



Shire of
Chapman Valley
Love the Rural Life

UNCONFIRMED MINUTES

MARCH 2014

ORDINARY COUNCIL MEETING

Notice is hereby given that an Ordinary Meeting
of Council will be held on Wednesday 19 March 2014
at the Council Chambers, Nabawa, commencing at 9:00am.

DISCLAIMER



No responsibility whatsoever is implied or accepted by the Shire of Chapman Valley for any act, omission or statement or intimation occurring during Council Meeting. The Shire of Chapman Valley disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council Meeting does so at that person's or legal entity's own risk.

The Shire of Chapman Valley warns that anyone who has any application or request with the Shire of Chapman Valley must obtain and should rely on

WRITTEN CONFIRMATION

of the outcome of the application or request of the decision made by the Shire of Chapman Valley.

A handwritten signature in black ink, appearing to be 'M. Battilana', written in a cursive style.

Maurice Battilana
CHIEF EXECUTIVE OFFICER

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6.0 DISCLOSURE OF INTEREST

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

Section 5.60A:

*"a person has a **financial interest** in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person."*

Section 5.60B:

*"a person has a **proximity interest** in a matter if the matter concerns –
(a) a proposed change to a planning scheme affecting land that adjoins the person's land; or
(b) a proposed change to the zoning or use of land that adjoins the person's land; or
(c) a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land."*

Regulation 34C (Impartiality):

*"**interest** means an interest that could, or could reasonably be perceived to, adversely affect the **impartiality** of the person having the interest and includes an interest arising from kinship, friendship or membership of an association."*

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ORDER OF BUSINESS:

1.0 DECLARATION OF OPENING/ANNOUNCEMENTS OF VISITORS

The Chairman, Cr Collingwood welcomed Elected Members and Staff and declared the meeting open at 9.00am

2.0 LOYAL TOAST

3.0 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

3.1 Present

a. Councillors

Member	Ward
Cr John Collingwood - President	North East Ward
Cr Trevor Royce	North East Ward
Cr Anthony Farrell	North East Ward
Cr Kirrilee Warr	North East Ward
Cr Peter Humphrey	South West Ward
Cr Veronica Wood	South West Ward
Cr Ian Maluish	South West Ward

b. Staff

Officer	Position
Mr Maurice Battilana	Chief Executive Officer
Mr Simon Lancaster	Manager of Planning
Mrs Karen McKay	Executive Assistant (Minute Taker)
Mrs Kathryn Jackson	Planning Officer

c. Visitors

Name	
Mr Lyle Gray	Nanson Museum till 9.43am
Mrs Barbara Sheilds	Nanson Museum
Ms Fiona Sheilds	Nanson Museum
Mr John Stokes	Nanson Museum till 9.43am
Mr Angus & Dianne McKay	Yuna
Mr Ralph & Frances Gould	Yuna
Liz Burton	CABY Yuna
Carissa Mincherton	Yuna
Mrs Fiona Mann	Yuna
Mr Tom Davies	Parkfalls Resident till 11.10am

3.2 Apologies

Councillor	Ward
Cr Pauline Forrester	North East Ward

4.0 PUBLIC QUESTION TIME

4.1 Questions On Notice

Mr Angus McKay regarding Yuna Community Centre

Letter below received from Mr Angus MacKay in reference to the Proposed New Community Centre at Yuna.

First let me explain my position here and my thoughts. I have always had a lot of time for the people of Yuna who have always shown to be an independent, hardworking, close knit community. I have always said that the country gets a raw deal when it comes to money made in the district being returned to the district. At the same time I am not one to see money spent when it benefits only a few and when those few are on the decline and no amount of cosmetics will see this change.

I do believe that Yuna is entitled to a decent community meeting place, however, I must question the numbers that the committee behind the raising of the grant and loan monies for this proposed new centre have put forward and their reasons for choosing a new building over the upgrading of the Yuna Hall.

The Yuna Hall is on the shire's own heritage list and was adopted 31 Oct 1996.

The committee says it will have a 300 membership the first year the new centre is built and then they claim this will be doubled the second year of operation to 600. Forgive me here, but I find that to be something bordering on total fantasy and a real stretch of the imagination to say the least. They could prove me wrong here of course by having 300 members before they build and this would null and void the question in the first instance but still leave the 600 beyond any realistic belief of any thinking person of this district.

I believe these figures are misleading and dishonest and should never have been presented as a means of adding points to their application for a loan or grant monies and as such should be reviewed and questioned by the council. A membership of 30 or 40 would be a more realistic number.

The committee has also added the golf club to the list of users, does this mean after a game of golf all will adjourn to the community centre to socialise. Wishful thinking I would say.

I also believe the tennis club was rebuilt new with new materials after cyclone Hazel destroyed the old one, if this is a fact then stating that the present club was made shift and built from second hand materials is also misleading.

I would ask how many of the councillors have studied the proposal put forward by the committee. How many have inspected the Yuna Hall for themselves as representatives of the tax payers of this shire to assess for themselves the suitability and condition of this building to be upgraded and have all the figures quoted been validated and if so by whom.

Whilst the vote has come from a committee to build this new centre not all on that committee or in the Yuna district or shire agree and the council needs to consider the fact that the Yuna Hall will still need to be maintained even when empty and not used anymore.

I will further ask why the Shire E news has been more than quiet on these plans and why these plans are a surprise to the majority of rate payers of this shire who have been kept in the dark on this.

I believe the decision to build from new is not the right one and the matter should be placed back on the table for further consideration and discussion to avoid an embarrassment now or in the future.

Questions from letter above:

Mr MacKay stated that he is not against the new Yuna Community Centre but questioned the number 300-600 members. Have the Councillors queried this number of users?

Cr Collingwood answered that users rather than members could be someone entering the facility up to 5 times per week. Councillors have not seen what has gone off to Grant funding bodies has they believe that this is operational.

Mr Battilana advised that this has gone through due diligence with the Department of Regional Development and Midwest Development Committee.

Mrs Batten (CDO) stated that she had put together a survey which involved all the facilities in Yuna and then held a meeting within the community. All of the information was supplied to funding bodies.

Mrs Burton - President of CABY stated that the community has gotten together to make this project a reality – 300 attendances per year not members.

Mr MacKay questioned why has it been put down as members and not users?

Mrs Burton advised it was in the draft document as attendances/members not users.

Mr MacKay questioned the six (6) physical activities to take place in the hall per year and who is going to put their name to this if it doesn't work?

Cr Collingwood stated that this is only an opinion.

Cr Humphrey questioned Mr MacKay whether his main concern was the removal of the Yuna Hall. Mr MacKay advised that this was not his main concern.

Mr MacKay - Why have the committee not looked at using the current Yuna Hall and used credits to upgrade this facility?

Mrs Batten as part of due diligence and part of the business case the Shire has had to supply information to the grant funding bodies with costs in maintaining the current facilities at Yuna.

Mrs Burton – A community meeting was held in 1999 and again in 2011 with the outcome being the community would like a new building. Quandary with regard to what happens with the old building but the Yuna Community has stated that this building will still be used.

Mr MacKay - How many people were surveyed? Mrs Burton advised Mr MacKay she could let him know the numbers. 75% of the people surveyed wanted a new building.

Mr MacKay – why has it been very quiet in the E News?

Cr Collingwood advised that a lot of time and money has spent in obtaining grant funding.

Mr Mackay – is it economical to have two buildings to maintain in the Yuna community? Will the rates be going up to cover this building?

Cr Collingwood advised that he did not believe that a large rate increase would be envisaged for the Shire.

He requested that a letter/statement be put into the Council minutes.

Mr Williamson asked whether people are aware of the amount of money being contributed by the Shire.

Mr Collingwood stated \$100,000 committed in budget

Cr Farrell advised that he has spoken to the community regarding the removal of the Yuna Hall to get any feed back.

Cr Collingwood closed question time and thanked everyone for attending.

4.2 Questions Without Notice

Nil

5.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6.0 DISCLOSURE OF INTEREST

Cr Collingwood declared a financial and proximity interest in Item 9.1.2 Oakajee-Narngulu Infrastructure Corridor (ONIC) and have a close association with associated persons in Item 13.2 Environmental Consultant.

7.0 PETITIONS/DEPUTATIONS/PRESENTATIONS

Mrs Barbara Sheilds - Nanson Museum

Mrs Sheilds thanked the Councillors for allowing her to address them and advised that the Nanson Museum would like to build a new shed and would request the Shire to make a contribution in the 2014/15 draft budget and also advised that they will be trying to obtain grants.

The problem with obtaining grants is that the Museum Committee has to make statements about what can happen in the future such as they would like to move the large machinery out into the new shed.

Mrs Sheilds advised that they were concerned with the outcome of the meeting with Lottery west.

Cr Wood asked whether there is someone on Council who can do some forward planning.

Mr Battilana advised that we have staff that may be able assist.

Mrs Sheilds asked Council for approval for a large shed and some funding.

Mr Gray questioned - who is Peter Goode? Cr Warr advised he is a local draftsman within Chapman Valley.

Mr Stokes questioned about the titles within the Museum.

Mr Lancaster advised that it will be one parcel of land and this should be finalised within the next few weeks.

8.0 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

8.1 Ordinary Meeting of Council held on Wednesday 19 February 2014

That the minutes of the Ordinary Meeting of Council held Wednesday 19 February 2014 be confirmed as a true and accurate record.

COUNCIL RESOLUTION

MOVED: CR ROYCE

SECONDED: CR FARRELL

**That the minutes of the Ordinary Meeting of Council held Wednesday
19 February 2014 be confirmed as a true and accurate record.**

Voting 7/0

CARRIED

Minute Reference 03/14-1

The majority of visitors left Chambers at 9.35am

9.0 OFFICERS REPORTS

9.1 Manager of Planning March 2014

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9.1 AGENDA ITEMS

- 9.1.1 Nanson Museum Expansion
- 9.1.2 Oakajee-Narngulu Infrastructure Corridor

AGENDA ITEM:	9.1.1
SUBJECT:	NANSON MUSEUM EXPANSION
PROPONENT:	CHAPMAN VALLEY HISTORICAL SOCIETY
SITE:	RESERVE 13226 EAST TERRACE, NANSON
FILE REFERENCE:	R13226
PREVIOUS REFERENCE:	06/12-4
DATE:	10 MARCH 2014
AUTHOR:	SIMON LANCASTER

DISCLOSURE OF INTEREST

Nil.

BACKGROUND

The Chapman Valley Historical Society has approached the Shire seeking support for an additional building at the Nanson Museum to cater for further display material.

COMMENT

Representatives from the Chapman Valley Historical Society met with the Shire's Building Surveyor and Community Development Officer at the Nanson Museum on 5 March 2014 to discuss their requirements for additional display area and potential locations for extension to the Museum.

Figure 1 – Aerial Photograph of Nanson Museum



The Society has agreed on a preferred location, design, materials and scale of building to house additional display material and a copy of the prepared site, elevation and floor plans has been included as **Attachment 1**. The proposed building would be 10m x 30m (300m²) with a wall height of 4m and a total height of 6.4m and clad in zincalume.

The proposed building would be sited 3m in front of the existing open fronted machinery shed upon a gravel levelled area and would not require the removal of any existing trees. Given the proposed building's scale and close proximity to the existing open fronted machinery shed Council may wish to reserve its consideration of this matter pending the Building & Disability Services Committee inspection on 25 March 2014.

Figure 2 – Photograph of proposed location for the additional Nanson Museum building



STATUTORY ENVIRONMENT

Reserve 13226 East Terrace, Nanson has a management order issued to the Shire of Chapman Valley with a management purpose of 'Historical & Community' and is zoned 'Public Purpose - Museum' under Shire of Chapman Valley Local Planning Scheme No.2. Section 3.4 of the Scheme requires that:

“3.4 Use and Development of Local Reserves

3.4.1 A person must not:

- (a) use a Local Reserve; or*
- (b) commence or carry out development on a Local Reserve, without first having obtained planning approval under Part 9 of the Scheme.*

3.4.2 In determining an application for planning approval the Local Government is to have due regard to:

- (a) the matters set out in clause 10.2; and*
- (b) the ultimate purpose intended for the Reserve.*

3.4.3 In the case of land reserved for the purposes of a public authority, the Local Government is to consult with that authority before determining an application for planning approval.”

The Nanson Museum grounds currently extends across multiple land parcels (Reserve 13226 comprises former Nanson Town Lots 13, 14, 15 & 100), a right-of-way ('ROW') and encroaches into the Lauder Road reserve, with several buildings sited across lot boundaries. **Figure 3** provides the current cadastral layout overlaid on an aerial photograph of the Nanson Museum grounds to illustrate the current situation.

To address this issue the Shire has initiated a closure action to amalgamate the 222.6m² portion of the ROW between Lots 13 and Lots 14/15 and a 206.8m² portion of Lauder Road into the Nanson Museum lot. Both portions of land already appear on-site to be part of the Nanson Museum grounds, with 20m² of the Museum building within the Lauder Road reserve, and 53.2m² of the machinery shed situated within the Lauder Road reserve, and 51.6m² of the machinery shed situated over the ROW.

Figure 3 – Nanson Museum current cadastral layout



Following the necessary advertising Council resolved at its meeting held on 20 June 2012:

“That Council:

- 1 Pursuant to Sections 58 & 59 of the Land Administration Act 1997 request the Minister of Regional Development and Lands to approve the closure of the portion of Lauder Road and the Right of Way as shown upon the plan included as Attachment 1 to this report (to enable their subsequent amalgamation with Lot 13 Lauder Street, Nanson and Lots 14, 15 & 100 East Terrace, Nanson to create one land parcel for the Nanson Museum).”*

Deposited Plan of Survey 400902 has been prepared, a copy of which is included as **Attachment 2** that closes the relevant portion of the ROW and Lauder Road and amalgamates all lots to create one new land parcel that would comprise the Nanson Museum in its on-ground entirety. DP400902 has been lodged with the Department of Lands and is currently subject to final modification prior to being declared in order for dealings.

The closure and amalgamation action will ensure that what appears on-site to be the Nanson Museum grounds correlates to the cadastral and title details and will ensure that future construction works at the Nanson Museum are not potentially at odds with the requirements of the Building Code of Australia.

POLICY IMPLICATIONS

The Shire of Chapman Valley Policy Manual contains the following policies:

“5.2 Budget

Introduction

In past years, difficulties have arisen in regards to members of Council and staff not being aware when various sections of the budget process are required to be completed to enable a smooth transition to the adoption of the budget. There is a need to ensure that the budget preparation and adoption process follows a methodical process with the opportunity being provided for input from members of Council, staff and the community.

Objective

To provide clear direction to members of Council, staff and community members of the budget adoption process to be followed, to ensure adoption of the annual budget in compliance with the Local Government Act 1995.

Policy Statement

February Meeting:

- Councillors to submit road construction priority requests;
- Write to local community organisations for budget submissions and advertise Recreation and Community Grants in local newspapers;
- Public submission on strategic plan to be presented to Council;
- Loan borrowing programme to be determined by Council; and
- Half yearly review of budget to be presented.

April Meeting:

- Works Supervisor to submit costings for the above plus any others including specific grants;
- Building Surveyor to submit 5 Year Building maintenance and construction schedules for Council buildings;
- 5 year Building maintenance and construction programmes adopted by Council; and
- Review of Strategic Plan to be presented to Council.

Special May Meeting:

- Public comment on Strategic Plan together with report and any suggested changes presented to Council. Strategic and Operational Plan adopted by Council;
- Salaries and wages reviews considered;
- All fees, charges, rents and reimbursements etc. to be reviewed;
- Proposal for additional staff considered; and
- Capital works/equipment items considered.

June Meeting:

- Preliminary draft budget submitted to Council.

July Meeting:

- Budget approved.”

“5.14 Grant Applications

- 1 Original idea raised with Council once staff have completed initial investigative work, possible funding source, approximate Budget etc.
- 2 Council endorse or reject the project. If endorsed go to 4, if rejected 3.
- 3 Concerned Members of the Community (if any) to be written to advising them of the Council decision. No further action required by Council staff.
- 4 Funding submission prepared and submitted when funding round opens or funding source becomes available. This could potentially be up to 12 months after Council agreed to endorse the decision to seek funding depending on funding rounds etc.
- 5 A copy of the completed funding application is provided to Council for information purposes.
- 6 The advice of funding (approved fully or partially or rejected) is to be brought to Councils information when this advice is received and Council to formally resolve to accept or reject the funding as potentially time has passed and circumstances, needs and wants may have changed. If Council resolved to accept the funding go to 7. If Council resolved to reject the funding go to 8.

- 7 *A letter is to be written to the funding body thanking them for the funding and advising them that Council resolved to accept the funding and the terms and conditions of the grant.*
- 8 *A letter is to be written to the funding body thanking them for the funding and explaining that Council no longer wishes to proceed with the project / projects.*

Ordinary Council operating Grants such as Federal Financial Assistance Grants (FAGS), Royalty for Regions, Roads to Recovery and Regional Road Groups are to be exempt from the process and Council is to continue to have influence over these Grants by way of Budget adoption / amendments as has been the case in the past.”

FINANCIAL IMPLICATIONS

The estimated cost of the construction of the proposed building (materials and labour) is \$68,790 (GST inclusive). Council may wish to list this item in its draft 2014/2015 budget for later consideration as to the merits of some level of financial commitment towards the project (that could then be referenced by the Society when lodging its grant applications).

STRATEGIC IMPLICATIONS

Should Council support the proposed location of the additional Museum building it may consider the below alternative wording appropriate:

“The Council advise the Chapman Valley Historical Society of the following:

- 1 *Council supports the construction of an additional building at the Nanson Museum as contained within the site, elevation and floor plans included as Attachment 1 to Agenda Item 9.1.1 to enable the storage and display of further material.*
- 2 *Council will list the proposed additional building at the Nanson Museum as an item for consideration in the draft 2014/2015 budget, however, any commitment towards a level of financial contribution for the project cannot be provided at this time, and will be subject to later deliberation as part of the budget formulation process.*
- 3 *Instruct the Shire Community Development Officer to work with the Chapman Valley Historical Society to explore funding opportunities.”*

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION / STAFF RECOMMENDATION

MOVED: CR WARR

SECONDED: CR FARRELL

The Council advise the Chapman Valley Historical Society of the following:

- 1 Council supports in principle the construction of an additional building at the Nanson Museum to enable the storage and display of further material.
- 2 Council will reserve its consideration upon the final scale and location for the proposed additional building pending the Building & Disability Services Committee inspection on 25 March 2014.
- 3 Council will list the proposed additional building at the Nanson Museum as an item for consideration in the draft 2014/2015 budget, however, any commitment towards a level of financial contribution for the project cannot be provided at this time, and will be subject to later deliberation as part of the budget formulation process.

- 4 Instruct the Shire Community Development Officer to work with the Chapman Valley Historical Society to explore funding opportunities.

**Voting 7/0
CARRIED
Minute Reference 03/14-2**

Mr Stokes and Mr Gray left Chambers at 9.43am

CHAPMAN VALLEY HISTORICAL SOCIETY
Old Road Board Building
NANSON
PO Box 3355 Bluff Point
Via Geraldton WA 6531



7th March, 2014

The Chief Executive Officer
Shire of Chapman Valley
Chapman Valley Road
NABAWA WA 6532

Dear Mr Battilana,

On behalf of the Chapman Valley Historical Society I would like to make a request for a group of our members to be able to attend a Council Meeting and put forward a request to apply for funding to extend our building on East Terrace, Nanson.

We have been fortunate to be offered a couple of Collections that would fit very nicely in our Society's ethos, however it would be pushing the boundaries to try and display them to advantage and therefore we would like to discuss this with our Council.

We would be available to visit at your next Council Meeting and do hope you can see your way clear to admit us.

