

AGENDA ROADS INFRASTRUCTURE COMMITTEE

21 FEBRUARY 2022 8:00am Commencing at Council Chambers Nabawa

The Meeting will be formally opened at the Nabawa Chambers after, or any time during, site inspections.

The Meeting can then be adjourned and reconvened as required as sites inspections are undertaken or determined as necessary on the day.

Committee Purpose & Delegations

Undertake an annual review the following:

- Road Works Program
- Road Hierarchy
- Heavy Haulage Vehicle Permit Roads
- Any other works infrastructure item referred to the Committee by Council
- Review the plant replacement program

Delegation - Nil

The Road Infrastructure Committee is comprised of:

All Councillors

Chief Executive Officer(Observer)Deputy CEO(Observer)Manager Works & Services(Observer)Works Leading Hand(Observer)

DISCLAIMER



No responsibility whatsoever is implied or accepted by the Shire of Chapman Valley for any act, omission or statement or intimation occurring during Council Meeting. The Shire of Chapman Valley disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council Meeting does so at that person's or legal entity's own risk.

The Shire of Chapman Valley warns that anyone who has any application or request with the Shire of Chapman Valley must obtain and should rely on WRITTEN CONFIRMATION of the outcome of the application or request of the decision made by the Shire of Chapman Valley.

Jamie Criddle

CHIEF EXECUTIVE OFFICER

ROAD INFRASTRUCTURE COMMITTEE MEETING 8.00AM – 21 FEBRUARY 2022 COUNCIL CHAMBERS, NABAWA

ORDER OF BUSINESS

- 1.0 Presiding Member (President)
- 2.0 Declaration of Opening / Announcements of Visitors
- 3.0 Announcements from the Presiding Member (President)
- 4.0 Record of Attendance
 - 4.1 Present
 - 4.2 Apologies

5.0 Disclosure of Interest

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

Section 5.60A:

"a person has a **financial interest** in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person."

Section 5.60B:

"a person has a **proximity interest** in a matter if the matter concerns –

(a) a proposed change to a planning scheme affecting land that adjoins the person's land; or (b) a proposed change to the zoning or use of land that adjoins the person's land; or (c) a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land."

Regulation 34C (Impartiality):

"interest means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association."

6.0 Petitions / Deputations / Presentations

7.0 Confirmation of Minutes from previous meetings

Road Infrastructure Committee Meeting held on 23 February 2021

Recommend that the Minutes of the Road Infrastructure Committee Meeting held on the 23rd February 2021 be confirmed as a true and accurate record of proceedings. (*Supplied under separate cover*)

8.0 Items to be dealt with En Bloc

9.0 Agenda Items

- 9.1 Review of Shire Road Hierarchy
- 9.2 Proposed 2022/2023 Road Works Program & Review of Ten-Year Road Works Program
- 9.3 Review Heavy Haulage Vehicle Permit Roads
- 9.4 Review Plant Replacement Program

DISCUSSION ITEM:	9.1	
SUBJECT:	REVIEW OF SHIRE ROAD HIERARCHY	
PROPONENT:	CHIEF EXECUTIVE OFFICER & MANAGER WORKS & SERVICES	
SITE:	WHOLE SHIRE	
FILE REFERENCE:	1002	
PREVIOUS REFERENCE:	MINUTE REFERENCE 03/21-03	
DATE:	21 FEBRUARY 2022	
AUTHOR:	IAMIE CRIDDIE CHIEF EXECUTIVE OFFICER	

Ref	Title	Attached	Under
		to	Separate
		Report	Cover
9.1(a)	Road Hierarchy Procedure (IMP-025)		✓

BACKGROUND

The purpose of this Item is to present the Committee the current endorsed *Road Hierarchy Management Procedure* (*IMP-025*) for discussion and review.

Council dealt with the Road Hierarchy Procedure (IMP-025) in isolation with the following being resolved the following at the March 2021 OCM:

"Minute Reference RIC 03/21-2

The Road Infrastructure Committee recommends Council endorses the Road Hierarchy Procedure (IMP-025) as presented at Attachment 9.1(a) without change."

The current Shire of Chapman Valley endorsed roads/routes under the Roads 2040 Strategies for Significant Local Government Roads in the Mid West Region are as follows:

- Coronation Beach Road
- Balla Whelarra Road
- Dartmoor/Dartmoor Lake Nerramyne Route
- Durawah Road/Station Road (between Durawah & Station Valentine Rd Junctions)/Station Valentine
- Chapman Valley Road
- East Bowes Road
- East Chapman Road
- East Nabawa Road
- Narra Tarra Road
- Northampton Nabawa Road
- Valentine Road
- Yuna Tenindewa Road

An application has been lodged with the MWRRG for the Nabawa Yetna Road to also be considered a Significant Local Government Road as this road is currently recognised as a Local Distributor road in the Main Roads WA latest *Road Hierarchy for Western Australia* document. This listing should give the application support, yet the determining factors will be how the road meets the current assessment criteria set by the MWRRG for road to be considered Significant Local Government Road.

Two previous application by the Shire to have the Nolba Road & Nolba Stock Route considered as Significant Local Government Roads failed as these roads simply could not meet the minimum under assessment criteria.

