENT

Local businesses have requested on an upgraded Konica Minolta to match our needs and in line with procurement policy it is felt value for money is better spent on an outright purchase. Current 2020/21 budget figures include lease rental and monthly service costs totaling \$11,000. The monthly service costs for printing would be retained as the new agreement remains 1 cent per black copy and 11 cents per colour copy, yet the lease rental would no longer apply reducing this amount by \$4,100. An additional cost in the 2020/21 annual budget for capital expenditure of \$5,200 is required for outright purchase and it is recommended this is derived from the Office & Equipment Reserve funds which currently holds \$39,756.

COA/Job No.	COA / Job Description	Adopted Budget	Proposed Revised Budget	Effect on Budget	Comments
105420.02	Printing & Stationary Expense	21,000	16,900	(4,100)	Reduction in budget allocation for lease payments
103640.99	Office Furniture & Equipment (NCA)	0	9,300	9,300	Additional Budget required for outright capital purchase
<b>Total Effect on Expenditure Budget</b>				<b>5,200.00</b>	
103710.99	Transfer from Office Equipment Reserve	0	(5,200)	(5,200)	Additional Budget required for outright capital purchase derived from reserve funds
<b>Total Effect on Overall Budget</b>				<b>0.00</b>	

## STATUTORY ENVIRONMENT

In accordance with legislative requirements of the Local Government Act, 1995, Section 6.8(1)(b) Council is required to resolve by **Absolute Majority** to incur expenditure from its municipal fund for an additional purpose that is not identified in the Adopted Budget i.e.

*Local Government Act (1995) – Section 6.8. - Expenditure from municipal fund not included in annual budget*

*(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure:*

- (a) is incurred in a financial year before the adoption of the annual budget by the local government; or*
- (b) is authorised in advance by resolution\*; or*
- (c) is authorised in advance by the mayor or president in an emergency.*

*\* Absolute majority required.*

*(1a) In subsection (1):*

***additional purpose** means a purpose for which no expenditure estimate is included in the local government's annual budget.*

*(2) Where expenditure has been incurred by a local government —*

- (a) pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and*
- (b) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.*

## POLICY/PROCEDURE IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

The Staff Recommendation is requesting the reallocation of funds with the increase in capital expenditure being derived from the Office & Equipment Reserve Fund therefore no further burden on the 2020/2021 Annual Budget.

## Long Term Financial Plan (LTFP):

No significant effect on the LTFP

## STRATEGIC IMPLICATIONS

Nil

## Strategic Community Plan/Corporate Business Plan:

Ref	Objective	Strategy	Action
5.1	Ensure governance and administration systems, policies and processes are current and relevant	Review policy categories and set ongoing accountability for review processes	Review current Council and Management policies and formalise update process and timelines.

## CONSULTATION

Not applicable

## RISK ASSESSMENT

As the additional expenditure is not being derived from general municipal funds there is no significant financial risk

Measures of Consequence							
Rating (Level)	Health	Financial Impact	Service Interruption	Compliance	Reputational	Property	Environment
Insignificant (1)	Negligible injuries	Less than \$1,000	No material service interruption	No noticeable regulatory or statutory impact	Unsubstantiated, low impact, low profile or 'no news' item	Inconsequential or no damage.	Contained, reversible impact managed by on site response

## VOTING REQUIREMENTS

Absolute Majority (5 affirmative votes).

## STAFF RECOMMENDATION (Absolute Majority)

That Council:

1. Council endorse the 2020/2021 budget variation for capital expenditure for outright purchase of printer/copier/scanner by increasing the total capital budget by \$9,300; and
2. The additional \$5,200 be derived from the Shire Office & Equipment Reserve.

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- 11.0 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
  - 12.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**
  - 13.0 DELEGATES REPORTS**
  - 14.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**
  - 15.0 MATTERS FOR WHICH MEETING TO BE CLOSED TO MEMBERS OF THE PUBLIC**
  - 16.0 CLOSURE**



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## SOURCE DOCUMENTATION

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C/O Simon Lancaster

Shire of Chapman Valley

Email: [cso@chapmanvalley.wa.gov.au](mailto:cso@chapmanvalley.wa.gov.au)

To Whom It May Concern

Thankyou for your review of our application for proposed outbuilding, Shire of Chapman Valley Ref: A1600, construction of a feed shed to support our lifestyle in Parkfalls. The shed will support our interests in equestrian, housing a horse float, horse feed and saddlery, the location is side by side to the paddocks and yards in existence.

In addition to its proximity to the horse area, the shed does not interrupt our neighbours view any more so than now. This was very much a consideration in our planning of paddock arrangements, riding area and shed location when we brought the property numerous years ago.

As well as myself having a keen interest in horse riding, my middle son is showing great interest and already a competent rider at age 5, the shed would support his hobby and assist to grow his skill in animal care too, as well as streamlining where equipment and feed is kept.

We hope our application will be viewed favourably and very much look forward to the out come in October.

Should there be any questions I can assist with, please let me know.

Thankyou

Paula McAndrew

P. 0429461391

Email: [pbmccandrew@hotmail.com](mailto:pbmccandrew@hotmail.com)

## **Champion Sheds and Steel**

**ABN 90 485 671 558**

**Unit 7 / 19 Box St Webberton WA 6530**

**Ph: 0409398054 Email: [info@championsheds.com.au](mailto:info@championsheds.com.au)**



Proposed New Outbuilding  
144 Parmelia Blvd  
White Peak WA 6532

To whom it concerns.

Champion Sheds and Steel on behalf of my client for the application to build a new outbuilding at 144 Parmelia Blvd, White Peaks would like to put forward the following information to support the application. The client wishes to build a shed to house feed and equipment for the care of animals currently stabled adjacent to the location proposed. This building would be beyond the 22mtr planning scheme requirement for outbuildings from the main dwelling as set out by the Shire of Chapman Valley, as such we would like to have consideration for the proposal for the following reasons.

- Support from the three adjoining neighbors has been requested and given.
- The location is close to existing stabling/yarding of animals, to which it will support.
- The proposed building is not oversized or over height and not considered to block any existing sightlines.
- The building as a whole is a positive addition to the land use and in keeping with the atmosphere of the White Peaks life style.

If there are any questions, please feel free to contact me on the information below.

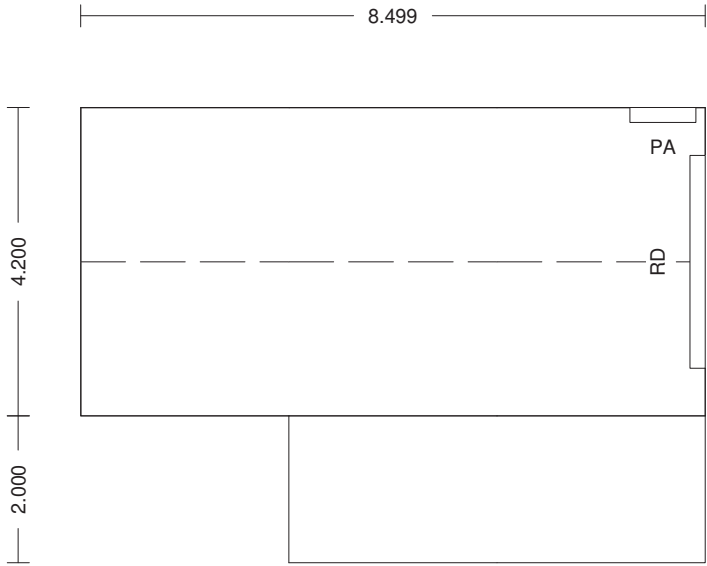
Regards  
Michael Burges  
Champion Sheds and Steel  
0409398054  
[info@championsheds.com.au](mailto:info@championsheds.com.au)



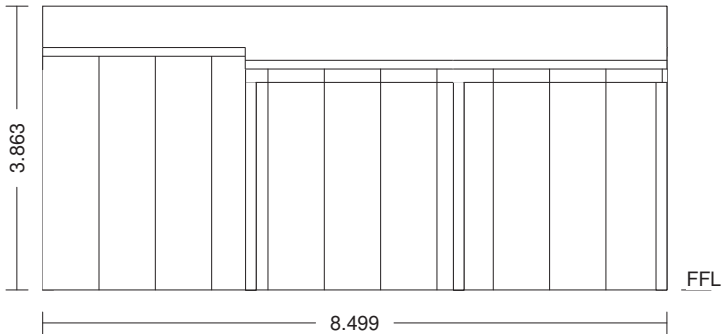
Proposed Shed at 144 Parmelia Blvd



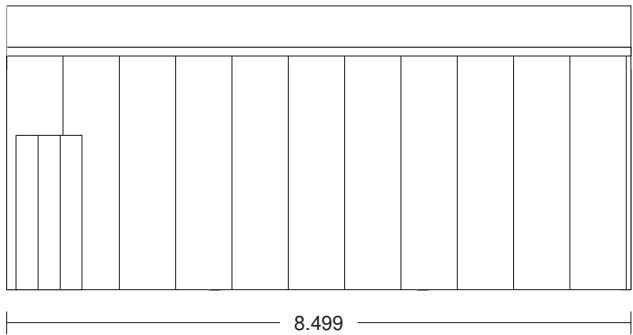




PLAN

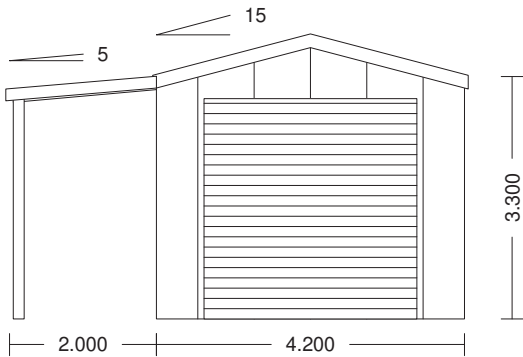


LEFT ELEVATION

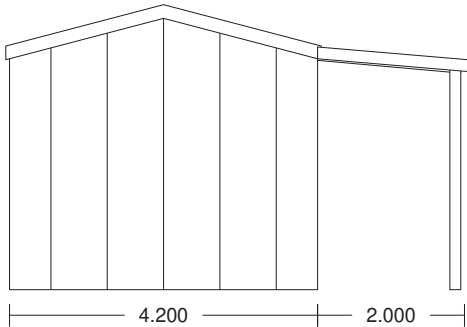


RIGHT ELEVATION

Cladding: Dune  
Barge and Capping: Dune  
Doors: Dune



FRONT ELEVATION



REAR ELEVATION

PROPOSED Shed 6.200x8.499x3.125-3.300			
At 144 Parmelia Boulevard White Peak, WA 65			
For Dan			
Wall Colour - Colorbond TBA		Roof colour - Colorbond TBA	
Barge Colour - Colorbond TBA		Roller Door Colour - Colorbond TBA	
Job No CCS000024	Quote No CCS000073	Scale 1:100	
All Work To Be In Accordance With Accompanying Engineers Details			

Champion Sheds

0409398054



## Adjoining Landowners Consultation Form

### Adjoining Property Owner Details

Name: Mr & Mrs Jeffrey & Sandy CALVER  
Lot No.:                      Street No.: 150 Street Name: Parmelia Boulevard  
Suburb: White Peak Postcode: 6532

### Proposed Development

Proposal: Animal feed storage shed.  
Lot No.: 221 Street No.: 144 Street Name: Parmelia Boulevard  
Suburb: White Peak Postcode: 6532

### Details of matters on which Council discretion is required and comment sought

☒ Plans Attached

Details of proposed variations, or matters on which Council discretion is required:

Proposed shed to be located outside the planning schemes 22mtr from main dwelling directive.

Landowner wishes to store items associated with animal care next to current stabling.

### Adjoining Property Owners Comments

We have inspected the plans and comment as follows: ☒ Support ☐ Object (Please state reasons below) ☐ Indifferent

We have no objections to this development of a shed  
for animal feed storage.

Signed: [Signature] Date: 20/8/20 Phone: 0456090677  
Print Name: Mrs Sandy Calver.

**Adjoining Landowners Consultation Form****Adjoining Property Owner Details**Name: Linda DymondLot No.: 222 Street No.: 142 Street Name: Parmelia BoulevardSuburb: White Peaks Postcode: 6532**Proposed Development**Proposal: Animal feed storage shed.Lot No.: 221 Street No.: 144 Street Name: Parmelia BoulevardSuburb: White Peak Postcode: 6532**Details of matters on which Council discretion is required and comment sought**☒ Plans Attached

Details of proposed variations, or matters on which Council discretion is required:

Proposed shed to be located outside the planning schemes 22mtr from main dwelling directive.

Landowner wishes to store items associated with animal care next to current stabling.

**Adjoining Property Owners Comments**We have inspected the plans and comment as follows: ☒ Support ☐ Object (Please state reasons below) ☐ IndifferentFully supported by Barry James Dymond and Linda Maresse DymondSigned: [Signature] Date: 20.8.2020 Phone: 0429424750Print Name: Linda Maresse Dymond

## Adjoining Landowners Consultation Form

### Adjoining Property Owner Details

Name: Kurt Bellve  
Lot No.: 162 Street No.: 135 Street Name: W. Henson Circle  
Suburb: White Peak Postcode: 6532

### Proposed Development

Proposal: Animal feed storage shed.  
Lot No.: 221 Street No.: 144 Street Name: Parmelia Boulevard  
Suburb: White Peak Postcode: 6532

### Details of matters on which Council discretion is required and comment sought

☒ Plans Attached


Details of proposed variations, or matters on which Council discretion is required:  
Proposed shed to be located outside the planning schemes 22mtr from main dwelling directive.

Landowner wishes to store items associated with animal care next to current stabling.

### Adjoining Property Owners Comments

I/we have inspected the plans and comment as follows: ☒ Support ☐ Object (Please state reasons below) ☐ Indifferent

No issues at all.

Signed:  Date: 26/8/20 Phone: 0448850619

Print Name: Kurt Bellve



DATE	16 SEP 2020
FILE	A1600
RECORD	CR 2016495

## DEVELOPMENT APPLICATION SUBMISSION FORM

Shire Reference: A1600

### PROPOSED OUTBUILDING 144 (LOT 221) PARMELIA BOULEVARD, WHITE PEAK

Name: Renee Hipper

Postal Address: 139 Parmelia Blvd

Phone Number: 049 470 999

SUBMISSION: ☒ Support ☐ Object ☐ Indifferent

Give in full your comments and any arguments supporting your comments (if insufficient space, please attach additional sheets) -

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Signature: [Signature] Date: 15.9.20

Please return to: Chief Executive Officer or [ceo@chapmanvalley.wa.gov.au](mailto:ceo@chapmanvalley.wa.gov.au)  
Shire of Chapman Valley  
PO Box 1 or (fax) 9920 5155  
NABAWA WA 6532

**NOTE:** The local government in determining the application will take into account the submissions received but is not obliged to support those views.

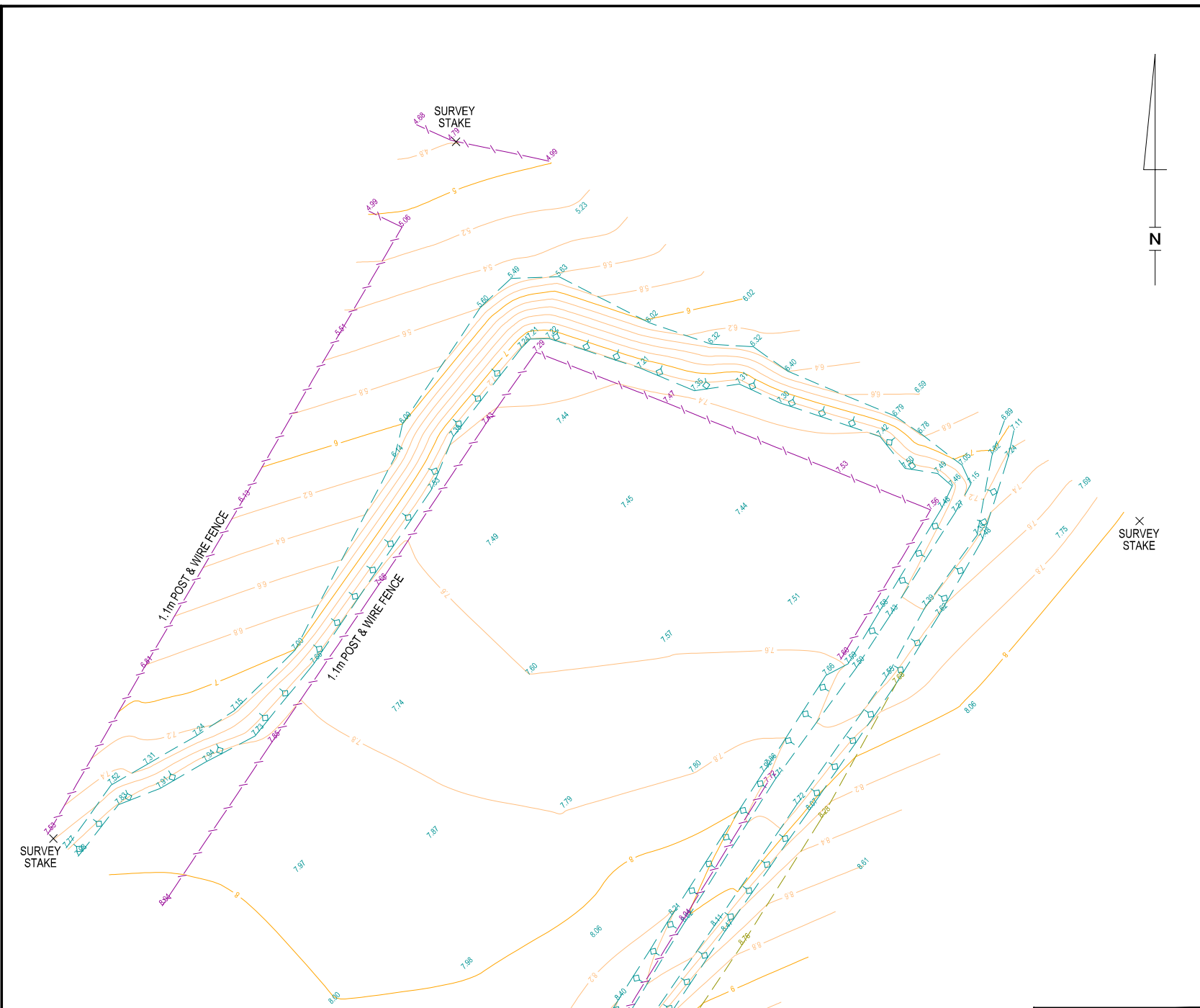
Submissions Close: 4:00pm Friday 25 September 2020



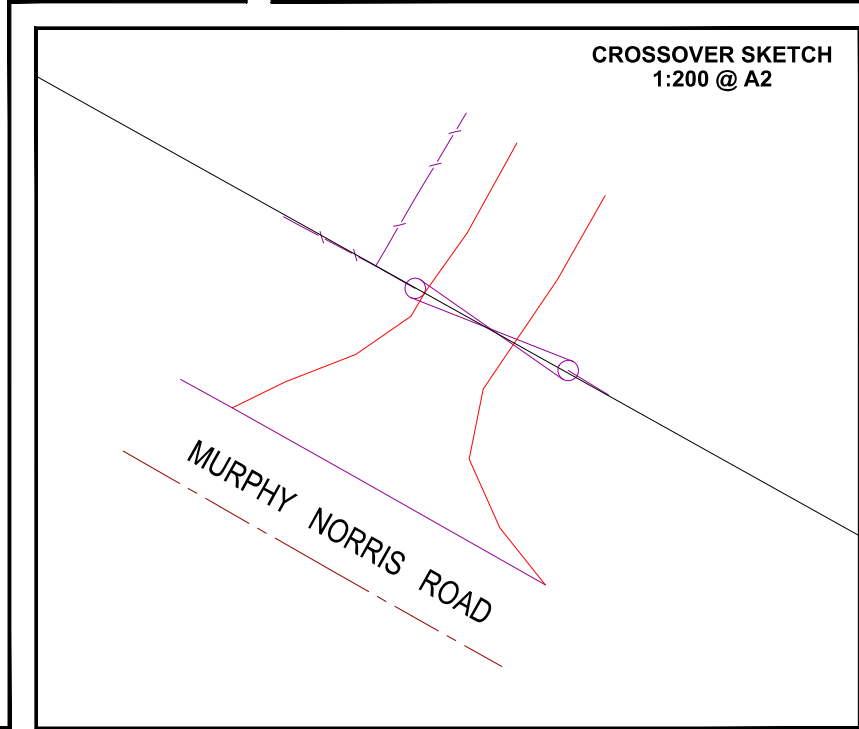
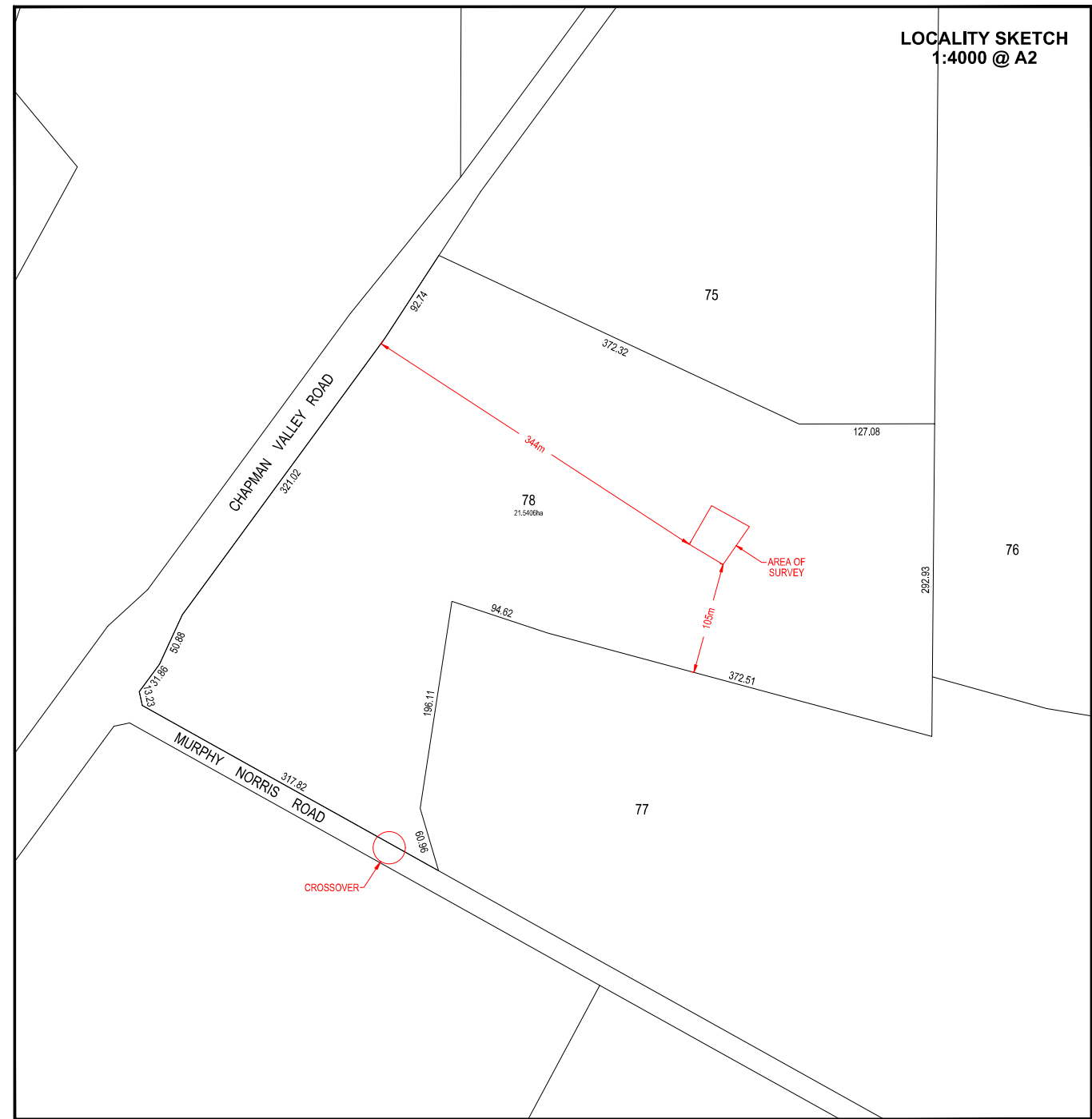


0	WORKING DRAWINGS	10/08/20
REV	DESCRIPTION	DATE
<div><div><div><div><div></div><div>blueprint</div><div>drafting</div></div></div><div><div>EMAIL : <a href="mailto:drafting@westnet.com.au">drafting@westnet.com.au</a></div><div>A.B.N. 72 758 986 278</div></div></div><div>RESIDENTIAL / COMMERCIAL ARCHITECTURAL DRAFTING</div></div>		
CLIENT: P & S RODGERS		SCALE: NTS
PROJECT: PROPOSED RESIDENCE @ LOT 78 MURPHY NORRIS RD. YETNA	DRAWN: PEH	DATE: 10/08/20
	JOB No: 2467	





- LEGEND**
- T.B.M.
  - SURVEY STAKE
  - GATE
  - TOP OF BANK
  - CHANGE IN GRADE
  - BOTTOM OF BANK
  - FENCE
  - EDGE OF DRIVEWAY
  - EDGE OF BITUMEN
  - ROAD CENTRE



**CROSSOVER SKETCH**  
1:200 @ A2

LOT 78 IS SUBJECT TO A RESTRICTIVE COVENANT.  
SEE DP74105FOR DETAILS.