Yours sincerely

Delma Attrill

08 9921 2512
Email : dattrill@wn.com.au

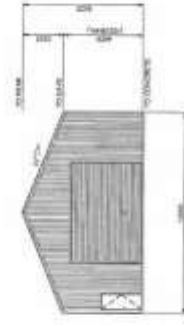
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1. SIDEWALL EXTERIOR ELEVATION
SCALE: 1:100



2. SIDEWALL EXTERIOR ELEVATION
SCALE: 1:100



3. ENDWALL EXTERIOR ELEVATION
SCALE: 1:100



4. ENDWALL EXTERIOR ELEVATION
SCALE: 1:100

REVISIONS	
NO.	DESCRIPTION
1	ISSUED FOR PERMIT
2	ISSUED FOR PERMIT
3	ISSUED FOR PERMIT
4	ISSUED FOR PERMIT
5	ISSUED FOR PERMIT
6	ISSUED FOR PERMIT

BY: **Timothy Ray Messer BE (MIL) Aust RPEQC**
 Registered Professional Engineer 2502880
 Signature: *[Signature]*
 Date: 14/03/14
 I warrant that the WORK is the work of a professional Engineer registered with the Engineering Council of Australia.

NORTHERN CONSULTING
 Engineers
 50 Percival Street
 Carrington, QLD 4012
 Fax: 07 4725 8800
 Email: info@ncq.com.au
 Web: www.ncq.com.au
 Registered Queensland Professional Engineer
 Registered Queensland Professional Engineer
 Registered Queensland Professional Engineer
 Registered Queensland Professional Engineer
 Registered Queensland Professional Engineer



STEEL BUILDING BY (CONTRACT)
AUSSIE SHEDS GROUP
 08 9964 6811
NANSON MUSEUM
 CHAPMAN VALLEY RD
 NANSON

FOR
 AT

DRAWN: TRHS

CHECKED: TM

DATE: 6/3/2014

JOB NO: GRLED28031

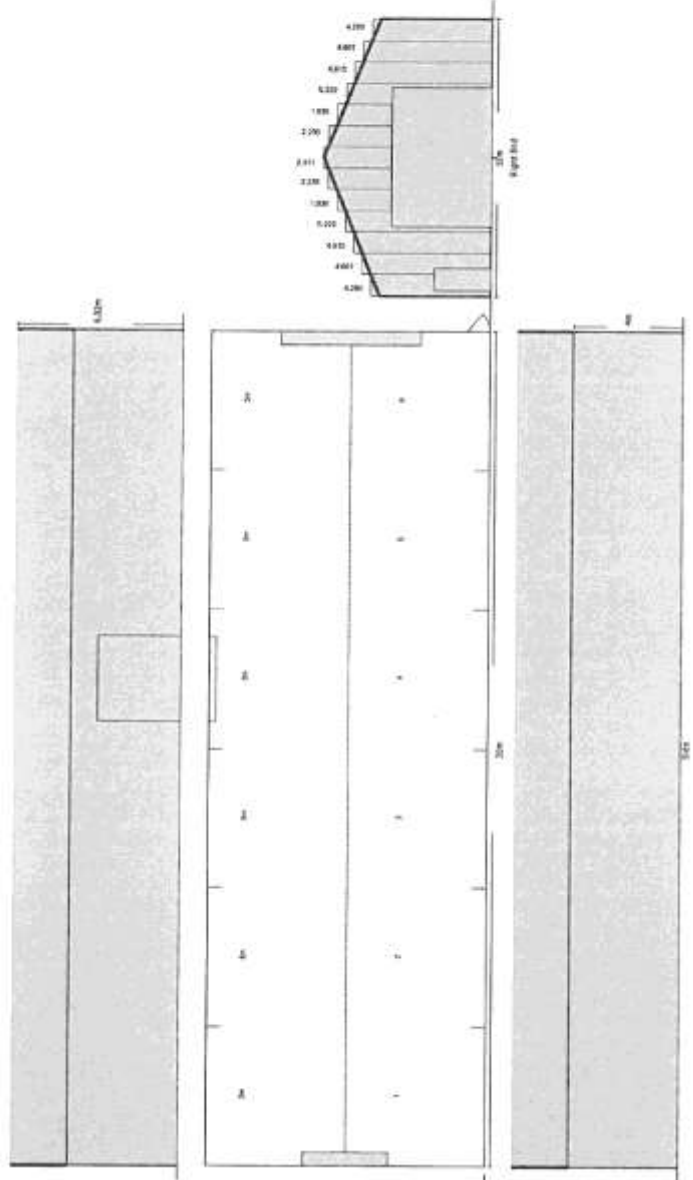
SHEET: 6 of 6



Building Foot:
 Yvill Grigg
 Nanson Museum Nanson
 Job Number: 20531
 Project Number: 20531
 Aussea Sheds Group
 Phone: 1300 300 022

Kit Price: \$34,030 Inc GST
 Build: \$10,160
 Concrete: \$15,000 + \$1,200 Del
 PMD: \$5,030
 Reg Build: \$2,370
 Travel: \$1,000

Total: \$68,790 Inc GST
 Fully Built on Concrete Slab
 Site works, shire fees not included



Option:
 Insulations To Roof: \$5,550 S&I
 Walls: \$5,550 S&I

Sheet No. 27002_0109

Cr Collingwood declared a financial and proximity interest in item 9.1.2 and left Chambers at 9.43am and Cr Farrell took the Chair.

AGENDA ITEM:	9.1.2
SUBJECT:	OAKAJEE-NARNGULU INFRASTRUCTURE CORRIDOR
PROPONENT:	DEPARTMENT OF PLANNING
SITE:	MULTIPLE LOTS IN THE OAKAJEE, WHITE PEAK, YETNA, NARRA TARRA AND MOONYOONOOKA LOCALITIES
FILE REFERENCE:	204.16.07
PREVIOUS REFERENCE:	N/A
DATE:	11 MARCH 2014
AUTHOR:	SIMON LANCASTER

DISCLOSURE OF INTEREST

Nil.

BACKGROUND

The Department of Planning is seeking public comment on the Oakajee-Narngulu Infrastructure Corridor ('ONIC') draft Alignment Definition Report with the closing date for submissions being 17 March 2014. The Shire has sought and received from the Department of Planning a minor extension to this submission period to enable the matter to be presented to the 19 March 2014 meeting of Council for its consideration.

A complete copy of the ONIC draft Alignment Definition Report has been provided to Councillors as a separate document to the Agenda.

COMMENT

The draft ONIC report identifies a 34km alignment intended to provide a strategic linkage between the Oakajee Port and Industrial Estate to the Narngulu Industrial Estate, Geraldton Port, iron ore mines and the wider heavy vehicle and rail network. The alignment as identified by the draft ONIC report has been included as **Attachment 1**.

The ultimate land requirements for the ONIC are estimated to be 1,048ha, with approximately 664ha of this being across 59 privately owned lots, owned by 34 different landowners, with 7 of these landowners being located within the Shire of Chapman Valley. The remaining 358ha effects land under State Government ownership as freehold title or publically reserved land.

The ONIC alignment is generally 230m in width to accommodate road, rail and service utilities infrastructure, with certain sections of greater width to accommodate engineering requirements of the road and rail alignments. The indicative cross section for the ONIC alignment as identified by the draft report has been included as **Attachment 2** with the breakdown of the cross section being as follows:

Rail

The ONIC rail component is approximately 60m wide and would have the capacity to accommodate a dual gauge, dual track rail from the existing Geraldton-Mullewa rail line (near Narngulu) through to Oakajee.

From just south-east of the Broadcast Australia site through to Oakajee, the ONIC rail component reserve has been widened to accommodate a dual gauge, dual track rail alignment consistent with that proposed by Oakajee Port and Rail.

The rail component of the ONIC has strategic importance to the State as it is likely to form an important part of the supporting rail infrastructure for the Oakajee Port through providing possible rail connections to iron ore mines to the south-east and north-east of Geraldton, Narngulu and the Geraldton Port.

Road

The ONIC road component is approximately 80m wide and is located immediately to the west of the ONIC rail component. The ONIC road is proposed to connect into the Geraldton-Mount Magnet Road west of Moonyoonooka and continue through to the North West Coastal Highway near Oakajee. The road would ultimately be a four-lane, controlled access highway that would form part of the Geraldton Outer Bypass, that would include a connection from Brand Highway through to the ONIC and allow heavy freight vehicles to bypass the built up areas of Geraldton.

Major road intersections with the ONIC rail, including North West Coastal Highway and the Geraldton-Mount Magnet Road, are intended to be grade-separated with the ONIC rail passing under those roads.

Possible solutions for the treatment for roads intersecting with or affected by the ONIC are proposed, however, finalisation of these will need to be resolved at the detailed design stage by Main Roads WA in consultation with the local governments.

Utilities

The ONIC services component is approximately 90m wide and would be located immediately to the west of the road component. The services corridor would commence immediately north of the existing road reserve for the Geraldton-Mount Magnet Road and continue through to Oakajee and would include:

- gas – 30m (while gas needs for the Oakajee Industrial Estate and Port are likely to be met by a proposed Oakajee Gas Lateral from the Dampier-Bunbury Natural Gas Pipeline, provision is made for inclusion of a gas pipeline to potentially service future development near the ONIC);
- water main and slurry pipelines – 50m (allowance is made within the ONIC for water pipelines, which could possibly be used to source water from the Allanooka bore field (south-east of Geraldton) for future development areas adjacent to the corridor; provision is also made for slurry pipelines within the ONIC, possibly for the transport of mineral concentrate from the iron ore mine sites to the south-east of Geraldton to the Oakajee Port);
- minor services – 10m (provision has also been made to allow space for telecommunications cabling and sewer rising main to meet the requirements of future development near or adjacent to the ONIC).

Power

Depending on the timing and demand for locating utilities within the ONIC, there may also be a need to locate power infrastructure either within, or next to the alignment. The location of power infrastructure within the ONIC or an expanded corridor would require further technical studies and regulatory approvals.

The OPR project anticipated the ultimate power requirements for the Oakajee Port as being around 450 megawatts (MW) and the ultimate power demands for the Oakajee Industrial Estate, would require Western Power to transmit at 330kilovolts (kV) voltage level.

Western Power currently recommends that:

- the proposed power transmission line be included within the 90m wide services component of the ONIC subject to available space;
- where space is not available within the 90m services component of the ONIC, the ONIC's width may need to be expanded to include the power transmission line;
- within the Wokatherra Gap a steel pole transmission line should be used to minimise land requirements; and
- outside the Wokatherra Gap where land is less constrained a steel lattice power transmission line is preferred.

Shire of Chapman Valley

This agenda report, whilst acknowledging the wider strategic significance of the ONIC as the most important planning issue relevant to the greater Geraldton area, will concentrate its

specific comment upon those aspects of the alignment pertinent to the Shire of Chapman Valley local government area.

North West Coastal Highway interface

The ONIC rail component would pass under the North West Coastal Highway at the proposed OPR crossing point, and there is potential for a future northern extension of the ONIC rail to deviate to the north, to connect (at-grade) to a potential future extension of the Oakajee Port. This would mean that such a railway connection would need a second more northerly grade-separated interchange with North West Coastal Highway.

The ONIC road alignment diverges from the rail alignments continuing in a western direction to connect with North West Coastal Highway. The proposed interchange connection to North West Coastal Highway has been previously undertaken by Main Roads WA and was previously identified in the Oakajee Industrial Estate Structure Plan. The ONIC services component follows the road alignment, passing under North West Coastal Highway to connect into infrastructure corridors designated within the Oakajee Industrial Estate Structure Plan.

Wokatherra Gap

In order to reach the Oakajee Industrial Estate and Port, the ONIC must pass through the Moresby Ranges at a point known as the Wokatherra Gap which is significantly lower than the surrounding sections of Range. The criticality of rail grade requirements to allow loaded and unloaded trains to safely enter and exit the Oakajee Port means that this is the only viable location identified for rail to cross the Moresby Range.

The ONIC alignment through the Wokatherra Gap has been designed to minimise impacts on native vegetation and watercourses, avoid indigenous heritage sites, minimise land take and impacts on the visual value of the area, and reduce the amount of earthworks required where possible.

Broadcast Australia site (ABC radio transmission site)

The ONIC avoids impacting on the Broadcast Australia site (which consists of ABC radio transmission towers and an underground earthmat antenna system) by locating the services corridor to the west of the site and co-locating the ONIC road and rail components with the proposed OPR rail alignment to the east of the site.

Previous studies have investigated multiple options in relation to aspects of the ONIC being east or west of the Broadcast Australia site and it was concluded that the difference in land requirements between using the ONIC grade or the OPR preferred grade for the second rail component would be only marginal. Furthermore, accommodating the OPR preferred grade allows it to remain compatible with the rail marshalling yard proposed by OPR at the west of the Wokatherra Gap. Based on these reasons it was recommended that the land requirements of the rail component be based on the OPR preferred grade. This option reflects the wishes of stakeholders to co-locate the major transport infrastructure in one corridor, so far as practical, and minimises the earthworks costs involved for both the ONIC and OPR infrastructure.

The disadvantages of this option is that it requires the realignment of the OPR rail, and requires the bulk earthworks for the ONIC alignment to be completed prior to the construction and operation of the OPR rail (a previous point of discussion on whether the State Government would fund the cost differential imposed by this option).

Chapman Valley Road intersection

The ONIC intersection with Chapman Valley Road is proposed to be via a staggered T-intersection configuration, with vehicles heading east along Chapman Valley Road turning left onto the ONIC, travelling north along the ONIC for approximately 400m and then turning right off the ONIC onto Chapman Valley Road to continue heading eastwards. The portion of Chapman Valley Road east of the ONIC road component would have a grade separation overpass over the ONIC rail component. The draft ONIC report identifies a potential intersection design with Chapman Valley Road and this has been included as **Attachment 3**.

Given the heavy haulage traffic experienced along Chapman Valley Road during the harvest period that currently turns left onto Morrell Road, it is considered that further attention to this

intersection design will be required, particularly given that grain export will continue through the Geraldton Port (rather than Oakajee Port) under all but the most extreme high growth/long term scenarios.

Morrell Road

Main Roads WA has previously investigated the ability to upgrade the existing Morrell Road and Moonyoonooka–Narra Roads as a first stage of the ONIC/Geraldton Outer Bypass. However, following these investigations Main Roads WA no longer considers this temporary solution/staged development as feasible due to the vertical and horizontal alignment constraints of the existing road and predictions that road capacity would become deficient in 3 to 5 years.

Narra Tarra Road & East Chapman Road

An ONIC connection is provided to Narra Tarra Road (west of the rail alignment) and connection of Narra Tarra Road to East Chapman Road would be by means of an underpass. The draft ONIC report identifies a potential intersection design with Narra Tarra Road and East Chapman Road and this has been included as **Attachment 4**.

North West Coastal Highway (White Peak) realignment

The ONIC draft report references Main Roads WA's current planning for the proposed realignment of the North West Coastal Highway along the former Geraldton-Northampton railway alignment in the locality of White Peak. This alignment is also identified on the Department of Planning's Greater Geraldton Structure Plan (2011). The realignment was also shown in the Geraldton Region Plan (1999) and Parkfalls Estate Subdivision Guide Plan (1999) both prepared prior to the rezoning and subdivision of the Parkfalls Estate.

However, argument could be made that the cost and complication involved in constructing the proposed highway realignment would not be offset by greatly resolving transport or safety issues. The construction of the 'Parkfalls' highway realignment would not result in any heavy vehicle movements being removed from the urban Geraldton area (i.e. past/through Wandina, Tarcoola, Wonthella, Bluff Point, Spalding, Waggrakine). The construction of the ONIC however would create a by-pass route around Geraldton that would remove heavy vehicles associated with both Oakajee and projects further north in the Pilbara. The ONIC would better address safety and amenity issues, and potentially reduce the need for the 'Parkfalls' realignment. The identification, acquisition and construction of the ONIC (road component) would lower the hierarchical role of the existing North West Coastal Highway (particularly through the Buller area) to servicing local/domestic vehicular trips and tourist traffic.

The ONIC is proposed to form part of a Geraldton Outer Bypass, which will connect into and be an integral part of the regional road network, reducing regional traffic pressure on sections of Brand Highway and North West Coast Highway in the inner city area of Geraldton, and providing for efficient access to the Oakajee Port and Industrial Estate.

Regardless of the timing for development of the Oakajee Port the construction of the road component of the ONIC will be driven by the need for a connection through to Brand Highway to form part of a bypass for diverting heavy vehicles away from the Geraldton town centre and surrounding residential areas.

Development Investigation Area 1 – White Peak

The Department of Planning's Greater Geraldton Structure Plan (2011) provides a guide for future land use planning and development within the Greater Geraldton area. The Structure Plan provided for an indicative ONIC alignment that is broadly similar to the alignment now contained within the draft ONIC report. The Greater Geraldton Structure Plan shows future land uses surrounding the ONIC as remaining as rural with a few exceptions. Development investigation areas are included adjacent to the alignment at White Peak, Yetna, and Moresby-Moonyoonooka. The White Peak and Yetna areas would be considered for future intensification for rural living purposes.

The boundaries for the Development Investigation Areas are subject to completion of the ONIC planning process, as well as completion of further planning and approvals for the Development Investigation Areas themselves, such as local planning scheme amendments, structure

planning, and subdivision applications (with a preference for building envelopes sited away from the ONIC alignment).

The Greater Geraldton Structure Plan makes further allowance for potential subdivision to the west and north of the Moresby Range area from that shown upon the 1999 Geraldton Region Plan. This additional land has been identified as a result of the Shire's Local Planning Strategy (2008) and Moresby Range Management Plan (2010).

Section 3.11.1 of the Greater Geraldton Structure Plan states for the area north of the Moresby Range that:

“Development Investigation Area 1 – White Peak

This area is identified as ‘rural’ with general farming currently being the predominant land use. It will be considered for future intensification. It is acknowledged that in the Shire of Chapman Valley Local Planning Strategy a portion of the subject area is proposed for rural living purposes.

The northern boundary of this area is adjacent to the proposed Oakajee-Narngulu Infrastructure Corridor. Finalisation of the alignment of the corridor and resolution of its associated buffers will effectively inform the northern extent of this precinct.

An amendment to the local planning scheme will be necessary for any eventual change in zoning. This may require an environmental assessment to be undertaken by the Environmental Protection Authority, and regard for natural features in any potential subdivision design.”

Development Investigation Area 2 – Yetna

A section of the area in Yetna identified as having potential for rural smallholdings (20-40ha) subdivision by the Shire's Local Planning Strategy (2008) is shown on the Greater Geraldton Structure Plan as ‘Development Investigation Area’.

Section 3.11.2 of the Greater Geraldton Structure Plan states for this area that:

“Development Investigation Area 2 – Yetna

This area is identified as ‘rural’ with general farming currently being the predominant land use. It will be considered for future intensification. It is acknowledged that in the Shire of Chapman Valley Local Planning Strategy the subject area is proposed for rural living purposes.

The area is bisected by the proposed Oakajee-Narngulu Infrastructure Corridor. Finalisation of the alignment of the corridor and resolution of its associated buffers will effectively inform the extent of this precinct.

An amendment to the local planning scheme will be necessary for any eventual change in zoning. This may require an environmental assessment to be undertaken by the Environmental Protection Authority.”

The designation of this section as ‘Development Investigation Area’ rather than ‘Rural’ allows for this area to be given further consideration for subdivision upon the resolution of the ONIC alignment as it affects that area. This approach is in keeping with Council's resolution at its 18 March 2009 meeting to defer consideration of Scheme Amendment No.44 to Scheme No.1 until the ONIC alignment had been detailed to provide greater clarity on the possible impact on the subject land.

Acoustic and Vibration Impacts

The Department of Planning commissioned a noise and vibration study of the road and rail components of the ONIC to ensure impacts on the environment and community are minimised and managed, as well as ensuring that the proposal meets the relevant State Government legislation and policy objectives.

Prediction of future transportation noise levels and potential impacts on 102 dwellings within 1km of the ONIC (with 23 of these being located within the Shire of Chapman valley and 3 owned by LandCorp) was based on 3 different traffic volume scenarios for the road component and 6 different scenarios for the rail component. For the road component (high growth scenario) of the ONIC it was predicted that noise limits defined in State Planning Policy 5.4 Road and Rail Transport Noise and Freight Considerations in Land Use Planning, would be exceeded at 6 dwellings (to achieve policy requirements for these, 4 would require façade protection and 2 would require specialist treatment).

For the rail noise, the extent of compliance with State Planning Policy 5.4 would be dependent on whether the ONIC rail component is required as part of the primary rail route for transporting iron ore to the proposed Oakajee Port. In the event that the ONIC rail component is not required as the primary rail route for transporting iron ore to Oakajee then no dwellings would be expected to exceed the identified limits. However, in the event that the ONIC forms part of the primary iron ore rail line to Oakajee, depending on the preferred alignment, it is predicted that between 16% and 24% of dwellings would exceed limits identified in State Planning Policy 5.4.