The MWRRG Assessment Criteria can be found at Appendix 1 of the MWRRG Policy & Procedures Manual (see <u>Attachment C</u> in Management Procedure IMP-025 (Attachment 9.1(a))

The existing *Road Hierarchy Procedure (IMP-025)* has all the roads within the Shire of Chapman Valley the local government is responsible for place into the following categories:

- A. Main Arterial Roads (Significant Roads and approved by the RRG only);
- B. Main Feeder Roads;
- C. Minor Feeder Roads;
- D. Major Access Roads; and
- E. Minor Access Roads

A copy of the Road Hierarchy Procedure (IMP-025) is provided as Attachment 9.1(a) under separate cover.

In addition to the aforementioned Procedure, Council has also adopted the following Management Procedure (IMP-017) regarding the *Road Funding Allocation Process:*

MANAGEMENT PROCEDURE No.	IMP-017
MANAGEMENT PROCEDURE	ROAD WORK FUNDING ALLOCATION PROCESS
RESPONSIBLE OFFICER	CHIEF EXECUTIVE OFFICER
PREVIOUS POLICY/PROCEDURE No.	15.220
RELEVANT DELEGATIONS	

OBJECTIVES:

To set quidelines and procedures for categorising road hierarchy network and funding allocation priorities

MANAGEMENT PROCEDURE STATEMENT/S:

- 1. Council review existing Road Hierarchy List based upon Councillor(s) submissions and staff recommendation(s).
- 2. Council review existing Regional Road Group priorities based upon Councillor(s) submissions and staff recommendation(s).
- 3. Council reviews other grant programs (e.g. Black Spot, R2R) based upon Councillor(s) submissions and staff recommendation(s).
- 4. Taking into account the delegations under Infrastructure Policy IMP-022, Council review existing Heavy Haulage Roads.
- 5. Council review existing Program of Road Works based Councillor(s) submissions and upon staff recommendation(s).
- 6. Councillors retain the right to present, and justify, changes to any of the above either via Chief Executive Officer's report or directly to the meeting.
- 7. No changes to be made to any of the above unless fully endorsed by Council.

FINANCIAL IMPLICATIONS

Road Works remains the largest expenditure component of the Shires operations, which makes it important to ensure the limited resources made available by grants and those allocated by Council to this function are maximised.

Long Term Financial Plan (LTFP):

The intention is the endorsed *Road Hierarchy* will complement the *Road Works Programs*, which will then complement the current Long Term Financial Plan (LTFP) and Asset Management Plan (AMP). The LTFP is updated annually to reflect the endorsed Road Works Program.

STRATEGIC IMPLICATIONS

It is imperative Council carefully considers where resources are allocated in future road works programs to ensure the higher priority roads are catered for. As previously mentioned, the Shire's Road Hierarchy identifies the priority roads into the following categories:

- A. Main Arterial Roads (Significant Roads and approved by the MWRRG only);
- B. Main Feeder Roads;
- C. Minor Feeder Roads;
- D. Major Access Roads; and
- E. Minor Access Roads

It is also important the process stipulated in *Corporate Management Procedure IMP-017* to amend the Road Hierarchy is adhered to. This will ensure the integrity of the *Road Hierarchy* list and therefore the integrity of how Council allocates its resources to road works within the Shire.

Strategic Community Plan/Corporate Business Plan:

1.3	Maintain and enhance safety and	Review safe roads and	Continue annual review of
	security for the community	infrastructure	Road Hierarchy, Road
			Works Program, Plant
			Replacement Program

CONSULTATION

The Chief Executive Officer consulted with the Manager Works & Services and Works Leading Hand when reviewing the Road Hierarchy presented to Council.

RISK ASSESSMENT

There is a risk the integrity of the Road Hierarchy may be compromised if the conditions listed in *Management Procedure IMP-017* to amend the Road Hierarchy are not adhered to. However, this risk is considered *insignificant*:

	Measures of Consequence						
Rating (Level)	Health	Financial Impact	Service Interruption	Compliance	Reputational	Property	Environment
Insignifica nt (1)	Negligible injuries	Less than \$1,000	No material service interruption	No noticeable regulatory or statutory impact	Unsubstantiated, low impact, low profile or 'no news' item	Inconsequen tial or no damage.	Contained, reversible impact managed by on site response

VOTING REQUIREMENTS

Simple Majority

STAFF RECOMMENDATION (Option 1)

The Road Infrastructure Committee recommends Council endorses the Road Hierarchy Procedure (IMP-025) as presented at **Attachment 9.1(a)** without change.

- OR -

STAFF RECOMMENDATION (Option 2)

The Road Infrastructure Committee recommends Council endorses the *Road Hierarchy Procedure (IMP-025)* as presented at **Attachment 9.1(a)** with the following Changes:

- 1.
- 2.