<b>TITLE</b> : CONTOUR & FEATURE SURVEY	<b>DRAWN BY</b> : D.WELSH
<b>DESIGNER</b> : BLUEPRINT DRAFTING	<b>DATE</b> : 31/07/2020
<b>CLIENT</b> : MRS SHARON RODGERS	<b>DATUM</b> : ASSUMED

**NOTES :**

BOUNDARY & PEG POSITIONS NOT GUARANTEED  
SEE CERTIFICATE OF TITLE FOR ANY ENCUMBRANCES AND FURTHER INFORMATION  
SURVEY LOCATES VISIBLE SERVICES ONLY - RING 'DIAL BEFORE YOU DIG' FOR UNDERGROUND SERVICE INFORMATION (1100)  
POSITION OF UNDERGROUND SERVICES INTERPRETED FROM 'DIAL BEFORE YOU DIG' SPATIAL DATABASE AND IS NOT GUARANTEED.

**SCALE :**  
1:200 @ A2

**LOCATION** : LOT 78 MURPHY NORRIS ROAD, NANSON

**AUTHORITY** : SHIRE OF CHAPMAN VALLEY

**DEPOSITED PLAN** : 74105

**VOLUME/FOLIO** : 2805-499

**SITE DETAILS :**

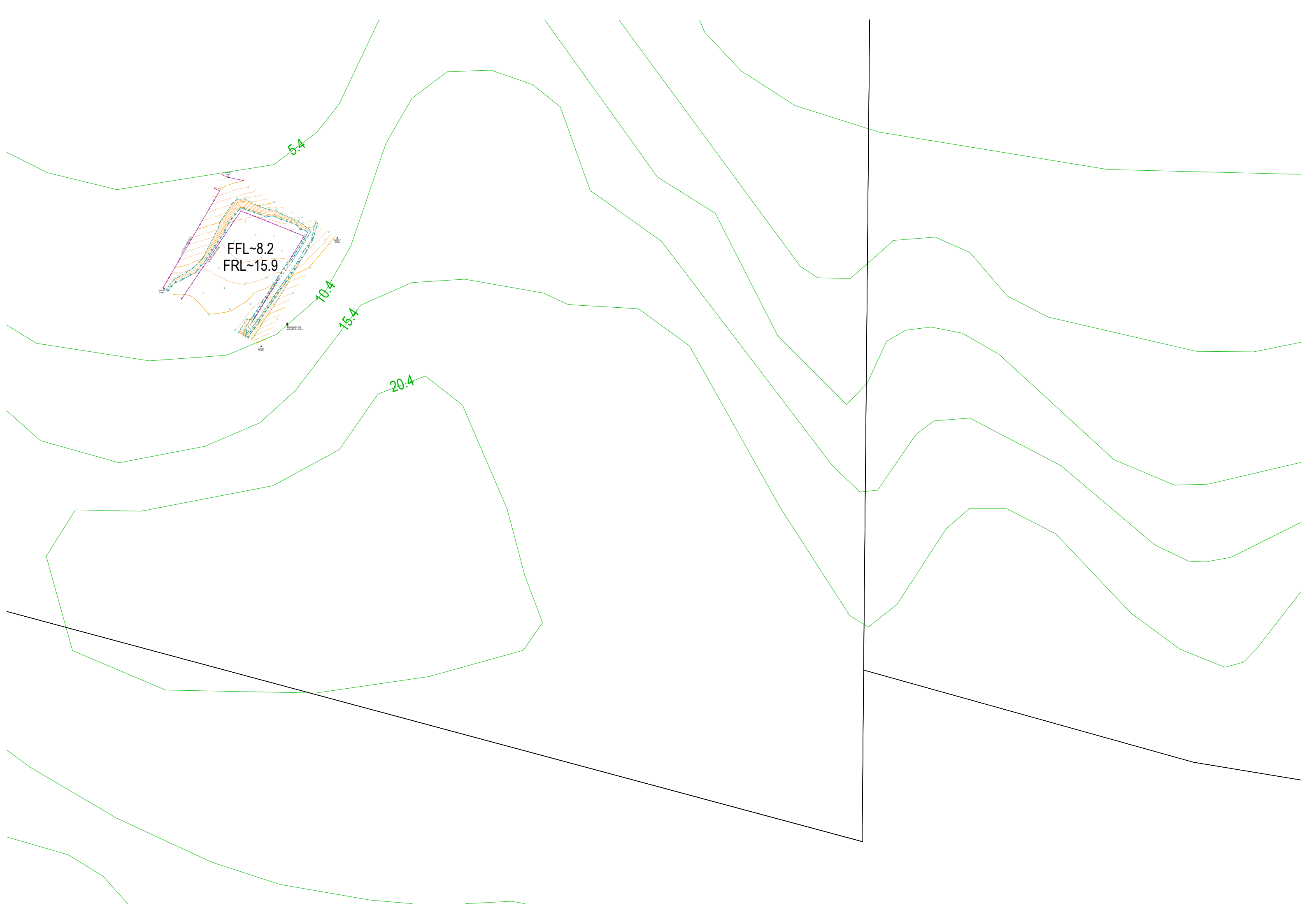
Electrical	NOT FOUND
Footpath	- NO
Gas	- NO
Kerb	- NO
Road	BITUMEN
Sewer	- NO
Telecom	- NOT FOUND
Water	- NO ASSETS FOUND

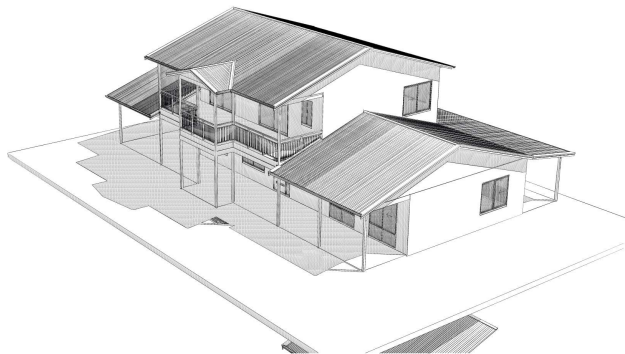
**DRAWING No. :**  
20299FS01

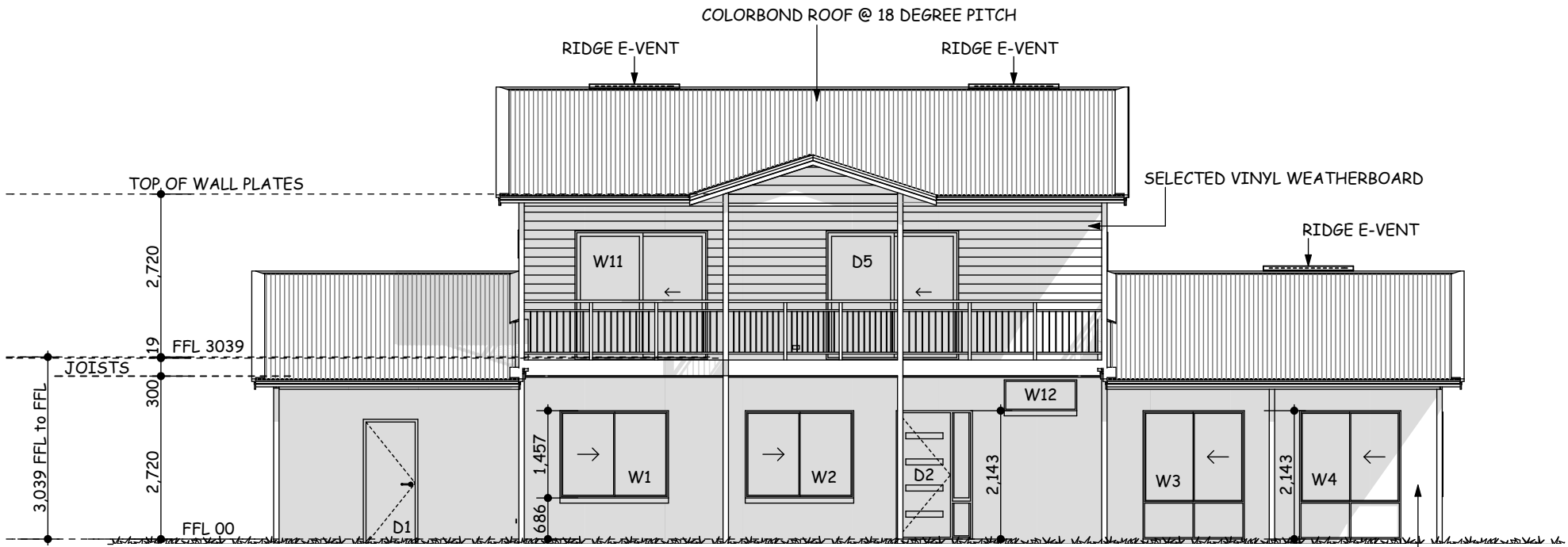
**Quantum SURVEYS**

P (08) 9965 0077  
F (08) 9965 0088  
PO Box 695  
Geraldton WA 6531  
info@quantumsurveys.com.au  
quantumsurveys.com.au



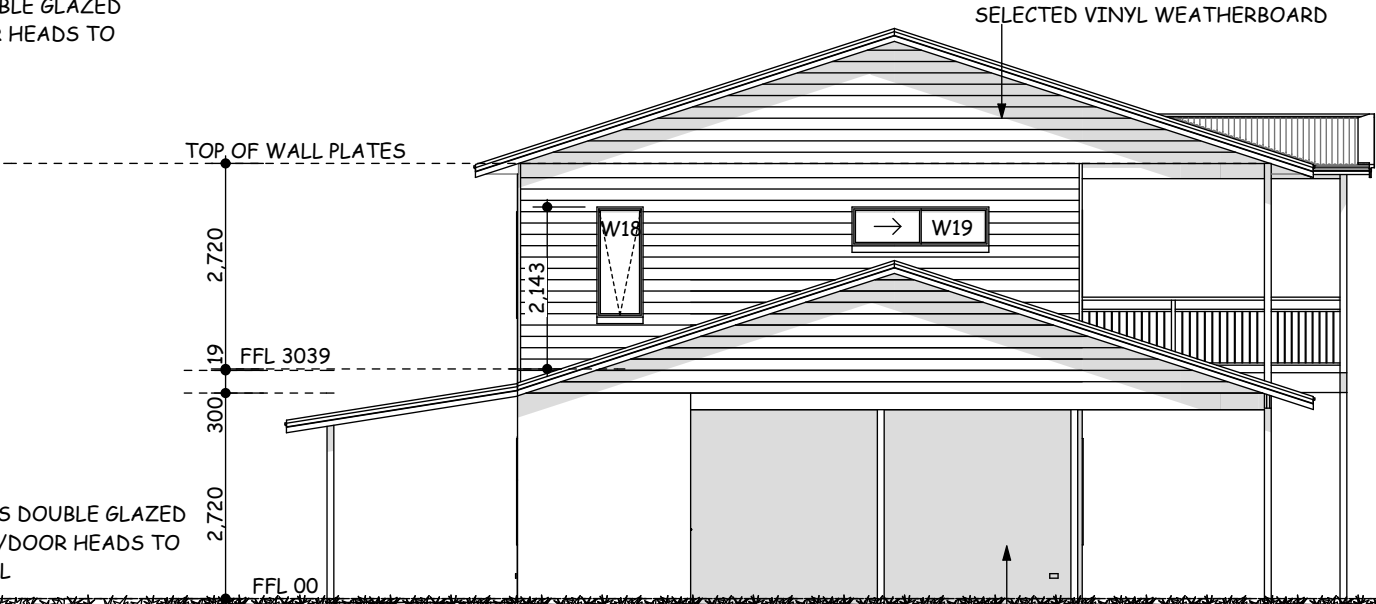






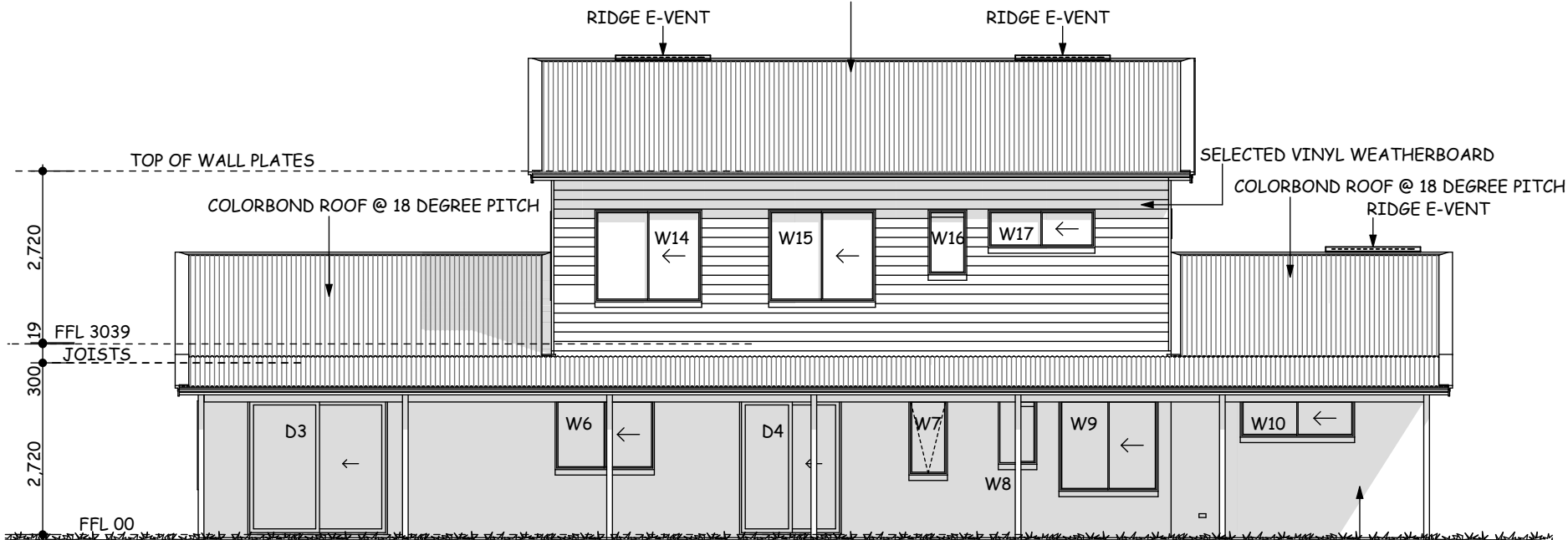
## ELEVATION 1

SCALE 1:100  
ALL WINDOWS DOUBLE GLAZED  
ALL WINDOW/DOOR HEADS TO  
BE AT 2143 AFL



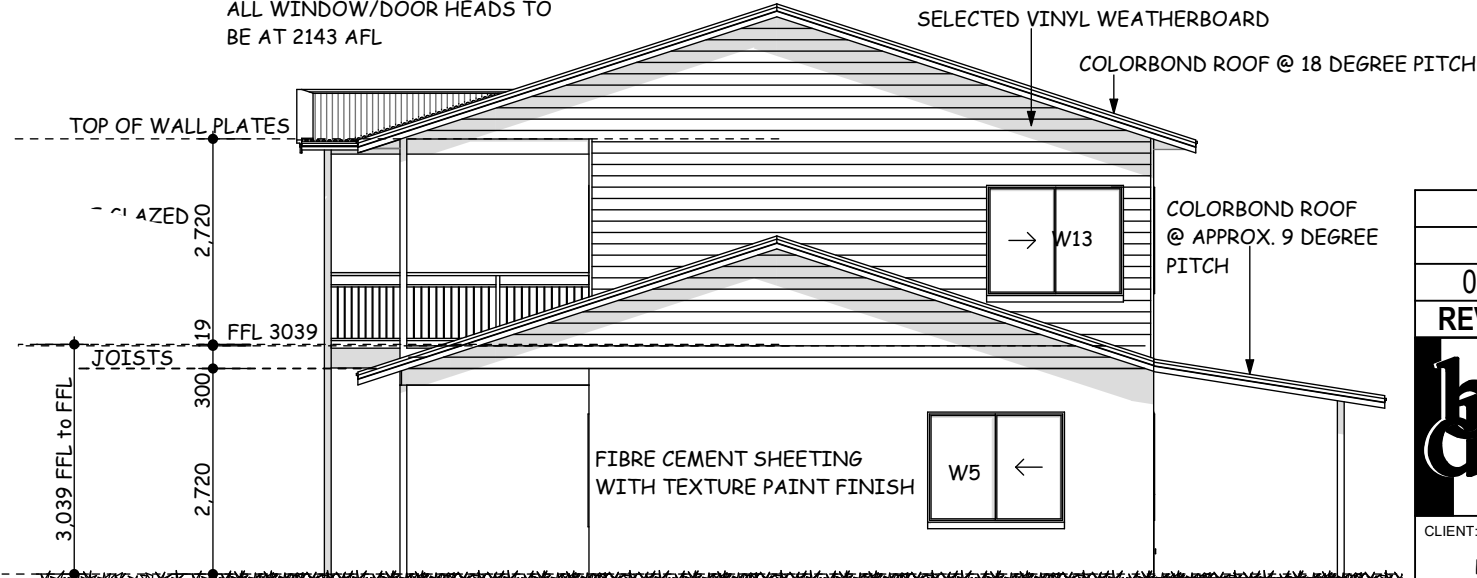
## ELEVATION 2

SCALE 1:100



## ELEVATION 3

SCALE 1:100  
ALL WINDOWS DOUBLE GLAZED  
ALL WINDOW/DOOR HEADS TO  
BE AT 2143 AFL



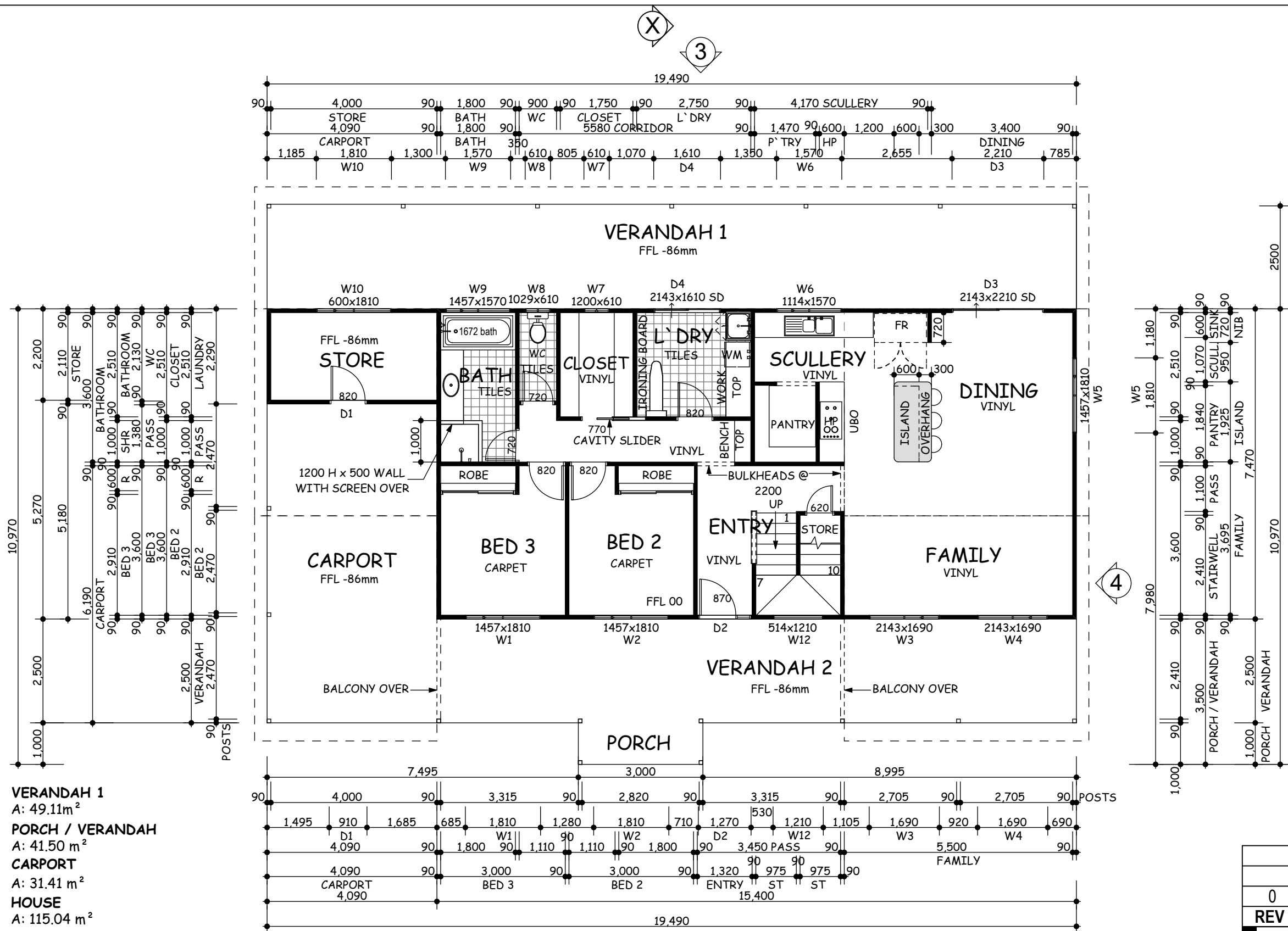
## ELEVATION 4

SCALE 1:100

ALL WINDOWS DOUBLE GLAZED  
ALL WINDOW/DOOR HEADS TO  
BE AT 2143 AFL

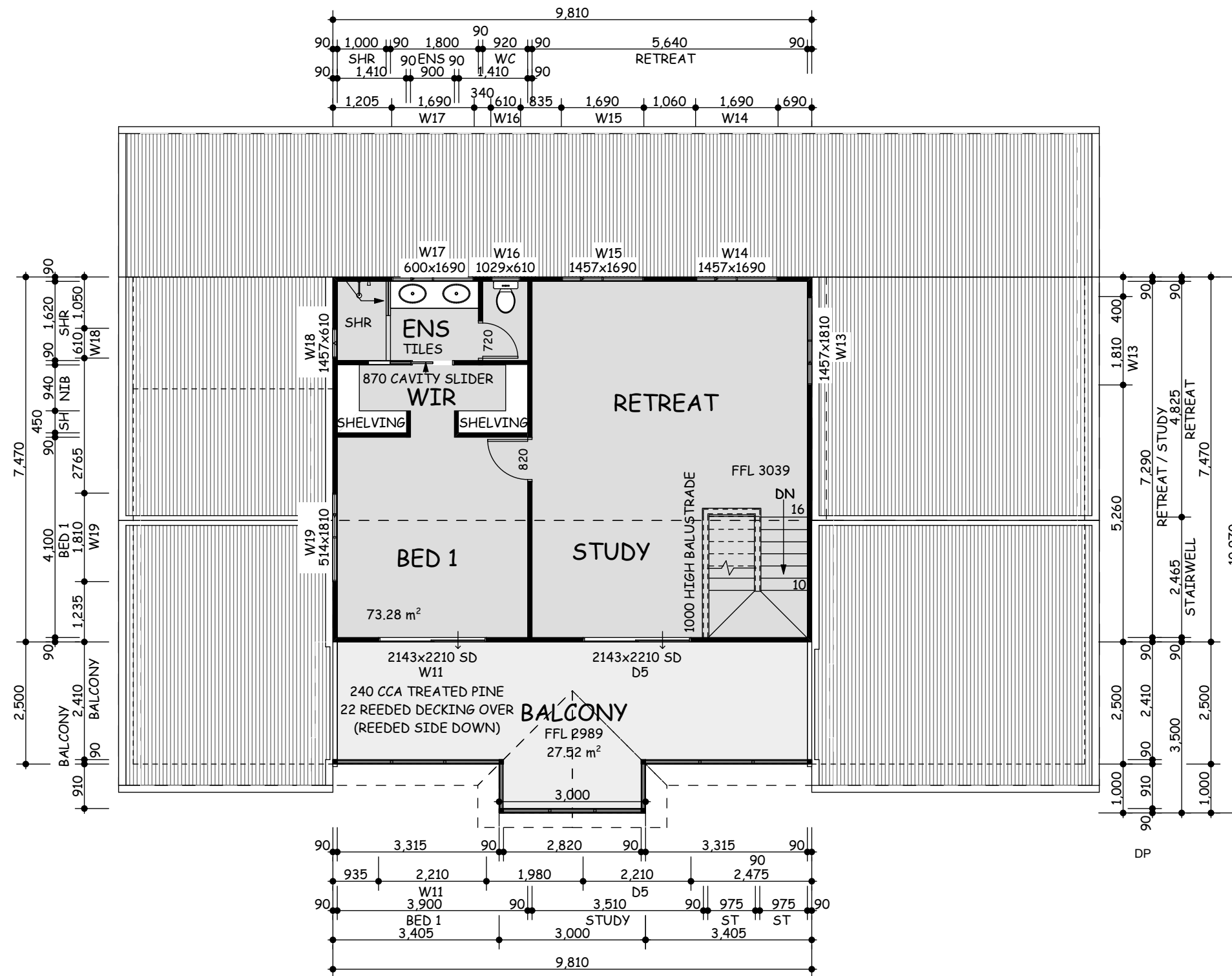
0	WORKING DRAWINGS	10/08/20
REV	DESCRIPTION	DATE
<b>blueprint</b> drafting		
RESIDENTIAL / COMMERCIAL ARCHITECTURAL DRAFTING		
CLIENT: P & S RODGERS		SCALE: 1:100
PROJECT: PROPOSED RESIDENCE @ LOT 78 MURPHY NORRIS RD. YETNA		DRAWN: PEH DATE: 10/08/20
		JOB No: 2467





GROUND FLOOR PLAN  
SCALE 1:100

0	WORKING DRAWINGS	10/08/20
REV	DESCRIPTION	DATE
b Blueprint Drafting		
RESIDENTIAL / COMMERCIAL ARCHITECTURAL DRAFTING		
CLIENT: P & S RODGERS		SCALE: 1:100
PROJECT: PROPOSED RESIDENCE @ LOT 78 MURPHY NORRIS RD. YETNA		DRAWN: PEH DATE: 10/08/20
		JOB No: 2467



## UPPER FLOOR PLAN

SCALE 1:100

**BALCONY**

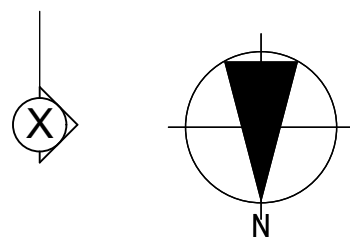
A: 27.52 m<sup>2</sup>


**HOUSE**

A: 73.28 m<sup>2</sup>

**TOTAL UPPER FLOOR**

A: 100.80 m<sup>2</sup>



0	WORKING DRAWINGS	10/08/20
REV	DESCRIPTION	DATE
 <b>Blueprint Drafting</b> RESIDENTIAL / COMMERCIAL ARCHITECTURAL DRAFTING		
CLIENT: P & S RODGERS		SCALE: 1:100
PROJECT: PROPOSED RESIDENCE @ LOT 78 MURPHY NORRIS RD. YETNA		DRAWN: PEH DATE: 10/08/20
		JOB No: 2467

**RE: Lot 78, 33 Murphy Norris Rd, Nanson - Re-location of building envelope.**

Please find attached drafted 3x2 home elevations and drawings.