Based on noise modelling it is anticipated that any required noise mitigation would involve protection to individual dwellings rather than the use of noise barriers. In determining the appropriate noise control package, a consultation program would be required which includes surveys of the dwellings and discussion with the landowners following progression of the environmental approval and prior to construction of the road or rail infrastructure.

Heritage

The draft ONIC report identifies a number of sites listed within the Shire of Chapman Valley Municipal Inventory of Heritage Places as being within vicinity of the ONIC alignment. These sites are within proximity to, but not within the ONIC alignment, and these sites are not listed as Management Category 1 (exceptional significance) or 2 (considerable significance) by the Inventory.

The draft report notes that there are no sites listed on the State Register of Heritage Places near or within the ONIC alignment. The ONIC does cross the former Geraldton-Northampton and Wokarena-Yuna rail alignments that are under preliminary register consideration although not at locations of significance. The ONIC alignment is in proximity to the Oakajee Lime Kilns site that is being considered by the State Heritage Office for entry onto the State Register, although it is noted that the associated sites have a Management Category of 3 and 4 only, and their entry has been repeatedly opposed by the Shire and LandCorp as inappropriate.

The ONIC traverses land that is subject to 3 native title claims, and these would apply to Unallocated Crown Land (i.e. the Chapman River crossings) of which there is approximately 14.6ha within the ONIC. Consultation with Native Title claim groups has occurred on heritage matters, and specific consultation on Native Title matters will occur if and when the State Government commits to and commences acquisition of the ONIC.

There are a number of registered Aboriginal heritage sites in vicinity of the ONIC and it is anticipated that construction works may require consent from the Minister for Aboriginal Affairs under Section 18 of the *Aboriginal Heritage Act 1972*. A draft Section 18 application has been prepared and it is intended that the draft application and supporting survey report will be available for future Section 18 processes, as and when required.

Native Vegetation

The majority of the ONIC passes through cleared and/or existing disturbed agricultural land and therefore there would be minimal impact on native vegetation for most of the alignment.

Based on the undertaken vegetation surveys it is estimated that approximately 181ha of native vegetation would be directly impacted by the ONIC alignment, with the majority of this (112.87ha) being within the Oakajee Industrial Estate.

The Oakajee and Wokatherra Nature Reserves are also located adjacent to the ONIC, although it is not anticipated that either of these reserves would be impacted by the ONIC.

Native Fauna

The conducted fauna surveys indicated that no species of conservation significance were occupying the remnant vegetation within the ONIC. The surveys indicated that remnant vegetation within the Wokatherra Gap is locally significant fauna habitat and that vegetation located along the remainder of the corridor is not considered to provide significant fauna habitat as it is degraded, small in size and does not possess the required structure or diversity of plant species. It is likely that any future application to clear vegetation within the ONIC will be subject to clearing permit conditions requiring rehabilitation or securing of equivalent or greater area of satisfactorily alike native vegetation.

STATUTORY ENVIRONMENT

Section 10.2.1 of the draft ONIC report notes that:

“With the exception of industrial zoned land around the Oakajee port area, public purpose zoning around the Geraldton airport and some parks and recreation conservation zonings, the majority of existing land uses surrounding the ONIC within the City of Greater Geraldton and Shire of Chapman Valley occurs within a general rural zoning under each of the respective local planning schemes.”

Section 8 of the draft ONIC report also notes that:

“To date, the Oakajee Narngulu Infrastructure Corridor has not been included within the local planning schemes for the Shire of Chapman Valley or City of Greater Geraldton. The reservation and inclusion of the ONIC within both planning schemes may be required at a future date. The Department of Planning will be preparing a business case and implementation strategy that will further outline the processes and mechanisms that will be utilised to secure the land required for the ONIC.”

It is recommended that Council not initiate any scheme amendments ('rezonings') to its Shire of Chapman Valley Local Planning Scheme No.2 to recognise the ONIC as a public purpose until at minimum a formal commitment has been made by the State Government for the funding and acquisition of the ONIC, and more preferably the ONIC has been acquired by the State Government and the zoning map can then correlate to the created cadastral boundaries. The reasoning behind this recommendation being that where privately owned land is zoned for an exclusively public purpose then the effected landowner can make a claim for compensation to the Local Government under Section 11.5.1 of the Scheme.

POLICY IMPLICATIONS

Shire of Chapman Valley Local Planning Policy 16.190 'Development adjacent to the proposed Oakajee to Tallering Peak and Oakajee to Narngulu Rail Corridors' seeks to prevent incompatible development to the ONIC.

FINANCIAL IMPLICATIONS

The intent of the draft ONIC report is to undertake planning to a sufficient level of detail to define a corridor suitable for possible future reservation. The report notes that there is currently no commitment or funding allocated for the acquisition of the land or construction of infrastructure within the ONIC. It is anticipated that a business case for funding the acquisition of the ONIC and an implementation strategy for the acquisition and management of the ONIC will need to be further considered by the State Government.

To ascertain the possible timing for construction of infrastructure within the ONIC, the Oakajee Narngulu Infrastructure Corridor Capacity Analysis Study (2013) was undertaken. The ONIC Capacity Analysis predicted that there is likely to be an unacceptably high number of heavy vehicles travelling on Brand Highway and North West Coastal Highway through Geraldton by around 2018 (based on a low growth projection). This could be considered as a trigger point for the ONIC road to form part of a high standard outer heavy vehicle bypass of the Geraldton City Centre and surrounding residential areas.

For the ONIC rail component the Capacity Analysis Study acknowledged that it is unlikely that rail within the ONIC would be required until such time as it is needed to complement the

capacity, or form an integral part of the iron ore rail network. Further, in the longer term the ONIC rail would also be required to address the haulage needs between the Narngulu and Oakajee industrial estates. Construction of utilities infrastructure within the ONIC would be dependent on the timing of development and the needs of the Oakajee Port and Industrial Estate.

The ONIC represents the final major piece of state acquisition for the Oakajee Mid West Development Project and a commitment to funding its acquisition is essential for this project. Once the ONIC alignment is acquired as a state owned corridor then it would be reasonable to accept that private enterprise should drive the project to a significant level thereafter. Without certainty and security over access into the Oakajee Port and Industrial Estate then the previous land acquisitions of the Oakajee Industrial Estate and buffer area are isolated and unworkable, and private enterprise is unable to access the site which can lead to further incidents such as the socially divisive and unsuccessful application for Mining Tenement Miscellaneous Licence (for the purpose of transporting minerals) as previously lodged by a private enterprise party.

The acquisition of the ONIC will remove uncertainty for both landowners and private enterprise.

The acquisition of the ONIC will also remove issues for the Shire whereby landowners of private land zoned 'Rural' under the Scheme may seek to lodge applications for development upon the ONIC alignment.

Main Roads WA is considered to be the most appropriate lead agency for the acquisition of the ONIC as they are most likely to be the initial user of the ONIC to construct the heavy vehicle bypass around Geraldton, and they also have a proven record of land acquisition for alignment corridors as witnessed by the Southern Transport Corridor.

It is noted that the Department of Planning position as stated in Table 1 of the draft ONIC Report includes the following statement:

“Studies have been undertaken to identify the possible drivers and timing for construction of infrastructure within the ONIC, however undertaking acquisition at the earliest possible stage (before construction of infrastructure) will be the most desirable as it creates certainty to landowners and investors as well as potential cost savings to Government.”

STRATEGIC IMPLICATIONS

The ONIC is one component of the broader Oakajee Mid West Development Project which is coordinated by the Department of State Development, with the aim to establish an integrated port and industrial estate at Oakajee; supporting rail and infrastructure corridors to facilitate the development of the resources sector in the Mid West; and ensure the long-term prosperity of the region.

A road and rail bypass east of the Moresby Range around Geraldton has been identified in a number of planning studies including the 1976 and 1989 editions of the Department of Planning's Geraldton Region Plan. A number of studies were undertaken in the 1990's to identify and assess a suitable railway corridor from the Narngulu Industrial Estate to the proposed Oakajee Industrial Estate and to service the then An Feng Kingstream Steel Project.

The ONIC alignment has been further refined through the 1999 and 2011 editions of the Geraldton Region Plan (and its aligned Greater Geraldton Structure Plan) and is recognised in the following planning documents relevant to the Shire of Chapman Valley:

- Shire of Chapman Valley Local Planning Strategy (2008).
- Moresby Range Management Strategy (2009) prepared by the Department of Planning;
- Moresby Range Management Plan (2010) prepared jointly by the Shire of Chapman Valley and City of Greater Geraldton;
- Oakajee Industrial Estate Structure Plan (2011) prepared by LandCorp.

VOTING REQUIREMENTS

Simple majority of Council

COUNCIL RESOLUTION / STAFF RECOMMENDATION

MOVED: CR ROYCE

SECONDED: CR WARR

That Council:

- 1 Advise the Department of Planning that Council is generally supportive of the Oakajee-Narngulu Infrastructure Corridor draft Alignment Definition Report (February 2014) as it relates to the Shire of Chapman Valley local government area and requests that the following minor suggested modifications be undertaken to the document:
 - (a) Remove the term 'Wells Road' from Figure 1 (and all other Figures contained within the report) to accurately reflect that this is not a road reserve;
 - (b) Amend pages 14/15 to identify the Shire Scheme as being the Shire of Chapman Valley Local Planning Scheme No.2 (2013);
 - (c) Amend Figure 17 to assist its legibility and better illustrate the proposed/preferred Chapman Valley Road intersection design;
 - (d) Insert Figures 21 and 22 into the main document and include notation upon Figures 17 and 21 that this is only a possible solution for the treatment for roads intersecting with the ONIC, and that it will be subject to further detailed design by Main Roads WA in consultation with the Local Government.

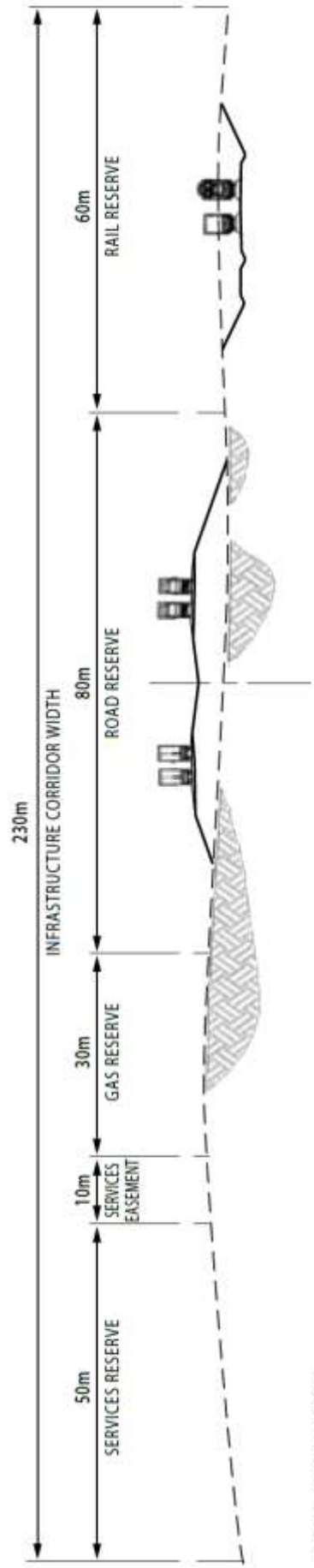
- 2 Write to the Department of State Development emphasising the essential strategic role of the Oakajee-Narngulu Infrastructure Corridor and the urgency for the acquisition of the alignment and seeking its commitment to the following actions:
 - (a) Preparation and lodgement of the business case for funding the acquisition of the Oakajee-Narngulu Infrastructure Corridor;
 - (b) Appointment of Main Roads WA as the lead agency for the acquisition of the Oakajee Narngulu Infrastructure Corridor;
 - (c) Preparation and lodgement of any necessary environmental referral (under part IV of the *Environmental Protection Act 1986*) and Section 18 referral (under the *Aboriginal Heritage Act 1972*) to assist in the acquisition and management of the Oakajee Narngulu Infrastructure Corridor.

Voting 6/0

CARRIED

Minute Reference 03/14-3

Indicative ONIC cross section



Source: KBR 2009

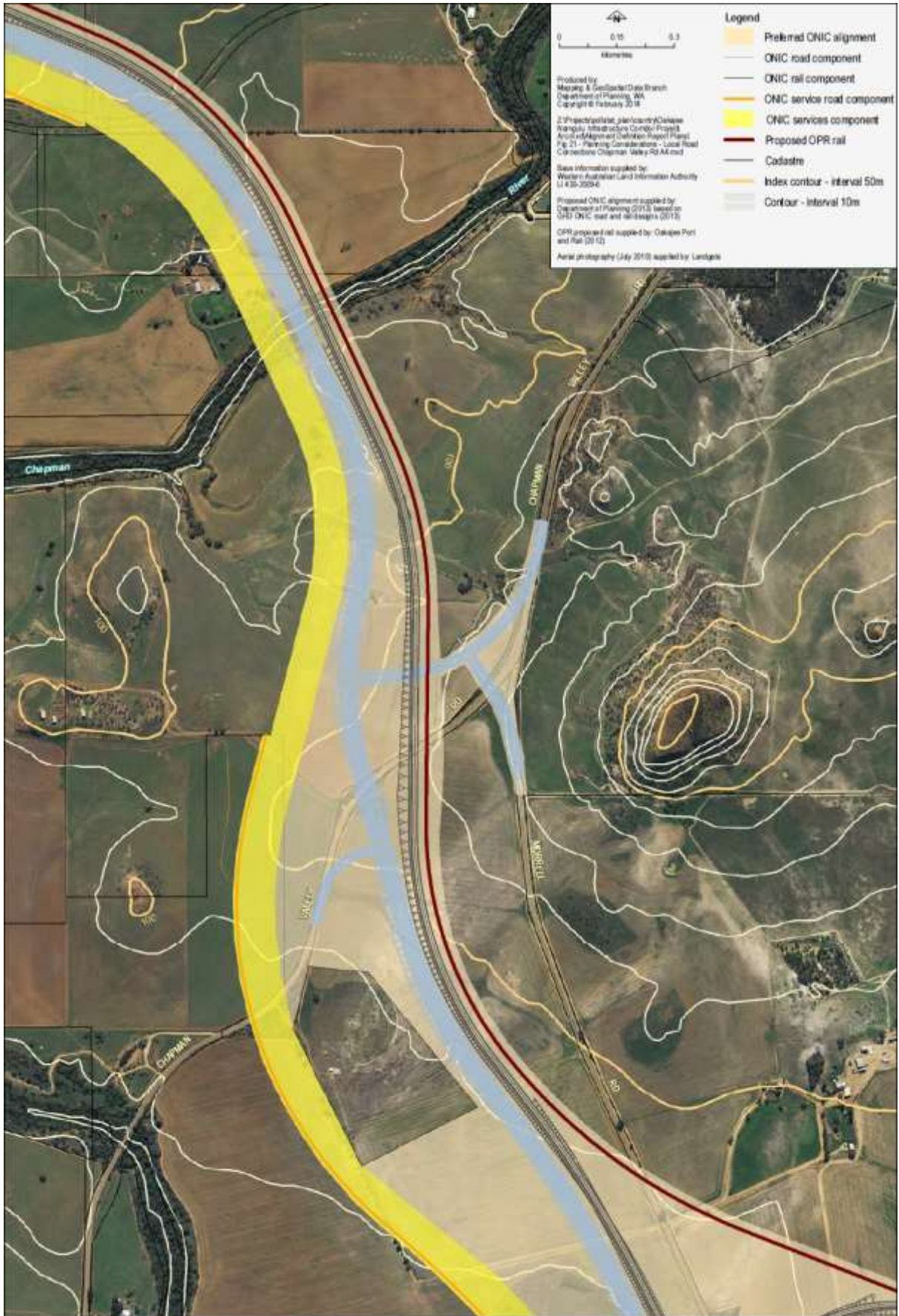


Figure 21: Planning considerations - Local road connections Chapman Valley Road and Morrell Road

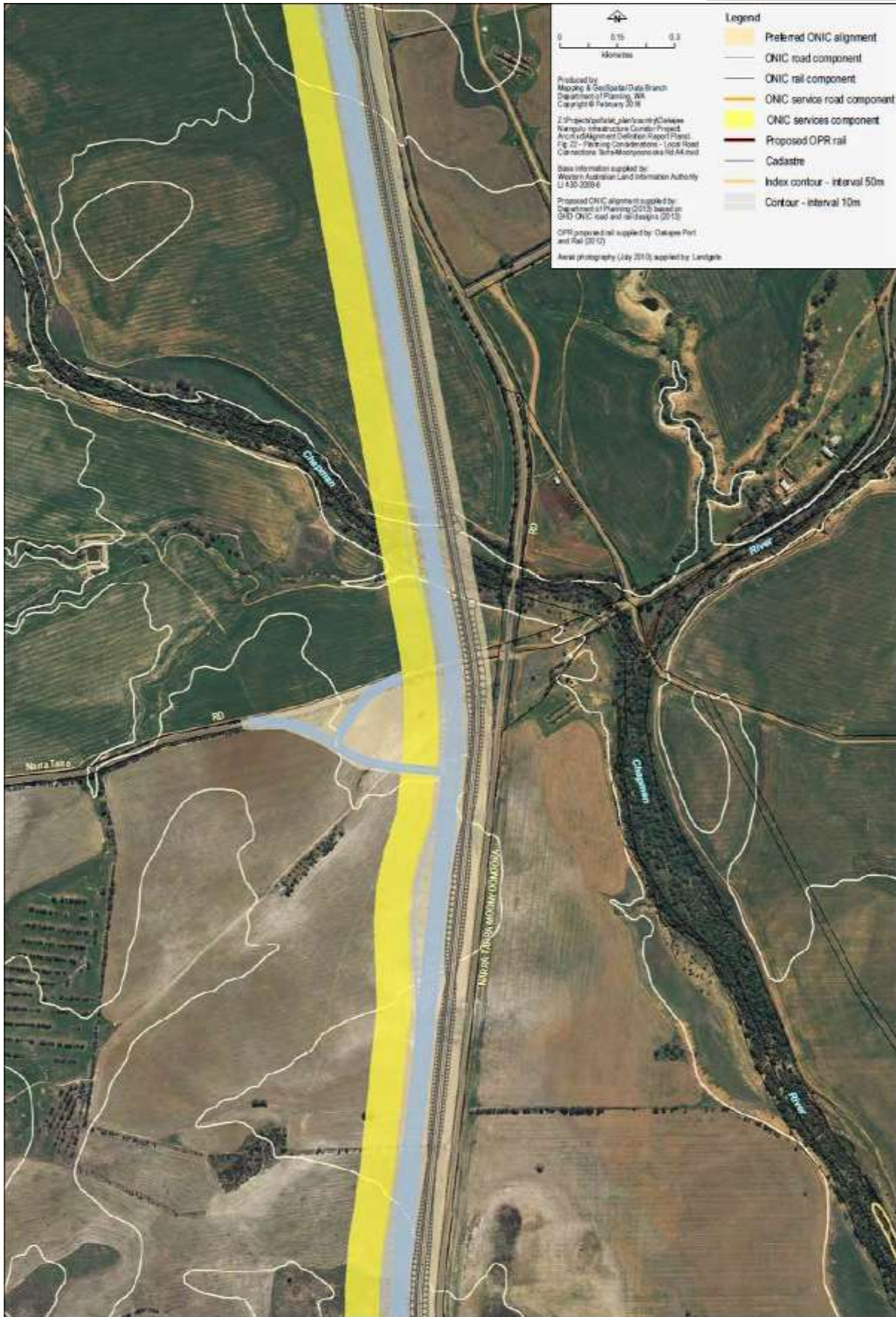


Figure 22: Planning considerations - Local road connections Narra Tarra Road

Cr Collingwood re-entered Chambers at 9.44am and took the Chair.

9.2 Finance March 2014

Contents

9.2 AGENDA ITEMS

9.2.1 Financial Reports for February 2014

Mrs Williams and Mrs Raymond entered Chambers at 9.48am.