DISCUSSION ITEM:	9.2	
SUBJECT:	PROPOSED 2021/2022 ROAD WORKS PROGRAM &	
	REVIEW OF TEN YEAR ROAD WORKS PROGRAM	
PROPONENT:	CHIEF EXECUTIVE OFFICER and	
	MANAGER WORKS & SERVICES	
SITE:	WHOLE SHIRE	
FILE REFERENCE:	1002	
PREVIOUS REFERENCE:	MINUTE REFERENCE 03/21-3	
DATE:	21 FEBRUARY 2022	
AUTHOR:	JAMIE CRIDDLE, CHIEF EXECUTIVE OFFICER	

Ref	Title	Attached	Under
		to	Separate
		Report	Cover
9.2(a)	Proposed 10 Year Road Works Program		~
9.2(b)	Current 10 Year Road Works Program		✓

BACKGROUND

The purpose of this Item is to present Councillors with a proposed 2022/2023 & Ten-Year Road Works Programs for consideration.

Determination from the Road Infrastructure Committee will form a recommendation to Council for consideration and endorsement for allocation of funding and resources to the forthcoming Draft Budget.

COMMENT

Council resolved the following at the March 2021 OCM:

Council receive the Road Infrastructure Committee Minutes and endorse the recommendations within i.e.

"Minute Reference RIC 03/21-5

The Road Infrastructure Committee recommends Council endorse the 10 Year Road Works Program 2021/22 to 2030/2031 as presented at Attachment 9.2(a) with the following changes and this Program be used as a basis for resource allocation into the Draft 2021/2022 Budget:

- i. Extend seal on McCagh Road to Golf Club entrance;
- ii. Remove Parkfalls Estate Shoulder works from future Program rood works;
- iii. Ensure own resource projects from previous year not completed are prioritised in 2021/2022 budget;
- iv. Budget consideration for additional roadworks staff member
- v. Concept Forum discussion on investigating improvement options Parkfalls Estate bridle paths; and
- vi. Traffic Counters to be placed on Nolba Road, Olsen Road, Nabawa Yetna Road; however grant project roads to take priority."

The following item(s) have been requested for discussions:

Requested by	Item	Staff Comments	Estimated Cost
CV Agric	McCagh Rd	An internal gravel track be placed within the Showgrounds	\$15,00 (To be
Society	Extend seal 250m	Carpark area	confirmed)
(in 2020)			

Proposed 2021/2022 Road Works Program

It is hoped all road projects scheduled for 2021/2022 will be completed; however, there is invariably slippages in the program of works estimated timeline and the recommended 2022/2023 Roadworks Program will always attempt to adhere to Council priorities i.e.

- Priority 1 Grant funded projects
- Priority 2 Own resource projects (carried over & new)
- Priority 3 Maintenance works

It must be understood in reality road work maintenance issues at times will take precedence over other road works projects (e.g. own resource projects).

The Mid West Regional Road Group (MWRRG) projects have been approved by the Mid-West Regional Road Group and formal notification has been received from Main Roads WA advising of the projects the Shire will be funded for in 2022/2023. Therefore, these particular projects cannot be adjusted.

MWRRG grant applications are lodged with Main Roads WA (MRWA) by the 31st August each year. The Shire of Chapman Valley submission in accordance with Council's approved Ten Year Road Works Program with the approved projects, estimated costs and score for 2022/2023 being as follows:

Road	Works Description	Score	Total Project Cost Estimate	MWRRG Grant	Shire Minimum Contrib
			\$	\$	\$
Valentine	21.38 to 24.38 SLK – 3Kms Upgrade to 7.2m seal	100.23	450,000	300,000	150,000
East Nabawa (West)	12.05 to 15.05 SLK – 3Kms Upgrade to 7.2m seal	96.78	450,000	300,000	150,000
Northampton Nabawa	3.0 to 6.5 SLK – 3Kms Shoulder widening, drainage improvements reseal	94.71	450,000	300,000	150,000
Coronation	0.00 to 4.00 – 4kms vegetation	81.43	163,590	109,060	54,530
Beach Road	clearance pavement repairs & Due the maximum an LGA can take from the Pool being			_	
	reseal	after every LGAs first project costs are deducted from the			
			t this project will r	ot be fully funder	d.
		Submission v		4	
			roject Cost	\$450,000	
			G Grant	\$300,000	
		Shire C	ontrib	\$150,000	
		The final am	ount of funds this	project will receive	ve will subject
	to the Total Pool amount. The above figures are based			based on	
MRWA's confirmed 22/23 Funds Pool of \$8,026,632.				,632.	
	Esti	mated Totals	\$1,513,590	\$1,009,060	\$504,530

Note: The Coronation Beach roadworks has also been listed as part of the LRCIP Round 3 Projects. However, at the time the MWRRG submissions closed (31st August 2021) the LRCIP (R3) guidelines had not been finalised, hence the reason this project has sort funding from either, or both, funding programs.

The MWRRG Policies and Procedures include the following restrictions:

- \$300,000 Maximum allowable grant fund per individual project;
- Every LGA will have there highest priority project funded, irrespective of the project score
- 20% of Pool Residual after every LGAs first project costs are deducted from the total Pool amount.

These conditions have been changed and will be affective from the 2022/2023 as it was felt by the MWRRG a few LGAs where continually receiving the maximum allocation of 20% of the Total Pool, resulting in those LGAs with the lower scoring projects not getting funding, other than the minimum amount set of \$150,000.