As discussed in phone call last month, we wish to move the building envelope to a section of our property that creates privacy for all neighbours.

It has recently come to our attention that the original current build envelope is directly over the top of a main Telstra optic fibre cable that services Nabawa and Nanson.

Two weeks ago we accidentally dug it up and broke the line whilst running under ground power to a shed. It has proved to be a very costly exercise as now we are up for all damages.

The new proposed envelope is away from all cables and western powerlines.

Our proposed residence will be a timber framed home, soft pastille coloured cladding with a light shale grey colourbond tin roof.

Please find attached photos of new proposed build site, that will place the house neatly to the side of the hill.

Kind regards

Sharon & Peter Rodgers

423 Rudds Gully Rd.

Narngulu Geraldton WA 6532

P: 0418 929 022

E: [midwesthydroclean@bigpond.com](mailto:midwesthydroclean@bigpond.com)



West outlook





East outlook



North outlook

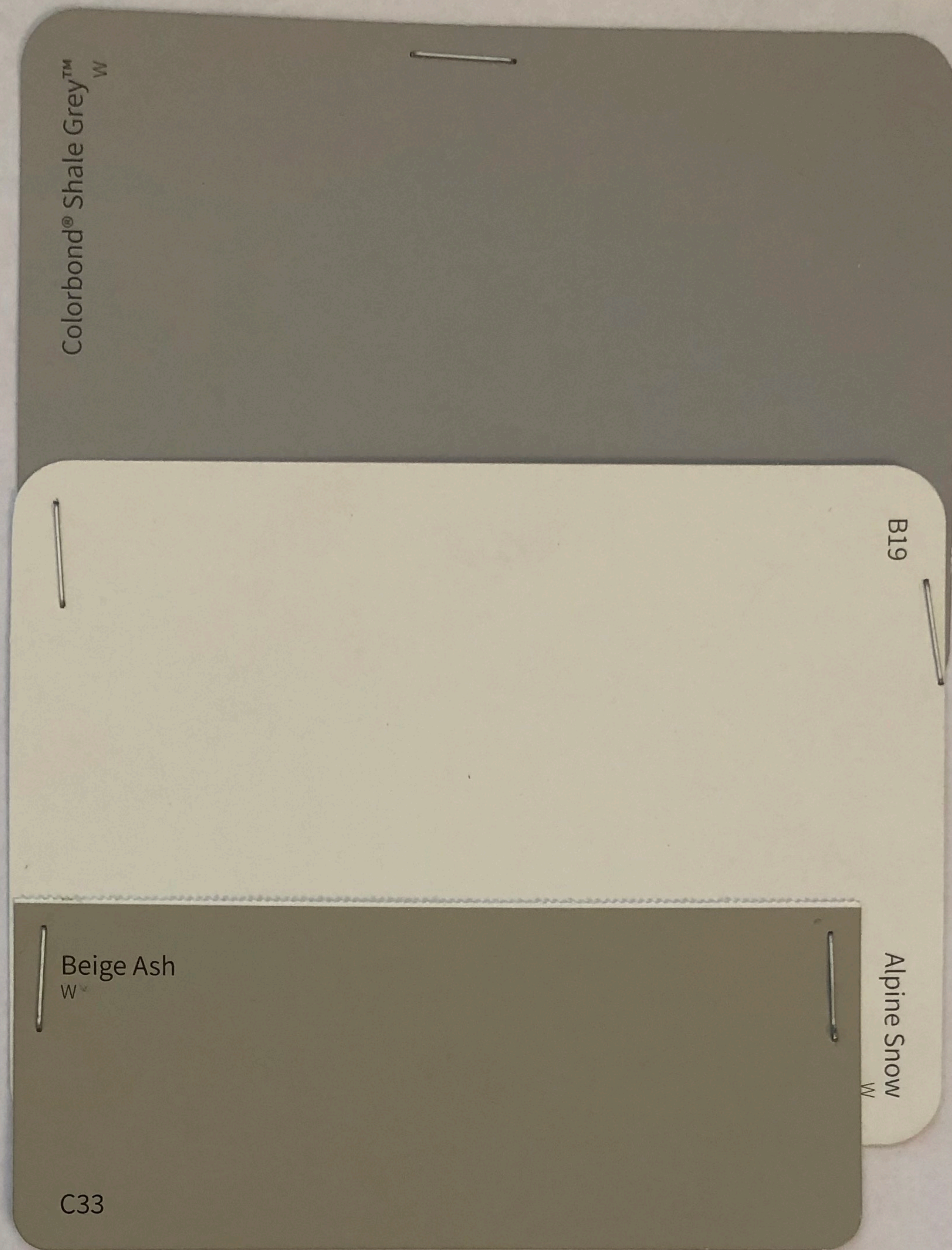




View from Chapman Valley Road








Roof — Colorbond "Shale Grey"

main Wall  
Colour — Beige Ash

Accents — Alpine Snow.

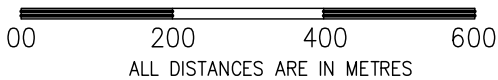




 **RECOMMENDED BUILDING ENVELOPE**

BUILDING ENVELOPES ARE INDICATIVE ONLY AND MAYBE MOVED SUBJECT TO COUNCIL ASSESSMENT AT THE DEVELOPMENT APPLICATION STAGE.

**NOTE**  
SOME INFORMATION SHOWN ON THIS PLAN IS PRE-CALCULATED AND IS PRELIMINARY IN NATURE.  
INFORMATION SHOWN HEREON IS SUBJECT TO FINAL SURVEY AND PREPARATION OF AN OFFICIAL LANDGATE DEPOSITED PLAN.



REVISIONS

0	01/09/16	ORIGINAL ISSUE	BC
REV.	DATE	DESCRIPTION	INT.

SURVEYED BY:	PW	MAY 10	AREA FILE: 335 & 999
DRAWN BY:	GT	01/06/10	CONT. INT'VAL: 5m
CHECKED BY:			V DATUM: AHD
APPROVED BY:			H DATUM: GCG94
			FIELD Bk:



**HTD**  
SURVEYORS & PLANNERS  
HILLE, THOMPSON & DELFOS



PO Box 820, GERALDTON WA 6531  
PHONE: (08) 9921 3111 FAX: (08) 9921 8072



CLIENT:	PETER COLE
<b>CARNEY HILL ESTATE SUBDIVISION GUIDE PLAN</b>	
CHAPMAN VALLEY RD, NANSON - SHIRE OF CHAPMAN VALLEY	
SCALE 1 : 10000 ALL DISTANCES IN METRES	SHEET SIZE <b>A3</b> DWG No. <b>10414PS1-1-0</b>



Ben Tomasino  
KiteWest WaterSports and Tours  
8 Stirling Place  
Waggrakine 6530 – WA  
Mobile: 0449021784  
[info@kitewest.com.au](mailto:info@kitewest.com.au)  
ABN: 61 956 169 308



To

Thursday 27<sup>th</sup> August 2020

Shire of Chapman Valley  
3270 Chapman Valley Road  
Nabawa 6532 - WA

***Attention:***

Maurice Battilana - Simon Lancaster

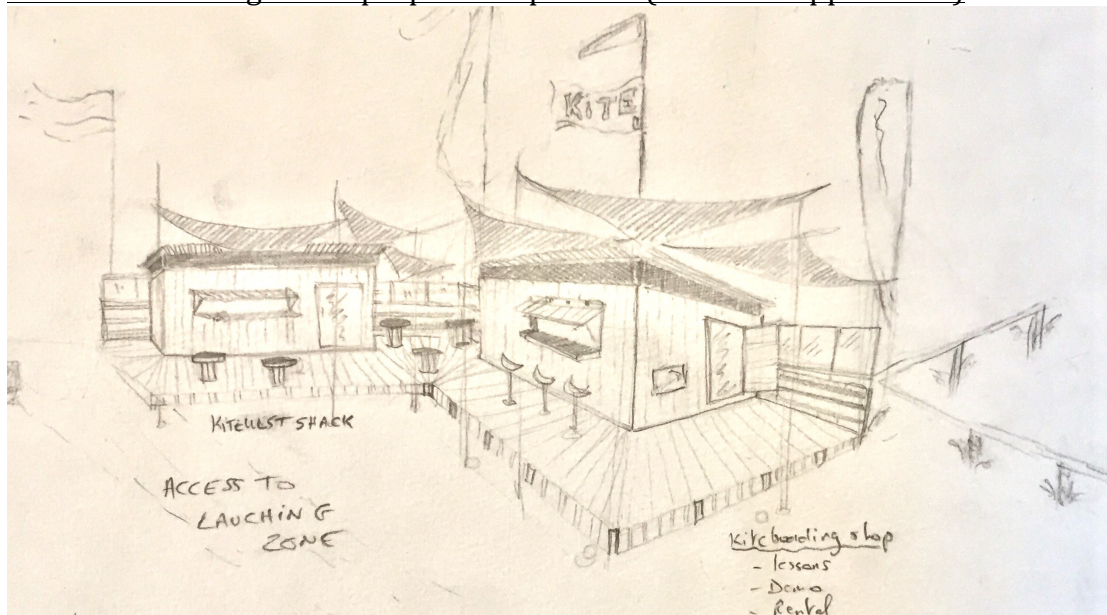
**Request of Lease agreement  
Food Stall – Coronation beach**

Ground Lease of Portion Reserve 50066 – KiteWest Watersports

I would like to request to the Shire of Chapman Valley the approval for KiteWest to expand its operations with the addition of a transportable food stall (sea container), with the intent to start this complimentary activity as of November 2021.

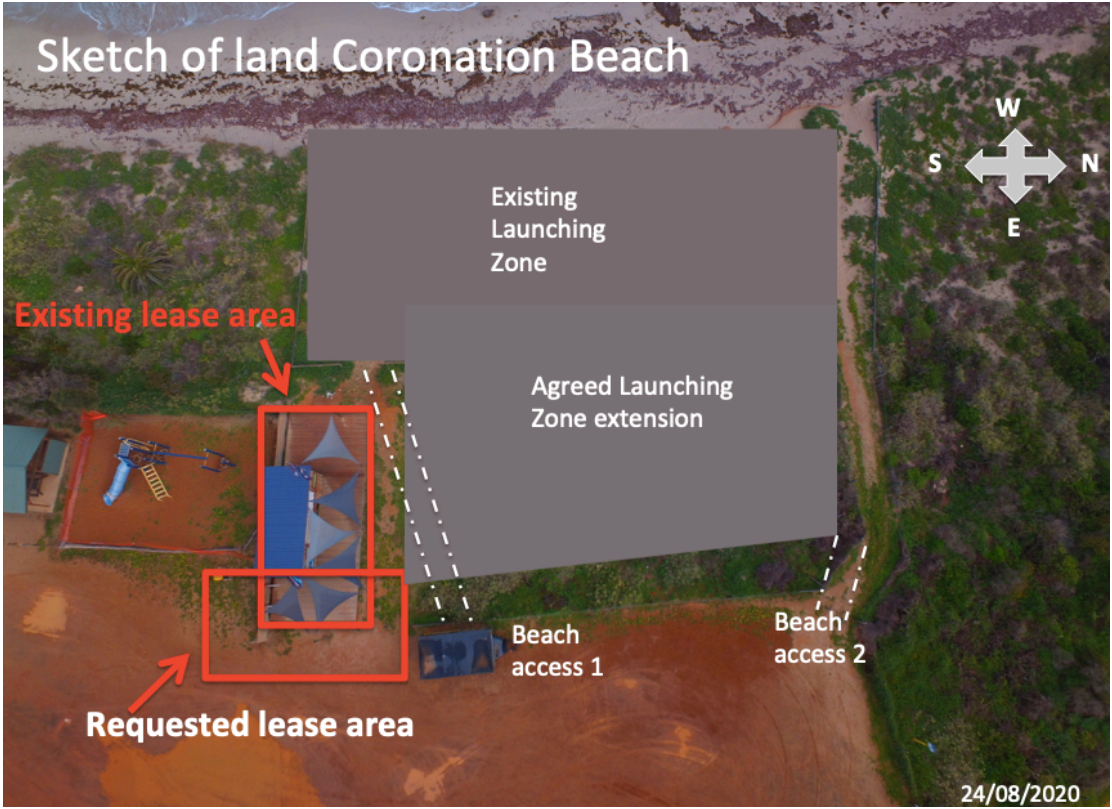
KiteWest will operate all watersports activities from the existing structure and set up a similar structure and decking in the immediate area to operate the food stall in compliance with Health and Food act regulations.

Structural drafting of this proposed expansion (similar in appearance)





You will find below 2 different locations options as per our discussion on site.



Option 1:



Option 2:



Since we just finalized the extension of KiteWest's lease for the Water sports school until 2027, is it possible to draft a similar lease agreement for the food stall for the same duration?

Should I obtained this approval, I will then present to the shire, a more detailed Food Stall concept (off grid - water storage/power/grey water) in order to comply with your requirements.

Thank you in advance for your consideration.

Sincerely

Ben Tomasino



**From:** KiteWest <info@kitewest.com.au>  
**Sent:** Thursday, 1 October 2020 4:17 PM  
**To:** Simon Lancaster <dceo@chapmanvalley.wa.gov.au>  
**Subject:** Coronation Beach signage - Items for discussion.

Hi Simon,  
Thank you for your email and letter in regards to the "Coro Beach Cafe" proposal.

Also and as discussed yesterday over the phone, please find below few items for discussion for the next council meeting.

I am happy to attend the meeting if you think my attendance will benefit the proposal:)

I am also happy to help with the following should you require my assistance.

Site Visibility.

1- **Main road signage** for "Coronation beach" as designated Camping ground for the Shire of Chapman Valley.

Should be on each side of the highway South and North - approximatley 1km before turn off Coronation Beach Road.

Draft





2- Sign on ain road for "Coronation beach" as designated "Watersport Destination"

Should be on each side of the highway South and North - approximatley 500m before turn off Coronation Beach Road.

Water sport visual/Clear Water/Colourful - With **"windsurf"** **"Kite"** **"SUP"** and Shire of Chapman Valley as written content.

Suggestion below as per sign in CGG - ones of art design options  
Draft



3- Welcome sign at the Camping ground entrance.  
example



4- Set up/remove the “**Camp ground full**” sign at the campground entrance and not on the Highway turn off.

This will invite visitors to drive to Coronation beach instead of inviting them to keep driving to the next destination. People are already aware it is an 8 kms drive to the camp. There are also the beach, fishing, snorkelling, rest area, bbq, look out, 4wd beach access, beach ramp for boat launch, kitesurf, windsurf, SUP, Kayak,.... not just camping:~)!

This will also relieve Terry from driving back and forth to the Way and keep the camp capacity accurate for travellers passing through.



Thank you for your consideration,

Warm regards,  
Ben Tomasino  
(+61) 0449 021 784

**KITEWEST WATERSPORTS & TOURS**

**Sanur Bali | Geraldton Western Australia**

**Water sport Instructor Training Centre**

**Kite - Surf - SUP**

**SUP Yoga Teacher Trainings - Retreats**

<https://kitewest.com.au/>





**Shire of Chapman Valley**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

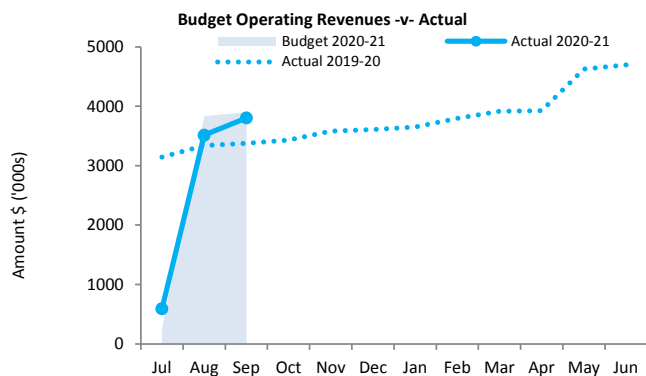
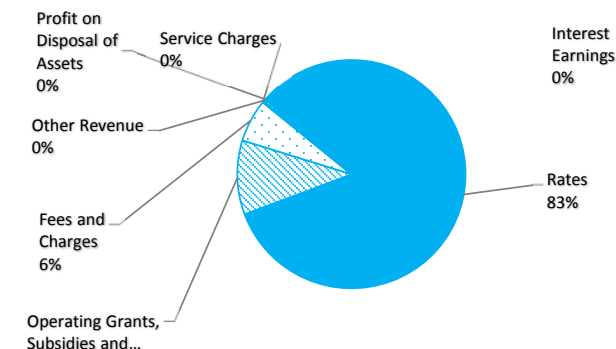
**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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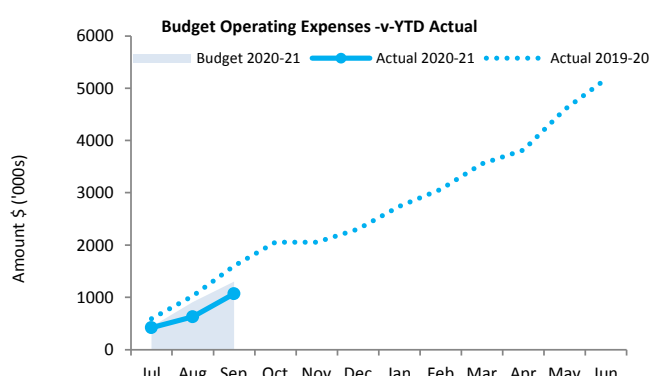
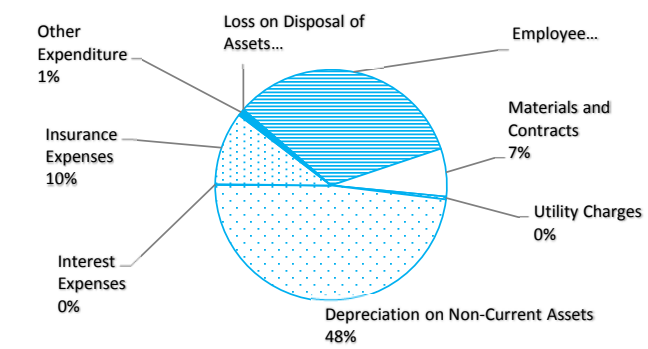
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OPERATING ACTIVITIES

OPERATING REVENUE

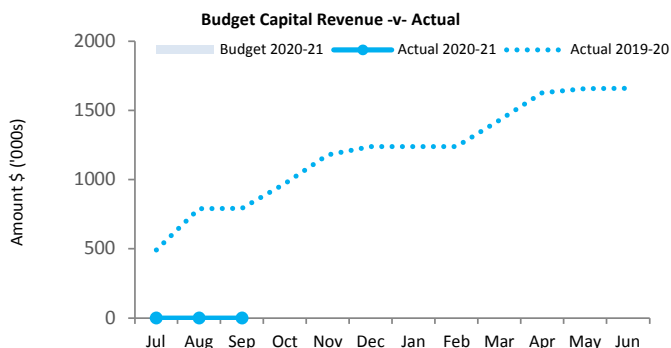


OPERATING EXPENSES

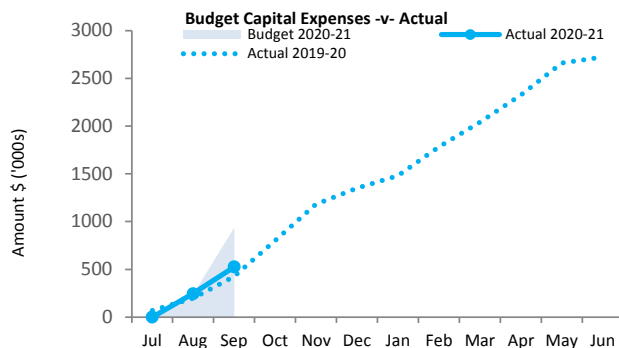


INVESTING ACTIVITIES

CAPITAL REVENUE



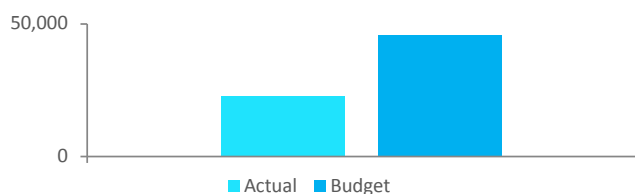
CAPITAL EXPENSES



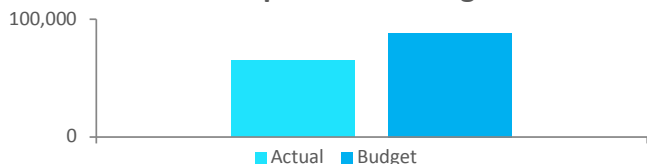
FINANCING ACTIVITIES

BORROWINGS

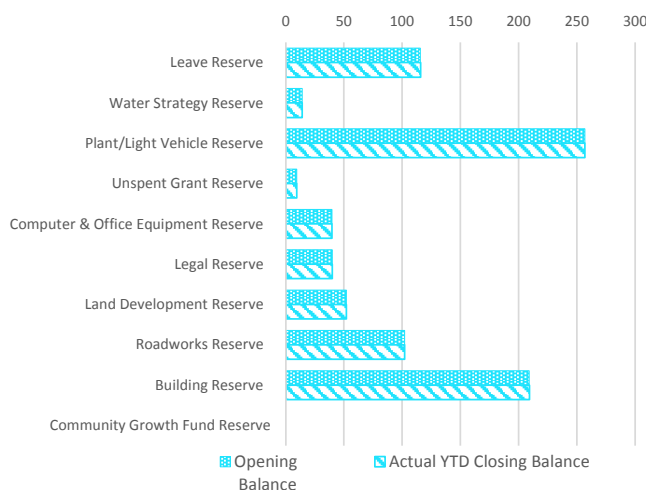
Principal Repayments



Principal Outstanding



RESERVES



Funding surplus / (deficit) Components

Funding surplus / (deficit)

	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$1.64 M	\$1.64 M	\$1.92 M	\$0.28 M
Closing	\$0.00 M	\$3.76 M	\$4.67 M	\$0.91 M

Refer to Statement of Financial Activity

Cash and cash equivalents

	\$5.24 M	% of total
Unrestricted Cash	\$4.40 M	84.0%
Restricted Cash	\$0.84 M	16.0%

Refer to Note 2 - Cash and Financial Assets

Payables

	\$0.12 M	% Outstanding
Trade Payables	\$0.00 M	
Over 30 Days		38.9%
Over 90 Days		0%

Refer to Note 5 - Payables

Receivables

	\$0.07 M	% Collected
Rates Receivable	\$0.79 M	72.8%
Trade Receivable	\$0.07 M	
Over 30 Days		0.9%
Over 90 Days		0%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.01 M	\$2.61 M	\$2.89 M	\$0.28 M

Refer to Statement of Financial Activity

Rates Revenue

YTD Actual	\$2.81 M	% Variance
YTD Budget	\$2.82 M	(0.1%)

Refer to Note 6 - Rate Revenue

Operating Grants and Contributions

YTD Actual	\$0.36 M	% Variance
YTD Budget	\$0.40 M	87.9%

Refer to Note 12 - Operating Grants and Contributions

Fees and Charges

YTD Actual	\$0.21 M	% Variance
YTD Budget	\$0.18 M	13.4%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.60 M)	(\$0.47 M)	(\$0.12 M)	\$0.35 M

Refer to Statement of Financial Activity

Proceeds on sale

YTD Actual	\$0.00 M	%
Adopted Budget	\$0.00 M	

Refer to Note 6 - Disposal of Assets

Asset Acquisition

YTD Actual	\$0.53 M	% Spent
Adopted Budget	\$2.83 M	18.59%

Refer to Note 7 - Capital Acquisition

Capital Grants

YTD Actual	\$0.41 M	% Received
Adopted Budget	\$1.23 M	33.1%

Refer to Note 7 - Capital Acquisition

Key Financing Activities

Amount attributable to financing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.05 M)	(\$0.03 M)	(\$0.03 M)	\$0.00 M

Refer to Statement of Financial Activity

Borrowings

Principal repayments	\$0.02 M
Interest expense	\$0.00 M
Principal due	\$0.07 M

Refer to Note 8 - Borrowings

Reserves

Reserves balance	\$0.84 M
Interest earned	\$0.00 M

Refer to Note 10 - Cash Reserves

Lease Liability

Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$0.02 M

Refer to Note 9 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.



## KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 30 SEPTEMBER 2020

## STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME	OBJECTIVE	ACTIVITIES
<b>GOVERNANCE</b>	To provide a decision making process for the efficient allocation of scarce resources	<p><b>Governance</b></p> <p>Administration and Operation of facilities and services to members of council; Includes fees, expenses and allowances paid to elected and committee members, election costs, insurance, subscription, conference expenses, council chamber expenses and members' entertainment. Also includes the allocation of administration expenses for the CEO and staff in preparation, administration and attendance at meetings and assisting elected members and other committees of Council. Research, development and preparation of policy documents, development of local laws, strategic planning, principal activity plans, annual budgets, annual financial reports, audit fees and the annual report.</p> <p><b>Administration</b></p> <p>In accordance with Legislative changes which were effective on 1st July 1997. General Administration costs have been allocated to the various programs of Council to reflect the true costs of services provided. Directly attributable costs have been recorded in the relevant program while indirect costs have been allocated using time spent by administration staff on tasks related to each of the programs as a basis.</p>
<b>GENERAL PURPOSE FUNDING</b>	To collect revenue to allow for the provision of services.	Revenue from rates levied, interest and fees on instalment arrangements and arrears, government subsidy for entitled pensioners and rates deferred, less discounts and concessions relating to rates levied. Expenditures incurred in administration and maintaining rate records, rating valuations, serving notices, postage, stationery, advertising, debt collection, printing, indirect administration costs etc. Income receivable from the WA Grants Commission and any other Government Grant of a general purpose nature. Interest earnings from deposits and investments, including reserve accounts. General overdraft expenses.
<b>LAW, ORDER, PUBLIC SAFETY</b>	To provide services to help ensure a safer and environmentally conscious community.	Administration and operations on fire prevention services, including volunteer fire brigades, outlays on roadside clearing operations and other protective burning. Revenues include fines and penalties imposed under relevant Acts and fines, fees or charges for clearing fire breaks. Administration enforcement and operations relating to the control of animals. Costs of impounding, destroying and disposal of stray animals. Revenues include dog registration fees, fines and penalties relating to straying animals, impounding and destruction fees. Ranger's expenses are collected here and apportioned throughout the various programs to which they relate.
<b>HEALTH</b>	To provide an operational framework for environmental and community health.	Food quality and pest control, inspections of eating houses, lodging and boarding houses, itinerant food vendors, offensive trade, and any other outlays concerned with general health inspections and administration services provided by the Council.
<b>EDUCATION AND WELFARE</b>	To provide services to disadvantaged persons, the elderly, children and youth.	Operation, improvements and maintenance of pre-school facilities; assistance to playgroups and other voluntary services. Annual awards and prizes to Nabawa and Yuna Primary Schools.
<b>HOUSING</b>	To provide and maintain residential housing for staff, with the surplus available for private rental.	Collection of revenue and expenditure in respect of the administration and operation of residential housing for council staff. The expenditure is reallocated to the relevant programmes using staff duties as a basis.
<b>COMMUNITY AMENITIES</b>	To provide services required by the community.	Administration and operation of domestic refuse collection and disposal services, including delivery to a regional disposal site. Provision and maintenance of rubbish disposal sites. Collection and disposal of public litter bins, special rubbish clean ups, special litter enforcement and control. Includes administration and operation of foreshore protection project. Administration and operation of town planning and regional development services. These include planning control, the preparation of town planning development schemes, zoning and rezoning. Costs associated with resumption of land for recreational purposes. Hosting of a Natural Resource Management Officer to assist community groups and landowners.
<b>RECREATION AND CULTURE</b>	To establish and effectively manage infrastructure and resources which will help the social well being of the community.	Administration, provision and operation of public halls, community centre, sporting complex, ovals, swimming areas and beaches. Includes contributions towards operations, subsidies and improvements of sporting clubs, sporting facilities and recreational areas. Administration, provision and operation of local libraries and library services. Contributions towards heritage issues such as municipal inventory, local Historical society operations - museum development/improvement etc.
<b>TRANSPORT</b>	To provide safe, effective and efficient transport services to the community.	Construction and maintenance of streets, roads, bridges; cleaning and lighting of streets and maintenance of depots. Purchase of plant used predominantly for the construction and maintenance of streets, roads, bridges etc. Operations relating to the licensing or regulating of traffic under the control of the local government; includes vehicle registration and renewals facilities.
<b>ECONOMIC SERVICES</b>	To help promote the shire and its economic wellbeing.	Eradication of noxious weeds and control of vermin. The development, promotion, support etc. of tourism and area promotion to attract tourists. Administration, inspection and operations concerned with application of the building standards including examination, processing and inspections services, swimming pool inspections etc. Revenues and outlays associated with water supply - standpipes.
<b>OTHER PROPERTY AND SERVICES</b>	To monitor and control council's overheads operating accounts.	Administration, inspection, and operation of work carried out on property or services not under the care, control and management of the Council. These include road works on private property. Public Works Overheads - Overheads incurred as the result of the use of direct labour, which is subsequently apportioned to the appropriate works and services absorbing the total expenditure. Includes expenditure incurred in the maintenance and operation of plant, Council's hire rate absorbing the total expenditure of plant running costs and usage. The total salaries and wages incurred during the year is recorded here and allocated over the various works and services to which it relates.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

**STATUTORY REPORTING PROGRAMS**

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	1,642,943	1,642,943	1,921,231	278,288	16.94%	▲
<b>Revenue from operating activities</b>							
Governance		1,200	300	11,530	11,230	3743.33%	▲
General purpose funding - general rates	6	2,817,842	2,817,841	2,814,372	(3,469)	(0.12%)	
General purpose funding - other		464,399	128,472	129,397	925	0.72%	
Law, order and public safety		30,900	0	3,848	3,848	0.00%	
Health		2,719	2,247	3,784	1,537	68.40%	
Community amenities		193,755	152,494	159,821	7,327	4.80%	
Recreation and culture		480,761	20,357	82,184	61,827	303.71%	▲
Transport		625,387	286,366	167,966	(118,400)	(41.35%)	▼
Economic services		16,308	6,667	10,279	3,612	54.18%	
Other property and services		58,497	13,957	11,748	(2,209)	(15.83%)	
		<b>4,691,768</b>	<b>3,428,701</b>	<b>3,394,929</b>	<b>(33,772)</b>		
<b>Expenditure from operating activities</b>							
Governance		(401,129)	(112,693)	(71,416)	41,277	36.63%	▲
General purpose funding		(126,591)	(30,038)	(25,049)	4,989	16.61%	
Law, order and public safety		(215,900)	(65,794)	(56,020)	9,774	14.86%	
Health		(30,105)	(7,027)	(3,466)	3,561	50.68%	
Education and welfare		(2,000)	(501)	(80)	421	84.03%	
Community amenities		(766,390)	(172,597)	(135,096)	37,501	21.73%	▲
Recreation and culture		(909,382)	(222,004)	(191,766)	30,238	13.62%	▲
Transport		(3,564,682)	(569,764)	(546,030)	23,734	4.17%	
Economic services		(355,942)	(81,823)	(72,326)	9,497	11.61%	
Other property and services		(58,241)	(40,472)	30,591	71,063	175.59%	▲
		<b>(6,430,362)</b>	<b>(1,302,713)</b>	<b>(1,070,658)</b>	<b>232,055</b>		
Non-cash amounts excluded from operating activities	1(a)	1,747,282	487,305	570,225	82,920	17.02%	▲
<b>Amount attributable to operating activities</b>		<b>8,688</b>	<b>2,613,293</b>	<b>2,894,496</b>	<b>281,203</b>		
<b>Investing Activities</b>							
Proceeds from non-operating grants, subsidies and contributions	13	1,228,260	469,422	406,689	(62,733)	(13.36%)	▼
Payments for property, plant and equipment and infrastructure	7	(2,831,036)	(939,470)	(526,202)	413,268	43.99%	▲
<b>Amount attributable to investing activities</b>		<b>(1,602,776)</b>	<b>(470,048)</b>	<b>(119,513)</b>	<b>350,535</b>		
<b>Financing Activities</b>							
Transfer from reserves	10	0	0	0	0	0.00%	
Payments for principal portion of lease liabilities	9	(2,738)	(3,444)	(3,444)	0	0.00%	
Repayment of debentures	8	(45,995)	(22,845)	(22,845)	0	0.00%	
Transfer to reserves	10	(122)	(183)	(104)	79	43.17%	
<b>Amount attributable to financing activities</b>		<b>(48,855)</b>	<b>(26,472)</b>	<b>(26,393)</b>	<b>79</b>		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>0</b>	<b>3,759,716</b>	<b>4,669,821</b>			

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer threshold. Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2020-21 year is \$10,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

## KEY TERMS AND DESCRIPTIONS

### FOR THE PERIOD ENDED 30 SEPTEMBER 2020

## NATURE OR TYPE DESCRIPTIONS

### REVENUE

#### RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

#### OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

#### NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

#### REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

#### FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

#### SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

#### PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

### EXPENSES

#### EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

#### MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

#### UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

#### INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

#### LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

#### DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

#### INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

#### OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.



**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

**BY NATURE OR TYPE**

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	1,642,943	1,642,943	<b>1,921,231</b>	278,288	16.94%	▲
<b>Revenue from operating activities</b>							
Rates	6	2,817,841	2,817,841	<b>2,814,372</b>	(3,469)	(0.12%)	
Operating grants, subsidies and contributions	12	1,515,009	404,773	<b>355,637</b>	(49,136)	(12.14%)	▼
Fees and charges		274,936	181,934	<b>206,327</b>	24,393	13.41%	▲
Interest earnings		36,750	13,939	<b>6,715</b>	(7,224)	(51.83%)	
Other revenue		20,835	10,215	<b>11,879</b>	1,664	16.29%	
Profit on disposal of assets	6	26,397	0	<b>0</b>	0	0.00%	
		<b>4,691,768</b>	<b>3,428,702</b>	<b>3,394,930</b>	(33,772)		
<b>Expenditure from operating activities</b>							
Employee costs		(1,961,615)	(402,527)	<b>(358,344)</b>	44,183	10.98%	▲
Materials and contracts		(2,165,942)	(274,458)	<b>(71,421)</b>	203,037	73.98%	▲
Utility charges		(53,368)	(15,661)	<b>(4,405)</b>	11,256	71.87%	▲
Depreciation on non-current assets		(1,949,221)	(487,305)	<b>(515,665)</b>	(28,360)	(5.82%)	
Interest expenses		(7,003)	(3,332)	<b>(762)</b>	2,570	77.13%	
Insurance expenses		(158,910)	(107,931)	<b>(109,643)</b>	(1,712)	(1.59%)	
Other expenditure		(132,112)	(11,500)	<b>(10,419)</b>	1,081	9.40%	
Loss on disposal of assets	6	(2,191)	0	<b>0</b>	0	0.00%	
		<b>(6,430,362)</b>	<b>(1,302,714)</b>	<b>(1,070,659)</b>	232,055		
Non-cash amounts excluded from operating activities	1(a)	1,747,282	487,305	<b>570,225</b>	82,920	17.02%	▲
<b>Amount attributable to operating activities</b>		<b>8,688</b>	<b>2,613,293</b>	<b>2,894,496</b>	281,203		
<b>Investing activities</b>							
Proceeds from non-operating grants, subsidies and contributions	13	1,228,260	469,422	<b>406,689</b>	(62,733)	(13.36%)	▼
Proceeds from disposal of assets	6	0	0	<b>0</b>	0	0.00%	
Payments for property, plant and equipment	7	(2,831,036)	(939,470)	<b>(526,202)</b>	413,268	43.99%	▲
<b>Amount attributable to investing activities</b>		<b>(1,602,776)</b>	<b>(470,048)</b>	<b>(119,513)</b>	350,535		
<b>Financing Activities</b>							
Transfer from reserves	10	0	0	<b>0</b>	0	0.00%	
Payments for principal portion of lease liabilities		(2,738)	(3,444)	<b>(3,444)</b>	0	0.00%	
Repayment of debentures	8	(45,995)	(22,845)	<b>(22,845)</b>	0	0.00%	
Transfer to reserves	10	(122)	(183)	<b>(104)</b>	79	43.17%	
<b>Amount attributable to financing activities</b>		<b>(48,855)</b>	<b>(26,472)</b>	<b>(26,393)</b>	79		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>0</b>	<b>3,759,716</b>	<b>4,669,821</b>	910,105		

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

### **PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 30/09/2020

Prepared by: Senior Finance Officer

Reviewed by: Manager Finance & Corporate Services

### **BASIS OF PREPARATION**

#### **REPORT PURPOSE**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

#### **BASIS OF ACCOUNTING**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

### **SIGNIFICANT ACCOUNTING POLICIES**

#### **CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

#### **THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies

#### **GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

#### **ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>		\$	\$	\$
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	6	(26,397)	0	0
Less: Movement in liabilities associated with restricted cash		(9,500)	0	0
Movement in employee benefit provisions (non-current)		110	0	0
Movement in other provisions (non-current)		(168,343)		54,560
Add: Loss on asset disposals	6	2,191	0	0
Add: Depreciation on assets		1,949,221	487,305	515,665
<b>Total non-cash items excluded from operating activities</b>		<b>1,747,282</b>	<b>487,305</b>	<b>570,225</b>

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2020	This Time Last Year 30 September 2019	Year to Date 30 September 2020
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	10	(839,451)	(875,291)	(839,555)
Add: Borrowings	8	45,996	156,747	23,150
Add: Provisions - employee	11	435,584	423,049	435,584
Add: Lease liabilities	9	9,148	0	5,704
<b>Total adjustments to net current assets</b>		<b>(348,723)</b>	<b>(295,494)</b>	<b>(375,117)</b>

(c) Net current assets used in the Statement of Financial Activity

<b>Current assets</b>				
Cash and cash equivalents	2	2,810,056	3,907,560	5,237,926
Rates receivables	3	89,683	707,990	790,854
Receivables	3	10,228	13,500	73,381
Other current assets	4	1,170	4,221	3,843
<b>Less: Current liabilities</b>				
Payables	5	(150,455)	(86,020)	(116,714)
Borrowings	8	(45,996)	(68,626)	(23,150)
Contract liabilities	11	0	0	(479,914)
Lease liabilities	9	(9,148)	0	(5,704)
Provisions	11	(435,584)	(423,049)	(435,584)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(348,723)</b>	<b>(295,494)</b>	<b>(375,117)</b>
<b>Closing funding surplus / (deficit)</b>		<b>1,921,231</b>	<b>3,760,082</b>	<b>4,669,821</b>

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.



Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
<b>Cash on hand</b>								
Petty Cash and Floats	Cash and cash equivalents	700		700		N/A		On Hand
<b>At Call Deposits</b>								
Municipal Bank Account	Cash and cash equivalents	1,596,939		1,596,939		Westpac Banking Corp		At Call
Municipal Investment Account	Cash and cash equivalents	2,800,733		2,800,733		Westpac Banking Corp		At Call
Reserve Fund - Leave	Cash and cash equivalents	0	115,692	115,692		Westpac Banking Corp		At Call
Reserve Fund -Water	Cash and cash equivalents	0	14,242	14,242		Westpac Banking Corp		At Call
Reserve Fund - Office & Equipment	Cash and cash equivalents	0	39,756	39,756		Westpac Banking Corp		At Call
Reserve Fund - Plant/Light Vehicle	Cash and cash equivalents	0	256,909	256,909		Westpac Banking Corp		At Call
Reserve Fund - Legal	Cash and cash equivalents	0	40,029	40,029		Westpac Banking Corp		At Call
Reserve Fund - Land Development	Cash and cash equivalents	0	52,091	52,091		Westpac Banking Corp		At Call
Reserve Fund - Roadworks	Cash and cash equivalents	0	102,183	102,183		Westpac Banking Corp		At Call
Reserve Fund - Building	Cash and cash equivalents	0	209,152	209,152		Westpac Banking Corp		At Call
Reserve Fund - Unspent Grants	Cash and cash equivalents	0	9,500	9,500		Westpac Banking Corp		At Call
Trust Bank Account	Cash and cash equivalents	0			104,747	Westpac Banking Corp		At Call
<b>Term Deposits</b>								
TD 454181 - POS Wokarena	Cash and cash equivalents	0			143,903	Westpac Banking Corp		28/11/2020
TD 454202 - Wokarena Intersection Upgrade	Cash and cash equivalents	0			127,678	Westpac Banking Corp		28/11/2020
<b>Total</b>		<b>4,398,371</b>	<b>839,555</b>	<b>5,237,926</b>	<b>376,328</b>			
<b>Comprising</b>								
Cash and cash equivalents		4,398,371	839,555	5,237,926	376,328			
		<b>4,398,371</b>	<b>839,555</b>	<b>5,237,926</b>	<b>376,328</b>			

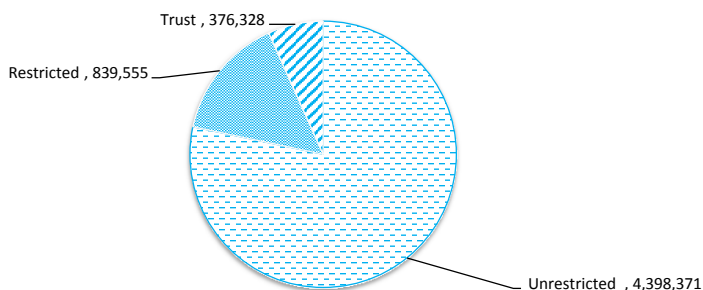
#### KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.

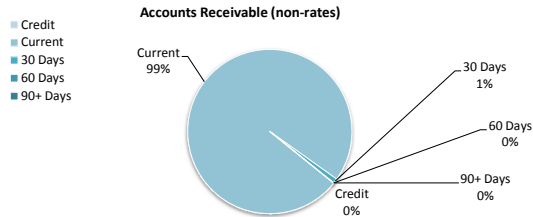
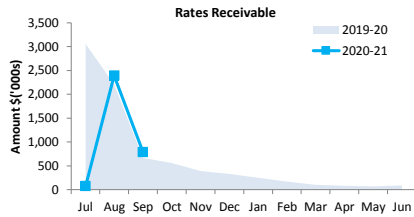


Rates receivable	30 Jun 2020	30 Sep 2020
	\$	\$
Opening arrears previous years	93,072	89,683
Levied this year	2,871,233	2,814,373
Less - collections to date	(2,874,622)	(2,113,202)
Equals current outstanding	<b>89,683</b>	<b>790,854</b>
<b>Net rates collectable</b>	<b>89,683</b>	<b>790,854</b>
% Collected	97%	72.8%

#### KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	44,038	416	0	20	44,474
Percentage	0.0%	99%	0.9%	0%	0%	
<b>Balance per trial balance</b>						
Sundry receivable						44,474
GST receivable						20,406
Fringe Benefit Tax Instalments						8,382
Emergency Services Levy - Pension Rebate						119
<b>Total receivables general outstanding</b>						<b>73,381</b>
Amounts shown above include GST (where applicable)						



	Opening Balance 1 July 2020	Asset Increase	Asset Reduction	Closing Balance 30 September 2020
<b>Other current assets</b>	\$	\$	\$	\$
<b>Inventory</b>				
Stock on Hand - Fuels	1,170	2,673	0	3,843
<b>Total other current assets</b>	<b>1,170</b>	<b>2,673</b>	<b>0</b>	<b>3,843</b>
Amounts shown above include GST (where applicable)				

#### KEY INFORMATION

##### Inventory

Inventories are measured at the lower of cost and net realisable value.

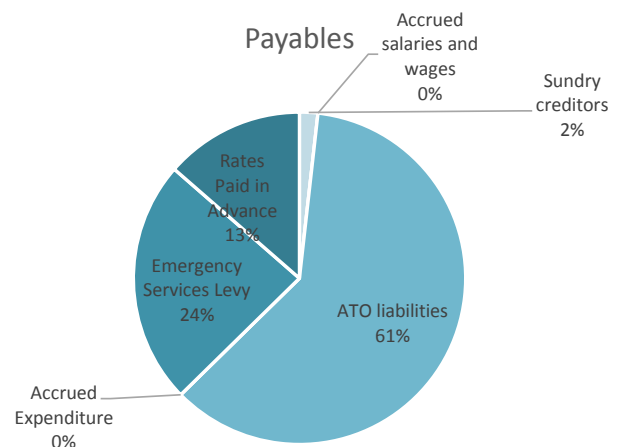
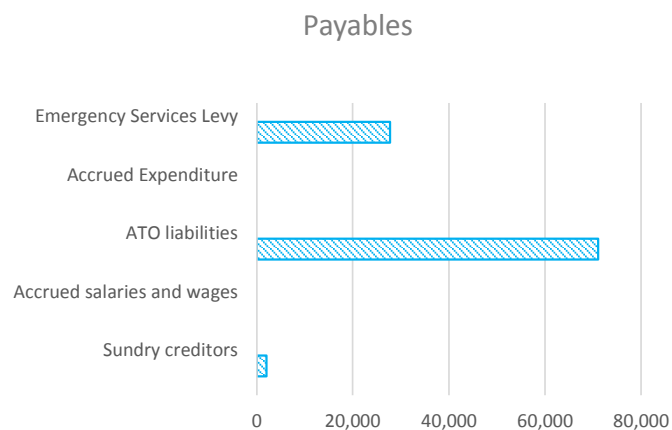
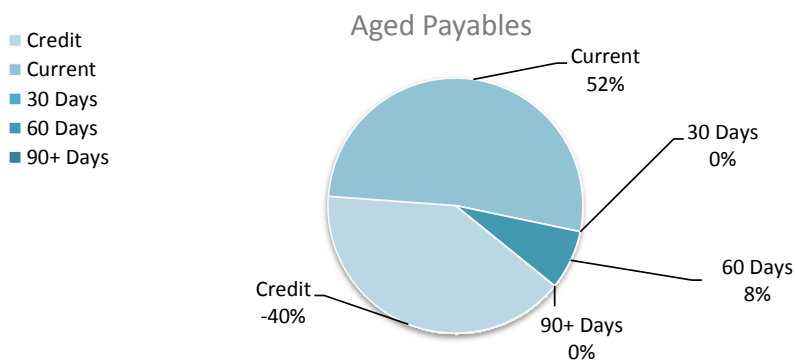
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.