AGENDA ITEM:	9.2.1
SUBJECT:	FINANCIAL REPORTS FOR FEBRUARY 2014
PROPONENT:	SHIRE OF CHAPMAN VALLEY
SITE:	SHIRE OF CHAPMAN VALLEY
FILE REFERENCE:	307.04
PREVIOUS REFERENCE:	N/A
DATE:	19 MARCH 2014
AUTHOR:	DIANNE RAYMOND & KRISTY WILLIAMS

DISCLOSURE OF INTEREST

Nil

BACKGROUND

Financial Regulations require a monthly statement of financial activity report to be presented to Council.

COMMENT

Attached to this report are the monthly financial statements for February 2014 for Council's review.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4

Local Government (Financial Management) Regulations 1996 Section 34

POLICY IMPLICATIONS

Policy 5.70 Significant Accounting Policies

Extract:

"2. Monthly Reporting

In accordance with Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Financial Management Regulations 1996, monthly reporting will be provided as follows:

- 1. Statement of Financial Activity*
 - 2. Balance Sheet and statement of changes in equity*
 - 3. Schedule of Investments*
 - 4. Operating Schedules 3 – 16*
 - 5. Acquisition of Assets*
 - 6. Trust Account*
 - 7. Reserve Account*
 - 8. Loan Repayments Schedule*
 - 9. Restricted Assets*
 - 10. Disposal of Assets*
- A value of 5 percent is set for reporting of all material variances."*

FINANCIAL IMPLICATIONS

As presented in February financial statements.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

COUNCIL RESOLUTION / STAFF RECOMMENDATION

MOVED: CR WARR

SECONDED: CR ROYCE

That Council receive the financial report for the month of February 2014 comprising the following:

- Summary of Payments
- Summary of Financial Activity,
- Net Current Assets
- Detailed Statement of Financial Activity,
- Details of Cash and Investments,
- Statement of Significant Variations,
- Summary of Outstanding Debts
- Reserve Funds
- Information on Borrowings
- Disposal of Assets
- Acquisition of Assets
- Rating Information
- Trust Fund Reconciliations
- Bank Reconciliation
- Credit Card Statements

**Voting 7/0
CARRIED
Minute Reference 03/14-4**

Mrs Williams and Mrs Raymond left Chambers at 10.27am

SHIRE OF CHAPMAN VALLEY

BANK RECONCILIATION

As at 28 February 2014

SYNERGY

<u>Balance as per Cash at Bank Account GL 160000</u>	11,195.64
<u>Balance as per Cash at Bank Account GL 170000</u>	1886785.13
Plus Outstanding Journals to Muni	0.00
Less Outstanding Journals from Muni	0.00
Less Expenditure on smt not in system	
	\$1,897,980.77

BANK

Business Account (Account No 000040)	\$ 11,230.49
Investment Accounts (Account No 305784)	\$ 1,886,785.13
	<u>1,898,015.62</u>


<i>Less Outstanding Payments</i>	60.50
<i>Plus Outstanding Deposits</i>	-
<i>Less Receipts Not Posted to GL</i>	
<i>Plus Transfer from Trust to Muni</i>	25.65

\$ 1,897,980.77

Difference Check 0.00

Date Completed: 04.03.2014

Completed by: Dianne Raymond
Office Manager 

Reviewed by: Maurice Battilana
Chief Executive Officer 

List of Accounts Paid - February 2014

Chq/EFT	Date	Name	Amount
MUNICIPAL ACCOUNT			
4907	19/02/2014	Petty Cash	-465.35
EFT16455	04/02/2014	AMP National Mutual	-132.47
EFT16456	04/02/2014	Rest Superannuation	-458.41
EFT16457	04/02/2014	Synergy	-7368.85
EFT16458	04/02/2014	Telstra	-280.75
EFT16459	04/02/2014	Westnet Internet Services	-60.50
EFT16460	06/02/2014	Aurecon Australia Pty Ltd	-2112.00
EFT16461	06/02/2014	Absolute Aqua Bottled Water & Accessories	-63.50
EFT16462	06/02/2014	BATTILANA, MAURICE	-413.62
EFT16463	06/02/2014	Batavia Concrete	-749.10
EFT16464	06/02/2014	BT Business Super	-181.44
EFT16465	06/02/2014	COLONIAL FIRST STATE FIRST CHOICE WHOLESALE	-1274.50
EFT16466	06/02/2014	RICK CAMERON	-16.50
EFT16467	06/02/2014	GARRAWAY PLUMBING PTY LTD	-226.00
EFT16468	06/02/2014	Goldings Paving /Easy Care Turf	-1208.00
EFT16469	06/02/2014	KATHRYN JANINE JACKSON	-2417.95
EFT16470	06/02/2014	LANDGATE	-181.50
EFT16471	06/02/2014	M & B Quality Building Products	-208.87
EFT16472	06/02/2014	Midwest Financial	-55.00
EFT16473	06/02/2014	Northern Country Zone of WALGA - Executive Officer	-1700.00
EFT16474	06/02/2014	Pest a Kill WA	-165.00
EFT16475	06/02/2014	Shire of Chapman Valley - Muni Account	-190.38
EFT16476	06/02/2014	SHIRE OF CV TRUST ACCOUNT	-140.50
EFT16477	06/02/2014	Westscheme	-188.54
EFT16478	06/02/2014	Courier Australia - Toll Ipec	-28.48
EFT16479	06/02/2014	LGSP	-7074.04
EFT16480	06/02/2014	Western Australian Local Government Association.	-1413.07
EFT16481	06/02/2014	Western Australian Treasury Corporation	-1912.70
EFT16482	17/02/2014	AMP National Mutual	-186.44
EFT16483	17/02/2014	Rest Superannuation	-401.91
EFT16484	17/02/2014	Water Corporation	-732.28
EFT16485	14/02/2014	BT Business Super	-181.44
EFT16486	14/02/2014	RICKY BONES	-1180.00
EFT16487	14/02/2014	COLONIAL FIRST STATE FIRST CHOICE WHOLESALE	-1259.21
EFT16488	14/02/2014	Five Star Business Equipment and Communications	-263.39
EFT16489	14/02/2014	Fletcher Communications	-127.05
EFT16490	14/02/2014	Geraldton Fuel	-12563.15
EFT16491	14/02/2014	IT Vision	-5477.73
EFT16492	14/02/2014	Janet Johnson	-25.00
EFT16493	14/02/2014	Kevrek Australia Pty Ltd	-680.08
EFT16494	14/02/2014	Leading Edge Computers	-9053.40
EFT16495	14/02/2014	Parkfalls Mowing Service	-1320.00
EFT16496	14/02/2014	Shire of Chapman Valley - Muni Account	-100.38
EFT16497	14/02/2014	SHIRE OF CV TRUST ACCOUNT	-100.00
EFT16498	14/02/2014	Westscheme	-181.44
EFT16499	14/02/2014	LGSP	-6681.56
EFT16500	14/02/2014	Western Australian Treasury Corporation	-39307.39
EFT16503	20/02/2014	Synergy	-819.70

Chq/EFT	Date	Name	Amount
EFT16504	20/02/2014	Water Corporation	-2451.04
EFT16505	20/02/2014	Absolute Aqua Bottled Water & Accessories	-76.20
EFT16506	20/02/2014	TALIS CONSULTANTS PTY LTD	-2200.00
EFT16507	21/02/2014	Australlan Taxation Office	-16602.98
EFT16508	28/02/2014	Australia Post	-250.80
EFT16509	28/02/2014	Bridgestone Tyre Centre	-222.00
EFT16510	28/02/2014	Bunnings Group Limited	-448.21
EFT16511	28/02/2014	CJD Equipment PTY LTD	-3353.45
EFT16512	28/02/2014	Clark Rubber Geraldton	-57.85
EFT16513	28/02/2014	Cleanpak Total Solutions	-14.03
EFT16514	28/02/2014	Downer EDI Works Pty Ltd	-550.00
EFT16515	28/02/2014	Engineering Online Australia Pty Ltd	-2970.00
EFT16516	28/02/2014	Fletcher Communications	-562.94
EFT16517	28/02/2014	GERALDTON TRUCK SERVICES	-1100.00
EFT16518	28/02/2014	GOPP	-33.00
EFT16519	28/02/2014	Geraldton Ag Services	-286.37
EFT16520	28/02/2014	Geraldton Toyota	-900.86
EFT16521	28/02/2014	Geraldton Trophy Centre	-39.60
EFT16522	28/02/2014	Glenfield IGA	-43.14
EFT16523	28/02/2014	Hoppys Parts R Us	-813.17
EFT16524	28/02/2014	Hosexpress	-383.33
EFT16525	28/02/2014	Jason Signmakers	-52.80
EFT16526	28/02/2014	K & M Eastough & Sons	-19800.00
EFT16527	28/02/2014	LANDGATE	-1914.60
EFT16528	28/02/2014	Leading Edge Computers	-4593.00
EFT16529	28/02/2014	M & B Quality Building Products	-34.81
EFT16530	28/02/2014	MONSIGNOR HAWES HERITAGE INCORPORATED	-2200.00
EFT16531	28/02/2014	Midwest Chemical & Paper	-689.66
EFT16532	28/02/2014	NEVILL & CO PTY LTD	-833.35
EFT16533	28/02/2014	Novus	-352.00
EFT16534	28/02/2014	PARKER ALUMINIUM WINDOWS	-385.00
EFT16535	28/02/2014	Purcher International	-11168.31
EFT16536	28/02/2014	STAPLES AUSTRALIA PTY LIMITED	-403.38
EFT16537	28/02/2014	Stewart & Heaton Clothing Co Pty Ltd.	-226.49
EFT16538	28/02/2014	Totally Work Wear	-526.64
EFT16539	28/02/2014	The West Australian	-863.73
EFT16540	28/02/2014	Transwest Tyres	-33.00
EFT16541	28/02/2014	Truckline	-97.26
EFT16542	28/02/2014	WREN OIL	-2855.01
EFT16543	28/02/2014	Western Australian Local Government Association.	-643.50
EFT16544	28/02/2014	Western Resource Recovery Pty Ltd	-387.25
EFT16545	28/02/2014	Westrac Pty Ltd	-4287.90
EFT16546	28/02/2014	Wonthella Supa IGA	-266.97
			<u>- 197,302.20</u>
TRUST ACCOUNT			
413	13/02/2014	BOND ADMINISTRATOR	-1000.00
EFT16501	13/02/2014	Shire of Chapman Valley - Muni Account	-5289.63
EFT16502	18/02/2014	Yamatji Marlpa Aboriginal Corporation	-1000.00
			<u>- 7,289.63</u>

OPERATING

Operating Expenses (Applications)

General Purpose Funding
Governance
Law, Order, Public Safety
Education
Health
Housing
Community Amenities
Recreation and Culture
Transport
Economic Services
Other Property and Services

Operating Revenues (Sources)

General Purpose Funding
Governance
Law, Order, Public Safety
Education
Health
Housing
Community Amenities
Recreation and Culture
Transport
Economic Services
Other Property and Services

ADJUSTMENT FOR NON CASH ITEMS

Depreciation on Assets
Loss from revaluation
Movement in Deferred Pensioners (Non Current)
Movement in Employee Benefits (Non Current)
Movement in Excess Rates
Recognition of Assets due to change in regulation
(Profit)/Loss on Asset Disposals

CAPITAL EXPENDITURE & REVENUE

Purchase Land held for Resale
Purchase Land and Buildings
Purchase Infrastructure Assets - Roads
Purchase Infrastructure Assets - Footpaths
Purchase Plant and Equipment
Purchase Furniture and Equipment
Purchase Tools & Equipment
Purchase Parks & Infrastructure
Proceeds from Disposal of Assets
Repayment of Debentures
Proceeds from New Debentures
Transfers to Reserves (Restricted Assets)
Transfers from Reserves (Restricted Assets)

ADD Net Current Assets July 1 B/Fwd
LESS Net Current Assets Year to Date
Amount Raised from Rates

Notes

	13/14 ACTUAL (YTD) 28-Feb-14 \$	13/14 BUDGET (YTD) 28-Feb-14 \$	13/14 BUDGET (Full Year) 30-Jun-14 \$	12/13 ACTUAL (Full Year) 30-Jun-14 \$	Variance Actual YTD as % of Budget YTD %
Operating Expenses (Applications)					
General Purpose Funding	118,867	145,104	233,785	221,557	18.08%
Governance	226,021	289,937	415,126	446,618	16.27%
Law, Order, Public Safety	117,485	100,969	141,290	185,206	-16.36%
Education	548	840	1,276	2,127	34.81%
Health	11,738	17,088	25,664	21,904	31.31%
Housing	20,826	24,232	36,375	13,152	14.08%
Community Amenities	493,463	650,189	1,150,470	1,182,447	24.10%
Recreation and Culture	251,890	309,600	464,862	401,623	18.64%
Transport	921,896	1,114,716	1,688,707	3,117,121	17.29%
Economic Services	111,862	124,472	186,783	191,286	10.13%
Other Property and Services	26,618	16,218	44,037	75,648	-76.45%
	2,303,313	2,773,366	4,369,374	5,848,690	
Operating Revenues (Sources)					
General Purpose Funding	(358,378)	(248,508)	(470,561)	(837,966)	-44.21%
Governance	(7,441)	(6,820)	(10,527)	(55,991)	-8.10%
Law, Order, Public Safety	(144,389)	(23,384)	(451,960)	(138,083)	-517.47%
Education	(7,149)	(7,100)	(7,100)	(6,948)	
Health	(5,369)	(3,200)	(4,820)	(5,862)	-67.78%
Housing	(218,538)	(20,313)	(25,517)	(24,585)	-975.66%
Community Amenities	(581,732)	(211,960)	(520,636)	(706,396)	-174.45%
Recreation and Culture	(100,613)	(97,628)	(125,068)	(2,045,514)	-3.06%
Transport	(533,462)	(1,766,479)	(1,766,615)	(2,208,159)	69.60%
Economic Services	(18,444)	(3,936)	(21,650)	(110,558)	-368.60%
Other Property and Services	(30,348)	(45,976)	(68,961)	(186,139)	33.99%
	(2,005,863)	(2,435,304)	(3,476,416)	(6,335,294)	
ADJUSTMENT FOR NON CASH ITEMS					
Depreciation on Assets	695,054	1,061,505	1,061,505	1,157,518	
Loss from revaluation	-	-	-	830,541	
Movement in Deferred Pensioners (Non Current)	-	-	-	(2,025)	
Movement in Employee Benefits (Non Current)	-	-	-	96,315	
Movement in Excess Rates	-	-	-	-	
Recognition of Assets due to change in regulation	-	-	4	(1,961,850)	
(Profit)/Loss on Asset Disposals	(194,820)	-	-	41,578	
	500,234	1,061,505	1,061,509	172,077	
CAPITAL EXPENDITURE & REVENUE					
Purchase Land held for Resale	-	-	-	-	
Purchase Land and Buildings	41,415	86,168	187,284	63,773	
Purchase Infrastructure Assets - Roads	1,016,689	1,881,896	2,826,898	1,342,842	
Purchase Infrastructure Assets - Footpaths	-	-	-	47,990	
Purchase Plant and Equipment	113,667	238,500	655,360	367,542	
Purchase Furniture and Equipment	8,630	-	-	4,245	
Purchase Tools & Equipment	-	-	9,000	3,747	
Purchase Parks & Infrastructure	-	-	-	-	
Proceeds from Disposal of Assets	(307,425)	(372,424)	(372,425)	(58,013)	
Repayment of Debentures	144,893	170,137	186,585	168,367	
Proceeds from New Debentures	-	-	(160,000)	-	
Transfers to Reserves (Restricted Assets)	22,009	-	43,805	90,284	
Transfers from Reserves (Restricted Assets)	(12,459)	0	(177,789)	(191,120)	
	1,027,398	2,004,277	3,298,019	1,841,657	
ADD Net Current Assets July 1 B/Fwd	(1,085,016)	(1,085,016)	(1,085,019)	(375,166)	
LESS Net Current Assets Year to Date	(2,333,730)	(29,641)	(29,641)	(1,085,018)	
Amount Raised from Rates	2,073,326	225,456	2,074,590	1,892,628	



**NOTE 1
NET CURRENT ASSETS
28 February 2014**

		Actual 28 February 2014		Actual 30 June 2013	
		\$	\$	\$	\$
CURRENT ASSETS					
Cash at bank and on hand					
6011	Petty Cash	700		700	
7000	Investments	1,566,785		1,071,770	
6000	Cash at Bank	11,786		127,569	
			1,594,691		1,200,039
Reserves					
6131	Leave Reserve Account	40,890		52,846	
6141	Plant Reserve Account				
6151	Water Reserve Account	13,403		13,204	
6181	Office & Equipment Reserve Account	17,517		12,648	
6191	Light Vehicle Reserve Account	103,354		101,821	
6201	Unspent Grants Reserve Account	608		608	
6211	Legal Reserve Account	27,535		27,127	
6511	Land Development Reserve Account	116,491		114,706	
6571	Landcare Reserve Account	82,271		80,958	
6521	Roadworks Reserve Account	109,114		107,485	
6551	Building Reserve Account	845,416	1,150,566	635,838	1,147,048
Tax Accounts					
6511	Get Asset Account - (Ca)	11,183			
6711	Net Tax Account (Ca)	(19,336)	828	64,345	64,345
Sundry Debtors					
6101	Sundry Debtors	319,359		99,564	
6150	Est Control Account (C)	6,134		2,414	
6168	Excess Rates (Ca)	(30,322)		0	
6081	Sundry Debtors - Rates Legal Fees	6,293		6,293	
6041	Deft Pen Rates Invoiced Debtors				
7501	Sundry Debtors - Rubbish Collection	9,678		5,908	
6081	Sundry Debtors - Rates	227,369		78,179	
6122	Allowable Pensioner Rebates (Ca)	4,272			
			636,614		192,361
Stock on Hand					
6111	Stock-On-Hand	10,600	10,600	10,600	10,600
Prepayments					
6021	Prepaid Expenses				
	Total Current Assets		3,003,322		2,914,404
LESS CURRENT LIABILITIES					
Creditors and Accruals					
6130	Sundry Creditors	3	(56,960)	(510,704)	
7640	Payroll Creditors				
6031	Est Pension Rebates (C)		173		
6010	Est Levied (C)		(4,824)	564	
6110	Interfund Transfers (C)				
6220	Accrued Salaries & Wages (C)			(89,740)	
6145	Interest Accrued (C)			(6,775)	
6200	Acc Expenditure		(61,611)		(393,650)
Tax Accounts					
6600	Get Liability Account - (C)		(26,267)		
6600	Payg Liability Account		(23,178)	1,320	
6600	Est Liability Account				
6750	Withholding Tax Control Account (C)		(51,382)		1,320
Current Provision for Annual Leave/SL					
1605	(C) Prov For Annual Leave		(126,377)	(126,377)	
1609	(C) Prov/N For Ls Leave		(130,114)	(256,491)	
Current Interest Bearing Liabilities (Loans)					
1610	(C) Loan Liability		(41,892)	(186,585)	(186,585)
	Total Current Liabilities		(411,177)		(825,414)
	NET CURRENT ASSETS		3,192,145		1,788,990
ADD:					
Current Interest Bearing Liabilities (Loans)					
1610	(C) Loan Liability	2	41,892	41,892	186,585
Component of Employee Liability not required to be Funded					
1605	(C) Prov For Annual Leave		126,377		126,377
1609	(C) Prov/N For Ls Leave	1	130,114	256,491	256,491
	Total to be added		298,383		443,078
LESS: Cash at Bank Restricted (Reserves)					
6131	Leave Reserve Account		(40,890)		(52,846)
6141	Plant Reserve Account				
6151	Water Reserve Account		(13,403)		(13,204)
6181	Office & Equipment Reserve Account		(17,517)		(12,648)
6191	Light Vehicle Reserve Account		(103,354)		(101,821)
6571	Landcare Reserve Account		(82,271)		(80,958)
6201	Unspent Grants Reserve Account		(608)		(608)
6211	Legal Reserve Account		(27,535)		(27,127)
6511	Land Development Reserve Account		(116,491)		(114,706)
6521	Roadworks Reserve Account		(109,114)		(107,485)
6551	Building Reserve Account		(845,416)	(1,150,566)	(635,838)
					(1,147,048)
LESS: Adjustment for Trust Transactions within Muri					
1400	Trust Cash At Bank				
117	Trust Accounts				
LESS: Committed Cash (Unspent Capital Grants)					
6170	Committed Expenditure				
6210	Unspent Grant Funds				
	Total to be deducted				
	NET CURRENT ASSET POSITION		2,333,730		1,665,918