Based on the 2022/2023 total pool estimated amount of \$7,800,000 the maximum an LGA can take from the Pool, under the new conditions, in 22/23 is \$963,733. Therefore the Shire of Chapman Valleys approved projects for 2022/2023 is this maximum amount available

Below is a comparison of RRG grants received over past years:

14/15	\$573,333
15/16	\$371,000
16/17	\$1,083,334
17/18	\$1,162,000
18/19	\$1,170,666
19/20	\$1,140,333
20/21	\$1,200,000
21/22	\$1,499,667
22/23	\$1,009,060

As mentioned last year, it was expected the Shire's ability to attract similar MWRRG Grant Funds in 22/23 and future years was expected to diminish from previous years due to amendments to the grant fund allocation guidelines.

Roads to Recovery Grant (R2R) Funding received over the past five years is as follows:

17-18	18-19	19/20	20/21	21/22	Total Past Five Years	Average Past Five Years
\$240,000	\$235,444	\$328,620	\$328,620	\$328,620	\$1,461,304	\$292,261

The R2R Funding Program will continue for a further four years after 20/21 (i.e. the current Program ends in 2023/2024) at the anticipated current rate of \$328,620 per financial year.

The *Proposed 10 Year Road Works Program (2022/2023 to 2031/2032)* reflects the anticipated MWRRG & R2R grant funding. However, it must be understood this funding could vary as MWRRG grant funds are annually contestable and R2R grant funds are not guaranteed beyond 2023/2024.

Ten (10) Year Road Works Program

Attached is the <u>Current</u> 10 Year Road Works Program (2021/2022 to 2030/2031) (Attachment 9.2(b)) with the <u>Proposed</u> 10 Year Road Works Program adding the year 2031/2032 (Attachment 9.2(a)).

The CEO, Manager Works & Service (Esky Kelly) and the Works Leading Hand (Marty Elks) have reviewed the Program.

The *Proposed 10 Year Road Works Program* continues to reflect the following:

- 1. The opportunity to attract MWRRG grant funds for recognised Significant Roads within the Shire of Chapman Valley may diminish over the period of the ten-year program.
- 2. The opportunity to attract MWRRG grant funds for recognised Significant Roads within the Shire of Chapman Valley may gradually revert to reseal project, which are basically 100% external costs (materials & contract) and will not assist with supporting the Shire own internal costs (i.e. labour, plant, etc.).
- 3. As the MWRRG grant funds projects drop off, less external funds will be available and more internal own resource road works projects will be undertaken (e.g. Gravel Sheeting on roads not recognised as MWRRG Significant Roads).
- 4. The previously endorsed list of gravel sheeting roads from the Shire's own resources has not been altered in order of priority from the current program.
- 5. The previously endorsed list of reseal program from grants and the Shire's own has not been altered in order of priority from the current program.
- 6. There has been an effort to spread the effect of less MWRRG grants across the whole 10-year period, rather than the alternative of a sudden loss of grant funds from this source.
- 7. The issue of external funds (e.g. grants, contributions) covering the contract and materials costs for the annual road works program also needed to be address. An average contract & materials component has been calculated using historical data for the type of works; however, this can fluctuate when a more detailed cost analysis is undertaken for each specific project.

Therefore, based on the historical data, the *Proposed 10 Year Road Works Program* has been continued to calculate the differential between Contracts & Materials – v – Grant/Contributions received. Again, the proposed program has

attempted to ease the effect of grants being a source to fully cover contracts & materials and to supplement the Shire internal resource costs (labour, plant, etc.).

- 8. In previous programs the ten-year programs includes an annual amount for "Additional Employee Costs & Contract/Materials Contingency". This pool of funds is made up of the following components:
 - i. \$75,000 Casuals and Guaranteed & Additional overtime paid to road works crew as required; and
 - ii. \$200,000 External contingency used to hire external contractors and purchase materials as required (this amount can vary).

The proposed program continues to quarantine the \$75,000 for casuals and guaranteed & additional overtime components every year, yet uses the \$200,000 contracts/materials contingency as a balancing aid across the program. Therefore, it will be noted how this figure continues to fluctuate across the ten-year period. The 2022/2023 program has \$250,000 allocated i.e.

- i. \$75,000 Casuals and Guaranteed & Additional overtime paid to road works crew as required; and
- ii. \$175,000 External contingency used to hire external contractors and purchase materials as required
- 9. The concept of placing funds into the Roadworks Reserve Fund to assist with funding the proposed program of works in years the later years of the Program has been retained.

POLICY IMPLICATIONS

The following Management Procedures are relevant to this item:

MANAGEMENT PROCEDURE No.	IMP-020
MANAGEMENT PROCEDURE	MIDWEST REGIONAL ROAD GROUP (MWRRG) – SIGNIFICANT
	ROAD POLICY
RESPONSIBLE OFFICER	CHIEF EXECUTIVE OFFICER
PREVIOUS POLICY/PROCEDURE No.	15.40; IP-001
LEGISLATION	STATE ROAD COUNCIL / REGIONAL ROAD GROUPS
RELEVANT DELEGATIONS	

OBJECTIVES:

To list roads under the control of the Shire of Chapman Valley as those recognised by the Mid-West Regional Road Group as Significant Roads.