Payables - General	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - General	(4,321)	5,588	0	807	0	2,074
Percentage		87.4%	0%	38.9%	0%	
<b>Balance per trial balance</b>						
Sundry creditors						2,074
Accrued salaries and wages						0
ATO liabilities						71,061
Accrued Expenditure						0
Emergency Services Levy						27,738
Rates Paid in Advance						15,841
<b>Total payables general outstanding</b>						<b>116,714</b>
Amounts shown above include GST (where applicable)						

KEY INFORMATION

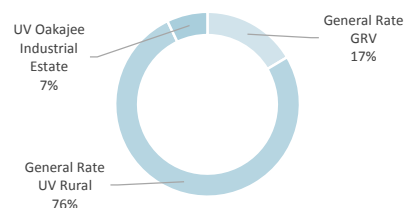
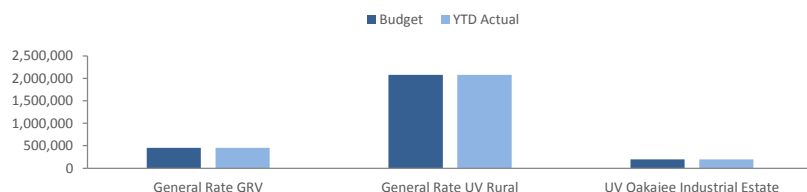
Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>											
General Rate GRV	0.094315	287	4,756,020	448,564	0	0	448,564	448,564	(259)	0	448,305
<b>Unimproved value</b>											
General Rate UV Rural	0.011087	410	187,380,675	2,077,490	0	0	2,077,490	2,077,490	0	(3,210)	2,074,280
UV Oakajee Industrial Estate	0.022000	2	8,813,000	193,886	0	0	193,886	193,886	0	0	193,886
<b>Sub-Total</b>		<b>699</b>	<b>200,949,695</b>	<b>2,719,940</b>	<b>0</b>	<b>0</b>	<b>2,719,940</b>	<b>2,719,940</b>	<b>(259)</b>	<b>(3,210)</b>	<b>2,716,471</b>
<b>Minimum payment</b>	<b>Minimum \$</b>										
<b>Gross rental value</b>											
General Rate GRV	700	187	816,030	130,900	0	0	130,900	130,900	0	0	130,900
<b>Unimproved value</b>											
General Rate UV Rural	400	16	126,280	6,400	0	0	6,400	6,400	0	0	6,400
UV Oakajee Industrial Estate	400	0	0	0	0	0	0	0	0	0	0
<b>Sub-total</b>		<b>203</b>	<b>942,310</b>	<b>137,300</b>	<b>0</b>	<b>0</b>	<b>137,300</b>	<b>137,300</b>	<b>0</b>	<b>0</b>	<b>137,300</b>
<b>Amount from general rates</b>							<b>2,857,240</b>				<b>2,853,771</b>
Ex-gratia rates							(39,398)				(39,398)
<b>Total general rates</b>							<b>2,817,842</b>				<b>2,814,373</b>
<b>Total</b>							<b>2,817,842</b>				<b>2,814,373</b>

#### KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



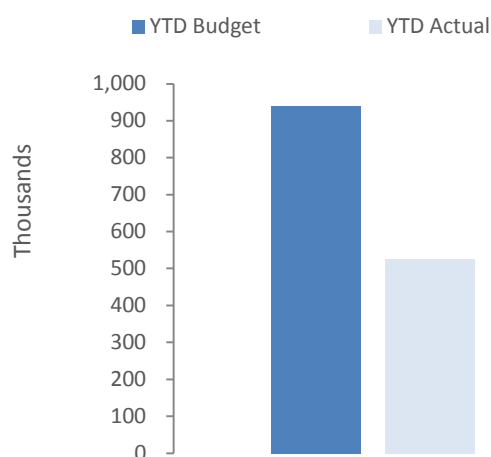
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

**INVESTING ACTIVITIES  
NOTE 7  
CAPITAL ACQUISITIONS**

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land and Buildings	407,949	10,000	51,443	41,443
Plant and Equipment	614,500	0	0	0
Tools and Equipment	10,000	10,000	13,243	3,243
Infrastructure - Roads	1,798,587	919,470	461,516	(457,954)
<b>Payments for Capital Acquisitions</b>	<b>2,831,036</b>	<b>939,470</b>	<b>526,202</b>	<b>(413,268)</b>
<b>Total Capital Acquisitions</b>	<b>2,831,036</b>	<b>939,470</b>	<b>526,202</b>	<b>(413,268)</b>
<b>Capital Acquisitions Funded By:</b>				
	\$	\$	\$	\$
Capital grants and contributions	1,228,260	469,422	406,689	(62,733)
Contribution - operations	1,602,776	470,048	119,513	(350,535)
<b>Capital funding total</b>	<b>2,831,036</b>	<b>939,470</b>	<b>526,202</b>	<b>(413,268)</b>

**SIGNIFICANT ACCOUNTING POLICIES**

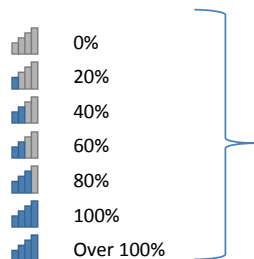
All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.





Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Adopted

Account Description		Budget	YTD Budget	YTD Actual	Variance (Under)/Over
Buildings					
	Cemetery Capital Expenditure	10,000	10,000	0	(10,000)
	Yuna Golf Club	15,000	0	5,175	5,175
	Nanson Showgrounds Capital Renewal	90,500	0	41,708	41,708
	Nabawa Community Centre Kitchen	22,000	0	0	0
	Sports Pavilion & Basketball Stadium	11,000	0	4,560	4,560
	Nabawa Tennis Court Upgrades	124,589	0	0	0
	Capital Works Coronation Camp Grounds	25,000	0	0	0
	Coronation Beach Playground Equipment	28,500	0	0	0
	Coronation Beach Wi-Fi	35,000	0	0	0
	Nabawa Library Relocation	22,000	0	0	0
	Yuna Refuse Site	24,360	0	0	0
Plant & Equipment					
	2021 Prime Mover	300,000	0	0	0
	Forklift - New 2.5t All Terrain	28,000	0	0	0
	Hustler RO Mower	29,000	0	0	0
	Side Tipper Trailer	110,000	0	0	0
	2016 Toyota Prado GXL (CEO)	60,000	0	0	0
	2016 Ford PX Ranger Dual Cab (DCEO)	52,500	0	0	0
	Transportable Radar Speed Trailer	35,000	0	0	0
Tools & Equipment					
	Traffic Classifiers	10,000	10,000	13,243	3,243
Infrastructure - Roads					
	Dartmoor Road - Upgrade	467,831	467,831	318,876	(148,955)
	Valentine Road - Upgrade	451,639	451,639	137,116	(314,522)
	East Nabawa Road - Upgrade	485,788	0	5,524	5,524
	Bowden Lane - Yuna Community Centre access road	141,588	0	0	0
	Park Falls Estate - Eliza Shaw Drive drainage improvement	93,226	0	0	0
	Park Falls Estate - Eliza Shaw Drive drainage improvement	102,957	0	0	0
	Richards Rd - Upgrade	55,558	0	0	0
		<b>2,831,036</b>	<b>939,470</b>	<b>526,202</b>	<b>(413,268)</b>

Repayments - borrowings

Information on borrowings		1 July 2020	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Recreation and culture</b>										
Nabawa Stadium Upgrade	89	4,960	0	0	2,462	4,960	2,498	4,960	73	181
Bill Hemsley Park	98	83,160	0	0	20,383	41,035	62,777	83,160	466	2,321
<b>B/Fwd Balance</b>		88,120	0	0	22,845	45,995	65,275	88,120	540	2,502
<b>Total</b>		88,120	0	0	22,845	45,995	65,275	88,120	540	2,502
Current borrowings		45,995					23,150			
Non-current borrowings		42,125					42,125			
		88,120					65,275			

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Movement in carrying amounts

Information on leases		Lease No.	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	1 July 2020		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Governance</b>										
Konica Minolta Printer	LE13	631	0	0	631	631	0	0	4	4
<b>Community amenities</b>										
Nabawa Fuel Station	LE01	26,223	0	0	2,813	2,813	23,410	23,410	218	218
<b>Total</b>		26,854	0	0	3,444	3,444	23,410	23,410	222	222
Current lease liabilities		9,148					5,704			
Non-current lease liabilities		17,706					17,706			
		26,854					23,410			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

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Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	115,678	27	14	0	0	0	0	115,705	115,692
Water Strategy Reserve	14,240	3	2	0	0	0	0	14,243	14,242
Plant/Light Vehicle Reserve	256,877	63	32	0	0	0	0	256,940	256,909
Unspent Grant Reserve	9,500	0	0	0	0	0	0	9,500	9,500
Computer & Office Equipment Reserve	39,751	9	5	0	0	0	0	39,760	39,756
Legal Reserve	40,024	9	5	0	0	0	0	40,033	40,029
Land Development Reserve	52,085	12	6	0	0	0	0	52,097	52,091
Roadworks Reserve	102,170	24	13	0	0	0	0	102,194	102,183
Building Reserve	209,126	36	27	0	0	0	0	209,162	209,153
Community Growth Fund Reserve	0	0	0	0	0	0	0	0	0
	839,451	183	104	0	0	0	0	839,634	839,555

Other current liabilities	Note	Opening Balance 1 July 2020	Liability Increase	Liability Reduction	Closing Balance 30 September 2020
		\$	\$	\$	\$
<b>Contract liabilities</b>					
Unspent grants, contributions and reimbursements					
- operating	12	0	486,910	(355,637)	131,273
- non-operating	13	0	755,330	(406,689)	348,641
<b>Total unspent grants, contributions and reimbursements</b>		0	1,242,240	(762,326)	479,914
<b>Provisions</b>					
Annual leave		223,865	0	0	223,865
Long service leave		211,719	0	0	211,719
<b>Total Provisions</b>		435,584	0	0	435,584
<b>Total other current assets</b>		<b>435,584</b>	<b>1,242,240</b>	<b>(762,326)</b>	<b>915,498</b>
Amounts shown above include GST (where applicable)					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13

#### KEY INFORMATION

##### Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

##### Employee benefits

###### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

###### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

##### Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2020

NOTE 12

OPERATING GRANTS AND CONTRIBUTIONS

Unspent operating grant, subsidies and contributions liability

Provider	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Sep 2020	Current Liability 30 Sep 2020
	\$	\$	\$	\$	\$
<b>Operating grants and subsidies</b>					
<b>General purpose funding</b>					
WA Local Governments Grants Commission	0	111,130	(111,130)	0	0
Various Contributions & Reimbursements	0	55,695	(55,695)	0	0
<b>Law, order, public safety</b>					
DFES Grant Income	0	0	0	0	0
<b>Community amenities</b>					
LRCIP Grant Funds	0	24,360	0	24,360	24,360
<b>Recreation and culture</b>					
LRCIP Grant Funds	0	123,359	(51,446)	71,913	71,913
<b>Transport</b>					
MRWA Direct Grant	0	127,990	(127,990)	0	0
Regional Roads Grant	0	0	0	0	0
LRCIP Grant Funds	0	35,000	0	35,000	35,000
<b>Other property and services</b>					
Diesel Fuel Rebate	0	9,376	(9,376)	0	0
<b>TOTALS</b>	<b>0</b>	<b>486,910</b>	<b>(355,637)</b>	<b>131,273</b>	<b>131,273</b>

Operating grants, subsidies and contributions revenue

Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
\$	\$	\$
414,048	103,512	111,130
44,622	43,272	55,695
19,500	0	0
24,360	0	0
236,077	0	51,446
127,990	127,990	127,990
400,000	120,000	0
105,000	0	0
40,000	9,999	9,376
<b>1,411,597</b>	<b>404,773</b>	<b>355,637</b>



Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Sep 2020	Current Liability 30 Sep 2020	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual (b)
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Non-operating grants and subsidies</b>								
<b>Transport</b>								
MW Regional Road Funding	0	600,000	(311,689)	288,311	288,311	900,000	360,000	311,689
R2R Funding	0	155,330	(95,000)	60,330	60,330	328,260	109,422	95,000
<b>TOTALS</b>	<b>0</b>	<b>755,330</b>	<b>(406,689)</b>	<b>348,641</b>	<b>348,641</b>	<b>1,228,260</b>	<b>469,422</b>	<b>406,689</b>

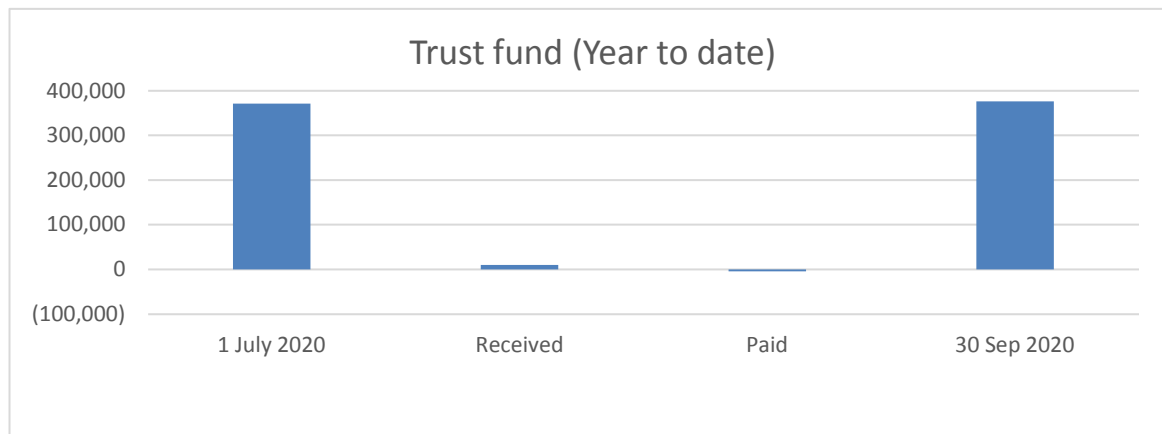
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

**NOTE 14  
TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 July 2020	Amount Received Received	Amount Paid Paid	Closing Balance 30 Sep 2020
	\$	\$	\$	\$
Bonds - Hall Hire	3,320	6,780	(3,090)	7,010
Nomination Deposits	0	0	0	0
Post Office Deposit	1,580	0	0	1,580
Contributions from Sub Divider	355,204	581	0	355,785
Refundable Deposit	9,550	0	(50)	9,500
CTF Levy	231	302	(223)	311
Building Commission	898	1,978	(1,084)	1,792
Unclaimed Monies	250	0	0	250
Standpipe Card Bond Income	100	0	0	100
	<b>371,133</b>	<b>9,641</b>	<b>(4,447)</b>	<b>376,328</b>

**KEY INFORMATION**



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

**NOTE 15  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2020-21 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
<b>Revenue from operating activities</b>				
Governance	11,230	3743.33%	▲ Permanent	Insurance Credits offset by end of year adjustments
Recreation and culture	61,827	303.71%	▲ Timing	LRCIP Grant Funding
Transport	(118,400)	(41.35%)	▼ Timing	New accounting standards mean the revenue received cannot be recognised upon bank receipt refer to Notes 11,12 & 13
<b>Expenditure from operating activities</b>				
Governance	41,277	36.63%	▲ Timing	Timing - conservative approach to commencement of budget year
Community amenities	37,501	21.73%	▲ Timing	Timing - conservative approach to commencement of budget year
Recreation and culture	30,238	13.62%	▲ Timing	Timing - conservative approach to commencement of budget year
Other property and services	71,063	175.59%	▲ Timing	Timing - conservative approach to commencement of budget year
<b>Investing activities</b>				
Proceeds from non-operating grants, subsidies and contributions	(62,733)	(13.36%)	▼ Timing	New accounting standards means the revenue received cannot be recognised upon bank receipt refer to Notes 11,12 & 13
Payments for property, plant and equipment and infrastructure	413,268	43.99%	▲ Timing	Timing - conservative approach to commencement of budget year



**Internal working document Budget by Program**

	Acutal YTD For the period ending 30-September-2020	Budget YTD For the period ending 30-September-2020	2020/2021 Full Year Original Budget 30-June-2021	Last Years Acutal YTD For the period ending 30-September-2020
<b>Operating Expenditure</b>				
Governance	71,416	112,693	401,129	314,066
General Purpose Funding	25,050	30,038	126,591	107,185
Law, Order and Public Safety	56,020	65,794	215,900	220,851
Education	80	501	2,000	80
Health	3,466	7,027	30,105	14,455
Housing	0	0	0	8,748
Community Amenities	135,096	172,597	766,390	604,745
Recreation and Culture	191,226	220,832	909,382	805,136
Transport	546,569	570,936	3,564,682	2,765,879
Economic Services	72,326	81,823	355,942	284,450
Other Property and Services	(30,591)	40,472	58,241	93,336
<b>Total Expenditure (E)</b>	<b>1,070,658</b>	<b>1,302,714</b>	<b>6,430,361</b>	<b>5,218,932</b>
;				
	Acutal YTD For the period ending 30-September-2020	Budget YTD For the period ending 30-September-2020	2020/2021 Full Year Original Budget 30-June-2021	Last Years Acutal YTD For the period ending 30-June-2020
<b>Operating Revenue</b>				
Governance	(11,530)	(300)	(1,200)	(20,136)
General Purpose Funding	(2,943,769)	(2,946,313)	(3,282,241)	(3,999,723)
Law, Order and Public Safety	(3,848)	0	(30,900)	(44,257)
Health	(3,784)	(2,247)	(2,719)	(3,686)
Housing	0	0	0	0
Community Amenities	(159,821)	(152,494)	(193,755)	(190,986)
Recreation and Culture	(82,184)	(20,357)	(480,761)	(195,157)
Transport	(574,656)	(750,788)	(1,853,647)	(1,662,358)
Economic Services	(10,279)	(6,667)	(16,305)	(17,452)
Other Property and Services	(11,748)	(13,957)	(58,500)	(79,368)
<b>Total Revenue (R)</b>	<b>(3,801,619)</b>	<b>(3,893,123)</b>	<b>(5,920,028)</b>	<b>(6,213,122)</b>
<b>Operating (Profit)/Loss (R-E)</b>	<b>(2,730,960)</b>	<b>(2,590,409)</b>	<b>510,333</b>	<b>(994,190)</b>

Prog	Governance	2020/2021	2020/2021	2020/2021	2019/2020	BUDGET to BUDGET VARIATION	>\$10K	Budget PROFILE Comments
04	Members of Council	Year to Date Actuals	Year to Date Budget	Full Year Original Budget	30 June YTD Actuals			
<b>COA</b>	<b>Operating Expenditure</b>							
0112	Election & Poll Expenses	0	0	8,500	7,986	0		
0182	Subscriptions & Memberships Expense	24,474	20,755	28,985	23,220	(3,719)		
0192	Members Conference & Training Expenses	501	9,000	20,000	11,673	8,499		
0202	Members Insurance Expense	12,370	12,370	12,370	12,864	(0)		
0212	Donations & Gifts	0	0	1,350	280	0		
0232	Consultancy & Legal Expenses	0	4,167	12,500	672	4,167		
0242	Members Sitting Fees	1,341	0	75,280	71,568	(1,341)		
0252	Members Remuneration Expenses	78	0	4,400	4,183	(78)		
0262	President & Deputy Allowances	0	0	12,500	12,500	0		
0272	Council Chambers Repairs & Maintenance	0	483	11,936	2,222	483		
0332	Furniture & Equipment Expense	0	5,200	5,200	17,245	5,200		02 - New Devices 5,200 - Surface Go 2 x2 EM;Surface Pro 1x Shire Pres
0442	Admin Allocation (Members)	30,685	32,652	130,607	122,697	1,967		
0462	Meeting & Refreshments Expense	1,101	10,500	30,500	21,024	9,399		
1822	Accounting & Audit Expenses	0	0	47,000	6,156	0		
7202	Depreciation (Members)	0	0	0	0	0		
	<b>Total Operating Expenditure</b>	<b>70,550</b>	<b>95,127</b>	<b>401,129</b>	<b>314,290</b>			
<b>COA</b>	<b>Operating Revenue</b>							
1213	Governance Income	0	0	0	0	0		
	<b>Total Governance</b>	<b>70,550</b>	<b>95,127</b>	<b>401,129</b>	<b>314,290</b>			
<b>COA</b>	<b>Operating Expenditure</b>							
0102	Provision for Long Service Leave	0	0	5,000	(35,036)	0		
0222	Fringe Benefits Tax	0	11,250	45,000	22,726	11,250	*	52 - Fringe Benefit Tax \$45k - qtrly PRE- payments on BAS
0282	Superannuation 9.50% (Admin)	13,592	13,854	55,420	62,915	262		
0292	Salaries Expense (Admin)	142,852	143,154	572,614	568,877	302		
0294	Staff Housing Allowance (Admin)	3,284	3,447	13,792	13,558	163		
0312	Council Super Contribution 3% (Admin)	2,815	3,591	14,359	14,010	776		
0362	Accrued Annual Leave (Admin)	0	0	0	16,120	0		
0372	Workers Compensation Insurance (Admin)	6,225	6,006	12,451	13,664	(219)		
0402	Insurance Expense	4,710	2,527	3,422	4,869	(2,183)		
0422	Office Gardens Expenses	4,781	9,223	41,722	30,823	4,442		
0432	Admin Building Operations	2,677	7,298	22,114	11,481	4,621		
0472	Office Expenses (General)	1,193	3,123	14,000	6,187	1,930		
0473	Admin Building Repairs & Maintenance	776	1,162	10,500	6,083	386		
0482	Office Telephone & Internet Expenses	2,258	3,900	15,600	15,764	1,642		
0492	Advertising Expenses	779	2,502	10,000	7,047	1,723		
0502	Computer Hardware Service & Repair	3,366	10,466	45,515	29,759	7,100		
0512	Furniture & Equipment Expense	0	5,400	11,900	9,922	5,400		

		2020/2021	2020/2021	2020/2021	2019/2020	BUDGET to BUDGET VARIATION	>\$10K	Budget PROFILE Comments
		Year to Date Actuals	Year to Date Budget	Full Year Original Budget	30 June YTD Actuals			
05	Other Governance Cont.							
0522	Freight & Postage Expense	290	375	1,500	1,209	85		
0542	Printing & Stationary Expense	2,330	5,250	21,000	11,251	2,920		
0552	Motor Vehicle Expenses	2,136	1,749	7,000	6,056	(387)		
0562	Long Service Leave Expense (Admin)	644	0	9,658	25,756	(644)		
0592	Admin Allocation (Other Governance)	(255,711)	(287,019)	(1,148,081)	(1,022,478)	(31,308)	*	36 - Allocated across programs
0622	Uniform Expense	0	323	1,700	851	323		
0632	Staff Training, Conference and Recruitment	946	6,071	27,500	11,169	5,125		
0662	Public Liability Insurance	10,965	10,590	21,180	19,794	(375)		
0682	Consultancy Fees	0	3,750	43,500	35,050	3,750		
0702	Bank Fees & Charges	1,580	2,160	8,600	6,966	580		
0712	Occupational Health & Safety	467	3,800	12,550	1,003	3,333		
0722	Accounting Software Operating Expenditure	34,661	30,363	47,485	47,784	(4,298)		
7002	Depreciation (Governance)	13,250	13,251	53,000	56,597	1		
	<b>Total Operating Expenditure</b>	<b>866</b>	<b>17,566</b>	<b>0</b>	<b>(224)</b>			
COA	Operating Revenue							
0383	Minor Income Received (General)	0	(300)	(1,200)	(2,207)	(300)		
0403	Profit on Sale of Asset	0	0	0	0	0		
0573	Reimbursements & Contributions	(5,785)	0	0	(17,929)	5,785		
1233	Insurance Reimbursement	(5,745)	0	0	0	5,745		
1243	Long Service Leave Reimbursement	0	0	0	0	0		
	<b>Total Operating Revenue</b>	<b>(11,530)</b>	<b>(300)</b>	<b>(1,200)</b>	<b>(20,136)</b>			
COA	Capital Expenditure / Reserve Transfers							
0254	Furniture & Equipment (NCA)	0	0	0	0	0		
0351	Transfer from Leave Reserve (Admin) (EQ)	0	0	0	0	0		
0355	Transfer from Building Reserve (EQ)	0	0	0	0	0		
0371	Transfer from Office Equipment Reserve (EQ)	0	0	0	0	0		
0564	Building Improvements (NCA)	0	0	0	0	0		
0405	Proceeds from Disposal of Assets	0	0	0	0	0		
4750	Transfer to Leave Reserve (EQ)	15	27	110	125	12		
4785	Transfer from Unspent Grant Fund	0	0	0	0	0		
4770	Transfer to Office & Equipment Reserve (EQ)	5	9	40	43	4		
4780	Transfer to Plant/Light Vehicle Reserve (EQ)	32	0	0	278	(32)		
	<b>Total Capital Expenditure / Reserve Transfers</b>	<b>52</b>	<b>36</b>	<b>150</b>	<b>446</b>			
	<b>Total Administration</b>	<b>(10,612)</b>	<b>17,302</b>	<b>(1,050)</b>	<b>(19,914)</b>			
	<b>Total Governance</b>	<b>59,939</b>	<b>112,429</b>	<b>400,079</b>	<b>294,377</b>			