SHIRE OF CHAPMAN VALLEY
DETAIL OF FINANCIAL ACTIVITY
For the Period 1st July 2013 to 28th February 2014

Notes	13/14 ACTUAL	13/14 BUDGET	13/14 BUDGET	12/13 ACTUAL	* Denotes Variance < \$10,000
	(YTD) 28-Feb-14 \$	(YTD) 28-Feb-14 \$	(Full Year) 30-Jun-14 \$	(Full Year) 30-Jun-14 \$	
GENERAL PURPOSE FUNDING					
Rate Revenue					
Operating Expenses (Applications)					
0022 Rates - Legal Expenses	1,553	4,000	6,000	5,973	
0032 Rates Stationary/Postage	0	1,504	2,259	1,734	
0132 Valuation Expenses	3,718	4,600	23,000	7,748	
0062 Sundry Expenses	0	1,864	2,800	2,991	
0062 Rates - Other Costs	280	1,136	1,710	0	
4732 Prior Period Write Offs	0	0	0	0	
0352 Rates - Administration Allocati	113,315	130,672	196,016	203,112	*
	118,867	143,776	231,785	221,557	
Operating Revenues (Sources)					
0010 Rates Written Off	0	0	0	0	
0012 Legal Fees Gst Free	0	0	0	(3,981)	
0061 Ex Gratia Rates	(7,573)	(5,048)	(7,575)	(7,078)	
0113 Interest - Overdue Rates	(5,619)	(6,000)	(9,000)	(10,523)	
0123 Interest - Instalment Payments	(5,326)	(3,264)	(4,900)	(4,927)	
0133 Interest - Deferred Rates	0	0	0	(102)	
0143 Administration Charges	(3,472)	(1,864)	(2,800)	(2,828)	
0183 Account Enquiry Charges	(3,090)	(2,024)	(3,040)	(3,040)	
	(26,563)	(18,264)	(27,415)	(32,478)	
Other General Purpose Income					
Operating Expenses (Applications)					
9992 Interest & O/Draft Fees	0	1,328	2,000	0	
	0	1,328	2,000	0	
Operating Revenues (Sources)					
0201 Legal Reserve Income	(409)	(560)	(840)	(838)	
0204 Land Development Reserve Incom	(1,784)	(3,000)	(4,500)	(4,682)	
0205 Building Reserve Income	(9,578)	(13,328)	(20,000)	(20,149)	
0208 Roadworks Reserve Income	(1,619)	(3,328)	(5,000)	(5,024)	
0233 Grants Commission - Road Fu	(172,386)	(115,540)	(231,081)	(469,287)	*
0253 Grants Commission - Equalise	(116,775)	(79,912)	(159,825)	(270,716)	*
0263 Royalties For Regions	0	0	0	0	
0203 Leave Reserve Income	(704)	(1,200)	(1,800)	(1,840)	
0215 Unspent Grants Reserve Income	0	(328)	(500)	(4,155)	
0223 Water Strategy Reserve Income	(199)	(264)	(400)	(408)	
0506 Landcare Reserve Income	(1,312)	(728)	(1,100)	(1,129)	
0243 Office & Equipment Reserve Incom	(206)	(328)	(500)	(521)	
0273 Light Vehicle Reserve Income	(1,533)	(3,328)	(5,000)	(5,205)	
0283 Interest Received - Reserve Acco	0	0	0	(5,036)	
0453 Interest Received - Municipal	(25,291)	(8,400)	(12,600)	(15,588)	*
0463 Rcip Income Received	0	0	0	0	
	(331,795)	(230,244)	(443,146)	(804,588)	
Total General Purpose Income	(212,928)	(106,466)	(231,776)	(615,505)	

Notes:

- 1 Administration costs are below budget, it will follow that allocations across the programs are below budget.
- 2 More than expected municipal interest received for the year than budgeted.
- 3 Timing

Notes	13/14 ACTUAL	13/14 BUDGET	13/14 BUDGET	12/13 ACTUAL	* Denotes Variance < \$10,000
	(YTD) 28-Feb-14 \$	(YTD) 28-Feb-14 \$	(Full Year) 30-Jun-14 \$	(Full Year) 30-Jun-14 \$	
GOVERNANCE					
Members					
Operating Expenses					
0112	9,660	8,320	12,500	0	
0182	15,895	16,430	16,430	21,452	
0192	14,678	14,997	19,996	8,109	
0202	12,161	12,165	12,165	11,777	
0212	8,160	7,864	11,800	1,792	
0232	414	3,336	5,000	3,905	
0242	3,376	0	33,052	16,590	
0252	1,795	0	20,000	14,068	
0262	2,125	0	15,625	12,592	
0272	75	2,048	2,189	301	
0332	0	664	1,000	0	
0412	(9)	0	0	397	
0442	121,488	140,088	210,137	217,761	*
0462	8,798	16,664	25,000	24,489	
1822	18,415	27,600	27,600	46,270	
3112	1,327	1,432	2,153	2,833	
7202	16	312	479	1,016	
	218,374	251,920	415,126	383,353	
Operating Revenues					
1213	0	(328)	(500)	(518)	
	0	(328)	(500)	(518)	
Capital Expenditure					
3594	0	0	0	14,572	
	0	0	0	14,572	
Capital Revenues					
7145	0	0	0	0	
	0	0	0	0	
	218,374	251,592	414,626	397,406	

Notes

1 Total administration costs are currently below budget which flows through to the allocation in various programs



**SHIRE OF CHAPMAN VALLEY
DETAIL OF FINANCIAL ACTIVITY**
For the Period 1st July 2013 to 28th February 2014

NOTES	2014 ACTUAL	2014 BUDGET	2014 BUDGET	2014 ACTUAL	Differences Variance < \$10,000
	(YTD) 28-Feb-14	(YTD) 28-Feb-14	(Full Year) 30-Jun-14	(Full Year) 30-Jun-14	
Administration General					
Operating Expenses					
0222 Fringe Benefits Tax	0	18,000	20,000	18,244	*
0282 Administration Sgc 9%	31,355	30,660	45,850	45,630	
0292 Admin Salaries Expense	313,546	345,450	518,222	520,195	*
0312 Admin - Max 3% Council Addition	4,937	5,004	7,542	9,721	
0294 Admin Staff Housing Allowance	11,734	10,000	15,000	14,897	
0382 Ass Annual Leave - Admin	0	0	0	3,381	
0372 Admin Workers Compensation Ex	12,688	13,000	13,000	24,838	
0402 Insurance Expense	3,004	2,200	3,304	8,246	
0422 Office Gardens Expenses	11,207	18,224	28,809	20,016	
0432 Admin Building Operations	16,636	16,944	25,448	34,850	
0472 Office Expenses - General	5,686	9,568	14,390	18,706	
0473 Admin Building Repairs & Maint	1,495	7,248	10,900	2,285	
0482 Office Telephone & Internet Exp	8,239	13,245	18,870	17,630	
0492 Advertising Expenses	6,977	8,000	9,000	6,654	
0502 Computer Hardware Service & Re	14,858	18,104	27,175	20,620	
0512 Furniture & Equipment - (Expans	329	5,208	8,500	489	
0622 Freight & Postage Expense	1,651	3,000	4,550	4,064	
0542 Printing & Stationary Expense	20,498	23,568	35,360	31,452	
0552 Motor Vehicle Expenses	19,918	23,628	35,300	32,348	
0582 Administration Lst Expense	0	0	0	35,385	
1412 Strategic Plan	0	3,329	5,000	130,000	
0502 Admin Allocated To Programs	(648,627)	(748,008)	(1,122,000)	(1,162,833)	*
0622 Uniform Expense	2,162	2,864	4,000	2,122	
0652 Staff Training And Recruitment	13,398	25,664	38,500	15,882	*
0662 Public Liability Insurance	10,952	19,062	19,952	11,366	
0682 Consultancy Fees	48,848	68,100	98,000	40,757	*
0602 Forward Capital Works Plan	0	0	0	0	
0702 Bank Fees & Charges	3,014	3,208	5,000	6,888	
0712 Occupational Health & Safety	3,125	4,604	7,500	3,051	
0722 Accounting Software Operating Ex	32,862	32,280	32,308	24,584	
1042 Staff Housing Allocation	0	0	0	9,056	
7022 Admin Depreciation	48,552	45,184	87,778	89,623	
8002 Loss On Sale Of Assets	0	0	0	3,065	
	7,647	18,017	0	83,296	
Operating Revenues					
0383 Minor Income Received - Other G	(277)	(308)	(880)	(36,503)	
1203 Insurance Recoup	0	-	0	(7,363)	
1243 Lst Reimbursement	0	-	0	(6,143)	
0384 Property Leasing Income	0	-	0	0	
0553 Grant Income - Admin	0	-	(3,295)	0	
0563 Reimb Telephone Expenses	(197)	-	0	0	
0573 Reimbursements & Contributions	(7,067)	(6,164)	(8,228)	(3,410)	
0623 Reimb Corporate Uniform	0	0	0	0	
	(7,461)	(6,492)	(10,027)	(56,473)	
Capital Expenses					
0394 Purchases - Admin Vehicles (P&E	0	-	0	56,934	
0560 Ride Round 3 Grant - Water Stora	0	0	0	0	
0564 Building Improvements (L&B)	0	-	7,531	2,999	
0394 Office Furniture & Equipment (P&E	0	0	0	0	
0574 Furniture & Equipment (P&E)	8,830	-	0	4,245	
4730 Unspent Grants Account - Transfe	0	0	0	0	
4750 Leave Reserve - Transfer To	794	1,203	1,800	1,840	
4770 Office & Equipment Reserve - Tra	288	328	500	621	
4780 Transfer To Light Vehicle Res	1,633	3,328	5,000	(61,738)	
	11,075	4,859	14,331	3,992	
Capital Revenues					
0371 TF From Office Eq Reserv	4,685	4,685	4,685	0	
0405 Proceeds From Disposal Of Asset	0	0	0	0	
0505 Proceeds From Sale Of Plant & E	0	0	0	0	
0361 TF From LI Vehicle Reser	0	0	0	0	
0361 TF From Restricted Cash	0	0	0	0	
0391 TF From Leave Reserve	0	0	0	(8,527)	
	4,685	4,685	4,685	(8,527)	
Sub-total	13,844	21,249	8,959	4,367	
Total Governance	4,111	(2,241)	(1,068)	(14,107)	

- Notes**
- Timing
 - Administrative salaries are below budget
 - Total administrative costs are lower than expected therefore less is allocated across programs

SHIRE OF CHAPMAN VALLEY
DETAIL OF FINANCIAL ACTIVITY
For the Period 1st July 2013 to 28th February 2014

Notes	13/14 ACTUAL	13/14 BUDGET	13/14 BUDGET	12/13 ACTUAL	* Denotes Variance < \$10,000		
	(YTD) 28-Feb-14 \$	(YTD) 28-Feb-14 \$	(Full Year) 30-Jun-14 \$	(Full Year) 30-Jun-14 \$			
LAW, ORDER & PUBLIC SAFETY							
Fire Prevention							
Operating Expenses							
	0602	Fire Control - Administration Expenses	15,827	18,248	27,378	28,368	
	0612	Burnt Fire Truck Income Reserved	0	0	0	0	
	0672	Fire Break Inspection Fees	1,341	1,664	2,500	3,502	
	0742	Communication Repairs & Maintenance	0	0	0	0	
	0752	Fesa - Shire Operating Expenses	291	0	0	8,166	
	0762	Ranger'S Allocation Expenses	5,873	6,352	9,529	12,539	
	0882	Fire Prevention Enforcement Expenses	4,699	5,625	7,500	0	
	0832	Esl - Shire Properties.	840	600	900	741	
	1722	Brigades Operating Expenses	44,999	34,608	42,638	29,123	*
	7012	Fire Control Depreciation	23,925	7,296	10,947	11,826	*
	1232	Fire Patrol Wages Expenses	0	0	0	0	
	0723	Fire Control - Other Charges	0	0	0	0	
	8012	Loss On Sale Of Assets.	0	0	0	31,723	
			97,794	74,393	101,380	125,989	
Operating Revenues							
	0703	Fines & Penalties	(1,000)	(1,664)	(2,500)	0	
	0713	Esl Administration Fees	(4,000)	(2,664)	(4,000)	(4,000)	
	0733	Fesa Grant Income	(22,394)	(17,600)	(26,400)	(23,375)	
	0743	Contributions & Reimbursements	0	0	0	(798)	
	0883	Fire Prevention Enforcement Income	0	0	0	0	
			(27,394)	(21,928)	(32,900)	(28,173)	
		Sub-total	70,400	52,465	68,480	97,816	
Animal Control							
Operating Expenses							
	0792	Animal Control - Admin Expenses	7,265	8,376	12,566	13,022	
	0822	Other Minor Expenditure	0	0	0	490	
	0842	Animal Control Expenses	677	4,312	6,475	965	
	0852	Rangers Allocation	3,067	3,312	4,976	6,548	
			11,008	16,000	24,017	21,025	
Operating Revenues							
	0843	Impoundment Fees	(165)	(128)	(200)	(220)	
	0853	Dog/Cat Registrations Income	(3,164)	(1,328)	(2,000)	(2,322)	
	0893	Cat Act Implementation Grant Income	0	0	0	0	
	0863	Fines & Penalties	0	0	0	0	
			(3,329)	(1,456)	(2,200)	(2,542)	



**SHIRE OF CHAPMAN VALLEY
DETAIL OF FINANCIAL ACTIVITY**
For the Period 1st July 2013 to 28th February 2014

	Notes	13/14 ACTUAL	13/14 BUDGET	13/14 BUDGET	12/13 ACTUAL	* Denotes Variance < \$10,000
		(YTD) 28-Feb-14 \$	(YTD) 28-Feb-14 \$	(Full Year) 30-Jun-14 \$	(Full Year) 30-Jun-14 \$	
Capital Expenses						
0884 Purchase Plant & Equipment		113,667	0	416,860	109,158	
		113,667	0	416,860	109,158	
Capital Revenues						
0915 Capital Grant - Fesa	3	(113,667)	0	(416,860)	(107,357)	*
		(113,667)	0	(416,860)	(107,357)	
Sub-total		7,680	14,544	21,817	20,284	
Other Law, Order, Public Safety						
Operating Expenses						
0862 Crime Prevention Plan.		0	0	0	60	
0902 Rangers Allocation		8,483	9,176	13,764	18,112	
0962 Miscell. Expenses - Oth Law Order		200	328	500	20	
		8,683	9,504	14,264	18,192	
Operating Revenues						
0953 Contributions & Reimbursements		0	0	0	0	
0983 Fines & Penalties Levied.		0	0	0	(21)	
		0	0	0	(21)	
Capital Expenses						
0970 Tf To Unspent Grants/Loans Res.		0	0	0	0	
		0	0	0	0	
Capital Revenues						
0971 Tf From Unspent Grants/Loans Res.		0	0	0	0	
		0	0	0	0	
Sub-total		8,683	9,504	14,264	18,171	
Rangers Expenses						
Operating Expenses						
0872 Rangers Superannuation - Council		1,183	0	0	1,708	
0892 Rangers Wages Expense		37,632	41,264	61,901	57,784	
0912 Rangers Workers Compensation		0	0	0	1,534	
0922 Rangers Superannuation Sgc 9%		3,648	3,584	5,375	5,123	
0932 Conference & Training		0	1,000	1,500	0	
0952 Rangers Expenses Allocated		(42,981)	(46,488)	(69,737)	(91,769)	
0982 Rangers Expense		518	1,048	1,580	895	
1012 Tools & Equipment - Low Value		0	664	1,000	0	
3872 Acc Ann Leave - Rangers		0	0	0	2,475	
7232 Depn - Ranger'S Expenses		0	0	0	0	
		(0)	1,072	1,619	(0)	
Sub-total		(0)	1,072	1,619	(0)	
Total Law, Order & Public Safety		66,763	77,505	106,190	196,271	

Notes

- 1 Includes plant recovery costs higher than budgeted
- 2 Depreciation is higher than expected, non-cash item
- 3 4.4 Broadacre Style Cab not yet purchased

SHIRE OF CHAPMAN VALLEY
DETAIL OF FINANCIAL ACTIVITY
For the Period 1st July 2013 to 28th February 2014

Notes	13/14 ACTUAL	13/14 BUDGET	13/14 BUDGET	12/13 ACTUAL	* Denotes Variance < \$10,000
	(YTD) 28-Feb-14 \$	(YTD) 28-Feb-14 \$	(Full Year) 30-Jun-14 \$	(Full Year) 30-Jun-14 \$	
EDUCATION					
Pre-School					
Operating Expenses					
0992 Pre-School Repairs & Maintenance	548	776	1,176	2,127	
1052 Lot 19 - Family Day Care	0	0	0	0	
1002 Pre-School Depreciation	0	0	0	0	
	548	776	1,176	2,127	
Operating Revenues					
0943 Rental Income Lot 19 Family Day	0	0	0	0	
0933 Grant Income - Pre School	0	0	0	0	
0963 Contr. & Reim.(Pre-Schl)	0	0	0	0	
0993 Lease/Rental Income - Pre-School	(7,149)	(7,100)	(7,100)	(6,948)	
	(7,149)	(7,100)	(7,100)	(6,948)	
Capital Expenditure					
0994 Capital Exp. - Land & Bldgs.	0	0	0	0	
	0	0	0	0	
Sub-total	(6,602)	(6,324)	(5,924)	(4,820)	
Other Education					
Operating Expenses					
0972 Other Schools Expenditure.	0	64	100	0	
	0	64	100	0	
Sub-total	0	64	100	0	
Total Education	(6,602)	(6,260)	(5,824)	(4,820)	

Notes

Notes	13/14 ACTUAL	13/14 BUDGET	13/14 BUDGET	12/13 ACTUAL	* Denotes Variance < \$10,000
	(YTD) 28-Feb-14 \$	(YTD) 28-Feb-14 \$	(Full Year) 30-Jun-14 \$	(Full Year) 30-Jun-14 \$	
HEALTH					
Maternal And Infant Health					
Operating Expenses					
1032 Infant Health Clinic Contribution.	0	0	0	0	
	0	0	0	0	
Sub-total	0	0	0	0	
Health Insp And Administration					
Operating Expenses					
1292 Health Expenses General	2,371	3,032	4,553	4,816	
1282 Pool Inspections Expense	870	936	1,412	1,858	
1402 Health Expenses - Admin Allocatio	8,497	9,792	14,699	15,230	
1552 Group Scheme Inspections	0	0	0	0	
	11,738	13,760	20,664	21,904	
Operating Revenues					
1383 Swimming Pool Inspection Fees	(1,122)	(664)	(1,000)	(1,011)	
1573 Health Septic Fees	(1,859)	(1,000)	(1,500)	(2,157)	
1583 Health Administration Fees	(2,034)	(1,328)	(2,000)	(2,373)	
1393 Licences Income Received - Cara	(354)	(208)	(320)	(320)	
	(5,369)	(3,200)	(4,820)	(5,862)	
Sub-total	6,369	10,560	15,844	16,042	
Other Health					
Operating Expenses					
1812 Donations.	0	3,328	5,000	0	
	0	3,328	5,000	0	
Sub-total	0	3,328	5,000	0	
Preventative Services - Pest Control					
Operating Expenses					
1502 Mosquito Eradication.	0	0	0	0	
	0	0	0	0	
Sub-total	0	0	0	0	
Total Health	6,369	13,888	20,844	16,042	
Notes					

SHIRE OF CHAPMAN VALLEY
DETAIL OF FINANCIAL ACTIVITY
For the Period 1st July 2013 to 28th February 2014