MANAGEMENT PROCEDURE STATEMENT:

Roads under the control of the Shire of Chapman Valley recognised as being significant roads by the Mid-West Regional Road Group are: -

Rd No.	Road Name
19	Balla Whelarra
130	Chapman Valley
34	Coronation Beach
8	Dartmoor
21	Dartmoor Lake Nerramyne
12	East Bowes
1; 15 & 14	~ Durawah;
	~ Station (between Durawah & Station Valentine Rd Junctions),
	~ Station Valentine
150	East Chapman
16	East Nabawa
10	Nanson Howatharra
7	Narra Tarra
131	Northampton – Nabawa

Ī	132	Yuna – Tenindewa
	13	Valentine

ADDITIONAL EXPLANATORY NOTES:

The above list of Significant Roads are the only roads eligible for funding through the Mid-West Regional Road Group Program.

In addition to the aforementioned Management Procedure Council has also adopted the following Management Procedure (IMP-017) in regard to the Road Funding Allocation Process:

MANAGEMENT PROCEDURE No.	IMP-017
MANAGEMENT PROCEDURE	ROAD WORK FUNDING ALLOCATION PROCESS
RESPONSIBLE OFFICER	CHIEF EXECUTIVE OFFICER
PREVIOUS POLICY/PROCEDURE No.	15.220
RELEVANT DELEGATIONS	

OBJECTIVES:

To set quidelines and procedures for categorising road hierarchy network and funding allocation priorities

MANAGEMENT PROCEDURE STATEMENT/S:

- 1. Council review existing Road Hierarchy List based upon Councillor(s) submissions and staff recommendation(s).
- 2. Council review existing Regional Road Group priorities based upon Councillor(s) submissions and staff recommendation(s).
- 3. Council reviews other grant programs (e.g. Black Spot, R2R) based upon Councillor(s) submissions and staff recommendation(s).
- 4. Taking into account the delegations under Infrastructure Policy IMP-022, Council review existing Heavy Haulage Roads.
- 5. Council review existing Program of Road Works based Councillor(s) submissions and upon staff recommendation(s).
- 6. Councillors retain the right to present, and justify, changes to any of the above either via Chief Executive Officer's report or directly to the meeting.
- 7. No changes to be made to any of the above unless fully endorsed by Council.

FINANCIAL IMPLICATIONS

Road Works is the largest expenditure component of the Shires operations, which makes it important to ensure the limited resources made available by grants and those allocated by Council to this function are maximised.

Long Term Financial Plan (LTFP):

The Proposed Road Works Program has been structured in a way to maintain the Shire's Own Resources contribution towards the overall program irrespective of the grants received. This will complement the estimated expenditure allocation in the current LTFP.

STRATEGIC IMPLICATIONS

It is imperative Council carefully considers where resources are allocated in future road works programs to ensure the higher priority roads are catered for. The Shires Road Hierarchy identifies the priority roads into the following categories:

- A. Main Arterial Roads (Significant Roads approved by the MWRRG only);
- B. Main Feeder Roads;
- C. Minor Feeder Roads;
- D. Major Access Roads; and

E. Minor Access Roads

The Road Hierarchy list will be reviewed as part of the Road Infrastructure Committees purpose and is listed for discussion at Agenda Item 9.1.

Strategic Community Plan/Corporate Business Plan:

1.3	Maintain and enhance safety and	Review safe roads and	Continue annual review of
	security for the community	infrastructure	Road Hierarchy, Road
			Works Program, Plant
			Replacement Program

CONSULTATION

The Chief Executive Officer conferred with the Consultant Engineer, Manager Works & Services and Works Leading Hand when developing the *Proposed Ten-Year Road Works Programs* presented to Council.

RISK ASSESSMENT

There is a risk Council may not be able to successfully allocate enough of its own resources to appease the requirements of the Roads to Recovery (R2R) legislation due to the high level of other grant funds obtained. This will be closely monitored over the life of the R2R program.

I consider the risk associated with the Road Works Program as being *Moderate*, bearing in mind the risk is project specific, not in total across all the Road Works Program i.e.

	Measures of Consequence						
Health		Financial Impact	Service Interruption	Compliance	Reputational	Property	Environment
Moderate (3)	Medical type injuries	\$10,001 - \$50,000	Medium term temporary interruption – backlog cleared by additional resources < 1 week	Short term non- compliance but with significant regulatory requirements imposed	Substantiated, public embarrassment, moderate impact, moderate news profile	Localised damage requiring external resources to rectify	Contained, reversible impact managed by external agencies

VOTING REQUIREMENTS

Simple Majority

STAFF RECOMMENDATION (Option 1)

The Road Infrastructure Committee recommends Council endorse the 10 Year Road Works Program 2022/23 to 2031/2032 as presented at **Attachment 9.2(a)** without change and this Program be used as a basis for resource allocation into the Draft 2022/2023 Budget.