Prog	General Purpose Funding	2020/2021	2020/2021	2020/2021	2019/2020			
01	Rate Revenue	Year to Date Actuals	Year to Date Budget	Full Year Original Budget	30 June YTD Actuals	BUDGET VARIATION	>\$10K	Budget PROFILE Comments
COA	Operating Expenditure							
0022	Rates Legal Expenses	0	0	1,200	0	0		
0032	Rates Stationary/Postage	1,125	1,548	2,500	3,175	423		
0062	Sundry Expenses	5	0	0	22	(5)		
0082	Rates Other Costs	0	250	500	52	250		
0132	Valuation Expenses	683	358	15,000	10,957	(325)		
0352	Admin Allocation (Rates)	23,014	25,722	102,891	92,023	2,708		
	Total Operating Expenditure	24,827	27,878	122,091	106,229			
COA	Operating Revenue							
0002	Reimbursement (Debtor Refunds)	0	0	0	0	0		
0030	General Rates Income	(2,817,841)	(2,817,841)	(2,817,841)	(2,866,819)	(0)		
0010	Rates Written Off	0	0	0	0	0		
0012	Legal Fees	0	0	(1,200)	0	0		
0033	Back Rates	3,210	0	0	(82)	(3,210)		
0061	Ex Gratia Rates	(10,023)	(10,022)	(10,022)	(10,023)	1		
0071	Interim Rates Raised	259	0	0	(4,332)	(259)		
0113	Interest (Overdue Rates)	(2,393)	(1,752)	(7,000)	(16,356)	641		
0123	Interest (Rates Instalments)	(3,913)	(6,505)	(7,000)	(6,715)	(2,592)		
0133	Interest (Deferred Rates)	0	0	0	0	0		
0143	Administration Charges	0	0	0	(4,455)	0		
0173	Legal Fees (Recovered)	0	0	0	0	0		
0183	Account Enquiry Charges	(1,530)	(999)	(2,380)	(3,910)	531		
	Total Operating Revenue	(2,832,231)	(2,837,119)	(2,845,443)	(2,912,691)			
	Total Rate Revenue	(2,807,404)	(2,809,241)	(2,723,353)	(2,806,462)			

	General Purpose Funding	2020/2021	2020/2021	2020/2021	2019/2020			
03	General Purpose Funding	Year to Date Actuals	Year to Date Budget	Full Year Original Budget	Current Year YTD Actuals	BUDGET VARIATION	>\$10K	Comments
COA	Operating Expenditure							
9992	Interest & Overdraft Fees	222	2,160	4,500	956	1,938		
COA	Operating Revenue							
0201	Legal Reserve Income	(5)	(9)	(40)	(43)	(4)		
0203	Leave Reserve Income	(15)	(27)	(110)	(125)	(12)		
0204	Land Development Reserve Income	(7)	(12)	(45)	(56)	(5)		
0205	Building Reserve Income	(26)	(36)	(150)	(202)	(10)		
0206	Roadworks Reserve Income	(13)	(24)	(100)	(111)	(11)		
0215	Unspent Grants Reserve Income	(0)	0	0	(34)	0		
0223	Water Strategy Reserve Income	(2)	(3)	(15)	(15)	(1)		
0233	Grants Commission (Road Funding)	(60,401)	(57,370)	(229,479)	(543,443)	3,031		
0243	Computer and Office Equipment Reserve Income	(5)	(9)	(40)	(43)	(4)		
0253	Grants Commission - (General Purpose)	(50,728)	(46,142)	(184,569)	(513,072)	4,586		
0273	Plant/Light Vehicle Reserve Income	(32)	(63)	(250)	(278)	(31)		
0453	Interest Received (Municipal Account)	(304)	(5,499)	(22,000)	(29,596)	(5,195)		
0506	Landcare Reserve Income	0	0	0	(14)	0		
	Total Operating Revenue	(111,538)	(109,194)	(436,798)	(1,087,032)			
	Total General Purpose Income	(111,316)	(107,034)	(432,298)	(1,086,076)			
	Total General Purpose Funding	(2,918,720)	(2,916,275)	(3,155,651)	(3,892,538)			

Prog	Law, Order, Public Safety	2020/2021	2020/2021	2020/2021	2019/2020	BUDGET		Budget PROFILE Comments
06	Fire Prevention	Year to Date Actuals	Year to Date Budget	Full Year Original Budget	30 June YTD Actuals	VARIATION	>\$10K	
COA	Operating Expenditure							
0602	Admin Allocation (Fire Prevention)	2,557	2,859	11,432	10,225	302		
0672	Fire Break Inspection Fees	0	0	2,000	1,341	0		
0762	Ranger Allocation (Fire Prevention)	6,656	6,306	25,218	34,483	(350)		
0832	Emergency Services Levy (Shire Properties)	0	0	882	840	0		
0882	Fire Prevention Enforcement Expenditure	0	0	1,000	0	0		
1722	Brigades Operating Expenses	14,757	16,740	31,367	26,438	1,983		
8012	Loss on Sale of Assets	0	0	0	0	0		
7012	Depreciation (Fire Prevention)	15,010	15,000	60,000	59,549	(10)		
	<b>Total Operating Expenditure</b>	<b>38,980</b>	<b>40,905</b>	<b>131,899</b>	<b>132,876</b>			
COA	Operating Revenue							
0703	Fines & Penalties Income	0	0	(1,250)	(1,100)	0		
0713	Emergency Services Levy Administration Fees	0	0	(4,000)	(4,000)	0		
0733	DFES Grant Income	0	0	(19,500)	(33,113)	0		
0743	Operating Grants & Contributions	0	0	0	0	0		
0953	Contributions & Reimbursements	0	0	0	0	0		
0883	Fire Prevention Enforcement Income	0	0	(1,000)	0	0		
	<b>Total Operating Revenue</b>	<b>0</b>	<b>0</b>	<b>(25,750)</b>	<b>(38,213)</b>			
COA	Capital Expenditure / Reserve Transfers							
0745	Transfer from Unspent Grant Reserve (EQ)	0	0	0	0	0		
	<b>Total Capital Expenditure / Reserve Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			
	<b>Total Fire Prevention</b>	<b>38,980</b>	<b>40,905</b>	<b>106,149</b>	<b>94,663</b>			

		2020/2021	2020/2021	2020/2021	2019/2020	BUDGET		Budget PROFILE Comments
07	Animal Control	Year to Date Actuals	Year to Date Budget	Full Year Original Budget	30 June YTD Actuals	VARIATION	>\$10K	
COA	Operating Expenditure							
0792	Admin Allocation (Animal Control)	5,114	5,715	22,865	20,450	601		
0812	Depreciation (Animal Control)	0	0	0	0	0		
0822	Other Minor Expenditure	0	0	0	0	0		
0842	Animal Control Expenses	180	320	1,000	128	140		
0852	Ranger Allocation (Animal Control)	5,857	6,306	25,218	31,545	449		
	<b>Total Operating Expenditure</b>	<b>11,151</b>	<b>12,341</b>	<b>49,083</b>	<b>52,123</b>			
COA	Operating Revenue							
0843	Impoundment Fees	(727)	0	(150)	(325)	727		
0853	Dog/Cat Registrations Income	(992)	0	(3,500)	(5,320)	992		
0863	Fines & Penalties	(1,000)	0	(300)	(400)	1,000		
	<b>Total Operating Revenue</b>	<b>(2,719)</b>	<b>0</b>	<b>(3,950)</b>	<b>(6,045)</b>			
	<b>Total Animal Control</b>	<b>8,432</b>	<b>12,341</b>	<b>45,133</b>	<b>46,078</b>			

08	Other Law, Order and Public Safety	2020/2021	2020/2021	2020/2021	2019/2020	BUDGET VARIATION	>\$10K	Budget PROFILE Comments
		Year to Date Actuals	Year to Date Budget	Full Year Original Budget	30 June YTD Actuals			
COA	Operating Expenditure							
0802	Fines Enforcement Registry	0	0	1,200	280	0		
0902	Ranger Allocation (Other Law and Order)	5,857	6,306	25,218	26,627	449		
0962	Miscellaneous Expenses (Other Law and Order)	32	6,000	8,500	8,945	5,968		
	<b>Total Operating Expenditure</b>	<b>5,889</b>	<b>12,306</b>	<b>34,918</b>	<b>35,853</b>			
COA	Operating Revenue							
0823	Fines Enforcement Registry Fees & Charges	(1,129)	0	(1,200)	0	1,129		
0983	Fines & Penalties Levied	0	0	0	0	0		
	<b>Total Operating Revenue</b>	<b>(1,129)</b>	<b>0</b>	<b>(1,200)</b>	<b>0</b>			
	<b>Total Other Law, Order and Public Safety</b>	<b>4,760</b>	<b>12,306</b>	<b>33,718</b>	<b>35,853</b>			

18	Rangers Expenses	2020/2021	2020/2021	2020/2021	2019/2020	BUDGET VARIATION	>\$10K	Budget PROFILE Comments
		Year to Date Actuals	Year to Date Budget	Full Year Original Budget	30 June YTD Actuals			
COA	Operating Expenditure							
0152	Provision for Long Service Leave	0	0	0	(7,572)	0		
0772	Trainee Ranger Expense	0	0	0	27,072	0		
0872	Superannuation Council 3% (Rangers)	0	0	0	0	0		
0892	Salary & Wages (Rangers)	19,046	18,618	74,477	76,018	(428)		
0912	Workers Compensation Insurance (Rangers)	717	835	1,670	1,518	118		
0922	Superannuation 9.50% (Rangers)	1,749	1,758	7,026	6,935	9		
0932	Conference & Training	0	250	1,000	0	250		
0982	Rangers Expense	5,110	3,750	15,700	15,725	(1,360)		
1012	Tools & Equipment (Low Value)	0	249	1,000	0	249		
3872	Accrued Annual Leave (Rangers)	0	0	0	3,320	0		
0952	Rangers Expenses Reallocated	(26,623)	(25,218)	(100,873)	(123,015)	1,405		
	<b>Total Operating Expenditure</b>	<b>0</b>	<b>242</b>	<b>0</b>	<b>0</b>			
COA	Operating Revenue							
0773	Grant Revenue (Rangers)	0	0	0	0	0		
COA	Capital Expenditure / Reserve Transfers							
0874	Plant & Equipment Purchases (Rangers) (NCA)	0	0	0	0	0		
1804	Transfer to Unspent Grant Reserve (Rangers)	0	0	0	34	(0)		
1805	Transfer from Unspent Grant Reserve (Rangers)	0	0	0	(30,047)	0		
0875	Transfer from Leave Reserve (EQ)	0	0	0	0	0		
	<b>Total Capital Expenditure / Reserve Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(30,013)</b>			
	<b>Total Rangers Expenses</b>	<b>0</b>	<b>242</b>	<b>0</b>	<b>(30,013)</b>			
	<b>Total Law, Order and Fire Safety</b>	<b>52,172</b>	<b>65,794</b>	<b>185,000</b>	<b>146,581</b>			



Prog	Education & Welfare	2020/2021	2020/2021	2020/2021	2019/2020	BUDGET to BUDGET		
09	Schools/Pre Schools	Year to Date Actuals	Year to Date Budget	Full Year Original Budget	30 June YTD Actuals	VARIATION	>\$10K	Budget PROFILE Comments
COA	Operating Expenditure							
0992	Pre-School Repairs & Maintenance	80	501	2,000	80	421		
COA	Operating Revenue							
0993	Lease Income (Pre School)	0	0	0	0	0		
	<b>Total Education</b>	<b>80</b>	<b>501</b>	<b>2,000</b>	<b>80</b>	<b>421</b>		

PROG	Health	2020/2021	2020/2021	2020/2021	2019/2020			
14	Health Inspection and Administration	Year to Date Actuals	Year to Date Budget	Full Year Original Budget	30 June YTD Actuals	BUDGET to BUDGET VARIATION	>\$10K	Budget PROFILE Comments
COA	Operating Expenditure							
1282	Ranger Allocation (Pool Inspections)	3,195	3,027	12,105	11,752	(168)		
1292	Health Expenses (General)							
		271	4,000	18,000	2,704	3,729		
	<i>Total Operating Expenditure</i>							
		<b>3,466</b>	<b>7,027</b>	<b>30,105</b>	<b>14,455</b>			
COA	Operating Revenue							
1383	Swimming Pool Inspection Fees							
		(1,755)	(1,575)	(1,575)	(1,635)	180		
1393	Licences Income (Caravan Park)							
		(776)	(554)	(554)	(754)	222		
1573	Septic Tank Fees (Health)							
		(590)	0	(118)	(472)	590		
1583	Administration Fees (Health)							
		(663)	(118)	(472)	(825)	545		
	<i>Total Operating Revenue</i>							
		<b>(3,784)</b>	<b>(2,247)</b>	<b>(2,719)</b>	<b>(3,686)</b>			
	<b>Total Health Inspection and Administration</b>	<b>(318)</b>	<b>4,780</b>	<b>27,386</b>	<b>10,770</b>			

Prog	Housing	2020/2021	2020/2021	2020/2021	2019/2020	BUDGET to BUDGET		Budget PROFILE Comments
23	Housing Other	Year to Date Actuals	Year to Date Budget	Full Year Original Budget	30 June YTD Actuals	VARIATION	>\$10K	
COA	Operating Expenditure							Retained for prior years reporting as required by AASB
2512	Repairs & Maintenance (Housing Other)	0	0	0	746	0		
2542	Depreciation (Housing Other)	0	0	0	229	0		
8022	Loss on Sale of Assets	0	0	0	7,774	0		
	<b>Total Operating Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8,748</b>			
COA	Operating Revenue							
2553	Rental Income (Housing Other)	0	0	0	0	0		
	<b>Total Operating Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			
COA	Capital Expenditure / Reserve Transfers							
0815	Realisation on Disposal of Assets	0	0	0	59,307	0		
2550	Transfer to Building Reserve (EQ)	26	0	0	59,509	(26)		
0805	Proceeds from Disposal of Assets	0	0	0	(59,307)	0		
	<b>Total Capital / Reserves</b>	<b>26</b>	<b>0</b>	<b>0</b>	<b>59,509</b>			
	<b>Total Housing</b>	<b>26</b>	<b>0</b>	<b>0</b>	<b>68,257</b>			



Prog	Community Amenities	2020/2021	2020/2021	2020/2021	2019/2020	BUDGET to BUDGET		Budget PROFILE Comments
25	Sanitation - Household Refuse	Year to Date Actuals	Year to Date Budget	Full Year Original Budget	30 June YTD Actuals	VARIATION	>\$10K	
COA	<b>Operating Expenditure</b>							
1762	Domestic Rubbish Collection Expenses	24,194	36,450	145,800	134,477	12,256	*	Timing supplier invoices
1772	Depreciation (Sanitation)	1,184	750	3,000	2,996	2,250		
1792	Refuse Site Repairs & Maintenance	3,960	3,547	70,388	20,258	66,841	*	Timing
2502	Admin Allocation (Domestic Rubbish)	10,228	11,433	45,729	40,899	34,296	*	Timing - Internal non cash item
	<b>Total Operating Expenditure</b>	<b>39,566</b>	<b>52,180</b>	<b>264,917</b>	<b>198,630</b>			
COA	<b>Operating Revenue</b>							
1903	Domestic Rubbish Collection Fees	(154,657)	(148,506)	(150,645)	(153,799)	6,151		
1904	Other Rubbish Collection	0	0	0	0	0		
	<b>Total Operating Revenue</b>	<b>(154,657)</b>	<b>(148,506)</b>	<b>(150,645)</b>	<b>(153,799)</b>			
	<b>Total Sanitation - Household Refuse</b>	<b>(115,091)</b>	<b>(96,326)</b>	<b>114,272</b>	<b>44,831</b>			
26	Sanitation - Other	Year to Date Actuals	Year to Date Budget	Full Year Original Budget	30 June YTD Actuals	BUDGET to BUDGET VARIATION	>\$10K	Budget PROFILE Comments
COA	<b>Operating Expenditure</b>							
1882	Parks & Gardens Rubbish Collection Expenses	1,596	2,055	9,218	7,996	460		
1912	Other Waste Management Expenses	0	1,500	7,000	4,337	1,500		
1922	Depreciation (Other Sanitation)	101	99	400	401	(2)		
	<b>Total Operating Expenditure</b>	<b>1,697</b>	<b>3,654</b>	<b>16,618</b>	<b>12,734</b>			
COA	<b>Operating Revenue</b>							
2003	Grants, Contributions & Reimbursements (Other Sanit	0	0	(24,360)	0	0		
	<b>Total Operating Revenue</b>	<b>0</b>	<b>0</b>	<b>(24,360)</b>	<b>0</b>			
COA	<b>Capital Expenditure / Reserve Transfers</b>							
1764	Land & Building Purchases (NCA)	0	0	24,360	0			
	<b>Total Sanitation - Other</b>	<b>1,697</b>	<b>3,654</b>	<b>16,618</b>	<b>12,734</b>			

		2020/2021	2020/2021	2020/2021	2019/2020			
29	Protection of Environment	Year to Date Actuals	Year to Date Budget	Full Year Original Budget	30 June YTD Actuals	BUDGET to BUDGET VARIATION	>\$10K	Budget PROFILE Comments
COA	Operating Expenditure							
1962	Abandoned Vehicle Expense	0	500	1,500	500	500		
2022	Landcare Expenditure	0	0	5,000	15,000	0		
2040	Dolby Creek Expenditure	1,340	2,060	3,221	127	720		
2942	Prior Period Write Off (Protection of Environment)	0	0	0	300	0		
	<b>Total Operating Expenditure</b>	<b>1,340</b>	<b>2,560</b>	<b>9,721</b>	<b>15,927</b>			
COA	Operating Revenue							
2923	Dolby Creek Management Plan Income	0	0	(1,900)	(1,401)	0		
2933	Reimbursements & Sundry Income (Protection of Env	0	0	0	(500)	0		
	<b>Total Operating Revenue</b>	<b>0</b>	<b>0</b>	<b>(1,900)</b>	<b>(1,901)</b>			
COA	Capital Expenditure / Reserve Transfers							
2055	Transfer from Landcare Reserve (EQ)	0	0	0	(15,849)	0		
2080	Transfer to Landcare Reserve (EQ)	0	0	0	14	0		
	<b>Total Capital Expenditure / Reserve Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(15,834)</b>			
	<b>Total Protection of Environment</b>	<b>1,340</b>	<b>2,560</b>	<b>7,821</b>	<b>(1,809)</b>			

30	Town Planning and Regional Development	2020/2021	2020/2021	2020/2021	2019/2020	BUDGET to BUDGET VARIATION	>\$10K	Budget PROFILE Comments
		Year to Date Actuals	Year to Date Budget	Full Year Original Budget	30 June YTD Actuals			
COA	Operating Expenditure							
0162	Provision for Long Service Leave (Town Planning)	0	0	15,000	4,503	0		
0942	Depreciation (Town Planning)	4,310	4,500	18,000	17,100	190		
1992	Planning Consultancy Expenses	720	3,500	25,000	12,695	2,780		
2102	Workers Compensation Insurance (Town Planning)	1,130	1,130	2,260	2,393	(0)		
2112	Salaries & Wages (Town Planning)	32,969	33,375	133,500	132,292	406		
2122	Superannuation Council 3% (Town Planning)	970	981	3,929	3,891	11		
2132	Superannuation 9.50% (Town Planning)	3,072	3,111	12,440	12,321	39		
2162	Accrued Annual Leave (Town Planning)	0	0	0	224	0		
2182	Other Employee Expenses (Town Planning)	0	999	4,000	0	999		
2202	Town Planners Expenses	221	249	1,000	905	28		
2222	Motor Vehicle Expenses	1,984	1,500	7,500	5,272	(484)		
2232	Legal Expenses (Town Planning)	0	4,167	12,500	2,712	4,167		
2242	Engineering Expenses	0	4,000	12,000	7,945	4,000		
2252	Advertising Expenses	0	1,500	5,000	4,547	1,500		
3012	Admin Allocation (Town Planning)	7,671	8,358	33,433	29,953	687		
3082	Prior Period Write Off (Town Planning)	0	0	0	574	0		
7052	Surveying & Land Expenses	2,042	6,012	20,000	18,047	3,970		
7072	Project Expenses (Town Planning)	0	0	5,000	3,375	0		
	<b>Total Operating Expenditure</b>	<b>55,090</b>	<b>73,382</b>	<b>310,562</b>	<b>258,748</b>			
COA	Operating Revenue							
0163	Town Planning Projects - Income	0	0	0	(5,000)	0		
2233	Town Planning Fee Income	(3,307)	(500)	(3,400)	(5,751)	2,807		
2243	Outsourced Planning Fees - Other LGs	0	(3,038)	(12,150)	(20,553)	(3,038)		
	<b>Total Operating Revenue</b>	<b>(3,307)</b>	<b>(3,538)</b>	<b>(15,550)</b>	<b>(31,304)</b>			
COA	Capital Expenditure / Reserve Transfers							
4801	Transfer to Land Development Reserve (EQ)	7	12	45	56	5		
4820	Transfer to Legal Reserve (EQ)	5	9	40	43	4		
	<b>Total Capital Expenditure/Reserve Transfers</b>	<b>12</b>	<b>21</b>	<b>85</b>	<b>100</b>			
	<b>Total Town Planning and Regional Development</b>	<b>51,795</b>	<b>69,865</b>	<b>295,097</b>	<b>227,543</b>			

31	Other Community Amenities	2020/2021	2020/2021	2020/2021	2019/2020	BUDGET to BUDGET VARIATION	>\$10K	Budget PROFILE Comments
		Year to Date Actuals	Year to Date Budget	Full Year Original Budget	30 June YTD Actuals			
COA	Operating Expenditure							
3102	Cemetery Expenses	3,504	2,222	13,995	8,275	(1,282)		
3132	Community Development Expenses	884	2,992	16,252	1,630	2,108		
3162	Admin Allocation (Other Community Amenities)	12,786	14,289	57,162	51,124	1,503		
3212	Depreciation (Other Community Amenities)	3,758	1,500	6,000	14,630	(2,258)		
3222	Community Growth Fund	9,000	9,000	27,700	9,562	0		
3232	Community Development Officer Expenses	7,472	10,818	43,463	33,485	3,346		
3242	Grant Funded Projects LRCIP COVID Stimulus Funds			0	0	0	0	
	<b>Total Operating Expenditure</b>	<b>37,403</b>	<b>40,821</b>	<b>164,572</b>	<b>118,705</b>			
COA	Operating Revenue							
3093	Cemetery Income (GST Free)	(652)	0	(400)	(1,442)	652		
3113	Cemetery Income (GST Applicable)	(1,206)	(450)	(900)	(1,539)	756		
3613	Reimbursements & Contributions	0	0	0	0	0		
3633	Community Development Grants	0	0	0	(1,000)	0		
	<b>Total Operating Revenue</b>	<b>(1,858)</b>	<b>(450)</b>	<b>(1,300)</b>	<b>(3,981)</b>			
COA	Capital Expenditure / Reserve Transfers							
2415	Nabawa Cemetery Capital Expenses (NCA)	0	10,000	10,000	11,175	10,000	*	99 - Job: CEMT - Carry over project from 2019/2020 - Job CEMT Reduced Septic System type
3084	Transfer to Unspent Community Growth Fund Reserve	0	0	0	9,500	0		
3104	Plant & Equipment Purchases (NCA)	0	0	0	17,000	0		
0471	Transfer from Unspent Grants Reserve (EQ)	0	0	0	(17,000)	0		
3172	Transfer to Loans And Unspent Grants Reserve (EQ)	0	0	0	0	0		
3085	Transfer from Unspent Community Growth Fund Reserve	0	(9,500)	(9,500)	0	(9,500)		
7155	Transfer from Building Reserve (EQ)	0	0	0	0	0		
	<b>Total Capital Expenditure/Reserve Transfers</b>	<b>0</b>	<b>500</b>	<b>500</b>	<b>20,675</b>			
	<b>Total Other Community Amenities</b>	<b>35,546</b>	<b>40,871</b>	<b>163,772</b>	<b>135,400</b>			
	<b>Total Community Amenities</b>	<b>(24,714)</b>	<b>20,624</b>	<b>597,580</b>	<b>418,699</b>			