Notes	13/14 ACTUAL	13/14 BUDGET	13/14 BUDGET	12/13 ACTUAL	* Denotes Variance < \$10,000
	(YTD) 28-Feb-14 \$	(YTD) 28-Feb-14 \$	(Full Year) 30-Jun-14 \$	(Full Year) 30-Jun-14 \$	
HOUSING					
Council Staff					
Operating Expenses					
2302 Staff Housing - Admin Allocation	6,681	7,704	11,559	11,887	
2402 Staff Housing Allocation	0	0	0	(42,684)	
2422 Rangers Allocation Expenses	2,915	3,152	4,729	6,223	
2522 Staff Housing Repairs & Maintenance	5,521	6,664	10,000	27,113	
2532 Staff Housing Insurance	2,227	1,512	2,268	0	
7172 Staff Housing Depreciation	1,992	1,824	2,746	2,992	
	19,335	20,856	31,302	5,530	
Operating Revenues					
2543 Rental Income - Staff Housing	(4,540)	(4,176)	(6,260)	(5,200)	
2533 Ins Claims Staff Housing	0	0	0	0	
2563 Staff Housing Income	(11,488)	(9,897)	(9,897)	125	
8023 Profit On Sale Of Asset	0	0	0	0	
	(16,028)	(14,073)	(16,157)	(5,075)	
Capital Expenses					
2544 Capital Expenditure - Housing (L&C)	3,810	0	29,173	10,839	
2550 Building Reserve - Transfer To	9,578	13,328	20,000	3,899	
	13,388	13,328	49,173	14,838	
Capital Income					
2555 Building Reserve - Transfer From	0	0	(17,729)	(4,245)	
0805 Proceeds From Disposal Of Asset	(307,425)	(307,424)	(307,425)	0	
	(307,425)	(307,424)	(325,154)	(4,245)	
Sub-total	(290,729)	(287,313)	(260,836)	11,047	
Other Housing					
Operating Expenses					
2512 Repairs & Maintenance - Non Employee	0	1,704	2,560	4,866	
2542 Housing Other Depreciation	1,491	1,672	2,513	2,756	
	1,491	3,376	5,073	7,623	
Operating Revenue					
2553 Rental Income - Non Employee Housing	(7,395)	(6,240)	(9,360)	(17,256)	
4713 Reimbursements Received	(296)	0	0	(2,234)	
8023 Profit On Sale Of Asset	(194,820)	0	0	0	
	(202,511)	(6,240)	(9,360)	(19,490)	
Sub-total	(201,020)	(2,864)	(4,287)	(11,866)	
Total Housing	(491,749)	(289,177)	(265,123)	(2,781)	

Notes

SHIRE OF CHAPMAN VALLEY
DETAIL OF FINANCIAL ACTIVITY
For the Period 1st July 2013 to 28th February 2014

Notes	13/14 ACTUAL	13/14 BUDGET	13/14 BUDGET	12/13 ACTUAL	* Denotes Variance < \$10,000
	(YTD) 28-Feb-14 \$	(YTD) 28-Feb-14 \$	(Full Year) 30-Jun-14 \$	(Full Year) 30-Jun-14 \$	
COMMUNITY AMENITIES					
Natural Resource Management					
Operating Expenses					
2032 State Nrm Grant Expenditure	0	0	0	99,248	
3052 Nrm Expenses	0	0	0	103,858	
	0	0	0	203,106	
Operating Revenues					
2063 Nrm Salary Income.	0	0	0	(64,250)	
2123 State Nrm Community Grant	0	0	0	(114,915)	
3063 Vehicle Income - Nrm	0	0	0	0	
	0	0	0	(179,165)	
Capital Expenses					
0270 Reserve Account - Transfer To	0	0	0	0	
2044 Capital Expenditure - Plant & Equip	0	0	0	0	
2064 Principal Repaid - Nrm	0	0	0	0	
	0	0	0	0	
Capital Revenues					
2075 Proceeds From Disposal Of Asset	0	0	0	0	
	0	0	0	0	
	0	0	0	23,941	
Sanitation-Household Refuse					
Operating Expenses					
1762 Domestic Rubbish Collection & 2	53,395	78,813	135,000	126,513	*
1772 Sanitation Household Refuse Dep	2,668	2,448	3,679	4,008	
1792 Refuse Site Repairs & Mainte 1	5,397	27,560	41,351	8,735	*
2502 Domestic Rubbish - Admin Expen	16,670	19,224	28,837	29,968	
	78,130	128,045	208,867	169,225	
Operating Revenues					
1903 Domestic Rubbish Collection Fees	(75,900)	(72,900)	(72,900)	(53,500)	
1904 Additional Domestic Rubbish Colle	(10,125)	(10,268)	(10,350)	(10,157)	
2003 Contributions & Reimbursements	0	0	0	0	
	(86,025)	(83,168)	(83,250)	(63,657)	
Capital Expenditure					
1764 Rubbish Depot - Capital Expenses	0	0	0	0	
Capital Income					
1766 Rubbish Depot Capital Income Re	0	0	0	0	
Sub-total	(7,895)	44,877	125,617	105,568	

SHIRE OF CHAPMAN VALLEY
DETAIL OF FINANCIAL ACTIVITY
For the Period 1st July 2013 to 28th February 2014

Notes	13/14 ACTUAL	13/14 BUDGET	13/14 BUDGET	12/13 ACTUAL	* Denotes Variance < \$10,000
	(YTD) 28-Feb-14 \$	(YTD) 28-Feb-14 \$	(Full Year) 30-Jun-14 \$	(Full Year) 30-Jun-14 \$	
Other Sanitation					
Operating Expenses					
1872	Street Rubbish Collection Expense	196	208	318	418
1882	Parks & Gardens Rubbish Collect	7,666	11,496	17,287	10,625
1892	Waste Management Facility Impr	2,000	0	40,880	0
1912	Refuse Collection Expenses	2,595	3,328	5,000	0
1922	Depn - Other Sanitation	0	0	0	0
		12,458	15,032	63,485	11,043
Operating Revenues					
1883	Waste Management Facility Impr	(8,178)	0	(40,890)	0
		(8,178)	0	(40,890)	0
Capital Expenses					
1884	Plant & Equipment Expenditure	0	0	0	0
		0	0	0	0
	Sub-total	4,280	15,032	22,605	11,043
Protection Of Environment					
Operating Expenses					
1902	Grant Expenditure - Other	2 12,724	0	210,249	70,548 *
1942	Nacc (Other) Grants Expenditure	13,150	6,664	10,000	0
2002	Project Management Fees	0	0	0	3,800
2022	Landcare Expenditure	2 8,483	33,328	50,000	28,480 *
2040	Dolby Creek Expenditure	5,801	0	0	106,610
2042	Declared Species Group Expe	2 2,624	75,060	75,060	42,625 *
2072	Rangers Allocation	500	536	812	1,068
2301	Nacc Bailing Expenses	0	0	0	74,839
2082	Nacc Investment Plan Exp.	0	0	0	0
2922	Admin Alloc - Prot Enviro	0	0	0	0
		43,282	115,588	346,121	327,970
Operating Revenues					
2134	Interest Received	-	0	0	(9)
2103	Envirofund Grant Income	0	0	0	0
2203	Grant Income - Other	0	0	(191,400)	(59,273)
2213	Declared Species Grant Income	(20,545)	(23,000)	(23,000)	(41,553)
2033	Nacc (Other) Grants Income.	(12,700)	(10,000)	(10,000)	(171,458)
2923	Dolby Creek Management Plan In	(5,290)	0	0	0
		(38,535)	(33,000)	(224,400)	(272,293)
Capital Expenses					
2034	Plant & Equipment Purchase	0	0	0	4,632
2080	Transfer To Landcare Reserve	1,312	728	1,100	51,198
		1,312	728	1,100	55,830
Capital Revenues					
2055	Transfer From Landcare Reserve	0	(50,060)	(50,060)	(4,500)
		0	(50,060)	(50,060)	(4,500)
	Sub-total	6,060	33,256	72,761	107,007

Notes

- 1 Less has been spent on the maintenance of the refuse site to date.
- 2 Timing

Notes	13/14 ACTUAL	13/14 BUDGET	13/14 BUDGET	12/13 ACTUAL	* Denotes Variance < \$10,000
	(YTD) 28-Feb-14 \$	(YTD) 28-Feb-14 \$	(Full Year) 30-Jun-14 \$	(Full Year) 30-Jun-14 \$	
Town Planning & Reg Development					
Operating Expenses					
	0	0	0	12,631	
0162 Provision For Lsl					
0942 Town Planning Depreciation	7,438	10,608	15,920	17,368	
2102 Workers Compensation Insurance	3,296	2,248	3,374	3,067	
2112 Salary Expense	120,915	129,640	194,455	173,944	
2122 Superannuation - Council Maximum Of 3%	2,174	2,056	3,084	3,028	
2132 Superannuation - Sgc 9%	11,357	8,872	13,303	15,512	
2142 Interest Expense - Loan 94 - Bulter River	1,034	1,536	2,305	3,401	
2152 Fringe Benefit Tax	0	0	0	0	
2162 Acc Annual Leave - T/Plan	0	0	0	7,550	
2182 Other Employee Expenses	4,981	4,520	6,800	4,298	
2202 Town Planners Expenses	1,319	2,656	4,000	4,064	
2222 Motor Vehicle Expenses	5,407	5,328	8,000	6,977	
2232 Legal Expenses - Town Planners	4,492	6,664	10,000	11,545	
2242 Engineering Expenses	9,920	10,000	15,000	13,404	
2252 Advertising Expenses	8,475	6,664	10,000	1,491	
2262 Local Answers Project	0	0	0	0	
3012 Admin Allocation Expenses	43,134	49,744	74,616	77,315	
3022 Staff Housing Allocation	0	0	0	3,137	
7032 Strategic Planning Projects	0	0	0	35,784	
7042 Local Planning Strat. Review	0	0	0	0	
7052 Surveying & Land Expenses	12,317	26,664	40,000	18,229	*
7072 Planning Projects - Expenses	120,106	50,416	55,000	60,188	*
	356,364	317,616	455,857	472,933	
Operating Revenues					
0163 Town Planning Projects - Income	(276,727)	(27,792)	(41,696)	(38,159)	*
0343 Contr & Reim Gst Free	(108,557)	0	0	0	*
2153 Profit On Sale Of Assets	0	0	0	(1,773)	
3603 Municipal Inventory Heritage Places	0	0	0	0	
2233 Town Planning Fees Income - Gst Free	(25,774)	(21,336)	(32,000)	(20,526)	
2243 Outsourced Planning Fees - Other Lps	(35,605)	(45,000)	(45,000)	(44,668)	
2253 Town Planning Statutory Fees - Gst	0	0	0	(765)	
2263 Town Planning Fees Income - Gst Inc	(1,191)	(1,000)	(1,500)	(1,725)	
9003 Planning Projects Income	0	0	0	(41,696)	
	(447,854)	(95,128)	(120,196)	(149,312)	

Notes	13/14 ACTUAL (YTD) 28-Feb-14 \$	13/14 BUDGET (YTD) 28-Feb-14 \$	13/14 BUDGET (Full Year) 30-Jun-14 \$	12/13 ACTUAL (Full Year) 30-Jun-14 \$	* Denotes Variance < \$10,000
Capital Expenses					
2294	10,408	14,080	21,120	19,933	
2274	0	0	0	44,058	
2284	0	0	0	0	
4742	0	0	0	0	
4801	1,784	3,000	4,500	4,682	
4820	409	580	840	838	
	12,600	17,640	26,460	69,512	
Capital Revenues					
0705	0	0	0	0	
4810	0	0	0	(36,917)	
0905	0	0	0	0	
4745	0	0	0	0	
	0	0	0	(36,917)	
Sub-total	(78,889)	240,128	362,121	356,215	
Other Community Amenities					
Operating Expenses					
3102	1,917	3,464	5,204	4,511	
3132	0	69,500	69,500	2,071	*
3212	1,311	944	1,426	1,588	
	3,228	73,908	76,130	8,171	
Opers #					
3103	0	0	0	(3,414)	
3633	0	0	(50,900)	(36,807)	
3113	(1,140)	(664)	(1,000)	(1,500)	
	(1,140)	(664)	(51,900)	(41,721)	
Capital Expenses					
2414	0	0	0	26,220	
2415	2,672	0	7,000	10,405	
	2,672	0	7,000	38,625	
Capital Revenues					
3071	0	0	0	(252)	
	0	0	0	(252)	
Sub-total	4,761	73,244	31,230	4,822	
Total Community Amenities	(74,128)	413,372	413,351	361,037	

Notes

- 1 Accounts offset each other and are transferred to trust
- 2 Timing - Buller Development Zone Structure Plan Contribution
- 3 Revenue is below budget
- 4 Timing

Notes	13/14 ACTUAL	13/14 BUDGET	13/14 BUDGET	12/13 ACTUAL	* Denotes Variance < \$10,000
	(YTD) 28-Feb-14 \$	(YTD) 28-Feb-14 \$	(Full Year) 30-Jun-14 \$	(Full Year) 30-Jun-14 \$	
RECREATION & CULTURE					
Public Halls, Civic Centres					
Operating Expenses					
2602	Public Halls Depreciation	237	216	327	356
2722	Public Halls & Showgrounds Expenses	14,940	20,696	31,103	22,923
2732	Nabawa Community Centre Expenses	31,166	43,552	65,362	40,436 *
2742	Loan 89 Interest - Nabawa Stadium	1,762	3,000	4,512	3,958
3202	Public Halls Admin Allocation	12,908	14,880	22,330	23,136
		61,012	82,344	123,633	90,810
Operating Revenues					
2443	Yuna Hall Hire Income Received	0	(64)	(100)	(59)
2453	Showground/Halls Income Received	(1,896)	(656)	(990)	(1,064)
7370	Tf To Unspent Grants/Loans Res.	0	0	0	0
2683	Contr. & Reim, Public Hall	0	0	0	(1,436)
		(1,896)	(720)	(1,090)	(2,559)
Capital Expenses					
2644	Capital Exp. - Land & Bldgs 1	4,643	57,250	114,500	0 *
4925	Principal Repayment - Loan 89	4,872	5,488	8,243	6,167
		9,515	62,738	122,743	6,167
Capital Revenues					
7375	Loan Funds Received.	0	0	0	0
7371	T/F From Unspent Grants/Loans	0	0	0	0
		0	0	0	0
	Sub-total	68,630	144,362	245,286	94,418
Swimming Areas And Beaches					
Operating Expenses					
3412	Coronation Beach Expenses	18,771	22,872	34,369	40,331
7082	Beaches Depreciation	5,626	5,168	7,756	8,451
3302	Swimming Pool Admin Allocations	12,972	14,960	22,440	23,252
		37,370	43,000	64,565	72,034
Operating Revenues					
3443	Coronation Beach Camping Fees	(48,578)	(46,664)	(70,000)	(68,155)
3444	Fig Tree Camping Fees	(4,932)	(4,464)	(6,700)	(6,683)
		(53,510)	(51,128)	(76,700)	(74,838)
Capital Expenses					
7164	Capital Exp. - Land & Build	0	0	0	0
7074	Capital Exp. - Plant & Equipment	0	0	0	0
		0	0	0	0
	Sub-total	(16,140)	(8,128)	(12,135)	(2,804)

Notes

1 Timing

Notes	13/14 ACTUAL (YTD) 28-Feb-14 \$	13/14 BUDGET (YTD) 28-Feb-14 \$	13/14 BUDGET (Full Year) 30-Jun-14 \$	12/13 ACTUAL (Full Year) 30-Jun-14 \$	* Denotes Variance < \$10,000
Other Recreation And Sport					
Operating Expenses					
1462	Mower Repairs & Maintenance	3,858	4,464	6,706	7,206
1472	Yuna Oval Expenses	550	960	1,450	861
1482	Sporting Clubs Expenses	38,534	50,088	75,194	49,030
2642	Parks, Gardens Expense	15,933	23,704	35,649	31,225
2702	Indoor Complex Expense	3,974	4,624	6,961	8,184
2712	Tennis Clubs Expenses	3,313	3,320	5,000	7,882
2752	Nabawa - Sport Complex Expense	4,544	7,536	11,319	12,503
2772	Minor Gardening Equipment.	0	0	0	46
2782	Insurance Plant & Equipment	0	0	0	0
3442	Rec & Sport Admin Allocations	25,815	29,768	44,655	46,273
7022	Parks & Gardens Depreciation	10,630	11,856	17,487	21,176
7092	Other Rec & Sports Depreciation	3,641	2,696	4,049	4,412
		110,793	138,816	208,471	188,798
Operating Revenues					
2743	Sports Club Hire Income	(4,095)	(2,992)	(4,490)	(4,095)
2783	Facility & Equipment Hire Income	0	0	0	0
2793	Interest - Ssl Reimbursed	0	0	0	0
2803	Grants & Other Income Received	0	0	0	(10,458)
2813	Golf Course And Showgrounds As	0	0	0	(1,951,850)
		(4,095)	(2,992)	(4,490)	(1,966,403)
Capital Expenses					
1304	Capital Expenditure Plant & Equip	0	0	0	12,504
2834	Land & Buildings - Capital Expense	0	0	0	4,734
3414	Capital Exp - Parks & Ovals.	0	0	0	0
2854	Tools & Equipment - Capital Expense	0	0	0	0
2864	Tfr To Restricted Cash Reserve	0	0	0	0
		0	0	0	17,238
Capital Revenues					
7285	Tfr From Restricted Cash	0	0	0	0
1305	Proceeds From Sale Of Plant & Eq	0	0	0	0
		0	0	0	0
	Sub-total	106,697	135,824	203,981	(1,760,367)

Notes

1 Timing

Notes	13/14 ACTUAL	13/14 BUDGET	13/14 BUDGET	12/13 ACTUAL	* Denotes Variance < \$10,000
	(YTD) 28-Feb-14 \$	(YTD) 28-Feb-14 \$	(Full Year) 30-Jun-14 \$	(Full Year) 30-Jun-14 \$	
Libraries					
2902 Library Expense	628	4,400	6,600	3,217	
2912 Honorarium Yuna Librarian	500	664	1,000	1,000	
3562 Libraries Admin Allocations	18,162	20,936	31,415	32,554	
6922 Libraries Depreciation	37	126	196	214	
	19,326	26,126	39,211	36,985	
Operating Revenues					
2983 Reimbursements & Contrib.	0	0	0	(1,714)	
	0	0	0	(1,714)	
Capital Expenses					
3684 Capital Exp. - Land & Buildings	0	0	0	0	
	0	0	0	0	
Sub-total	19,326	26,126	39,211	35,272	
Other Culture					
Operating Expenses					
3602 Historical Roads Board Building Ex	3,101	5,192	7,790	9,191	
3626 Museum & Clarrie Milne Collection	2,530	1,664	2,500	0	
3662 Community Heritage Programs	15,224	10,126	15,199	0	
3652 Other Culture Depreciation	2,534	2,328	3,493	3,806	
	23,389	19,312	28,982	12,997	
Operating Revenues					
3445 Grant Funding Received	(40,089)	(42,788)	(42,789)	0	
3623 Reimbursements & Contributions	(1,023)	0	0	0	
	(41,112)	(42,788)	(42,789)	0	
Capital Expenses					
3604 Capital Exp. - Land & Bldgs	30,290	27,590	27,590	0	
3605 Historical Signage - Nanson (L&B)	0	1,328	2,000	0	
3606 Land & Buildings	0	0	0	0	
3607 Post & Rail Fencing - Nanson (R4)	0	0	0	0	
3634 Equipment Purchases	0	0	0	0	
	30,290	28,918	29,590	0	
Sub-total	12,567	5,442	15,783	12,997	
Total Recreation & Culture	191,631	303,626	492,120	(1,620,455)	