- OR -

STAFF RECOMMENDATION (Option 2)

The Road Infrastructure Committee recommends Council endorse the 10 Year Road Works Program 2022/23 to 2031/2032 as presented at **Attachment 9.2(a)** with the following changes and this Program be used as a basis for resource allocation into the Draft 2022/2023 Budget:

1

2

DISCUSSION ITEM:	9.3
SUBJECT:	REVIEW HEAVY HAULAGE VEHICLE PERMIT ROADS
PROPONENT:	CHIEF EXECUTIVE OFFICER & MANAGE WORKS & SERVICES
SITE:	WHOLE SHIRE
FILE REFERENCE:	1002
PREVIOUS REFERENCE:	MINUTE REFERENCE: 03/21-3
DATE:	21 FEBRUARY 2022
AUTHOR:	JAMIE CRIDDLE, CHIEF EXECUTIVE OFFICER

Ref	Title	Attached	Under
		to	Separate
		Report	Cover
	NIL		

BACKGROUND

The purpose of this Item is to present the Committee the current endorsed *Heavy Haulage Vehicle Permit (Policy IP-003)* for discussion and review.

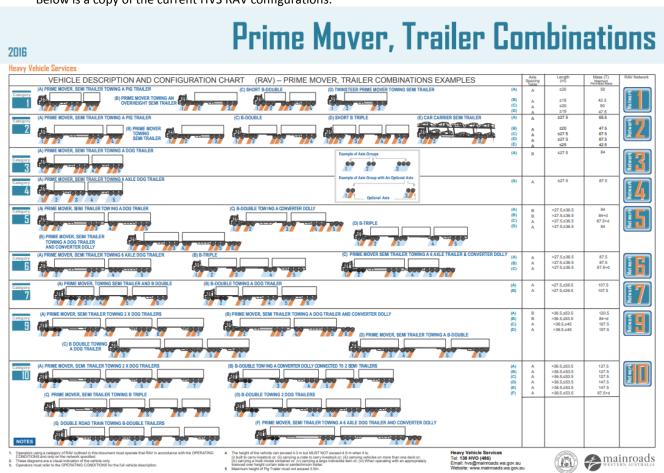
Council resolved the following at the March 2021 OCM:

"Minute Reference RIC 03/21-6

The Road Infrastructure Committee recommends Council endorses the Management Procedure (IMP-025) – Heavy Haulage Vehicle Permits as presented without change."

COMMENT

Below is a copy of the current HVS RAV configurations:



TRUCK, Trailer Combinations Heavy Values Survices VENICLE DESCRIPTION AND CONFIGURATION CHART (RAV) - TRUCK, TRAILER COMBINATIONS EXAMPLES VENICLE DESCRIPTION AND CONFIGURATION CHART (RAV) - TRUCK, TRAILER COMBINATIONS EXAMPLES VENICLE DESCRIPTION AND CONFIGURATION CHART (RAV) - TRUCK, TRAILER COMBINATIONS EXAMPLES VENICLE DESCRIPTION AND CONFIGURATION CHART (RAV) - TRUCK, TRAILER COMBINATIONS EXAMPLES VENICLE DESCRIPTION AND CONFIGURATION CHART (RAV) - TRUCK, TRAILER COMBINATIONS EXAMPLES VENICLE DESCRIPTION AND CONFIGURATION CHART (RAV) - TRUCK, TRAILER COMBINATIONS EXAMPLES VENICLE DESCRIPTION AND CONFIGURATION CHART (RAV) - TRUCK, TRAILER COMBINATIONS EXAMPLES VENICLE DESCRIPTION OF TRUCK (RAV) - TRUCK, TRAILER COMBINATIONS EXAMPLES VENICLE DESCRIPTION AND CONFIGURATION CHART (RAV) - TRUCK (RAV) - TRUCK, TRAILER COMBINATIONS EXAMPLES VENICLE DESCRIPTION AND CONFIGURATION CHART (RAV) - TRUCK (RAV) -

POLICY IMPLICATIONS

Management Procedure IMP-022 being reviewed is shown below:

MANAGEMENT PROCEDURE No.	IMP-022
MANAGEMENT PROCEDURE	HEAVY HAULAGE VEHICLE PERMITS
RESPONSIBLE OFFICER	MANAGER WORKS & SERVICES
PREVIOUS POLICY/PROCEDURE No.	15.110; IP-003
LEGISLATION	ROAD TRAFFIC ACT, 1974 – HEAVY VEHICLE OPERATIONS
RELEVANT DELEGATIONS	2012

OBJECTIVES:

To identify a heavy haulage route for roads under the control of the Shire of Chapman Valley.

POLICY STATEMENT/S:

The Shire adopt the current approved Main Roads WA's Restricted Access Vehicle (RAV) roads and conditions associated with approved roads within the Shire of Chapman Valley.