Prog	Recreation and Culture	2020/2021	2020/2021	2020/2021	2019/2020	BUDGET to BUDGET VARIATION	>\$10K	Budget PROFILE Comments
32	Public Halls and Civic Centres	Year to Date Actuals	Year to Date Budget	Full Year Original Budget	30 June YTD Actuals			
COA	Operating Expenditure							
2602	Depreciation (Public Halls)	23,438	23,250	93,000	92,975	(188)		
2722	Public Halls & Showgrounds Expense	16,884	17,719	111,799	69,315	835		
2732	Nabawa Community Centre Expenses	10,034	8,770	37,115	37,552	(1,264)		
2742	Interest (Loan 89 - Nabawa Stadium Upgrade)	73	74	181	778	1		
3202	Admin Allocation (Public Halls)	15,343	17,190	68,757	59,349	1,847		
	<b>Total Operating Expenditure</b>	<b>65,772</b>	<b>67,003</b>	<b>310,852</b>	<b>259,968</b>			
COA	Operating Revenue							
2453	Showground/Halls Income Received	(2,475)	(3,605)	(5,500)	(6,331)	(1,130)		
2443	Yuna Camping & Hall Hire Revenue	(1,129)	0	0	(174)	1,129		
3423	Grant Funding Revenue	(46,886)	0	(77,500)	0	46,886	*	LRCIP Grant Funding - Jobs 1037 and 10388
	<b>Total Operating Revenue</b>	<b>(50,490)</b>	<b>(3,605)</b>	<b>(83,000)</b>	<b>(6,505)</b>			

Prog	Recreation and Culture	2020/2021	2020/2021	2020/2021	2019/2020	BUDGET to BUDGET VARIATION	>\$10K	Budget PROFILE Comments
32	Public Halls and Civic Centres Cont.	Year to Date Actuals	Year to Date Budget	Full Year Original Budget	30 June YTD Actuals			
COA	Capital Expenditure / Reserve Transfers							
2644	Land & Buildings Purchases (Public Halls) (NCA)	46,886	0	127,500	593	(46,886)	*	Job: 1037 - Yuna Golf Club - \$15,000 Remove asbestos from old toilet block; construct new shed
4925	Principal Loan Repayment (Loan 89) (CL)	2,462	2,462	4,961	9,491	0		Nanson Showground Masterplan
7385	Transfer from Building Reserve (EQ)	0	0	(25,000)	0	0		
	<b>Total Capital Expenditure / Reserve Transfers</b>	<b>49,348</b>	<b>2,462</b>	<b>107,461</b>	<b>10,084</b>			
	<b>Total Public Halls and Civic Centres</b>	<b>64,631</b>	<b>65,860</b>	<b>335,313</b>	<b>263,547</b>			

		2020/2021	2020/2021	2020/2021	2019/2020	BUDGET to BUDGET VARIATION	>\$10K	
33	Swimming Areas and Beaches	Year to Date Actuals	Year to Date Budget	Full Year Original Budget	30 June YTD Actuals			
COA	Operating Expenditure							
3302	Admin Allocation (Swimming Areas & Beaches)	7,671	8,574	34,297	30,674	903		
3412	Coronation Beach Expenses	8,683	14,811	63,176	47,880	6,128		
7082	Depreciation (Swimming Areas & Beaches)	2,483	2,499	10,000	9,850	16		
	<b>Total Operating Expenditure</b>	<b>18,837</b>	<b>25,884</b>	<b>107,473</b>	<b>88,404</b>			
COA	Operating Revenue							
3443	Coronation Beach Camping Fees	(24,919)	(16,251)	(65,000)	(72,373)	8,668		
3453	Grant and Other Income (Swimming Areas & Beaches)	0	0	(68,500)	0	0		
	<b>Total Operating Revenue</b>	<b>(24,919)</b>	<b>(16,251)</b>	<b>(133,500)</b>	<b>(72,373)</b>			
COA	Capital Expenditure / Reserve Transfers							
7164	Land and Buildings	0	0	88,500	0	0		
	<b>Total Swimming Areas and Beaches</b>	<b>(6,082)</b>	<b>9,633</b>	<b>62,473</b>	<b>16,031</b>			

		2020/2021	2020/2021	2020/2021	2019/2020			
34	Other Recreation and Sport Cont.	Year to Date Actuals	Year to Date Budget	Full Year Original Budget	30 June YTD Actuals	BUDGET to BUDGET VARIATION	>\$10K	Budget PROFILE Comments
COA	Operating Expenditure							
1472	Yuna Oval Expenses	3,696	1,418	7,675	6,513	(2,278)		
1532	Interest (Loan 98)	466	1,098	2,321	3,399	632		
1482	Sporting Clubs Expenses	9,861	25,171	88,165	73,103	15,310	*	Timing General Mtce Nabawa Over & Surrounds
2642	Parks & Gardens Expenses	27,187	33,311	131,420	126,186	6,124		
2702	Sports Pavilion & Basketball Stadium (Nabawa Recre)	6,022	5,214	19,134	10,538	(808)		
2712	Tennis Clubs Expenses	2,214	1,392	5,238	10,789	(822)		
2772	Minor Gardening Equipment Purchases	0	501	2,000	1,407	501		
2812	Golf Courses	1,026	11	23	1,930	(1,015)		
3442	Admin Allocation (Recreation & Sport)	7,671	7,974	31,901	28,674	303		
7022	Depreciation (Recreation & Sport)	11,458	11,751	47,000	46,808	293		
7092	Depreciation (Recreation & Sport)	22,430	22,251	89,000	88,550	(179)		
	<b>Total Operating Expenditure</b>	<b>92,033</b>	<b>110,092</b>	<b>423,877</b>	<b>397,897</b>			
COA	Operating Revenue							
2743	Sports Club Hire Income	(520)	0	(672)	(4,655)	520		
2803	Grants & Other Income Received	(4,560)	0	(239,589)	(109,477)	4,560		
3444	Fig Tree Camping Fees	(1,695)	(501)	(2,000)	(2,146)	1,194		
	<b>Total Operating Revenue</b>	<b>(6,775)</b>	<b>(501)</b>	<b>(242,261)</b>	<b>(116,278)</b>			
		2020/2021	2020/2021	2020/2021	2019/2020			
34	Other Recreation and Sport Cont.	Year to Date Actuals	Year to Date Budget	Full Year Original Budget	30 June YTD Actuals	BUDGET to BUDGET VARIATION	>\$10K	Budget PROFILE Comments
COA	Capital Expenditure / Reserve Transfers							
1304	Plant & Equipment Purchases (NCA)	0	0	111,600	0	0		
1314	Transfer to Building Reserve (EQ)	0	36	150	0	36		
2834	Land & Building Purchases (NCA)	4,560	0	135,589	122,793	(4,560)		
2864	Transfer to Unspent Grant Reserve (EQ)	0	0	0	0	0		
2824	Principal Loan Repayment (Loan 98) (CL)	20,383	20,383	41,035	39,972	0		
7275	Loan Funds Received (NCL)	0	0	0	0	0		
7471	Transfer from Unspent Grant Reserve (EQ)	0	0	0	0	0		
	<b>Total Capital Expenditure / Reserve Transfers</b>	<b>24,943</b>	<b>20,419</b>	<b>288,374</b>	<b>162,766</b>			
	<b>Total Other Recreation and Sport</b>	<b>110,201</b>	<b>130,010</b>	<b>469,990</b>	<b>444,385</b>			

35	Library	2020/2021	2020/2021	2020/2021	2019/2020	BUDGET to BUDGET VARIATION	>\$10K	Budget PROFILE Comments
		Year to Date Actuals	Year to Date Budget	Full Year Original Budget	30 June YTD Actuals			
COA	Operating Expenditure							
2902	Library Expenses	1,499	1,315	5,097	2,521	(184)		
2912	Honorarium Librarian Payment	0	0	1,200	1,000	0		
3582	Admin Allocation (Libraries)	7,671	8,574	34,297	30,674	903		
6922	Depreciation (Libraries)	0	0	0	0	0		
	<b>Total Operating Expenditure</b>	<b>9,171</b>	<b>9,889</b>	<b>40,594</b>	<b>34,196</b>			
COA	Operating Revenue							
2983	Grants, Contributions & Reimbursements	0	0	(22,000)	0	0		
	<b>Total Operating Revenue</b>	<b>0</b>	<b>0</b>	<b>(22,000)</b>	<b>0</b>			
	Capital Expenditure / Reserve Transfers							
3504	Land & Building Purchases (Libraries) (NCA)	0	0	22,000	0	0		
	<b>Total Capital/Reserves</b>	<b>0</b>	<b>0</b>	<b>22,000</b>	<b>0</b>			
	<b>Total Library</b>	<b>9,171</b>	<b>9,889</b>	<b>40,594</b>	<b>34,196</b>			

36	Other Culture	2020/2021	2020/2021	2020/2021	2019/2020	BUDGET to BUDGET VARIATION	>\$10K	Budget PROFILE Comments
		Year to Date Actuals	Year to Date Budget	Full Year Original Budget	30 June YTD Actuals			
COA	Operating Expenditure							
3626	Museum & Road Board Expense	2,704	5,339	16,086	13,922	2,635		
3652	Depreciation (Other Culture)	2,709	2,625	10,500	10,748	(84)		
	<b>Total Operating Expenditure</b>	<b>5,413</b>	<b>7,964</b>	<b>26,586</b>	<b>24,670</b>			
	Operating Revenue							
3445	Grant Funding Received	0	0	0	0	0		
	<b>Total Operating Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			
	Capital Expenditure / Reserve Transfers							
3604	Land & Building Purchases (NCA)	0	0	0	0	0		
3635	Transfer from Building Reserve (EQ)	0	0	0	0	0		
	<b>Total Capital/Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			
	<b>Total Other Culture</b>	<b>5,413</b>	<b>7,964</b>	<b>26,586</b>	<b>24,670</b>			
	<b>Total Recreation and Culture</b>	<b>183,333</b>	<b>223,356</b>	<b>934,956</b>	<b>782,828</b>			

Prog	Transport	2020/2021	2020/2021	2020/2021	2019/2020	BUDGET to BUDGET		Budget PROFILE Comments
		Year to Date Actuals	Year to Date Budget	Full Year Original Budget	30 June YTD Actuals	VARIATION	>\$10K	
37	Constuction Streets, Roads, Bridges, Depots							
COA	Operating Expenditure							
3702	Admin Allocation (Road Construction)	23,014	25,722	102,891	92,023	2,708		
COA	Operating Revenue							
3173	MW Regional Road Funding	(311,689)	(360,000)	(900,000)	(1,186,000)	(48,311)	*	Timing - grant recognition accounting standards
3193	R2R (Construction) Income	(95,000)	(109,422)	(328,260)	(328,620)	(14,422)	*	Timing - grant recognition accounting standards
	<b>Total Operating Revenue</b>	<b>(406,689)</b>	<b>(469,422)</b>	<b>(1,228,260)</b>	<b>(1,514,620)</b>			
COA	Capital Expenditure							
3114	Capital Roadworks Program Purchases (Incl Grant	407,002	615,285	1,798,587	1,933,836	208,283	*	Timing on grant funding jobs expenditure
4840	Transfer to Roadworks Reserve (EQ)	13	30	65,100	111	17		
	<b>Total Capital Expenditure / Reserve Transfers</b>	<b>407,014</b>	<b>615,315</b>	<b>1,863,687</b>	<b>1,933,947</b>			
	<b>Total Road Construction</b>	<b>23,339</b>	<b>171,615</b>	<b>738,317</b>	<b>511,350</b>			

		2020/2021	2020/2021	2020/2021	2019/2020	BUDGET to BUDGET		Budget PROFILE Comments
		Year to Date Actuals	Year to Date Budget	Full Year Original Budget	30 June YTD Actuals	VARIATION	>\$10K	
38	Maintenance Streets, Roads, Bridges, Depots							
COA	Operating Expenditure							
3372	Road Maintenance Expense	155,833	172,348	1,989,861	1,220,990	16,515	*	Timing on Capital Renewal and Maintenance
3502	Depot Maintenance	5,968	4,738	29,101	31,660	(1,230)		
3512	Street Lighting Expense	1,527	3,305	9,710	9,800	1,778		
3522	Depreciation (Road Maintenance)	17,471	13,749	55,000	54,408	(3,722)		
3532	Street Trees	0	0	16,000	10,317	0		
3542	Licences & Subscriptions	7,230	9,168	15,308	10,774	1,938		
3562	Road Sign Expense	0	5,000	10,000	5,601	5,000		
3802	Admin Allocation (Road Maintenance)	23,014	25,722	102,891	92,023	2,708		
3822	Bore Maintenance	55	8,500	18,000	20,162	8,445		
3832	Crossover expenses to ratepayers	0	1,250	5,000	500	1,250		
6912	Depreciation (Roads)	302,229	290,001	1,160,000	1,160,562	(12,228)	*	Non cash item only
	<b>Total Operating Expenditure</b>	<b>513,327</b>	<b>533,781</b>	<b>3,410,871</b>	<b>2,616,799</b>			
COA	Operating Revenue							
3143	MRWA Direct Grant	(127,990)	(127,990)	(127,990)	(125,058)	0		
3153	Other Grant Income	0	(120,000)	(400,000)	0	(120,000)	*	Timing - grant recognition accounting standards
3393	Hudson Resources Contribution (Dartmoor Road)	(36,483)	(32,500)	(32,500)	(14,525)	3,983		
	<b>Total Operating Revenue</b>	<b>(164,473)</b>	<b>(280,490)</b>	<b>(560,490)</b>	<b>(139,583)</b>			
COA	Capital Expenditure							
3205	Transfer from Roadworks Reserve (EQ)	0	0	0	0	0		
	<b>Total Capital Expenditure / Reserve Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			
	<b>Total Road Maintenance</b>	<b>348,854</b>	<b>253,291</b>	<b>2,850,381</b>	<b>2,477,216</b>			



		2020/2021	2020/2021	2020/2021	2019/2020	BUDGET to BUDGET VARIATION	>\$10K	Budget PROFILE Comments
		Year to Date Actuals	Year to Date Budget	Full Year Original Budget	30 June YTD Actuals			
39	Road Plant Purchases							
COA	Operating Expenditure							
3586	Interest (Loan 97)	0	0	0	304	0		
3642	Loss on Sale of Assets	0	0	2,191	7,941	0		
	<b>Total Operating Expenditure</b>	<b>0</b>	<b>0</b>	<b>2,191</b>	<b>8,246</b>			
COA	Operating Revenue							
3543	Profit on Sale of Assets	0	0	(26,397)	(3,569)	0		
3903	Grants, Contributions & Reimbursement Road Plant	0	0	(35,000)	0	0		Budget adjustment required - Porject deemed ineligible - LRCIP Funding to purchase Radar
	<b>Total Operating Revenue</b>	<b>0</b>	<b>0</b>	<b>(61,397)</b>	<b>(3,569)</b>			
COA	Capital Expenditure / Reserve Transfers							
3554	Plant & Equipment Purchases (NCA)	0	0	614,500	501,488	0		
3575	Proceeds from Disposal of Assets	0	(5,000)	(80,000)	(23,636)	(5,000)		
3587	Principal Loan Repayments (Loan 97)	0	0	0	19,162	0		
4781	Transfer to Plant/Light Vehicle Reserve (EQ)	0	60	220,250	0	60		
3561	Transfer from Plant/Light Vehicle Reserve (EQ)	0	0	0	0	0		
6225	Realisation on Disposal of Assets	0	0	80,000	23,636	0		
7135	Loan Funds Rec'd.	0	0	0	0	0		
	<b>Total Capital Expenditure / Reserve Transfers</b>	<b>0</b>	<b>(4,940)</b>	<b>834,750</b>	<b>520,651</b>			
	<b>Total Road Plant Purchases</b>	<b>0</b>	<b>(4,940)</b>	<b>775,544</b>	<b>525,327</b>			

		2020/2021	2020/2021	2020/2021	2019/2020	BUDGET to BUDGET VARIATION	>\$10K	Budget PROFILE Comments
		Year to Date Actuals	Year to Date Budget	Full Year Original Budget	30 June YTD Actuals			
41	Traffic Control							
COA	Operating Expenditure							
4102	Admin Allocation (Traffic Control)	10,228	11,433	45,729	40,899	1,205		
4572	Traffic Control Expense	0	0	3,000	0	0		
7572	Traffic Counters Expense	0	0	0	7,912	0		
	<b>Total Operating Expenditure</b>	<b>10,228</b>	<b>11,433</b>	<b>48,729</b>	<b>48,811</b>			
COA	Operating Revenue							
7513	Licensing Commission Income	(294)	(876)	(3,500)	(4,586)	(582)		
7573	Traffic Counter Income	(3,200)	0	0	0	3,200		** Trade on new traffic counters refer COA 7574
	<b>Total Operating Revenue</b>	<b>(3,494)</b>	<b>(876)</b>	<b>(3,500)</b>	<b>(4,586)</b>			
	Capital Expenditure / Reserve Transfers							
7574	Tools & Equipment Purchases (NCA)	13,243	0	10,000	0	(13,243)	*	** Offset with sale of traded traffic counters refer COA 7573 above
	<b>Total Capital Expenditure / Reserve Transfers</b>	<b>13,243</b>	<b>0</b>	<b>10,000</b>	<b>0</b>			
	<b>Total Traffic Control</b>	<b>19,978</b>	<b>10,557</b>	<b>55,229</b>	<b>44,225</b>			
	<b>Total Transport</b>	<b>392,171</b>	<b>430,523</b>	<b>4,419,471</b>	<b>3,558,118</b>			

Prog	Economic Services	2020/2021	2020/2021	2020/2021	2019/2020	BUDGET to BUDGET		Budget PROFILE Comments
44	Rural Services	Year to Date Actuals	Year to Date Budget	Full Year Original Budget	30 June YTD Actuals	VARIATION	>\$10K	
COA	Operating Expenditure							
3362	Ranger Allocation (Roadside Spraying)	2,396	0	13,114	8,814	(2,396)		
4462	Admin Allocation (Rural Services)	2,662	2,859	11,432	9,793	197		
6722	Noxious Weeds & Pest Expense	2,847	5,728	16,178	9,332	2,881		
	<b>Total Operating Expenditure</b>	<b>7,905</b>	<b>8,587</b>	<b>40,723</b>	<b>27,939</b>			
COA	Capital Expenditure / Reserve Transfers							
4404	Plant & Equipment Purchases (NCA)	0	0	0	0	0		
	<b>Total Rural Services</b>	<b>7,905</b>	<b>8,587</b>	<b>40,723</b>	<b>27,939</b>			

		2020/2021	2020/2021	2020/2021	2019/2020	BUDGET to BUDGET		Budget PROFILE Comments
45	Tourism and Area Promotion	Year to Date Actuals	Year to Date Budget	Full Year Original Budget	30 June YTD Actuals	VARIATION	>\$10K	
COA	Operating Expenditure							
3952	Signage Expense (Tourism)	0	0	1,000	0	0		
3982	Tourism Expense	0	0	7,500	0	0		
4282	Promotional Expense (Tourism)	350	0	7,000	1,440	(350)		
	<b>Total Operating Expenditure</b>	<b>350</b>	<b>0</b>	<b>15,500</b>	<b>1,440</b>			
COA	Operating Revenue							
3973	Contr. & Reim. (Tourism).	0	0	0	0	0		
	<b>Total Operating Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			
	<b>Total Tourism and Area Promotion</b>	<b>350</b>	<b>0</b>	<b>15,500</b>	<b>1,440</b>			

		2020/2021	2020/2021	2020/2021	2019/2020	BUDGET to BUDGET		Budget PROFILE Comments
46	Building Control	Year to Date Actuals	Year to Date Budget	Full Year Original Budget	30 June YTD Actuals	VARIATION	>\$10K	
COA	Operating Expenditure							
4132	Building Surveyor Expenses	33,385	33,964	139,444	135,534	579		
4162	Non Contract Expenses	0	0	1,000	0	0		
4622	Admin Allocation (Building Control)	17,900	22,866	91,458	71,574	4,966		
	<b>Total Operating Expenditure</b>	<b>51,285</b>	<b>56,830</b>	<b>231,902</b>	<b>207,108</b>	<b>5,545</b>	<b>0</b>	
COA	Operating Revenue							
4153	Building Licenses Income	(4,002)	(1,500)	(6,000)	(6,032)	2,502		
4173	CTF Commissions Received	(15)	(30)	(120)	(120)	(15)		
4213	Building Commissions Received	(71)	(36)	(150)	(200)	35		
4183	Contributions & Reimbursements (Building Control)	0	0	0	0	0		
	<b>Total Operating Revenue</b>	<b>(4,088)</b>	<b>(1,566)</b>	<b>(6,270)</b>	<b>(6,352)</b>	<b>2,522</b>	<b>0</b>	
COA	Capital Expenditure / Reserve Transfers							
4215	Transfer from Leave Reserve (EQ)	0	0	0	0	0		
	<b>Total Capital Expenditure/Reserve Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
	<b>Total Building Control</b>	<b>47,197</b>	<b>55,264</b>	<b>225,632</b>	<b>200,756</b>			

49	Other Economic Services			2020/2021	2019/2020	2019/2020	BUDGET VARIATION	Budget PROFILE Comments
				Full Year Original Budget	Current Year YTD Actuals	Amended Full Year Budget		
COA	Operating Expenditure							
4232	Water Supply Stand Pipes Expense	0	0	250	0	0		
4222	Admin Allocation (Other Economic Services)	12,786	13,092	52,370	47,124	306		
4242	Rehabilitation of Gravel Pits Expense	0	0	5,000	0	0		
4252	Purchase of Stamps	0	0	65	29	0		
4272	Other Expenditure	0	3,314	10,131	810	3,314		
	<b>Total Operating Expenditure</b>	<b>12,786</b>	<b>16,406</b>	<b>67,816</b>	<b>47,963</b>			
COA	Operating Revenue							
4223	Commission Received Australia Post	(2,545)	(1,626)	(6,500)	(7,193)	919		
4243	Annual Post Office Box Fee	(3,302)	(3,000)	(3,000)	(3,282)	302		
4253	Postage Stamp Income	(8)	(21)	(65)	(73)	(13)		
4333	Photocopying Income	(37)	(4)	(20)	(103)	33		
4913	Shire Leased Reserves Income	(300)	(450)	(450)	(450)	(150)		
	<b>Total Operating Revenue</b>	<b>(6,192)</b>	<b>(5,101)</b>	<b>(10,035)</b>	<b>(11,101)</b>			
COA	Capital Expenditure / Reserve Transfers							
4760	Transfer to Water Strategy Reserve (EQ)	2	3	15	15	1		
	<b>Total Other Economic Services</b>	<b>6,596</b>	<b>11,308</b>	<b>57,796</b>	<b>36,878</b>			
	<b>Total Economic Services</b>	<b>62,048</b>	<b>75,159</b>	<b>339,652</b>	<b>267,013</b>			