Notes

		Notes	13/14 ACTUAL (YTD) 28-Feb-14 \$	13/14 BUDGET (YTD) 28-Feb-14 \$	13/14 BUDGET (Full Year) 30-Jun-14 \$	12/13 ACTUAL (Full Year) 30-Jun-14 \$	* Denotes Variance < \$10,000
TRANSPORT							
Const. Sts,Rds,Bridges,Depots							
Operating Expenses							
3702	Road Construction - Admin Allocat		36,712	42,336	63,505	65,805	
			36,712	42,336	63,505	65,805	
Operating Revenues							
3133	Income Received - Cons. Sts		0	0	0	(13,075)	
3173	Mw Regional Road Funding	2	(221,866)	(554,666)	(554,666)	(112,400)	*
3154	Main Roads - Black Spot Fund	2	0	(34,199)	(34,199)	(151,242)	*
3183	R4R Grant Income	1	0	(867,365)	(867,365)	(1,099,901)	*
3193	R2R (Construction) Income		(174,179)	(174,179)	(174,179)	(300,000)	
3223	Midwest Regional Road Group		0	0	0	0	
			(396,045)	(1,630,409)	(1,630,409)	(1,676,617)	
Capital Expenses							
3124	Roads To Recovery (R2R) Expend		0	0	0	0	
3125	Royalties For Regions (R4R) E	1	932,261	1,319,424	1,979,174	925,874	*
3126	Regional Road Group (Rrg) E	2	15,032	480,272	831,999	195,764	*
3184	Council Funded Roadworks E	5	0	15,000	15,000	107	*
3144	Parkfalls Streetscape Expense		0	0	0	19,039	
3214	Footpath Construction.		0	0	0	4,710	
3234	Blackspot Program Expenditure		69,376	67,200	100,815	245,337	
3284	Tfr To Reserve		0	0	0	0	
4840	Transfer To Roadworks Reserve		1,619	3,328	5,000	5,024	
3170	Tf To Unspent Grants/Loans Res.		0	0	0	332,428	
			1,018,288	1,865,224	2,931,988	1,728,264	
Capital Revenue							
3171	T/F Fr Unspent Grants/Loans Res		0	0	0	(332,000)	
3225	Tfr From Roadworks Reserve		0	0	0	(55,338)	*
			0	0	0	(387,338)	
Sub-total			658,955	297,151	1,365,084	(269,866)	

SHIRE OF CHAPMAN VALLEY
DETAIL OF FINANCIAL ACTIVITY

for the Period 1st July 2013 to 28th February 2014

Notes	13/14 ACTUAL	13/14 BUDGET	13/14 BUDGET	12/13 ACTUAL	* Denotes Variance < \$10,000
	(YTD) 28-Feb-14 \$	(YTD) 28-Feb-14 \$	(Full Year) 30-Jun-14 \$	(Full Year) 28-Feb-14 \$	
TRANSPORT					
Mtce Sts,Rds,Bridges,Depots					
Operating Expenses					
	3	277,239	504,240	756,348	959,014 *
3372		Road Maintenance Expense	0	0	0
3382		Flood Damage Expense	0	0	332,000
3392		Maintenance-Bridges	15,083	14,696	22,048
3502		Depot Maintenance	5,887	6,384	9,585
3512		Street Lighting Expense	2,049	1,464	2,198
3522		Depot Building Depreciation	2,600	4,664	7,000
3532		Street Trees	4,902	4,900	4,901
3542		Roman Roads - User Group.	0	0	0
3562		Road Sign Expense	40,020	46,152	69,230
3802		Road Maintenance Admin Allocati	0	0	830,541
3812		Loss On Revaluation	485,304	429,000	643,511
6912	4	Roads Depreciation	833,285	1,011,500	1,514,821
					2,941,511
Operating Revenues					
3123		R2R (Maintenance) Income	0	0	0
3143		Mwra Direct Grant.	(91,440)	(91,440)	(91,440)
3153		Other General Income	0	0	(18,182)
3163		Grant Funding Received	0	0	0
3803		Contributions - Flood Damage.	0	0	0
3383		Grant Specific Funding - Main Roa	0	0	(332,000)
3393		Hudson Resources - Dartmoor Ro	(38,367)	(38,366)	(38,366)
			(129,807)	(129,806)	(129,806)
					(519,309)
Capital Expenditure					
3274		Improvements To Depot.	0	0	0
3264		Capital Exp. - Depot Construction.	0	0	6,776
			0	0	6,776
Sub-total		703,477	881,694	1,385,015	2,428,979

Notes

- 1 CLGF funding has reduced by \$500,000 so there will be a corresponding reduction in capital expenditure
- 2 Timing
- 3 Currently under budget and expected savings
- 4 Depreciation above budget - non-cash item
- 5 Project not yet commenced

	Notes	13/14 ACTUAL (YTD) 28-Feb-14 \$	13/14 BUDGET (YTD) 28-Feb-14 \$	13/14 BUDGET (Full Year) 30-Jun-14 \$	12/13 ACTUAL (Full Year) 30-Jun-14 \$	* Denotes Variance < \$10,000
Road Plant Purchases						
Operating Expenses						
3580	Interest Expense - Loan 92	1,147	2,520	3,790	4,318	
3572	Interest Expense - Loan 93	3,896	4,744	7,121	9,504	
3576	Interest Expense - Loan 95	2,084	2,000	3,012	4,006	
1212	Acc. Interest- Transport	0	0	0	0	
3642	Loss On Sale Assets.	0	0	0	11,519	
		7,127	9,264	13,923	29,348	
Operating Revenues						
3543	Profit On Sale Of Assets	0	0	0	(2,986)	
		0	0	0	(2,986)	
Capital Expenses						
3554	Plant & Equipment Purchases	2	0	238,500	238,500	21,301 *
3584	Tools & Other Equipment.		0	0	0	3,747
4740	Light Vehicle - Income Funds From Res		0	0	0	0
3581	Principal Repayments - Loan 92	1	43,267	65,788	65,788	41,001 *
3574	Principal Repayment - Loan 93		71,493	71,493	71,493	67,810
3577	Principal Repayments - Loan 95		14,853	13,288	19,941	18,884
7570	Tf To Unspent Grants/Loans Res.		0	0	0	0
6225	Realisation On Disposal Of Assets		0	0	0	
			129,613	389,069	395,722	152,743
Capital Revenues						
7135	Loan Funds Rec'D.		0	0	(160,000)	0
3561	T/F From PI Reserve-Plant	2	0	(10,000)	(10,000)	0 *
3575	Proceeds From Sale Of Plant & Equi	2	0	(65,000)	(65,000)	0 *
			0	(75,000)	(235,000)	0
	Sub-total		136,741	323,333	174,645	179,104

Notes:

- 1 Timing
- 2 Timing - purchases not yet made and therefore reserve transfer not yet required

Notes	13/14 ACTUAL	13/14 BUDGET	13/14 BUDGET	12/13 ACTUAL	* Denotes Variance < \$10,000
	(YTD) 28-Feb-14 \$	(YTD) 28-Feb-14 \$	(Full Year) 30-Jun-14 \$	(Full Year) 30-Jun-14 \$	
Traffic Control					
Operating Expenses					
4102 Traffic Admin Allocation	41,707	48,096	72,147	74,757	
4572 Traffic Control Expense	0	0	0	0	
6502 Vehicle Examination Expense	3,165	3,192	4,811	5,410	
6512 Licensing Online Expense	0	0	0	8	
7542 Licensing Transactions - Out	0	0	0	0	
7572 Traffic Counters Expense	0	328	500	281	
	44,871	51,616	77,458	80,457	
Operating Revenues					
7513 Licensing Commission Income	(4,636)	(4,000)	(6,000)	(5,810)	
7523 Vehicle Examination Fees Received	(2,973)	(2,264)	(3,400)	(3,437)	
7533 Licensing Transactions - In	0	0	0	0	
7543 Contr. & Reim. (Traffic)	0	0	0	0	
	(7,609)	(6,264)	(9,400)	(9,247)	
Capital Expenses					
7574 Capital Exp. - Tools & Equip.	0	0	9,000	0	
	0	0	9,000	0	
Capital Income					
7685 Proceeds From Disposal Of Asset	0	0	0	0	
	0	0	0	0	
Sub-total	37,262	45,352	77,058	71,210	
Total Transport	1,536,435	1,547,530	2,992,802	2,409,427	

Notes	13/14 ACTUAL (YTD) 28-Feb-14 \$	13/14 BUDGET (YTD) 28-Feb-14 \$	13/14 BUDGET (Full Year) 30-Jun-14 \$	12/13 ACTUAL (Full Year) 30-Jun-14 \$	* Denotes Variance < \$10,000
ECONOMIC SERVICES					
Rural Services					
Operating Expenses					
4462 Rural Services Admin Allocation	2,919	3,368	5,053	5,232	
6722 Noxious Weeds & Pest Expense	2,985	1,664	2,500	3,455	
	<u>5,904</u>	<u>5,032</u>	<u>7,553</u>	<u>8,687</u>	
Capital Expenses					
4404 Capital Exp. - Plant & Eq.	0	0	0	0	
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
Sub-total	<u>5,904</u>	<u>5,032</u>	<u>7,553</u>	<u>8,687</u>	
Tourism And Area Promotion					
Operating Expenses					
3952 Tourism Signage Expense	0	664	1,000	120	
3982 Tourism Expense	1,392	3,032	4,559	4,500	
4282 Promotional Expense	0	800	1,200	1,131	
	<u>1,392</u>	<u>4,496</u>	<u>6,759</u>	<u>5,751</u>	
Operating Revenues					
3953 Area Promotion Income.	0	0	0	0	
3973 Contr. & Reim. (Tourism).	0	0	0	(80)	
	<u>0</u>	<u>0</u>	<u>0</u>	<u>(80)</u>	
Sub-total	<u>1,392</u>	<u>4,496</u>	<u>6,759</u>	<u>5,671</u>	
Building Control					
Operating Expenses					
4132 Building Surveyor Expenses	67,810	59,544	89,340	103,923	
4142 Reimbursement Expenditure	0	0	0	0	
4622 Building Admin Allocation	29,123	33,584	50,381	52,202	
	<u>96,933</u>	<u>93,128</u>	<u>139,721</u>	<u>156,125</u>	
Operating Revenues					
4153 Building Licenses Income	(13,799)	(10,000)	(15,000)	(15,066)	
4163 Builder'S Registration Board Fee	0	(200)	(300)	0	
4213 Building Commissions Received	(201)	(264)	(400)	(397)	
4173 Ctf Commissions Received	(148)	(96)	(150)	(155)	
	<u>(14,147)</u>	<u>(10,560)</u>	<u>(15,850)</u>	<u>(15,618)</u>	
Capital Expenses					
Sub-total	<u>82,786</u>	<u>82,568</u>	<u>123,871</u>	<u>140,507</u>	
Notes					



Corporate Card Statement

SHIRE OF CHAPMAN VALLEY
 THE SHIRE CLERK
 ADMINISTRATION
 C/- POST OFFICE
 NABAWA W A WA 6532

RECEIVED
 27 FEB 2014

BY: _____

Facility Number	00018023 20000001
Payment Due Date	03 March 2014
Closing Balance	\$655.58

This amount will be swept from a nominated account.

For enquiries please call 1300 650 107 (8am - 8pm, Monday to Friday). Lost or stolen cards service available 24 hours a day, 7 days a week.

Any statement entries for purchases or cash advances made in a foreign currency include the following: (1) the foreign currency transaction amount converted into Australian dollars by the applicable credit card scheme and (2) the Westpac Foreign Transaction Fee (FX Fee), being the applicable Westpac Processing Fee and the applicable Westpac On-Charged Scheme Fee.

Company Name	Number of Cards	Annual % Rate			
Shire Of Chapman Valley	2	15.65%			
Contact Name	Facility Number	Credit Limit			
The Shire Clerk	00018023 20000001	10,000			
Statement From	Statement To	Payment Due Date	Opening Balance	Closing Balance	Available Credit
21 Jan 2014	20 Feb 2014	03 Mar 2014	0.00	655.58	9,344.42

Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions		
0.00	0.00 -	629.08	0.00	26.50	0.00	655.58	0.00

62 104 720 8449.08 General Office Exp.
 62 104 820 8180.00 Office Telephones Internet.



CSF VPM

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Westpac Banking Corporation ABN 33 007 457 141

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9.3

Chief Executive Officer

March 2014

Contents

9.3 AGENDA ITEMS

9.3.1 Application to Waiver Private Works Fees & Charges

AGENDA ITEM:	9.3.1
SUBJECT:	APPLICATION TO WAIVER PRIVATE WORKS FEES & CHARGES
PROPONENT:	ROTARY CLUB OF GERALDTON/GREENOUGH - ANNUAL REDHILL CONCERT
SITE:	SHIRE OF CHAPMAN VALLEY
FILE REFERENCE:	A1279
PREVIOUS REFERENCE:	NIL
DATE:	19th MARCH 2014
AUTHOR:	MAURICE BATTILANA

DISCLOSURE OF INTEREST

Nil

BACKGROUND

Council has received a request from Rotary Club of Geraldton/Greenough to waive the private works fees and charges to undertake grading works on the private property where the annual Redhill Concert is held.

COMMENT

The Redhill Concert is an annual event which attracts a significant number of people attending the concert and some camping on site overnight.

Though Council may have informally assisted the event by undertaking private works in the past it has never been formally resolved by Council to waive (or reduce) the actual private works fees and charges.

STATUTORY ENVIRONMENT

Local Government Act, 1995 – Section 6.12 – Power to Defer, Grant Discount, Waive or Write off Debts

- (1) *Subject to subsection (2) and any other written law, a local government may —*
- (a) *when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or*
 - (b) ***waive or grant concessions in relation to any amount of money; or***
 - (c) *write off any amount of money,*

which is owed to the local government.

** Absolute majority required.*

- (2) *Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.*
- (3) *The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.*
- (4) *Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.*

POLICY IMPLICATIONS

5.30 DONATIONS AND GRANTS

Local Nature

Council shall consider requests for donations on their individual merit however, generally will decline appeals for donations -

- of a State or National nature, or
- if they are not concerned or connected with the Chapman Valley area.

Exceptions to the above will be -

- Disaster or emergency appeals.

The Chief Executive Officer be delegated authority to authorise donations within budget limitations, up to a maximum of \$100 per application.

This delegation is to be in accordance with Council's policy in regards to "Local Nature". (See Delegation No 3005)

All other donations in excess of miscellaneous budget allocations are to be brought back to Council for consideration in accordance with Policy

Applications

Any application made to Council from any Club, or Organisation, seeking the provision of a cash contribution shall be in accordance with, as well as accompanied by, the following information -

- as a general principle, funds for any project will only be considered where maximum Government (State and Federal) funding has been obtained, the Club, or Organisation, is ineligible for Government funding, or Government funding has been refused (in whole or part).
- Council will be seeking evidence of procurement of, or attempted procurement of, Government grant monies.
- it must be demonstrated that Council funding is necessary to the success of the project.
- funds will only be permitted to be used for projects upon land under the care, or control, of Council; unless it otherwise determines.
- detailed project financial information including budget estimates, quotes etc. accompanied by project drawings and specifications, to a satisfactory standard, must be provided.
- detailed financial information about the Club or Organisation will also need to be provided. Such information will need to include financial statements.

Where Council considers the information as provided in accordance with the above to be satisfactory, the provision of any funds will be in accordance with the following;

- payment will only be made at the conclusion of the project, and then only in strict accordance with the determination as to amount and conditions as set by Council; unless otherwise agreed upon.

Council reserves the right to approve/decline any application irrespective of previous decisions of a similar nature and no prior decision in any way or manner can be construed as setting a precedent.

FINANCIAL IMPLICATIONS

Estimated cost of private works is as follows:

Plant Item	Hourly Rate	Total Hours	Costs
Grader	\$125	2	\$250
Truck & Water Tanker	\$140	2	\$280
Admin Fee – Job Value < \$2,000	Nil	NA	\$0
Total Estimated Costs (GST Inc.)			\$530

- **Long Term Financial Plan:**

No significant affect on Long Term Financial Plan

STRATEGIC IMPLICATIONS

Objective	Strategy	Outcome	Partners
We want to be able to spend our money locally and encourage others to do the same	Develop tourism in the Shire, including cottage industries, caravan park and events	Showcasing our attractions increases the number of people visiting the area	Chapman Valley business community Shire of Chapman Valley

- **Strategic Community Plan:**

No significant affect on Strategic Community Plan

VOTING REQUIREMENTS

Absolute Majority – To waiver or reduce private works fees & charges

COUNCIL RESOLUTION / STAFF RECOMMENDATION

MOVED: CR HUMPHREY

SECONDED: CR WARR

Council approve the request for the waiver of private works fees for two hours hire of the Shire Grader and Truck/Water Tanker to assist with the preparation of the site for the Annual Redhill Concert.

**Voting 7/0
CARRIED
Minute Reference 03/14-5**

Maurice,

As you are probably aware the Shire of Chapman Valley has previously assisted the Rotary Club of Geraldton Greenough in holding the Annual Redhill Concert. Once again, we ask again for your assistance for the success of this well received fundraiser. On April 5, Shannon Noll will be performing at Redhill and I request the Shire's assistance in the preparation/grading of dirt roads from Chapman Valley Rd to the ticketing gate and stage surrounds within the Redhill site.

These works are requested to be completed by Friday, March 28 to allow our Rotary Club to conduct a busy bee on site on Saturday, March 29.

As the community benefits from this event I respectfully request that the costs associated with this be waived.

I can be contacted on 0411069443 to discuss further if required.

Thank you in advance for your support.

Jason Dunn
Rotary Club of Geraldton Greenough
Service/Community Projects Committee

10.0 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

AGENDA ITEM:	10.1
SUBJECT:	REQUEST FOR DONATION
PROPONENT:	ISOLATED CHILDREN'S PARENTS' ASSOCIATION of WA Inc. (Mid-West Branch)
SITE:	SHIRE OF CHAPMAN VALLEY
FILE REFERENCE:	401.06
PREVIOUS REFERENCE:	NIL
DATE:	19 MARCH 2014
AUTHOR:	Cr KIRRILEE WARR; MAURICE BATTILANA, CHIEF EXECUTIVE OFFICER;

DISCLOSURE OF INTEREST

Nil

BACKGROUND

At the November 2013 OCM the following decision was made:

MOVED: CR WARR

SECONDED: CR ROYCE

That Council support the Isolated Children's Parents' Association of WA towards the cost of their March 2014 Annual Conference by donating \$500 towards this event.

Voting 4/3

LOST

Minute Reference 11/13-12

Though the resolution put was Lost the legal ruling is this is still considered a decision of Council and will need to go through the same Revocation process as if a resolution was Carried.

COMMENT

Background ICPA;

The Isolated Children's Parents' Association (Inc) is a voluntary organisation whose aim is to ensure children in rural and remote areas of Australia have the same equity of access to education as children in the metropolitan areas. The organisation comprises of a Federal Council, State Councils and branches. The ICPA organisation is well respected by politicians, Government agencies, educators and others.

The Midwest Branch was established in 2010 due to increased interest in access to appropriate education from people in the region and ICPA WA recognising a gap in membership in this area. Although the youngest branch in WA, it is now one of the biggest, with 53 member families, many from the Shire of Chapman Valley. Families for their children.

The ICPA is engaged in securing quality education for families in the Mid-West, including the shire of Chapman Valley. The ICPA Mid-West branch most recently has advocated for Chapman Valley children via way of;

- PEAC classes (extension classes for gifted and talented),
- Petitioning for equitable residential boarding facilities in Geraldton,
- Facilitated discussion for better education for children from kindergarten to Year 12, and
- Members continue to have regional representation on the Rural Remote Education Advisory Council, which strives for a better education for young rural people.

The ICPA WA State Council holds an annual conference, convened by one of the State's branches. In 2014 the Midwest Branch will be convening the March State Conference themed 'Enjoy the Journey' at Ascot Quays in Perth. We have secured Maggie Dent; Author, Educator

and Parenting and Resilience Specialist, as our Guest Speaker. Members (parents, and delegates) will be attending from all across Western Australia.

The financial cost involved in organising and running a conference for between 80 - 120 people is substantial (see budget Appendix B), as are the voluntary hours required from the convening team (Mid West ICPA). We must cover costs such as venue hire, meals, photocopying, sound systems, postage, stationery and much more. As ICPA is a not for profit organisation, it is vital our conference registrations costs are kept to a minimum to enable maximum attendance by branch members.

CEO's Comments (November 2013 OCM)

There is no prior history that I can find which indicates Council has contributed towards this organisation or activity in the past.

In accordance with the Budget – v - YTD Actuals (see “*Financial Implications*” section below) there is an amount of \$900 remaining as discretionary funds available in the 2013/2014 budget, which Council can allocate without requiring a Budget variation.

STATUTORY ENVIRONMENT

CEO's Comments – Attached (see **Appendix A**) a copy of the legislative process required to revoke a Council decision

POLICY IMPLICATIONS

CEO's Comments (November 2013 OCM)

Council's Policy Manual relating to donations provides:-

5.30 DONATIONS AND GRANTS

Local Nature

Council shall consider requests for donations on their individual merit however, generally will decline appeals for donations -

- *of a State or National nature, or*
- *if they are not concerned or connected with the Chapman Valley area.*

Exceptions to the above will be -

- *Disaster or emergency appeals.*

The Chief Executive Officer be delegated authority to authorise donations within budget limitations, up to a maximum of \$100 per application.