Procedures for the establishment of a new or amendment to an existing Heavy Haulage Route:

- a) Application to be sent to MRWA Heavy Vehicle Services (HVS) Route Assessment Section.
- b) HVS to forward application to Shire of Chapman Valley for comments.
- c) Shire staff inspect route to determine suitability in accordance with basic MRWA criteria.
- d) Shire staff put recommendation to MRWA to reject or progress the application.
- e) MRWA HVS will send the application to MRWA regional office to inspect route and make appropriate recommendation back to MRWA HVS

f) MRWA HVS reviews the route assessment then approves or rejects route and advised Shire of Chapman Valley accordingly.

Once a route has been approved it remains relevant to all operators who then make direct application to MRWA for a permit (not to the Shire).

Refer to the current Main Roads WA's Restricted Access Vehicle (RAV), website (links below) for the approved list of roads within the Management Procedure;

https://www.mainroads.wa.gov.au/UsingRoads/HeavyVehicles/notices/Pages/pmtc.aspx https://mrapps.mainroads.wa.gov.au/RavNetworkMap

Refer to relevant Policy/Procedure when exercising this delegation

This Management Procedure also refers to Delegation 2012 which states:

"The Chief Executive Officer is delegated the authority to endorse the Heavy Haulage Vehicle Permits Applications in accordance with Management Procedure (IMP-022) for the determination of variations to the RAV Network within the Shire of Chapman Valley subject to this delegation being restricted to RAV7 level. Any applications beyond this RAV level are to be put to Council for consideration."

In addition to the aforementioned Management Procedure Council has also adopted the following Management Procedure (IMP-017) regarding the *Road Funding Allocation Process*:

MANAGEMENT PROCEDURE No.	IMP-017
MANAGEMENT PROCEDURE	ROAD WORK FUNDING ALLOCATION PROCESS
RESPONSIBLE OFFICER	CHIEF EXECUTIVE OFFICER
PREVIOUS POLICY/PROCEDURE No.	15.220
RELEVANT DELEGATIONS	

OBJECTIVES:

To set guidelines and procedures for categorising road hierarchy network and funding allocation priorities

MANAGEMENT PROCEDURE STATEMENT/S:

- 1. Council review existing Road Hierarchy List based upon Councillor(s) submissions and staff recommendation(s).
- 2. Council review existing Regional Road Group priorities based upon Councillor(s) submissions and staff recommendation(s).
- 3. Council reviews other grant programs (e.g. Black Spot, R2R) based upon Councillor(s) submissions and staff recommendation(s).
- 4. Taking into account the delegations under Infrastructure Policy IMP-022, Council review existing Heavy Haulage Roads.
- 5. Council review existing Program of Road Works based Councillor(s) submissions and upon staff recommendation(s).
- 6. Councillors retain the right to present, and justify, changes to any of the above either via Chief Executive Officer's report or directly to the meeting.
- 7. No changes to be made to any of the above unless fully endorsed by Council.

FINANCIAL IMPLICATIONS

Road works is the largest income and expenditure component of the Shires operations, which makes it important to ensure the limited resources made available by grants and those allocated by Council to this function are maximized.

Long Term Financial Plan (LTFP):

The Heavy Haulage Vehicle Permit Management Procedure has been structured in a way to ensure each request for an upgrade the RAV rating to any particular road must go through a MRWA approved process.

There appears to be an increasing demand on the Shire road network by larger and heavier vehicles, which will no doubt have an adverse effect on the Shire roads and therefore the resources allocated by Council to roads.

It has also become obvious the Local Government Authority (LGA) is losing control of the level of heavy haulage vehicle using local roads under the control of the LGA. Though MRWA do consult with the LGA on every application made to introduce or upgrade the RAV rating on a local road the LGA cannot stop such applications if MRWA is comfortable the road meets <u>their</u> specification.

STRATEGIC IMPLICATIONS

It is imperative Council carefully considers where resources are allocated in future road works programs to ensure the higher priority roads are catered for.

Strategic Community Plan/Corporate Business Plan:

1.3	Maintain and enhance safety and	Review safe roads and	Continue annual review of Road	
	security for the community	infrastructure	Hierarchy, Road Works Program,	
			Plant Replacement Program	

CONSULTATION

The Chief Executive Officer conferred with the Manager Works & Services and Works Leading Hand when reviewing the *Heavy Haulage Vehicle Permit Roads Management Procedure* presented to the Committee.

RISK ASSESSMENT

I believe there is a risk associated with the current approach being taken by MRWA Heavy Vehicle Services with RAV applications basically ignoring the wishes of the LGA. The issue of liability remain a vexed question. Is the permit issuer liable (i.e. MRWA) or the LGA who has management of the roads MRWA is permitting RAV vehicles to use LGA controlled road, even against the wishes of the LGA.

I have put this question to the Local Government Insurance Services (LGIS) with no firm response received as yet.

Therefore the Risk Assessment is basically unknown and could range from *Insignificant* to *Catastrophic*:

	Measures of Consequence						
Rating (Level) Health Financial Service Compliance Reputational Property Environment						Environment	
Insignificant (1)	Negligible injuries	Less than \$1,000	No material service interruption	No noticeable regulatory or statutory impact	Unsubstantiated, low impact, low profile or 'no news' item	Inconsequential or no damage.	Contained, reversible impact managed by on site response

VOTING REQUIREMENTS

Simple Majority – To amend Management Procedure

STAFF RECOMMENDATION (Option 1)

The Road Infrastructure Committee recommends Council endorses the *Management Procedure (IMP-025) – Heavy Haulage Vehicle Permits* as presented without change.