Prog	Other Property & Services	2020/2021	2020/2021	2020/2021	2019/2020	BUDGET to BUDGET		Budget PROFILE Comments
		Year to Date Actuals	Year to Date Budget	Full Year Original Budget	30 June YTD Actuals	VARIATION	>\$10K	
47	Plant Depreciation							
COA	Operating Expenditure							
5012	Depreciation (Other Property & Services)	90,417	79,431	317,721	336,585	(10,986)	*	Non Cash Item
7102	Depreciation of Unclassified Assets (Other Property & Services)	0	1,749	7,000	7,000	1,749		
6890	Depreciation Posted to Jobs (Other Property & Services)	(84,148)	(81,180)	(324,721)	(343,585)	2,968		
	<b>Total Plant Depreciation</b>	<b>6,270</b>	<b>0</b>	<b>0</b>	<b>0</b>			
Prog	Other Property & Services	2020/2021	2020/2021	2020/2021	2019/2020	BUDGET to BUDGET		Budget PROFILE Comments
		Year to Date Actuals	Year to Date Budget	Full Year Original Budget	30 June YTD Actuals	VARIATION	>\$10K	
50	Private Works							
COA	Operating Expenditure							
7302	Private Works Expense	0	2,075	7,741	982	2,075		
COA	Operating Income							
7333	Private Works Income	(172)	(1,333)	(8,000)	(2,060)	(1,161)		
	<b>Total Private Works</b>	<b>(172)</b>	<b>742</b>	<b>(259)</b>	<b>(1,078)</b>			
		2020/2021	2020/2021	2020/2021	2019/2020	BUDGET to BUDGET		Budget PROFILE Comments
		Year to Date Actuals	Year to Date Budget	Full Year Original Budget	30 June YTD Actuals	VARIATION	>\$10K	
52	Public Works Overheads							
COA	Operating Expenditure							
0342	Provision for Long Service Leave (Public Works Overheads)	0	0	5,000	4,013	0		
4312	Superannuation Council 3% (Public Works Overheads)	2,842	4,557	18,233	12,433	1,716		
4322	Superannuation 9.5% (Manager of Works)	2,599	2,595	10,382	10,619	(4)		
4332	Superannuation 9.5% (Public Works Overheads)	17,854	20,994	83,973	73,684	3,140		
4342	Salaries & Wages (Works Manager)	26,850	26,673	106,688	109,701	(177)		
4352	Superannuation Council 3% (Manager of Works)	821	819	3,279	3,353	(2)		
4372	Public Works Sundry Expense	5,692	6,472	25,887	19,729	780		
4382	Works Manager Expenses	900	1,038	4,150	3,639	138		
4392	External Engineering Services	5,100	3,250	13,000	9,937	(1,850)		
4402	Sick Leave (Public Works Overheads)	3,269	8,358	33,429	19,465	5,089		
4412	Annual Leave (Public Works Overheads)	17,031	21,357	78,132	61,054	4,326		
4432	Public Holiday Pay (Public Works Overheads)	2,979	10,173	40,691	38,686	7,194		
4422	Long Service Leave Expense (Public Works Overheads)	890	0	17,356	0	(890)		
4442	Occupational Health & Safety Expense	1,319	0	10,500	9,571	(1,319)		
4452	Protective Uniform/ Minor Workwear	305	699	11,000	8,119	394		
4602	Training Expense	0	4,054	21,387	2,553	4,054		
4652	Works Staff Allowances (Public Works Overheads)	5,944	5,850	23,400	22,813	(94)		
5202	Admin Allocation (Public Works Overheads)	33,242	39,207	156,829	141,643	5,965		
6782	Workers Compensation Insurance (Public Works Overheads)	9,067	8,846	18,134	19,682	(221)		
7422	Less Public Works Overheads Allocated to W & S	(162,398)	(170,364)	(681,450)	(578,601)	(7,966)		
	<b>Total Operating Expenditure</b>	<b>(25,694)</b>	<b>(5,422)</b>	<b>0</b>	<b>375</b>			
COA	Operating Revenue							
0333	Contrib. & Reimb. (PWO).	0	0	0	0	0		
COA	Capital Expenditure / Reserve Transfers							
7631	Transfer from Leave Reserve (EQ)	0	0	0	0	0		
	<b>Total Public Works Overheads</b>	<b>(25,694)</b>	<b>(5,422)</b>	<b>0</b>	<b>375</b>			



53	Plant Operation Costs	2020/2021	2020/2021	2020/2021	2019/2020	BUDGET to BUDGET VARIATION	>\$10K	Budget PROFILE Comments
		Year to Date Actuals	Year to Date Budget	Full Year Original Budget	30 June YTD Actuals			
COA	Operating Expenditure							
4472	In House Repairs & Maintenance	38,451	56,651	221,517	202,563	18,200	*	Timing Internal Costs
4482	Tyre Purchase Expense	597	14,376	57,500	49,048	13,779	*	Timing
4492	Parts & Outside Repairs Expense	21,699	37,500	150,000	148,630	15,801	*	Timing
4502	Plant Licences Expense	9,055	10,000	10,000	9,246	945		
4532	Tools & Consumables	4,833	4,100	20,000	16,891	(733)		
4542	Fuel, Oil & Grease	43,800	77,748	311,000	280,918	33,948	*	Timing
4552	Cutting Edges & Tips	0	3,000	12,000	10,207	3,000		
5112	Admin Allocation (Plant Operations)	5,114	5,637	22,543	20,450	523		
6772	Insurance Expense (Plant Operations)	37,639	32,233	35,143	34,360	(5,406)		
4512	Less POC Allocated to W & S	(175,646)	(199,926)	(799,703)	(695,769)	(24,280)	*	Timing Internal Costs
	<b>Total Operating Expenditure</b>	<b>(14,457)</b>	<b>41,319</b>	<b>40,000</b>	<b>76,544</b>			
COA	Operating Revenue							
4503	Sale of Scrap	0	0	0	(7,214)	0		
4513	Diesel Fuel Rebate	(9,376)	(9,999)	(40,000)	(61,702)	(623)		
	<b>Total Operating Revenue</b>	<b>(9,376)</b>	<b>(9,999)</b>	<b>(40,000)</b>	<b>(68,916)</b>			
	<b>Total Plant Operation Costs</b>	<b>(23,833)</b>	<b>31,320</b>	<b>0</b>	<b>7,628</b>			

55	Salaries and Wages	2020/2021	2020/2021	2020/2021	2019/2020	BUDGET to BUDGET VARIATION	>\$10K	Budget PROFILE Comments
		Year to Date Actuals	Year to Date Budget	Full Year Original Budget	30 June YTD Actuals			
COA	Operating Expenditure							
4362	Unallocated Wages	0	0	0	0	0		
4570	S&W Gov, Corporate & Development Services	246,778	235,623	942,497	946,457	(11,155)	*	Timing
4580	S&W Works & Services	261,598	274,851	1,099,405	1,025,964	13,253	*	Timing
4600	Less Salary & Wages Allocated	(508,376)	(510,474)	(2,041,902)	(1,965,520)	(2,098)		
4592	Workers Compensation Paid	0	0	0	0	0		
	<b>Total Operating Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,901</b>			
COA	Operating Revenue							
4613	Salaries & Wages Reimbursement Received	0	0	0	0	0		
4623	Paid Parental Leave Scheme Income	0	0	0	0	0		
	<b>Total Operating Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			
	<b>Total Salaries and Wages</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,901</b>			

56	Unclassified	2020/2021	2020/2021	2020/2021	2019/2020	BUDGET to BUDGET VARIATION	>\$10K	Budget PROFILE Comments
		Year to Date Actuals	Year to Date Budget	Full Year Original Budget	30 June YTD Actuals			
COA	Operating Expenditure							
5022	Overpayments/Recoverables - Expenditure	3,290	2,500	10,500	8,534	(790)		
	<b>Total Operating Expenditure</b>	<b>3,290</b>	<b>2,500</b>	<b>10,500</b>	<b>8,534</b>	<b>(790)</b>	<b>0</b>	
COA	Operating Revenue							
5023	Overpayments/Recoverables - Income	(2,200)	(2,625)	(10,500)	(8,391)	(425)		
3813	Profit on Revaluation	0	0	0	0	0		
	<b>Total Operating Revenue</b>	<b>(2,200)</b>	<b>(2,625)</b>	<b>(10,500)</b>	<b>(8,391)</b>			
	<b>Total Unclassified</b>	<b>1,090</b>	<b>(125)</b>	<b>0</b>	<b>143</b>			
	<b>Total Other Property and Services</b>	<b>(42,338)</b>	<b>26,515</b>	<b>(259)</b>	<b>13,969</b>			

List of Accounts Paid - September 2020			
Chq/EFT	Date	Name	Amount
MUNICIPAL ACCOUNT			
DD16859.1	2/09/2020	LGSP	-7974.75
DD16859.2	2/09/2020	Wealth Personal Superannuation and Pension Fund	-627.11
DD16859.3	2/09/2020	Hostplus Superannuation	-291.38
DD16859.4	2/09/2020	Australian Super	-103.24
DD16859.5	2/09/2020	Prime Super	-220.36
DD16859.6	2/09/2020	ANZ Smart Choice Super	-237.13
DD16880.1	22/09/2020	LGSP	-8029.40
DD16880.2	22/09/2020	Hostplus Superannuation	-291.38
DD16880.3	22/09/2020	Wealth Personal Superannuation and Pension Fund	-627.11
DD16880.4	22/09/2020	Australian Super	-103.51
DD16880.5	22/09/2020	MTAA Superannuation Fund	-50.54
DD16880.6	22/09/2020	Prime Super	-220.36
DD16880.7	22/09/2020	ANZ Smart Choice Super	-237.13
DD16889.1	2/09/2020	Westpac Geraldton	-36.50
DD16894.1	30/09/2020	LGSP	-8325.44
DD16894.2	30/09/2020	Wealth Personal Superannuation and Pension Fund	-589.61
DD16894.3	30/09/2020	Hostplus Superannuation	-291.38
DD16894.4	29/09/2020	Australian Super	-105.19
DD16894.5	30/09/2020	Prime Super	-220.36
DD16894.6	30/09/2020	ANZ Smart Choice Super	-237.13
EFT24534	4/09/2020	Local Government Insurance Services WA	-82848.33
EFT24540	14/09/2020	Shire of Mingenew	-513.33
EFT24541	14/09/2020	Synergy	-946.79
EFT24542	14/09/2020	Australia Post	-957.45
EFT24543	14/09/2020	Bolts R Us	-19.00
EFT24544	14/09/2020	Chapman Valley Menshed Inc	-400.00
EFT24545	14/09/2020	Coffey, Kathrine	-462.29
EFT24546	14/09/2020	Five Star Business Solutions & Innovation	-1190.23
EFT24547	14/09/2020	Geraldton City Concrete	-2420.00
EFT24548	14/09/2020	Geraldton Plumbing Services	-952.00
EFT24549	14/09/2020	Geraldton Trophy Centre	-399.30
EFT24550	14/09/2020	JR & A Hersey Pty Ltd	-3381.29
EFT24551	14/09/2020	MOD Designs	-280.00
EFT24552	14/09/2020	Magor Swartz Pty Ltd	-11269.50
EFT24553	14/09/2020	Microcom Pty Ltd ( Metrocount)	-11047.30
EFT24554	14/09/2020	Miralec	-528.00
EFT24555	14/09/2020	Norfolk Cleaning Service	-1892.00
EFT24556	14/09/2020	Nundamurra Plains	-16500.00
EFT24557	14/09/2020	Our Community Pty Ltd	-350.00
EFT24558	14/09/2020	Pest A Kill WA	-3129.50
EFT24559	14/09/2020	Queens Supa IGA Supermarket	-38.02
EFT24560	14/09/2020	Refuel Australia	-20151.34
EFT24561	14/09/2020	Rhone Foster	-313.50
EFT24562	14/09/2020	Sally Maree Fraser	-1588.80
EFT24563	14/09/2020	Shire of Chapman Valley	-130.45
EFT24564	14/09/2020	TeletracNavman Australia	-769.45
EFT24565	14/09/2020	Toll Transport Pty Ltd	-155.34
EFT24566	14/09/2020	Western Australian Treasury Corporation	-21480.55
EFT24567	18/09/2020	Ian Kenneth Maluish	-1418.95
EFT24568	21/09/2020	Australian Taxation Office	-28320.00
EFT24569	22/09/2020	Crown Perth	-550.80
EFT24573	25/09/2020	CJD Equipment Pty Ltd	-547.57
EFT24574	25/09/2020	Department Of Fire And Emergency Services	-22621.20
EFT24575	25/09/2020	Design Catering	-93.50
EFT24576	25/09/2020	Fire & Safety Service Company	-2995.30
EFT24577	25/09/2020	Greenfield Technical Service	-2750.00

EFT24578	25/09/2020	Limitless Promotions	-198.00
EFT24579	25/09/2020	Marketforce Pty Ltd	-450.00
EFT24580	25/09/2020	Novus	-696.00
EFT24581	25/09/2020	Option Refrigeration & Air Conditioning	-1045.22
EFT24582	25/09/2020	Sun City Plumbing	-260.00
EFT24583	25/09/2020	Toll Transport Pty Ltd	-32.73
EFT24584	30/09/2020	Node1Internet	-129.95
EFT24585	30/09/2020	Synergy	-2720.21
EFT24586	30/09/2020	Telstra	-1446.74
EFT24587	30/09/2020	Western Power	-41708.00
EFT24588	30/09/2020	Batavia Metal Roofing	-10362.00
EFT24589	30/09/2020	Battery Mart	-544.50
EFT24590	30/09/2020	Boc Limited	-1051.24
EFT24591	30/09/2020	Bridgestone Tyre Centre	-453.00
EFT24592	30/09/2020	Bruce Rock Engineering	-1124.89
EFT24593	30/09/2020	Bunnings Group Limited	-1570.09
EFT24594	30/09/2020	Chapman Valley Football Club	-9000.00
EFT24595	30/09/2020	Cleanaway Co Pty Ltd (Commercial)	-7589.52
EFT24596	30/09/2020	Cleanaway Co Pty Ltd (Domestic)	-5152.22
EFT24597	30/09/2020	Design Catering	-321.20
EFT24598	30/09/2020	GG Pumps And Electrical Pty Ltd	-1899.02
EFT24599	30/09/2020	Geraldton Ag Services	-26.62
EFT24600	30/09/2020	Geraldton Bobcat	-550.00
EFT24601	30/09/2020	Geraldton Mower & Repair Specialists	-194.10
EFT24602	30/09/2020	Glenfield IGA	-281.47
EFT24603	30/09/2020	Hoppys Parts R Us	-26.59
EFT24604	30/09/2020	KW & V Farrell & Sons	-2103.48
EFT24605	30/09/2020	Landgate	-560.71
EFT24606	30/09/2020	Magor Swartz Pty Ltd	-8712.00
EFT24607	30/09/2020	Mcintosh & Son	-345.77
EFT24608	30/09/2020	Midwest Chemical & Paper	-574.04
EFT24609	30/09/2020	Mitchell & Brown	-588.95
EFT24610	30/09/2020	Nabawa Valley Tavern	-833.35
EFT24611	30/09/2020	Paper Plus Office National	-65.92
EFT24612	30/09/2020	Purcher International	-235.62
EFT24613	30/09/2020	Sojourn Consulting	-350.00
EFT24614	30/09/2020	Statewide Bearings	-1120.83
EFT24615	30/09/2020	Western Australian Treasury Corporation	-2536.46
			<b>-379090.53</b>
Chq/EFT	Date	Name	Amount
<b>TRUST ACCOUNT</b>			
EFT24535	14/09/2020	Building and Construction Industry Training Fund	-123.67
EFT24536	14/09/2020	Darrell Graeme Forth	-50.00
EFT24537	14/09/2020	Department of Mines, Industry Regulation & Safety	-436.65
EFT24538	14/09/2020	Jenny Loehrer	-50.00
EFT24539	14/09/2020	Shire of Chapman Valley	-38.25
EFT24570	25/09/2020	Co-Operative Bulk Handling	-700.00
EFT24571	25/09/2020	Deborah Smith	-530.00
EFT24572	25/09/2020	Monique Reichle	-700.00
			<b>-2628.57</b>

## SHIRE OF CHAPMAN VALLEY

### BANK RECONCILIATION - Muni Accounts As at 30th of September 2020

#### SYNERGY

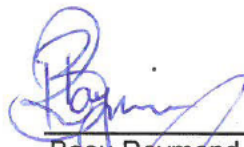
Balance as per Cash at Bank Account GL 160000	1,596,938.59
Balance as per Cash at Bank Account GL 170000	2,800,732.66
Balance as per Interfund Transfer A/c GL 161100	-
Plus Income on Bank Stmt not in ledgers	-
Less Expenditure on Bank Stmt not in ledgers	-
	<b>\$4,397,671.25</b>

#### BANK

Muni Bank Account (Account No 000040)	1,597,468.59
Investment Account (Account No 305784)	2,800,732.66
	<u>4,398,201.25</u>
Less Outstanding Payments	-
Plus Outstanding Deposits	-
Plus Tfer from Trust to Muni <u>or</u> [ Tfer to Trust from Muni ]	(530.00)
	<b>\$4,397,671.25</b>

Difference Check 0.00

Completed by:



Beau Raymond - Senior Finance Officer

7/10/2020  
Date

Reviewed by:



Dianne Raymond - Mgr Finance & Corporate Services

7/10/20  
Date





## Corporate Card Statement

1 ~ OCT 2020



053

SHIRE OF CHAPMAN VALLEY  
THE SHIRE CLERK  
ADMINISTRATION  
C/- POST OFFICE  
NABAWA W A WA 6532

Facility Number

00018023 20000001

Payment Due Date

30 September 2020

Closing Balance

\$13.00

**This amount will be swept  
from a nominated account.**

For enquiries please call 1300 650 107 (8am - 8pm, Monday to Friday). Lost or stolen cards service available 24 hours a day, 7 days a week.

Any statement entries for purchases or cash advances made in a foreign currency include the following: (1) the foreign currency transaction amount converted into Australian dollars by the applicable credit card scheme and (2) the Westpac Foreign Transaction Fee (FX Fee), being the applicable Westpac Processing Fee and the applicable Westpac On-Charged Scheme Fee.

Company Name		Number of Cards		Cash Advance Annual % Rate	
Shire Of Chapman Valley		2		15.65%	
Contact Name		Facility Number		Facility Credit Limit	
The Shire Clerk		00018023 20000001		10,000	
Statement From	Statement To	Payment Due Date	Opening Balance	Closing Balance	Available Credit
21 Aug 2020	20 Sep 2020	30 Sep 2020	36.50	13.00	9,987.00

Payment will be automatically debited on the agreed payment date as recorded in your facility application.

## Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions		
36.50	36.50 -	13.00	0.00	0.00	0.00	13.00	0.00

Remember, if you have a card, always keep your passcode (PIN) secret - don't tell anyone or let them see it. Never write your passcode on your card or on anything that could be lost or stolen. If you do need to record a reminder, you must make every effort to disguise it. You may be liable for losses if you don't protect your passcode. To learn more about how you can protect your card against unauthorised transactions, or for information about disputed transactions, call us at 1300 650 107 during business hours.



SHIRE OF CHAPMAN VALLEY  
THE SHIRE CLERK  
ADMINISTRATION  
C/- POST OFFICE  
NABAWA W A WA 6532

## CARDHOLDER TRANSACTION DETAILS

Cardholder Name	Card Number	Credit Limit	Available Credit
Maurice Battilana	5163 2531 0083 1327	6,000	5,987.00

For enquiries please call 1300 650 107 (8am - 8pm, Monday to Friday). Lost or stolen cards service available 24 hours a day, 7 days a week.

Corporate Card Transactions			
Date of Transaction	Description	Debits/Credits	Cardholder Comments
01 SEP	Payments AUTOMATIC PAYMENT	18.25-	
	Sub Total:	18.25-	
24 AUG	Purchases MINGENEW BAKERY BAKERIES	13.00	
	Sub Total:	13.00	

*Northern Country Zone Mts*  
*MINGENEW AUS*  
*CEO & s/Pies.*  
*104620.02*

## Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions		
18.25	18.25 -	13.00	0.00	0.00	0.00	13.00	0.00

I have checked the above details and verify that they are correct.

Cardholder Signature Verified by Phone 

Date 6/10/20

Transactions examined and approved.

Manager/Supervisor Signature 

Date 6/10/20



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**CARDHOLDER TRANSACTION DETAILS**

Cardholder Name	Card Number	Credit Limit	Available Credit
Simon Lancaster	5163 2531 0083 4453	4,000	4,000.00

For enquiries please call 1300 650 107 (8am - 8pm, Monday to Friday). Lost or stolen cards service available 24 hours a day, 7 days a week.

Corporate Card Transactions			
Date of Transaction	Description	Debits/Credits	Cardholder Comments
01 SEP	Payments AUTOMATIC PAYMENT	18.25-	
	Sub Total:	18.25-	

**Summary of Changes in Your Account Since Last Statement**

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions		
18.25	18.25 -	0.00	0.00	0.00	0.00	0.00	0.00

I have checked the above details and verify that they are correct.

Cardholder Signature

Date 1/10/20

Transactions examined and approved.

Manager/Supervisor Signature

Date 6/10/20

Remember, if you have a card, always keep your passcode (PIN) secret - don't tell anyone or let them see it. Never write your passcode on your card or on anything that could be lost or stolen. If you do need to record a reminder, you must make every effort to disguise it. You may be liable for losses if you don't protect your passcode. To learn more about how you can protect your card against unauthorised transactions, or for information about disputed transactions, call us at 1300 650 107 during business hours.



Local Roads and Community Infrastructure Program (LRCI)

The Australian Government’s commitment to LRCI Program to support jobs, business and resilience of local economies. Funding will be available from 1 July 2020

**Shire to receive \$365,437.**

Funding is available for local road and community infrastructure projects which involve the construction, maintenance and/or improvements to council-owned assets (including natural assets) which are generally accessible to the public.

Projects will need to deliver benefits to the community, such as improved accessibility, visual amenity and safety benefits.

Eligible local road projects could include works involving any of the following associated with a road:

- traffic signs;
- traffic control equipment;
- street lighting equipment;
- a bridge or tunnel;
- a facility off the road used by heavy vehicles in connection with travel on the road (for example, a rest area or weigh station);
- facilities off the road that support the visitor economy; and
- road and sidewalk maintenance, where additional to normal capital works schedules.

Eligible community infrastructure projects could include works involving:

- Closed Circuit TV (CCTV);
- bicycle and walking paths;
- painting or improvements to community facilities;
- repairing and replacing fencing;
- improved accessibility of community facilities and areas;
- landscaping improvements, such as tree planting and beautification of roundabouts;
- picnic shelters or barbeque facilities at community parks;
- playgrounds and skateparks (including all ability playgrounds);
- noise and vibration mitigation measures; and
- off-road car parks (such as those at sporting grounds or parks).

Program Sub Program	Expense Account	Revenue Grant Fund Account	Project No.	Anticipated Start Date	Anticipated Finish Date	Resp. Staff Member	LRCIP Grant Value	Other Funds	Total Project Cost	Other Funding Source	Project Description
11   32	2644   Job 1048	3423	Project 1	1/03/2021	30/06/2021	Ant	\$22,000.00	\$ -			Nabawa Community Centre – Kitchen Upgrades
10   26	1764	2003	Project 2	1/10/2020	30/06/2021	Esky	\$24,360.00	\$ -			Yuna Refuse Site - CCTV, Access Realign, Signage
11   35	3504	2983	Project 3	1/10/2020	30/06/2021	Ant	\$22,000.00	\$ -			Nabawa Library Relocation
11   33	7164   Job 1053	3453	Project 4	1/10/2020	31/12/2020	Ant	\$28,500.00	\$ -			Coronation Beach Playground replacement
11   32	2644   Job 1037	3423	Project 6	1/10/2020	30/06/2021	Ant	\$15,000.00	\$ -			Yuna Golf Club - Replace Asbestos Cladding
11   33	134120.22	3453	Project 7	1/10/2020	28/02/2021	Simon	\$5,000.00	\$ -			Coronation Beach - Rigging Area
11  34	127020.22	2803	Project 8	1/11/2020	31/12/2020	Ant	\$5,000.00	\$ -			Nabawa Stadium - Roller Shutters
11   34	2834   1045	2803	Project 9	1/02/2021	30/04/2021	Ant	\$11,000.00	\$ -			Nabawa Stadium - Roof Repairs & Lighting Upgrades
11   32	2644   Job 1038	3423	Project 10	1/04/2021	30/06/2021	Ant	\$40,500.00	\$ -			Showground Disabled Toilet
11   34	2834   Job 1056	2803	Project 11	1/02/2021	30/06/2021	Ant	\$75,377.00	\$ 41,488	\$124,589.00	CSRFF	Nabawa Tennis Court repair/upgrades.
								\$ -		Tennis West	Advised Tennis West Funds not available for Project. \$30k added to LRCIP allocation and \$30k deducted from ineligible Traffic Display Trailer Project.
								\$ 2,724		CV Tennis Club	
								\$ 5,000		CBH	\$64,623 balance funds through other contributions
11   33	7164   Job 1057	3453	Project 12	1/03/2021	30/06/2021	Maurice	\$11,700.00	\$ 23,300	\$35,000.00	Project 5 if Grant not successful	Coronation Beach Wi-Fi (infrastructure) application for REDS grants balance \$23,300
12   38	3372  1725	3153	Project 5	1/10/2020	30/06/2021	Esky	\$105,000.00		\$128,950.00		Extend width of shoulders with gravel and improve drainage in PFE contractors only. Plus \$23,950 Shire Own Res Contribution due to removal of Overflow Car Park from 20/21 budget. Plus \$5k added to LRCIP allocation of the \$35k deducted from ineligible Traffic Display Trailer Project.
							\$365,437.00				Total LRCIP Funding available
Own Resource Budgeted Projects											
Reserve Projects	All currently budgetd in 20/21		Project 13			Esky	\$117,000.00				Reseal(s) - Wandin (in RW Program) or other reseal. Budgeted as separate line item expenditure in 20/21
			Project 14			Ant	\$20,000.00				Coronation Beach - Northern Toilet - Budgeted as separate line item expenditure in 20/21
			Project 15			Ant	\$50,000.00				Showgrounds Power Upgrade. Budgeted as separate line item expenditure in 20/21 with \$25k funded from Building Reserve.
Determined as ineligible by Commonwealth											
12   39	135540.99	162250.18	Capital Acquist.				\$35,000.00	\$ -			Traffic Control Display Sign Trailer. Reallocated \$30k to Tennis Courts & \$5k to Shoulder Extensions.