This delegation is to be in accordance with Council's policy in regards to “Local Nature”. (See Delegation No 3005)

All other donations in excess of miscellaneous budget allocations are to be brought back to Council for consideration in accordance with Policy

Applications

Any application made to Council from any Club, or Organisation, seeking the provision of a cash contribution shall be in accordance with, as well as accompanied by, the following information -

- *as a general principle, funds for any project will only be considered where maximum Government (State and Federal) funding has been obtained, the Club, or Organisation, is ineligible for Government funding, or Government funding has been refused (in whole or part).*
- *Council will be seeking evidence of procurement of, or attempted procurement of, Government grant monies.*
- *it must be demonstrated that Council funding is necessary to the success of the project.*

- funds will only be permitted to be used for projects upon land under the care, or control, of Council; unless it otherwise determines.
- detailed project financial information including budget estimates, quotes etc. accompanied by project drawings and specifications, to a satisfactory standard, must be provided.
- detailed financial information about the Club or Organisation will also need to be provided. Such information will need to include financial statements.

Where Council considers the information as provided in accordance with the above to be satisfactory, the provision of any funds will be in accordance with the following;

- payment will only be made at the conclusion of the project, and then only in strict accordance with the determination as to amount and conditions as set by Council; unless otherwise agreed upon.

Council reserves the right to approve/decline any application irrespective of previous decisions of a similar nature and no prior decision in any way or manner can be construed as setting a precedent.

FINANCIAL IMPLICATIONS

CEO's Comments (November 2013 OCM)

In the 2013/14 Budget Council allocated the following amounts to Donations & Gifts:

Recipient	Budget	YTD Actuals
Midwest Agric. Societies – Royal Show	\$200	\$0
Monsignor Hawes Interpretative Signage	\$2,000	\$2000
Primary Schools - Books	\$100	\$60
Yuna Swimming Pool – Contribution towards relining pool	\$2,000	\$2000
Valley Vibes Photocopier contribution	\$4,000	\$4000
Chapman Valley Harvest Ball	\$2,500	\$0
Provisional amount	\$1,000	\$100
~ Red Card for Red Fox Donation	\$100	
Totals	\$11,800	\$8160

Based upon the above figures (and subject to any other resolutions made by Council at today's meeting) there is \$900 *Provisional Funds* remaining in the Budget for donations & gifts not specifically listed.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

CEOs Comments – **Appendix A** explains the revocation process and Voting Requirements. If further clarification is required I am more than willing to assist.

The first step: Council needs a minimum of one third of Elected Members (i.e. minimum of three (3) affirmative votes) to agree to deal with the revocation motion presented below by Cr Farrell.

If the one third is obtained then Council can move to the Elected Members Recommendations No. 2.

If the one third is not obtained then Council cannot deal with the Elected Members Recommendation N. 2 and simply record this in the Minutes and move on to the next item on the Agenda for the meeting.

The Second Step: Subject the one third of Councillors agreeing (as stated above) Council then need to deal with the Elected Members Motion No.2, which actually revokes (or substantially

changes) the initial revocation motion (i.e. Minute Ref: 12/13-5). This motion requires an **Absolute Majority** (i.e. minimum of five (5) affirmative votes).

COUNCIL RESOLUTION / ELECTED MEMBERS RECOMMENDATION 1

MOVED: CR WARR SECONDED: CR HUMPHREY

Council agrees to deal with a motion to revoke the decision of Council made at Minute Reference 11/13-12 regarding not contributing towards the Isolated Children's Parents' Association of WA's March 2014 Annual Conference.
(Note: Minimum one third required)

**Voting 5/2
CARRIED
Minute Reference 03/14-6**

**COUNCIL RESOLUTION / ELECTED MEMBERS RECOMMENDATION 2
(If Recommendation 1 Carried)**

MOVED: CR WARR SECONDED: CR FARRELL

Council revoke the decision made at the 20th November 2013 Ordinary Council Meeting, Minute Reference 11/13-12.
(Note: Absolute Majority required)

**Voting 5/2
CARRIED
Minute Reference 03/14-7**

**COUNCIL RESOLUTION / ELECTED MEMBERS RECOMMENDATION 3
(If Recommendation 1 & 2 Carried)**

MOVED: CR WARR SECONDED: CR FARRELL

That Council donate \$500 to the Isolated Children's Parents' Association of WA's March 2014 Annual Conference.
(Note: Simple Majority required)

**Voting 5/2
CARRIED
Minute Reference 03/14-8**

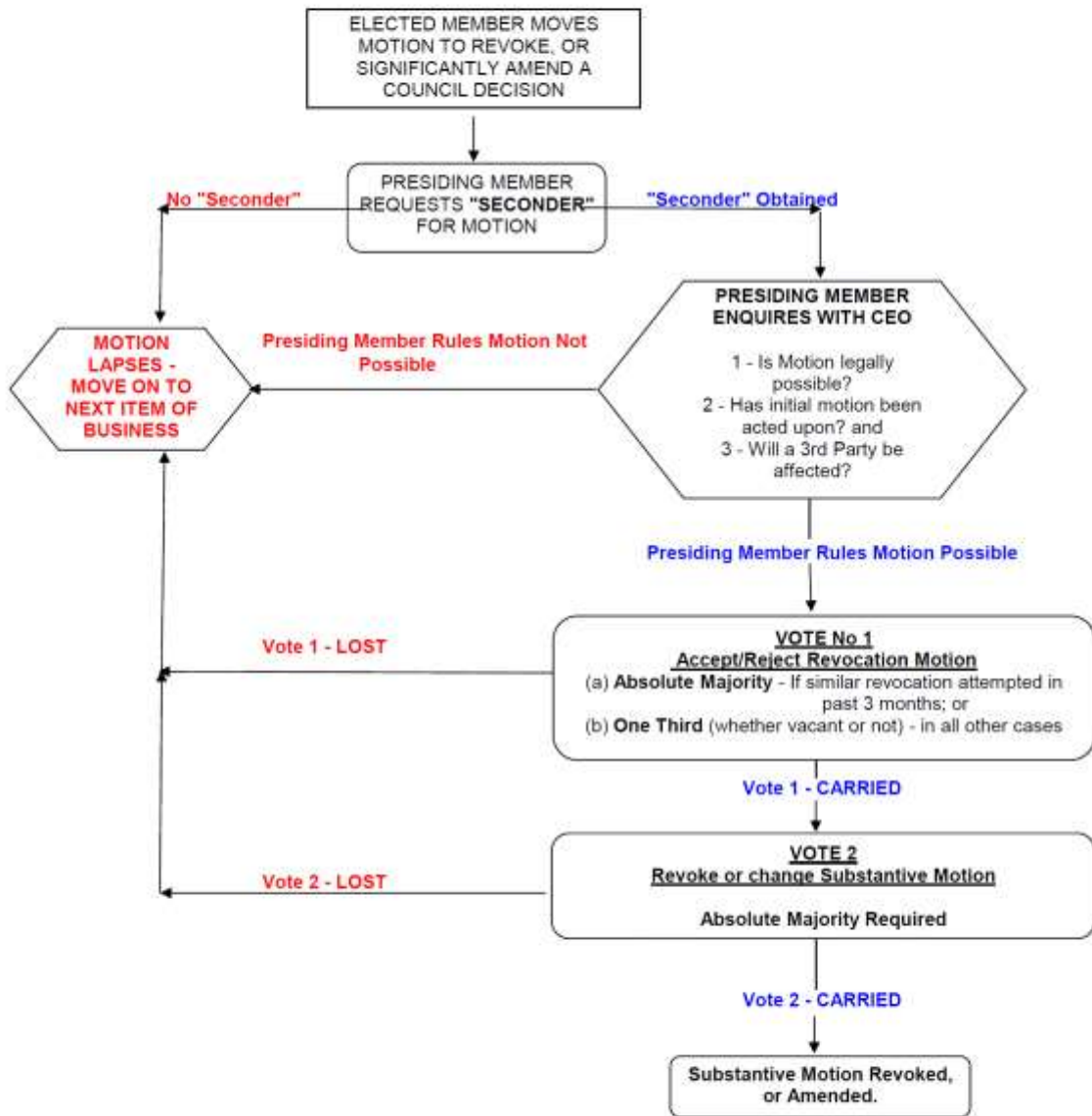
REVOCAION PROCEDURES AT COUNCIL & COMMITTEE MEETINGS (WITHOUT PRIOR NOTICE)

The following procedure is to ensure Council complies with Clause 10 of the *Local Government (Administration) Regulations 1996*, in regards to revoking, or significantly changing, previously agreed Council Resolutions:

1. Elected Member moves a motion to revoke, or significantly amend, a Council decision.
2. Presiding Member requests a "Seconder" for the motion.
3. If no "Seconder" forthcoming the motion will lapse and Council are then required to move onto the next item of business.
4. If a "Seconder" is achieved the Presiding Member will then enquire with the Chief Executive on the following:
 - 4.1 Is revocation motion legally possible?
 - 4.2 Has initial resolution been acted upon?
 - 4.3 Will any third party be adversely affected by the revocation of motion change?
5. If the Presiding Member rules the revocation motion is acceptable he/she will request TWO VOTES to occur:
 - 5.1 VOTE 1 Accept/Reject the Revocation Motion
 - (a) In the case where an attempt to revoke or change the decision had been made within the previous three months but had failed, requires an ABSOLUTE MAJORITY (i.e. 5 votes/8 positions i.e. more than 50% of number of offices whether vacant or not) if a similar attempt has been made to revoke/change the substantive motion within the past 3 months.
 - (b) In any other case requires at least 1/3 of Elected Members, whether vacant or not (i.e. 3 Votes).

(As per reg 10 *Local Government (Administration) Regulations 1996*)
If the required votes are not achieved the revocation process is discontinued and the substantive motion remains valid and Council are then required to move onto the next item of business.
If the required votes are achieved then the second vote is called for to actually revoke, or change, the substantive motion (i.e. move to point 5.2).
 - 5.2 VOTE 2 Actually Revoke, or Change, a Substantive Motion
An ABSOLUTE MAJORITY (i.e. 5 votes) is required to carry this motion.
If this revocation motion is not successful the substantive motion remains valid and Council are then required to move onto the next item of business.
If the revocation motion is successful then the substantive motion lapses, or is effectively changed in accordance with the revocation motion.
Where the substantive motion fully lapses, Council may then present alternative motion(s) on this matter for discussion.

REVOCATION PROCESS - FLOW CHART



Income	\$	Expenses	\$
Delegates rego 80 @ \$80	6400	Day Delegates Package	6320
Dinner 50 @ \$60	3000	Dinner 55 @ \$60	3000
		Fruit platters morning and afternoon tea	800
raffle	350	AV	2560
		Room Hire pre conference meeting	375
Sponsorship		Morning tea 19th State Council & convent	150
FMG	5000	Lunch pre conf meeting 15 @ \$25	375
Murchison Shire	1000	Accommodation Convenors 2 nights	1600
Northampton Shire	1000	Room hire dinner	250
Yalgoo Shire	1000	room hire lunch	250
CSBP	1000	Travel convenors	3000
CBH	2500	Printing	1000
Landmark	250	Guest Speaker Maggie Dent	4000
Ian Blayney	200	Postage Invitations etc	350
Northern Star	2500	Ink cartridges	280
High Tea	300	Folders	160
Total at Oct 29th 2013	24500	Stationary	250
In Kind		Gifts	50
Printing Mullewa DO	1000	Auditor	80
smokos for the 19th-members	150	Total	24850
	25650	Optional Extras	
		drinks tab	

City calls on State Government to reverse decision blocking non-Government students from boarding rooms

Picture: Lynnda Eason



GERALDTON RESIDENTIAL COLLEGE

Boarding school crisis

■ Ian Culler and Lewis Freer

A decision by the State Government to stop non-Government students boarding at the Geraldton Residential College has come under fire from the City of Greater Geraldton, the Inland Children's Parents Association and non-government schools. Councillors at the City of Greater Geraldton called on the State Government to reverse the decision this week.

The council said the ICNA would like to contribute, and it's not a track we want to go down. Nagle is a good school, and they have the backing but we can't at this time," he said.

"We have already lost one potential family due to the uncertainty and many more will follow if the issue is not resolved."

Nagle principal Rob Crothers acknowledged the challenges parents faced in setting up suitable boarding arrangements for their children.

State Education Minister Peter

Collier said students already enrolled at Geraldton Residential College would receive first priority for a place next year, regardless of which school they attended.

"The State Government is building a new wing and renovating another to house Year 7 students who enter secondary school for the first time next year.

"However, additional space for enrolments, other than new public school students, is limited."

Mr Culler said he was always willing to discuss educational is-

sues with local authorities.

ICNA Midwest Branch president Emma Toukess-Taylor said the move by the association had arisen due to developments late last year.

"It is discrimination by the government to allow students from some schools to attend country residential colleges and not others. If there is no other option for boarding in a town or city it should be a responsibility of the State Government to provide beds for all students, no matter where they choose to attend school."

the council said the ICNA would

MP wants college fee structure change

Member for the Agricultural Region Paul Brown MLC is supporting the City of Greater Geraldton and Isolated Children's Parents Association's call for the State Government to consider tiered fees for students attending Geraldton Residential College.

The call comes after the recent decision by the State Government to restrict new enrolments at the college to government school students only.

Enrolments to the non-government school sector are on the basis of a capital contribution made by the school to the government towards the cost of funding beds, which is cost prohibitive for smaller independent schools.

Mr Brown, who has raised his concerns with the Minister for Education, said the closure of

Nagle Catholic College in 2016 mean Geraldton Residential College would become the only student boarding facility open to families in the Mid West.

He also said non-government school students should be allowed access to boarding at the college, which could be achieved through a tiered fee structure.

"It is a great opportunity for the Government to put formal arrangements in place with the non-government school sector to provide boarding opportunities for their students," Mr Brown said.

"This will secure the long-term future of the college while still first and foremost servicing the government school sector."

Mr Brown said Geraldton Residential College was in a unique

position of being located in a large regional city which offered a good choice of schooling for regional and remote students.

"There are currently 96 boarding places available at Geraldton Residential College, of which about 63 enrolments have been taken for 2014," he said.

"This leaves 33 places available in the college that will not be utilised under the current policy with another 30 new beds expected to be available in semester 2 as part of the Royalties for Regions-funded facility expansion.

"It is inappropriate to have a facility of the calibre of the Geraldton Residential College to be under-utilised in this manner and force regional families to relocate to Perth in order to access school and boarding facilities."

11.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

11.1 Elected Member Reports

12.0 URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY A DECISION OF THE COUNCIL

12.1 Binnu East Road - Excessive Sand Drift

COUNCIL RESOLUTION

MOVED: CR HUMPHREY

SECONDED: CR ROYCE

That excessive sand drift on Binnu East Road be discussed.

**Voting 7/0
CARRIED
Minute Reference 03/14-9**

COUNCIL RESOLUTION

MOVED: CR HUMPHREY

SECONDED: CR FARRELL

That:

- Councillors and staff convene a meeting with adjacent landowner to determine a course of action to remove sand from Binnu East Road; and
- Council authorise the CEO is to remove the sand and seek legal advice to recover costs from landowner.

**Voting 7/0
CARRIED
Minute Reference 03/14-10**

Mr Davies left Chambers at 11.10am

13.0 MATTERS FOR WHICH MEETING TO BE CLOSED TO MEMBERS OF THE PUBLIC

COUNCIL RESOLUTION

MOVED: CR FARRELL

SECONDED: CR ROYCE

Council close the meeting to the public for the following Agenda Item(s) in accordance with the Local Government Act, 1995:

- ~ Section 5.23(2)(c) - Item relates to contracts entered into, or which may be entered into, by the local government and which relates to matters to be discussed at the meeting;
- ~ Section 5.23(2)(e) – Item relates to a matter that if disclosed, would reveal information that has a commercial value to a person or information about the business, commercial or financial affairs of a person; and
- ~ Section 5.23(2)(d) - Item relates to a matter affecting the personal affairs of any person.

**Voting 7/0
CARRIED
Minute Reference 03/14-11**

13.1 Tender 6-13/14 Western Regions Mowing, Slashing & General Maintenance

AGENDA ITEM:	13.1
SUBJECT:	WESTERN REGIONS MOWING, SLASHING & GENERAL MAINTENANCE
PROPONENT:	CHIEF EXECUTIVE OFFICER
SITE:	SHIRE OF CHAPMAN VALLEY
FILE REFERENCE:	408.01.63
PREVIOUS REFERENCE:	Min Ref: 9/13-11
AUTHOR:	MAURICE BATTILANA

COUNCIL RESOLUTION / STAFF RECOMMENDATION

MOVED: CR MALUISH

SECONDED: CR HUMPHREY

Council accepts the tender provided by Russell Walkerden (trading as Parkfalls Mowing Services) subject to the following conditions:

1. Letter of acceptance, with the Tender Specifications attached, will form the contractual arrangement for this service;
2. Period of contract will be for a maximum of three (3) years, effective from 1st July 2014, with the option for either party to discontinue the contract with six (6) months prior notice, or earlier if agreed to by both parties;
3. Additional travel cost of 80cents/km will only be charged for areas outside those specified in the Tender Documentation;
4. Contract works will be managed and determined by the Chief Executive Officer and will be restricted to the annual budget amounts allocated to accommodate the provisions of mowing, slashing and general maintenance to the Shire of Chapman Valley's *Western Regions*.

**Voting 6/1
CARRIED
Minute Reference 03/14-12**

Cr Collingwood declared a financial interest with a closely associated person and left Chambers at 11.40am and Cr Farrell took the Chair.

13.2 Environmental Consultant

AGENDA ITEM:	13.2
SUBJECT:	ENVIRONMENTAL CONSULTANT
PROPONENT:	SHIRE OF CHAPMAN VALLEY
SITE:	SHIRE OF CHAPMAN VALLEY
FILE REFERENCE:	207.11
PREVIOUS REFERENCE:	09/10-12 & 12/13-23
DATE:	10 MARCH 2014
AUTHOR:	SIMON LANCASTER

COUNCIL RESOLUTION / STAFF RECOMMENDATION

MOVED: CR WOOD

SECONDED: CR WARR

That Council selects the following preferred list of suppliers for environmental consulting services to the Shire of Chapman Valley in conjunction with other consultants on the WALGA list of preferred suppliers for this service:

- Preston Consulting (in conjunction with Pilbara Exploration Resources);
- GHD;
- Worley Parsons;
- Land Insights.

**Voting 6/0
CARRIED
Minute Reference 03/14-13**

Cr Collingwood re-entered Chambers at 11.58am and re-took the Chair

13.3 Patten Place Drainage Basin

AGENDA ITEM:	13.3
SUBJECT:	PATTEN PLACE DRAINAGE BASIN
PROPONENT:	SHIRE OF CHAPMAN VALLEY
SITE:	RESERVE 51029 DAVID ROAD, WAGGRAKINE
FILE REFERENCE:	R51029
PREVIOUS REFERENCE:	12/09-8, 04/10-3, 06/10-4, 10/10-3, 10/13-5 & 11/13-4
DATE:	11 MARCH 2014
AUTHOR:	SIMON LANCASTER

COUNCIL RESOLUTION / STAFF RECOMMENDATION

MOVED: CR FARRELL

SECONDED: CR MALUISH

That Council resolve to:

- 1 Return the following outstanding bond amounts relevant to Dolby Creek Estate:
 - 12 months defects liability period bond - \$12,782.61; &
 - Fencing bond - \$2,755.00.
- 2 Install cyclone fencing around the Patten Place drainage basin.

**Voting 5/2
CARRIED
Minute Reference 03/14-14**

COUNCIL RESOLUTION / STAFF RECOMMENDATION

MOVED: CR FARRELL

SECONDED: CR WARR

That Council come out from behind closed doors.

**Voting 7/0
CARRIED
Minute Reference 03/14-15**

Cr Collingwood advised that he is resigning from the Landcare Committee and called for nominations from Councillors. No nominations were received and two (2) representatives to stay on the committee.

14.0 CLOSURE

The Chairman thanked the Elected Members and Staff for their attendance and the meeting was declared closed at 12.06pm.