- OR -

STAFF RECOMMENDATION (Option 2)

The Road Infrastructure Committee recommends Council endorses the *Management Procedure (IMP-025) – Heavy Haulage Vehicle Permits* as presented with the following changes:

AGENDA ITEM:	9.4
SUBJECT:	REVIEW PLANT REPLACEMENT PROGRAM
PROPONENT:	CHIEF EXECUTIVE OFFICER & MANAGE WORKS & SERVICES
SITE:	WHOLE SHIRE
FILE REFERENCE:	1018.00
PREVIOUS REFERENCE:	MINUTE REFERENCE: 03/21-3
DATE:	21 FEBRUARY 2022
AUTHOR:	JAMIE CRIDDLE, CHIEF EXECUTIVE OFFICER

Ref	Title	Attached to Report	Under Separate Cover
9.4(a)	Proposed Plant Replacement Program		✓
	(with Tracked Changes)		

DISCLOSURE OF INTEREST

Nil

BACKGROUND

The Shire's *Plant Replacement Program* is reviewed annually to assist with the development of the Annual Budget for the forthcoming year. This review is also to consider the effect of the Long Term Financial Plan (LTFP) which has plant replacement as an aspect to its overall costs estimates within the Plan.

Council resolved the following at the March 2021 OCM:

"Minute Reference RIC 03/21-7

The Road Infrastructure Committee recommends Council endorses the Proposed Plant Replacement Program as presented at Attachment 9.4(a) with the following changes and request the Chief Executive Officer use this Program as a basis for resources to be allocated in the forthcoming budget:

Add Tiny Surveyor Robot 2021/2022 budget consideration; and Add Transportable Display Trailer 2021/2022 budget consideration."

The Plant Replacement Program was presented to the 21/22 Budget Workshops and again at the Special Meeting of Council where the 21/22 Budget was formally adopted. The Program was adjusted to reflect the decisions and determinations at these meetings.

COMMENT

As previously reported, the most recent fair value review of the Shire's Plant & Equipment indicated Council's standard of plant is high in comparison to similar type and sized local government authorities. Though such an outcome is welcomed it is important Council is mindful of not letting the life and standard of key items of plant and equipment to extend to the point this effects the organisations operational needs.

STATUTORY ENVIRONMENT

Not relevant

POLICY IMPLICATIONS

No Policy or Management Procedure affected.

FINANCIAL IMPLICATIONS

It is important Council annually review its *Plant Replacement Program* to ensure an informed decision-making process is evident when allocating resources update the Asset Management Plan, which is integrated with updates to the Long Term Financial Plan and the Annual Draft Budgets for the change-over/upgrading of Council's plant & equipment.

Long Term Financial Plan (LTFP):

Any amendment to the Plant Replacement Program will affect the LTFP and any decision to do so will flow on as part of the review of the LTFP.

STRATEGIC IMPLICATIONS

It is strategically sound for Council to have a robust and realistic Plant Replacement Program.

Strategic Community Plan/Corporate Business Plan:

1.3	Maintain and enhance safety and	Review safe roads and	Continue annual review of
	security for the community	infrastructure	Road Hierarchy, Road
			Works Program, Plant
			Replacement Program

CONSULTATION

The Chief Executive Officer consulted with the Manager Works & Services and Works Leading Hand when developing the Proposed Plant Replacement Program presented to Council.

Changes to the current Plant Replacement Program are tracked on the Proposed Plan provided at Attachment 9.4(a).

RISK ASSESSMENT

There is a risk with the *Current & Proposed Plant Replacement Programs* extending the optimum life of plant before changeovers are scheduled resulting in the maintenance component of Council plant operating costs increasing. However, I believe the current risk is *minor* at this stage, specifically now Council has employed a Plant Mechanic into the organisation i.e.

Measures of Consequence							
Rating (Level)	Health	Financial Impact	Service Interruption	Compliance	Reputational	Property	Environment
Minor (2)	First aid injuries	\$1,001 - \$10,000	Short term temporary interruption – backlog cleared < 1 day	Some temporary non compliances	Substantiated, low impact, low news item	Localised damage rectified by routine internal procedures	Contained, reversible impact managed by internal response

VOTING REQUIREMENTS

Simple Majority

STAFF RECOMMENDATION (Option 1)

The Road Infrastructure Committee recommends Council endorses the *Proposed Plant Replacement Program* as presented at *Attachment 9.4(a)* without change and request the Chief Executive Officer use this Program as a basis for resources to be allocated in the forthcoming budget.

OR -

STAFF RECOMMENDATION (Option 2)

The Road Infrastructure Committee recommends Council endorses the *Proposed Plant Replacement Program* as presented at *Attachment 9.4(a)* with the following changes and request the Chief Executive Officer use this Program as a basis for resources to be allocated in the forthcoming budget

- 1.
- 2.

- 10.0 Urgent Business Approved by the Presiding Member or by a Decision of the Committee
- 11.0 Closure